

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Kam J. Washburn

Vice-Chairperson

Bruce DeLong

Members

David W. Pohl

Kenneth B. Mitchell

Robert Showers

Dwight Washington

Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Craig Longnecker
Clerk of the Board
Diane Zuker

VIA VIDEO AND TELEPHONIC CONFERENCE **Pursuant to PA 228 of 2020**

DATE 12/18/2020

The Clinton County Board of Commissioners met on Friday, December 18, 2020 at 9:00 a.m. with Chairperson Kam Washburn presiding.

- Members of the public were advised that throughout the telephonic conference meeting they will be provided an opportunity to speak on specific matters and also during public comment at the end of the meeting. Any individuals wishing to speak should identify themselves for the record before speaking.
- Roll call votes will be taken. Any formal roll call votes required on motions will be specifically identified in the minutes.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

As the Clerk called the roll, each member identified the location in which they were attending the meeting from remotely. A quorum of members were in attendance as follows:

Kam Washburn (City of St. Johns, Michigan)
David Pohl (Dallas Township, Michigan)
Bruce DeLong (City of St. Johns, Michigan)
Kenneth B. Mitchell (Watertown Charter Township, Michigan)
Robert Showers (DeWitt Charter Township, Michigan)
Dwight Washington (Bath Charter Township, Michigan)
Adam Stacey (City of Lansing, Michigan)

COUNTY PERSONNEL

Craig Longnecker, Todd Campbell, Penny Goerge, Wendy Ward, Anita Rositas, Krista Martin, Doug Riley, Hon. Michelle Rick, Terri Paradise, Cindy Moser, Gary Haffey, Eric Harger, Brian Ameche and Charles Sherman.

VISITORS

Geri Jastram, Carl Jastram, Marcus Cheatham and Dru Mitchell.

AGENDA

The agenda was presented for review and approval.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Mitchell to approve the agenda as printed. Motion carried.

APPROVAL OF MINUTES

The following minutes were presented for review and approval.

- November 24, 2020 Board Meeting
- December 3, 2020 Special Board Meeting
- December 15, 2020 Human Resources Committee Meeting Closed Session

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Showers to approve the minutes as printed. Motion carried.

COMMUNICATIONS

The following communications were received:

1. Kalkaska County Resolution recommending impeachment of Governor Whitmer

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to acknowledge receipt of the communications. Motion carried.

ADMINISTRATOR'S REPORT

Craig Longnecker, County Administrator stated it is an understatement when we say 2020 has been a difficult year; he expressed his appreciation to the Board for their support, as well as the employees and is hoping for a better year in 2021.

Chairperson Washburn commended Administrator Longnecker for all his work in dealing with the unprecedented issues in 2020.

PRESENTATION OF CERTIFICATES OF RECOGNITION

Chairperson Washburn presented Certificates of Recognition to the following county employees leaving the county and moving on to other opportunities, as well as those retiring. These employees combined have 200+ years of service to Clinton County.

- Hon. Randy L. Tahvonen, Circuit Judge was not able to attend the meeting today, however the members recognized him for his service as Judge of the 29th Judicial Circuit Court for past 42 years (1979-2020). Judge Tahvonen's impact here in Clinton County has been phenomenal in so many ways.
- Hon. Michelle M. Rick, Judge of the 29th Judicial Circuit Court was recognized for her 13+ years of service to Clinton County from 2007 to 2020. Judge Rick was elected to the Michigan Court of Appeals at the November General Election. Judge Rick has been a champion for implementing many new programs within the courts. In the words of her secretary, shared by Chairperson Washburn, "she has administered justice in all matters that have come before her in a way that was both fair to litigants and protected the interests of the residents of this county". Judge Rick took a moment to thank the Board, Administration and everyone in the courthouse for welcoming her to the county and allowing her to expand programs, particularly in relationship to the criminal docket. She is grateful for the partnership she has had with the county during her tenure here.
- Barbara L. Stewart, 29th Circuit Court Assignment Clerk was unable to attend the meeting today, however the members recognized Barb for her 10+ years of service to Clinton County from 2010 to 2020 working in the Circuit Court particularly as Judge Rick's Assignment Clerk. Barb will continue working alongside Judge Rick in the Court of Appeals and will begin her new role there the first of the year. The Board wishes Barb well in her new endeavor.
- Gary W. Haffey has served 11+ years from 2009 to 2020 as the Director of the Friend of the Court (FOC) here in Clinton County. Director Haffey was instrumental in introducing the referee program, which has and continues to serve litigants well, even with remote hearings held during the pandemic. Director Haffey expressed his appreciation for the opportunity to work for Clinton County, noting that the FOC is an office where people do not necessarily embrace their services, in view of the fact that they are typically dealing with the FOC because of a court order. He recognized his office staff for their commitment to the mission of the FOC and their interaction with fractured families, the children and finances of these families, particularly during the pandemic. He also thanked the Circuit Court Judges as well as Administration for their support over the years.

