

RESOLUTION #2004-1
CODE ENFORCEMENT RESOLUTION

WHEREAS, the County of Clinton has entered into an agreement with Associated Government Services, Inc. for construction code inspection services, and

WHEREAS, the Board of Commissioners directed staff to investigate the feasibility of ending the contract with Associated Government Services, Inc., and

WHEREAS, based on the analysis of an independent financial consultant it appears in-house code enforcement services can be self-supporting, and

WHEREAS, a memorandum dated January 15, 2004 (final report) provides the necessary staffing levels, budget, fee schedules and capital needs to implement the transition to in-house services,

WHEREAS, the County has been determined that it is in the best interest of the County to terminate the contract with Associated Government Services, Inc.

NOW, THEREFORE, BE IT RESOLVED, that the following steps be taken:

1. The County Administrator shall provide written notice, as required in the contract between the County and Associated Government Services, Inc., of contract termination effective May 1, 2004.
2. That a County Building Fund is established and the budget for the 2004 Building Function and budget adjustments for Planning be approved as presented in the final report.
3. Other budget adjustments are authorized to meet the acquisition of vehicles and physical design of the Community Development office as presented in the final report.

4. Authorize the acquisition of the BS&A permit software module as noted in the final report.
5. Adopt the fee schedule for Code Enforcement (Building, Electrical Plumbing, and Mechanical) as presented in the final report with an effective date of May 1, 2004.
6. Adopt the fee schedule as presented in the final report for Planning & Zoning Services effective March 1, 2004.
7. Authorize the posting and filling of the following positions:
 - 1 FTE -Building & Zoning Official, grade 15
 - 1 FTE -Building Inspector, grade 9
 - 1 FTE- Building Secretary, grade 4
 - .875 FTE - Building Secretary - Part-time, grade 4
 - 1 FTE - Planner, grade 9
8. The Administrator shall be authorized to execute employment contracts for the positions of Electrical Inspector, Mechanical Inspector and Plumbing Inspector consistent with the model contract presented in the final report.

BE IT FURTHER RESOLVED, that Clinton County Board of Commissioners hereby authorizes the County Administrator to take other actions as necessary to fully effectuate the establishment of in-house Code Enforcement Services.

STATE OF MICHIGAN
COUNTY OF CLINTON

I, DIANE ZUKER, Clerk of the County of Clinton do hereby certify that the foregoing resolution was duly adopted by the Clinton County Board of Commissioners at the regular meeting held January 27, 2004 and is on file in the records of this office.

Diane Zuker, Clinton County Clerk