

CLINTON COUNTY BOARD OF COMMISSIONERS

COURTHOUSE
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ST. JOHNS, MICHIGAN 48879-1571
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Chairperson
Robert Showers
Vice-Chairperson
Kam J. Washburn

Members
David W. Pohl
Bruce DeLong
Kenneth B. Mitchell
Dwight Washington
Adam C. Stacey

Administrator
Ryan L. Wood
Clerk of the Board
Diane Zuker

DATE 10/08/2019 The Clinton County Board of Commissioners met on Tuesday, October 8, 2019 at 7:00 p.m. in the Clinton County Board of Commissioners Room, Courthouse, St. Johns, Michigan with Chairperson Robert Showers presiding.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE Chairperson Showers called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL Roll was called and a quorum reported. Present were Commissioners Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL Ryan Wood and Craig Longnecker.

VISITORS Marie Howe

AGENDA The agenda was presented for review and approval.

BOARD ACTION: Commissioner Washburn moved, supported by Commissioner Pohl to approve the agenda as printed. Motion carried.

PUBLIC HEARING
PROPOSED 2020 COUNTY
BUDGET AND MILLAGE Chairperson Showers called for a motion to open the public hearing as required by the Uniform Budgeting and Accounting Act on the proposed 2020 County Budget and Millage, which is scheduled to be adopted at the October 29, 2019 Board meeting.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner DeLong to open the public hearing. Motion carried unanimously.

Administrator Ryan Wood and Deputy Administrator Craig Longnecker presented the proposed 2020 County Budget. The publication requirements have been met for the budget hearing.

- The County is in sound financial condition;
- Each fund is balanced;
- The 2020 maximum allowable millage rate is 5.7976 and is the rate proposed to be levied to support the proposed budget;
- Taxable Value is projected to increase 3%;
- The General Fund Budget increased 2.7 million and now totals \$24.5 million.

Total County Taxable Value - \$2.9 Billion

- 71% Residential
- 13% Commercial
- 10% Agricultural
- 5% Personal
- 1% Other

It was noted that the County's Taxable Value grew an average of 3.3% per year from 2015 to 2019 and is expected to grow an average of 2.3% per year from 2019 to 2023, assuming inflation will remain low and that an economic slow down will temper the real estate market.

Financial Forecast:

- As part of the budget report, Deputy Administrator, Craig Longnecker provided the members with the financial forecast for the years, 2020, 2021, 2022 and 2023 depicting the General Fund Revenues, General Fund Expenditures and Net Projections for each of these years.
- Expenditures growth is about 2.5% per year, primarily driven by personnel costs.
- **Revenue Summary \$24.5 Million:**
 - 67% Property Taxes
 - 11% is derived from charges for services, which mainly consists of District Court, Jail and Register of Deeds revenue
 - 2% Other Financing (This has dropped to 0% as this is where the county previously included the \$4.1 million in debt retirement)
 - 11% Federal & State (About 50% of this is Revenue Sharing)
 - 6% Other Revenue sources
 - 1% Interest & Rents
 - 1% Licenses & Permits
 - 1% Fines & Forfeits
 - 0% Local Unit
- **Expenditure Summary \$24.5 Million:**
 - 43% General Government
 - 33% Public Safety
 - 7% Health & Welfare
 - 15% Other
 - 1% Community & Economic Development
 - 1% Recreation & Culture
 - 0% Public Works

General fund staffing levels are at 153 FTE's for 2020. Total staffing for all funds in 2020 is 202 FTE's, which includes the Friend of the Court, Waste Management, 911, Child Care Fund, Building, MIS and Insurance.

Public Safety Projects for 2020

- Radio System Upgrade – Central Dispatch - \$8,000,000
- Jail Renovations – Booking - \$5,400,000
- Maintenance Expansion – Sheriff Vehicles - \$1,000,000
- Jail Renovations – Training Facility - \$16,400,000

Initiatives designed to address ongoing financial challenges:

- Manage legacy costs
- Manage personnel costs
- Gain efficiencies through technology
- Cooperative efforts

Defined Benefit Pension Funding

- Funding dropped for 2019 due to reduction in interest rate assumption from 7.75%-7.35%
- Currently 94% funded
- Projected to be 95% in 2020

Target Funding for Pensions

- A reasonable target for pension funding is 90%-110%
- The current funding level as of 12/31/2018 is 102%
- The investment rate assumption will change from 7.75% to 7.35% for the 2019 actuarial
- Annual contributions of \$2.4 million are recommended for 2019-2023

OPEB Funding

- The current funding level as of 12/31/2017 is 143%, which was the last full actuarial analysis
- Funding is anticipated to return to the target funding range over the next few years
- A reasonable target for OPEB funding is 100%-120%
- Even though no annual contribution is currently required, an annual payment is recommended
- The retiree health care trust fund is stable

Health Care Renewal Costs

- Increases have been 3% or less over the last 5 years; Credit goes to the Health Care Alliance for their work in helping maintain these costs
- Increase was 1.7% in 2019

Technology Initiatives:

- Implementing Cybersecurity Controls
- Dual Authentication Upgrade
- Implement Badge Security System
- Continuity of Operations Plan
- Implement Help Desk Ticket System
- Research Law Enforcement Software (CAD, RMS, JMS) Replacement
- Plan Prosecutor Document Imaging
- Virtual Private Network Upgrade
- Office 365 Exchange

Cooperative Efforts

The county continues to work on numerous cooperative efforts between surrounding counties, local units of government, various agencies and boards.