- Charles D. Sherman, County Prosecutor is one of the longest serving elected Prosecuting Attorneys in the State of Michigan. He has served Clinton County for 39+ years from 1981 to 2020. Prosecutor Sherman thanked the Board for their support. He recalled coming to work for Clinton County a week after his last law school class making \$8.57 per hour. He stated that from the first day he began working in the Prosecutor's Office, he knew he wanted to make a career, because of his desire to help people. He proudly noted that during his career, four of his Assistant Prosecutors have become Judges. Elected for the first time at the age of 33, Prosecutor Sherman noted that over the years in all the conferences he attended he would hear stories about issues other counties were experiencing and can say that Clinton County is unlike other counties. The attitude, cooperation and doing what we can do to help the people of Clinton County from the top to the bottom here in Clinton County is something we can be proud of.
- Brian A. Ameche, Assistant Prosecutor has served Clinton County for 24+ years from 1996 to 2020. He has served relentlessly this entire time as an Assistant Prosecutor and never shied away from some of the toughest cases. Brian's goal was evident always doing what was in the best interest of the People of the State of Michigan. Mr. Ameche reiterated the comments of Prosecutor Sherman and Judge Rick. He particularly thanked Prosecutor Sherman, stating that he enjoyed every minute working with him.
- Anita Rositas, Victim/Witness Coordinator has served Clinton County for 20+ years from 2000-2020. Chairperson Washburn thanked Anita for her kindness and compassion shown to those she has served. Anita thanked Prosecutor Sherman for the opportunity to serve the community where she was born and raised. Anita recognized the hard work of the Prosecutor's Office and noted that it has always been her passion to work with people and that she loved her job.
- Wendy Ward, Planning and Zoning Secretary for serving Clinton County for 20 years from 2000-2020. Chairperson Washburn commended Wendy for her commitment, having only missed one meeting during her entire career. Wendy has also done a remarkable job planning and hosting the annual county holiday luncheons. Wendy thanked the Board for the privilege to serve, stating that she has taken great pride in working for Clinton County and has enjoyed her interaction with all the people. Members commended Wendy for a job well done.
- Cindy Presocki, Deputy Register of Deeds was unable to attend the meeting today, but was recognized for her service to Clinton County for 21+ years from 1999-2020. County Clerk/Register Zuker recognized Cindy for adapting to all the changes that she has endured during her tenure in the Register of Deeds Office, working under three different Registers. Clerk/Register Zuker stated that Cindy knows her job well and can put out a fair amount of work in a short period time. We will miss her in the Deeds Office.

MID-MICHIGAN DISTRICT
HEALTH DEPARTMENT
COVID-19 UPDATE

Marcus Cheatham, Director of the Mid-Michigan District Health Department (MMDHD) reporting from Haslett, Michigan provided the MMDHD monthly COVID-19 update for Clinton County.

