

1995-13

RESOLUTION TO ESTABLISH A DONATIONS POLICY

Introduced by the Finance Committee

WHEREAS, contributions and donations are given to the County of Clinton from time to time and often are collected by groups or County departments for a specific purpose, and

WHEREAS, the collection of funds on behalf of the County of Clinton obligates the County to ensure that donated funds are used only for the purpose authorized by the Board of Commissioners, and

WHEREAS, there is a need to clarify the Board's policy regarding donations and to establish procedures for the collection of funds on behalf of the County or its concerns.

THEREFORE BE IT RESOLVED that donations or contributions for county authorized programs or projects shall be deposited with the County Treasurer into the proper donation account which is consistent with the purpose for which the funds were collected.

BE IT FURTHER RESOLVED that the Clinton County Board of Commissioners strictly prohibits any group or person from collecting funds on behalf of the County of Clinton or any of its departments, projects, or services without prior approval of the Board of Commissioners.

BE IT FURTHER RESOLVED that numbered receipts are required to be used to collect donations and shall be reviewed and approved by the County Treasurer prior to any donations being collected, and that all receipts and receipt books shall be turned over to the County Treasurer for audit purposes along with all funds collected.

BE IT FURTHER RESOLVED that any donations collected on behalf of the County of Clinton or its departments, projects, or services shall be used only for the purpose for which the funds were collected.

STATE OF MICHIGAN
COUNTY OF CLINTON

I, DIANE ZUKER, Clerk of the County of Clinton do hereby certify that the foregoing resolution was duly adopted by the Clinton County Board of Commissioners at a regular meeting held June 27, 1995 as on file in the records of this office.

Diane Zuker
Clinton County Clerk