- The trend of COVID cases coming into the MMDHD for case investigators to work on is starting to level off and is slowly trending down;
- The death rates are increasing right now, but as we start to trend downward, so will the rate of deaths;
- A snapshot of the trend in the mortality rate in Clinton, Gratiot and Montcalm counties was at 127, 2 days ago and as of today, we are at 137 deaths;
- Gratiot and Montcalm have both exceeded the state maximum rate of deaths and Clinton County has reached the state maximum rate, but not exceeded it like Gratiot and Montcalm Counties;
- Over the last 2 weeks these three counties have averaged 4 COVID deaths per day; Typically, the district averages 4 deaths per day, but for the past 2 weeks we have been seeing 4 death per day due to COVID, doubling our mortality rate in comparison to what we would usually see in the district;
- Director Cheatham used comparisons of deaths for heart disease and cancer in a typical year vs. COVID deaths within the district. He noted that as of right now, we will see about half as many people dying of COVID in comparison to heart disease or cancer in a typical year, however the COVID deaths could reach the same mortality rates we see of heart disease or cancer, therefore it is extremely important that we stop the risky behaviors that are driving the number of COVID cases;
- Expect the first shipment of the Moderna vaccine to go out next week; the plan is to administer the vaccines to emergency medical personnel/front line health care providers first; MMDHD is working out the details on setting up clinics to administer the vaccine;
- Director Cheatham does not think we will have any shortages of the vaccine as we are hearing in the media;
- The goal is to get to all the long term care facility residents vaccinated by the middle of January, followed by those with pre-existing conditions as well as the 65+ population;
- There are approximately 500 restaurant businesses in the district with the majority of them doing a great job following the orders, who have suffered from the shutdown, however he is expecting some relief for these businesses soon;
- There are a few restaurant facilities defying the epidemic orders, which have contributed to the spread of COVID and are now appearing before the Attorney General for Administrative hearings on their non-compliance.

DECLARATION FOR LOCAL
"STATE OF EMERGENCY"

Chairperson Washburn introduced discussion regarding extending the County's Declaration for a Local "State of Emergency". The Declaration will be slightly modified with it being extended to the last day of each month, rather than for a period of 30 days.

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner Washington to extend the Declaration for Local "State of Emergency" for Clinton County from December 18, 2020 through January 31, 2021 or until such time as the Board acts to cease or extend the state of emergency. Discussion followed. Voting on the motion by roll call vote, those voting aye were Mitchell, Pohl, Washington, Showers, DeLong, Stacey and Washburn. Seven ayes, zero nays. Motion carried.
(INSERT DECLARATION)

PUBLIC COMMENTS

Chairperson Washburn called for public comments.

- Dru Mitchell, Clinton County Economic Alliance/Clinton Task Force on Employment was attending remotely from DeWitt Township. Ms. Mitchell informed the Board members that the Office of Research and Economic Development at the University of Michigan, Flint, is helping to facilitate the distribution of a business climate survey. The plan is to send the survey before the end of January; Ms. Mitchell asked the members to assist in distributing the survey within the county and is asking the members for their input on the survey as well prior to its distribution.

RESOLUTION 2020-18
TO AMEND RESOLUTION
2020-17 TO CORRECT DATA
CONTAINED IN
APPORTIONMENT REPORT

Chairperson Washburn introduced Eric Harger, Equalization Director to provide the members with a summary of the 2020 Apportionment Report process and the issues he encountered with the data upload to the state, which resulted in the Apportionment Report containing incorrect data in a couple areas of the report. As a result, the report discrepancies have been corrected at the State level and now need Board action to amend the Resolution previously adopted so the Clerk can notify all the appropriate locals units of government, as well other pertinent entities who utilize the report for various purposes.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to adopt the Resolution to amend Resolution 2020-17 to correct data contained in the Apportionment Report. Motion carried.
(INSERT RESOLUTION & REPORTS)

Equalization Director Harger followed up with a couple items:

- The county designated assessor process is in the final stages;
- County Equalization studies were reported to the state yesterday.

Chairperson Washburn reminded the members that Eric Harger has achieved the Level 4 Assessor certification, which is not a simple feat and is serving the county well.

ZONING

Commissioner Stacey introduced Doug Riley, Community Development Director to present the following zoning matters:

PC-28-20 MA
OR 162-20
CHANGE OF ZONE/MAP
AMENDMENT
LUKE MARTIN
A-2 GENERAL
AGRICULTURE DISTRICT TO
RURAL RESIDENTIAL
DISTRICT
APPROVED

PC-28-20 MA Petition for Change of Zone/Map Amendment OR 162-20 submitted by Luke Martin to rezone a portion of a property totaling 3.09 acres (3 lots – Parcels A, B and C as shown on the survey) from A-2 (General Agriculture District) to RR (Rural Residential District) for property located at 14675 Hanses Road, Parcel ID#19-160-005-300-001-51, Section 5, Westphalia Township.

Chairperson Washburn called for comments and/or questions. There were none.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the recommendation of the Planning Commission to approve the Change of Zone/Map Amendment submitted by Luke Martin. Voting on the motion by roll call vote, those voting aye were Showers, DeLong, Pohl, Mitchell, Stacey, Washington and Washburn. Seven ayes, zero nays. Motion carried.

PC-29-20-MA
OR 163-20
LAURA MAXINE MOSHER
LIVING TRUST, ROBERT
MOSHER
C-2 GENERAL COMMERCIAL
DISTRICT TO R-1 SINGLE
FAMILY RESIDENTIAL
BINGHAM TOWNSHIP
SECTION 22
APPROVED

PC-29-20 MA Petition for Change of Zone/Map Amendment OR 163-20 submitted by Laura Maxine Mosher Living Trust, Robert Mosher, property owner to rezone three properties totaling 2.99 acres (Parcel A, B and C as shown on the survey) from C-2 (General Commercial District) to R-1(Single Family Residential) for property located at 1156 and 1184 E. Townsend Road, Parcel ID#19-030-022-200-010-01, #19-030-022-200-010-02, and #19-030-022-200-010-03, Section 22, Bingham Township.

Chairperson Washburn called for comments and/or questions.

- Commissioner Pohl noted that this will bring this property into compliance with its' current use, but does not preclude anyone from having it rezoned back to commercial in the future.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Washington to concur with the recommendation of the Planning Commission to approve the Change of Zone/Map Amendment submitted by Laura Maxine Mosher Living Trust, Robert Mosher. Voting on the motion by roll call vote, those voting aye were Stacey, Washington, Showers, Mitchell, Pohl, DeLong and Washburn. Seven ayes, zero nays. Motion carried.

PC-32-20 SLU
SPECIAL LAND USE
CARL AND GERI JASTRAM
RILEY TOWNSHIP
SECTION 20
APPROVED

PC-32-20 SLU Application for a Special Land Use Permit submitted by Carl and Geri Jastram for a home based embroidery business for property located at 8020 W. Lehman Road, Parcel ID#19-130-020-400-025-00, Section 20, Riley Township. This has been a Special Land Use for years and has never received any complaints. The applicants are simply moving the business to another property location.

Chairperson Washburn called for comments and/or questions.

- Geri Jastram, applicant was attending remotely from Riley Township; she thanked everyone involved with their application for their input and help throughout the process; she stated that they are anxious to move forward with getting their business relocated.
- Commissioner Mitchell stated for the record that he has had financial transactions with their embroidery business; however, his interaction with their business does not have any influence on his vote.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to concur with the recommendation of the Planning Commission to approve the Special Land Use Permit submitted by Carl and Geri Jastram. Voting on the motion by roll call vote, those voting aye were Showers, DeLong, Pohl, Mitchell, Stacey, Washington and Washburn. Seven ayes, zero nays. Motion carried.

PA 116 FARMLAND
APPLICATIONS

The following PA 116 Farmland Applications were presented for review:

- 2020-5 E.B. Ridge Dairy, LLC, Greenbush Township, Section 23
- 2020-6 E.B. Ridge Dairy, LLC, Greenbush Township, Section 23
- 2020-7 E.B. Ridge Dairy, LLC, Greenbush Township, Section 22
- 2020-8 Patrick J. & Becky B. Feldpausch, Dallas Township, Section 24

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Pohl to approve the PA 116 Farmland Applications and direct the Clerk to forward to the State. Motion carried.

APPROVAL OF
COMMISSIONERS'
EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Mitchell moved, seconded by Commissioner Pohl to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

SET TIME AND DATE OF
JANUARY 2021
ORGANIZATIONAL MEETING

Chairperson Washburn introduced discussion regarding setting the time and date of January 2021 Organizational Meeting, which was briefly discussed during the Ways and Means Committee meeting last week.

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner DeLong to set the Board's Organizational meeting for Tuesday, January 5, 2021 at 9:00 a.m. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

**WAYS & MEANS
COMMITTEE**

Commissioner Stacey, Chairperson of the Ways & Means Committee reported on a meeting held December 15, 2020.

ATTENDANCE AT
COMMITTEE MEETING

Members Attending by Electronic Means:

Adam Stacey, W&M Committee Chairperson (Bath Charter Township, Michigan)
David Pohl (Dallas Township, Michigan)
Robert Showers (Dewitt Charter Township, Michigan)
Dwight Washington (Bath Charter Township, Michigan)
Bruce DeLong (City of St. Johns, Michigan)
Ken Mitchell (Watertown Charter Township, Michigan)
Kam Washburn, Ex-Officio Member (Duplain Township, Michigan)

Staff Present

Craig Longnecker	Todd Campbell
Penny Goerge	Chris Collom
Diane Zuker	Kyle Thornton
Doug Riley	Tina Ward
Cindy Moser	Sheriff Jerue
Deb Sutherland	

CALL TO ORDER/APPROVAL
OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner Pohl, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

CENTRAL DISPATCH ITEMS

3. Central Dispatch: Ways and Means Committee Chairperson Stacey introduced Chris Collom, Central Dispatch Director, to discuss the Michigan Public Safety Communications System (MPSCS) agreements.
 - Central Dispatch Director Collom reported that the County is still scheduled to go live with the new system by December of 2021;
 - Progress is being made on the infrastructure portion of the project and the focus has been shifted to the user and lease agreements as well as coordination with our local partners for the programming of nearly 800 radios.

PUBLIC SAFETY
COMMUNICATIONS
SUBSCRIBER LEASE
AGREEMENT WITH
CLINTON AREA TRANSIT

A. Public Safety Communications Subscriber Lease Agreement with Clinton Area Transit:

- Central Dispatch is seeking approval for the amended Public Safety Communications Subscriber Lease Agreement and the Third-Party contract with the Clinton Area Transit (Transit);
- Transit is on the current EDAC system and has expressed its interest in transitioning to the MPSCS with the County; while Transit is not directly dispatched by Central Dispatch nor involved in the “day to day” operations of public safety, it does serve a vital role in the County’s emergency plans for the transportation of residents and/or victims in a large scale emergency situation;
- Transit’s project includes leasing portables and mobiles from the County and upgrading its dispatch capabilities; Transit is applying for a grant through MDOT to secure the funding to accomplish their goals;
- Transit has requested additional language to be added to the Lease Agreement to meet the requirements of the grant; in addition, the grant requires a Third-Party Contract to be signed by the County;
- Both agreements have been reviewed and approved by the county’s legal counsel; the Board is being asked to authorize both agreements with the understanding that the language may still need to be modified slightly to fulfill the requirements of the grant.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Washington, to **recommend** approving the Public Safety Communications Subscriber Lease Agreement and the Third-Party Contract with Clinton Area Transit System. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

PUBLIC SAFETY
COMMUNICATIONS USER
AGREEMENT

B. Public Safety Communications User Agreement:

- Central Dispatch is requesting the Board of Commissioners to review and approve the “Public Safety Communications User Agreement”;
- This user agreement is specific to the local units that currently have Project 25 compliant equipment and do not need to lease subscriber units from the County; the existing equipment will require re-programming, updates, and/or new software to operate on the state system;
- The lease agreement approved in October and this agreement are very similar in committing the local units and county to the expectation of operating on the MPSCS within Clinton County; one noteworthy change is in section four referencing user training, as the wording in the lease agreement was ambiguous and required clarification; section four in both agreements now reflects the updated language;
- The project 25 compliant equipment upgrades and programming are budgeted to cost approximately \$100,000;
- The county’s legal counsel assisted with the creation of this document and provided approval.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Mitchell, to **recommend** approving the Public Safety Communications User Agreement for local units with Project 25 compliant equipment. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

SHERIFF’S OFFICE PUBLIC

C. Sheriff’s Office Public Safety Communications Subscriber Lease

SAFETY COMMUNICATIONS
SUBSCRIBER LEASE
AGREEMENT

Agreement and Administrator Signature:

- In October 2020, the Board of Commissioners approved Director Collom to move forward with the Public Safety Communications Subscriber Lease Agreement;
- All of the participating agencies including the Sheriff's Office have been provided a copy of the lease and an equipment list specific to their agency;
- Central Dispatch, in coordination with Sheriff Jerue, has evaluated the current and future communication needs for the Sheriff's Office;
- The current equipment was evaluated on the age of the equipment, functionality, associated costs for updates and future growth;
- The equipment listed in Appendix A will improve the Sheriff's ability to maintain functional and reliable communication equipment for several years;
- Sheriff Jerue is requesting approval to move forward with signing the agreement and purchasing the listed equipment;
- Director Collom has requested to have the agreements and equipment lists finalized by the end of the month so the County can place an order with Motorola in early January 2021; in order to accomplish this goal, the Board is being asked to authorize County Administrator/Controller Longnecker to sign the lease agreements with the agencies on behalf of the Board of Commissioners.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner DeLong, to **recommend** approving the Clinton County Sheriff's Public Safety Communications Subscriber Lease Agreement including Appendix 'A' and authorize the County Administrator/Controller to sign this agreement on behalf of the Board of Commissioners in addition to all other related lease and user agreements. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

COUNTY CLERK ITEMS

4. County Clerk:

BOARD OF
COMMISSIONER'S BYLAWS
AND RULES OF
PROCEDURE

- A. Ways and Means Committee Chairperson Stacey introduced discussion regarding the proposed Bylaws for 2021.
- The Commissioners were provided a copy of their Bylaws and Rules of Procedure for 2021;
 - Discussion followed regarding Article 3 of the bylaws relating to the appointments to boards and commissions;
 - This document will be formally adopted at the Board's organizational meeting in January.

No action required.

SET TIME AND DATE OF
BOARD ORGANIZATIONAL
MEETING

- B. Ways and Means Committee Chairperson Stacey introduced discussion regarding the 2021 Board of Commissioners Organizational Meeting.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner DeLong, to **recommend** scheduling the 2021 Board of Commissioners Organizational Meeting for Tuesday, January 5, 2021 at 9:00 a.m. Motion carried. (See page 7 of minutes for Board Action)

PROPOSED 2021 MEETING
SCHEDULE

- C. Chairperson Stacey introduced discussion regarding the proposed calendar for 2021 Board Meetings.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Pohl, to **recommend** authorizing the proposed calendar for 2021 Board Meetings. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Showers to concur with the committee recommendation. Motion carried. (Formal adoption of the schedule will occur at the January Organizational Meeting)

TREASURER REQUEST TO
EXTEND WAIVER OF
DELINQUENT DOG LICENSE
FEES DUE TO COVID-19

5. Ways and Means Committee Chairperson Stacey introduced Tina Ward, County Treasurer, to discuss a request to extend the waiver for delinquent dog license fees due to COVID-19.
- At the May 26th Board of Commissioners Meeting, the Board authorized a waiver of delinquent dog license fees for the remainder of 2020 due to limited access to veterinary services because of the COVID-19 pandemic;
 - Since the rationale used to authorize this waiver is still valid, the Board is being asked to continue this waiver through the first quarter of 2021; at that time, this matter will be reviewed again.

COMMITTEE RECOMMENDATION: Commissioner Washington moved, seconded by Commissioner Mitchell, to **recommend** authorizing a waiver of delinquent dog license fees through the first quarter of 2021 due to the COVID-19 pandemic. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.

PARKS AND GREEN SPACE
GRANT UPDATE

6. Ways and Means Committee Chairperson Stacey introduced Kyle Thornton, Parks and Green Space Coordinator, to provide updates regarding the 2020 Michigan Natural Resources Trust Fund Grant (MNRTF) and the 2019 Land and Water Conservation Fund grant (LWCF).
- Mr. Thornton provided a power point presentation to the members regarding the 2020 Michigan Natural Resources Trust Fund (MNRTF) grant that was submitted earlier this year for the acquisition of the Pratt Road property in order to develop another county park;
 - The members were notified that the County was not successful in being awarded the MNRTF grant for acquisition of this property;
 - Administrator Longnecker reported that the owner is willing to go through the grant process again; discussion followed and the members are supportive of reapplying for the grant next year;
 - The members agreed that it would be prudent for them to hold a meeting during the first quarter of 2021 for the purpose of reviewing and discussing long term planning with regard to capital improvement projects and to outline their next steps if the grant application is denied again next fall;
 - An update was also provided regarding the 2019 Land and Water Conservation Fund (LWCF) grant that was previously submitted for improvements at Clinton Lakes Park;
 - The Michigan Department of Natural Resources has recommended the LWCF grant for Clinton Lakes Park improvements, however the County is still waiting for final review from the National Parks Service; this review is taking much longer due to the pandemic.

No action required.

4TH QUARTER BUDGET
ADJUSTMENTS
GOVERNMENTAL FUND
COMMITMENTS

7. Ways and Means Committee Chairperson Stacey introduced Craig Longnecker, County Administrator, to discuss the 4th quarter budget adjustments/governmental fund commitments.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner DeLong, to **recommend** the approval of the 4th quarter budget adjustments as presented. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Showers to concur with the committee recommendation. Motion carried.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Pohl, to **recommend** approving governmental fund commitments as presented and as adjusted to actual for variable calculated amounts as presented. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

EXTENSION OF
DECLARATION FOR “LOCAL
STATE OF EMERGENCY:

8. Ways and Means Committee Chairperson Stacey introduced discussion regarding the continuation of the County’s emergency declaration.

COMMITTEE RECOMMENDATION: Commissioner Washington moved, seconded by Commissioner Mitchell, to **recommend** authorizing the extension of the Declaration for a Local “State of Emergency” through January 31, 2021 or until such time as the Board acts to cease or extend the state of emergency. Motion carried. (See page 4 for Board Action)

PLANNING UPDATE

9. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to provide a planning update.
- PC-28-20 MA – Petition for Change of Zone/Map Amendment OR 162-20 (Public Hearing); Planning Commission recommends approval;
 - PC-29-20 MA – Petition for Change of Zone/Map Amendment OR 163-20 (Public Hearing); Planning Commission recommends approval;
 - PC-32-20 SLU – Application for Special Land Use Permit (Public Hearing); Planning Commission recommends approval;
 - Director Riley briefly discussed the update to the County Comprehensive Plan; the majority of this work is now being proposed to be completed internally (instead of contracted out); discussion followed regarding bringing on qualified interns at a reasonable cost to assist with this project;
 - Director Riley briefly discussed modernizing the Zoning Ordinance; the county would be best served by hiring a consultant who specializes in reformatting the zoning ordinance by using more graphics and providing a streamlined and user-friendly approach for the user; an official request will be forthcoming.

No action taken.

JANUARY MEETING AND
EVENTS CALENDAR

10. Ways and Means Committee Chairperson Stacey introduced discussion regarding the January 2021 Open Meetings and Events Calendar.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner DeLong, to **recommend** the approval of the January 2021 Open Meetings and Events Calendar. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE

11. Ways and Means Committee Chairperson Stacey introduced discussion

INVOICES PAID TOTALS

regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Pohl, to approve the invoices paid from November 6 through December 4, 2020 in the amount of \$746,108.60. Motion carried.

COMMISSIONERS' COMMENTS

12. Ways and Means Committee Chairperson Stacey requested Commissioners' comments. There were none.

ADMINISTRATOR'S COMMENTS

13. Ways and Means Committee Chairperson Stacey requested comments from Administrator Longnecker.

- Administrator Longnecker notified the Members that he and Deputy Administrator Campbell had a successful meeting with Clinton Area Transit to discuss their budget; in addition, they discussed long term planning and how to structure long term capital improvements;
- Administrator Longnecker and Deputy Administrator Campbell will be meeting with the incoming Prosecutor, Tony Spagnuolo, to discuss his transition to Clinton County;
- The Continuity of Operations team started meeting with departments to learn from their remote work efforts and solidify plans for transitioning out of the pandemic;
 - Friend of the Court has provided an excellent example given the obstacles they had to overcome with the state's security concerns in order to be successful; once those concerns were overcome, operations were transformed;
 - Remote hearings have been incredibly successful, not only with staff, but with the clients and attorneys as well; parties save time on travel and there is less need to take time off work;
 - The state court system will continue to push successful technology efforts and the FOC plans to continue the current remote work rotation schedule of having 50% of employees working remotely;
- Administrator Longnecker reported that the County will receive the updated aerial photos this week from the flyover that was completed earlier this year.

No action required.

ADJOURNMENT OF COMMITTEE MEETING

14. Ways and Means Committee Chairperson Stacey adjourned the meeting at 10:41 a.m.

HUMAN RESOURCES COMMITTEE

Commissioner Pohl, Chairperson of the Human Resources Committee reported on a meeting held December 15, 2020.

ATTENDANCE AT COMMITTEE MEETING

Members Attending by Electronic Means:

- David Pohl, HR Committee Chairperson (Dallas Township, Michigan)
- Adam Stacey (Bath Charter Township, Michigan)
- Robert Showers (Dewitt Charter Township, Michigan)
- Dwight Washington (Bath Charter Township, Michigan)
- Bruce DeLong (City of St. Johns, Michigan)
- Ken Mitchell (Watertown Charter Township, Michigan)
- Kam Washburn, Ex-Officio Member (Duplain Township, Michigan)

Staff Present

- Craig Longnecker
- Penny Goerge
- Deb Sutherland

- Todd Campbell
- Diane Zuker

CALL TO ORDER/APPROVAL OF AGENDA 1. Human Resources Committee Chairperson Pohl called the meeting to order at 10:45 a.m.

COMMITTEE ACTION: Commissioner Stacey moved, seconded by Commissioner Showers, to approve the agenda. Motion carried.

PUBLIC COMMENTS 2. Human Resources Committee Chairperson Pohl requested limited public comments. There were none.

COMMITTEE/COMMISSION APPOINTMENTS 3. Human Resources Committee Chairperson Pohl introduced discussion regarding appointments to various Committees and Commissions. No action taken.

CLOSED SESSION TO DISCUSS COLLECTIVE BARGAINING 4. Human Resources Committee Chairperson Pohl requested a motion to proceed to closed session for the purpose of discussing collective bargaining.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner DeLong, to proceed to closed session for the purpose of discussing collective bargaining with the Correction Officers (Police Officers Association of Michigan) and Assistant Prosecutors (Public Employees Representative Association). Voting on the motion by roll call vote, those voting aye were Pohl, Washington, Showers, Stacey and DeLong. Five ayes, zero nays. Motion carried. (Commissioner Mitchell was dropped off the call and unable to vote.)

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner DeLong, to return to open session. Voting on the motion by roll call vote, those voting aye were Pohl, Washington, Showers, Stacey, Mitchell and DeLong. Six ayes, zero nays. Motion carried.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Washington, to **recommend** ratifying a three (3) year agreement with the Police Officers Association of Michigan (POAM) unit for the Clinton County Correction Officers. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to concur with committee recommendation to ratify the three (3) year agreement with the Police Officers Association of Michigan (POAM) unit for the Clinton County Correction Officers. Motion carried.

ADMINISTRATOR'S COMMENTS 5. Human Resources Committee Chairperson Pohl requested Administrator's comments. There was none.

COMMISSIONERS' COMMENTS 6. Human Resources Committee Chairperson Pohl requested Commissioners' comments.

- Chairperson Washburn provided an update on behalf of the Lansing Economic Area Partnership (LEAP) and Capital Council of Governments (CAPCOG);
- Commissioner Washington reported that the social and health committees are trudging along as they navigate through this pandemic;
- Commissioner Showers provided an update on behalf of the Lansing Economic Area Partnership (LEAP) and Capital Council of Governments (CAPCOG);
- Commissioner Stacey shared his perspective regarding the election process;
- Commissioner Pohl provided an update on behalf of the Clinton County Road Commission.

ADJOURNMENT OF
COMMITTEE MEETING

7. Human Resources Committee Chairperson Pohl adjourned the meeting at 11:25 a.m.

**END OF COMMITTEE
REPORTS**

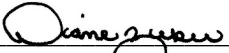
COMMISSIONERS'
COMMENTS

Chairperson Washburn called for Commissioners' comments.

- Commissioner Showers stated that despite all the issues, Administration and Chairperson Washburn have done a fine job keeping the county moving forward.
- Commissioner Pohl stated that so much has happened in 2020 making it memorable, in unfortunately not so many good ways, but we are looking forward to brighter things to happen in 2021.
- Commissioner Mitchell is ready for the new year after all the challenges we faced in 2020.
- Commissioner DeLong is anxious to get back to some normalcy in 2021 and hoping we will be able to meet in person again soon.
- Commissioner Washington expressed his pleasure in working with the board, as he continues to learn something new every year; he never expected 2020 would bring about so many new challenges.
- Chairperson Washburn noted that Marcus Cheatham provided us with a ray of light in his COVID-19 update with a vaccine on the way; he thanked all the employees for keeping the protocols in place during the pandemic, as well as continuing to do the business recognizing it has been a monumental task under the circumstances.
- The Commissioners extended Holidays wishes to all.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner Pohl, moved, seconded by Commissioner Mitchell to adjourn the meeting at 10:56 a.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval at next regular meeting of the Board in January, 2021.