- General Government:
 - Clinton County/MSU Extension
 - Clinton/Gratiot 29th Judicial Circuit Court
 - Clinton/St. Johns Facility Agreement
 - Mid-Michigan Regional Sobriety Court (Clinton, Gratiot, Montcalm)
 - Regional Mental Health Court (Clinton, Gratiot, Montcalm)
 - Swift & Sure Sanctions Program (Clinton, Gratiot)
 - Regional DWI Court (Clinton, Gratiot, Montcalm)
- Health and Welfare:
 - Clinton/Eaton Department of Health and Human Services
 - Community Mental Health CEI (Clinton, Eaton, Ingham)
 - Ingham/Clinton Veterans Affairs
 - Mid-Michigan District Health Department (Clinton, Gratiot, Montcalm)
 - Tri-County Office on Aging (Clinton, Eaton, Ingham)

- Public Safety:
 - Clinton County 911
 - Local Law Enforcement records Management (St. Johns, DeWitt Township, Bath Township)
 - Michigan Indigent Defense Commission (State of Michigan and Gratiot County)
 - Tri-County Metro Narcotic Squad (Clinton, Eaton, Ingham)
 - Michigan Public Safety Communications System
- Community and Economic Development
 - Building Code Enforcement (St. Johns)
 - Capital Area Michigan Works
 - Capital Region Airport Authority (Clinton, Eaton, Ingham & City of Lansing)
 - Capitol Council of Governments (CAPCOG) – (Clinton, Eaton, Ingham; Lansing Regional Chamber of Commerce; Michigan State University)
 - Clinton Career Network – RESA
 - Clinton County Economic Alliance
 - Lansing Economic Area Partnership
 - Lansing Regional Chamber of Commerce
 - Regional Brownfield Grant
 - Tri-County Regional Planning Commission (Clinton, Eaton, Ingham)

Budget Adoption:

The 2020 budget is scheduled for adoption at the Board meeting scheduled for Tuesday, October 29, 2019 at 9:00 a.m.

Summary

The County remains in sound financial condition.

Chairperson Showers called for Commissioner comments and/or questions regarding the budget. Brief discussion followed between the Commissioner’s and Deputy Administrator Longnecker. Commissioners had a few questions for clarification purposes.

Chairperson Showers called for public comments and/or questions regarding the proposed 2020 budget.

- Marie Howe of Bath Township inquired regarding the charges for services and the revenue generated from on-line purchases of documents and information.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to close the public hearing. Motion carried unanimously.

APPORTIONMENT REPORT STATUS

County Clerk, Diane Zuker provided an update on the status of the draft Apportionment Report (L-4402) prepared by Equalization, which will be presented to the Board at an upcoming Ways and Means Committee meeting. The final report will be officially approved at the November 26th Board meeting. The deadline for submitting this report to the State is December 1st.

TOWNSHIP STATEMENTS OF MONIES TO BE RAISED BY TAX STATUS

County Clerk, Diane Zuker provided an update on the status of the Statement of Monies to be Raised by Tax submitted by the general law township clerks. The Clerks are responsible for submitting their Statements on or before September 30th each year as required by MCL 211.36. Any Special Assessment reported by the Clerks will be included in a final report to be adopted on November 26th.

DRAIN ASSESSMENT
REPORT STATUS

County Clerk, Diane Zuker reported that the 2019 Drain Assessment report is in the process of being compiled. The report will be formally adopted at the November 26th Board meeting, along with the Special Assessment and Apportionment Reports.

ELECTION OF REPUBLICAN
AND DEMOCRATIC
APPOINTEES TO CLINTON
COUNTY CANVASSING
BOARD

County Clerk, Diane Zuker reported that the recommendations for the County Canvassing Board have been received from the Republican and Democratic parties. The Republican nominees are Elaine Snyder, Phil Goodrich and Zach Rudat. The Democratic nominees are Theresa Kidd, Ellen Link and James Nelson. MCL 168.24c provides that the Board of Commissioners elect by ballot to each position one of the individuals so nominated by each party.

Clerk Zuker tallied the votes cast by Commissioners as follows:

REPUBLICAN:	DEMOCRATIC:
Elaine Snyder – 5	Theresa Kidd – 6
Phil Goodrich – 1	Eunice Link – 1
Zach Rudat – 1	James Nelson - 0

The following individuals are declared as appointees to the Clinton County Board of Canvassers:

Elaine Snyder, Republican – 4 year term expiring November 1, 2023
Theresa Kidd, Democrat – 4 year term expiring November 1, 2023

ADMINISTRATOR’S REPORT

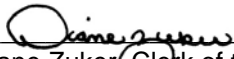
Administrator Ryan Wood reported on the status of the State Budget. MAC is reaching out to counties attempting to determine the impact on counties due to the line items vetos. Jail services will primarily be impacted, in addition to Secondary Road Patrol. Overall it appears the financial impact to the county is .5 million.

PUBLIC COMMENTS

Chairperson Showers called for public comments. There were none.

ADJOURNMENT

With no further business to come before the Board, Chairperson Showers declared the meeting adjourned at 7:30 p.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on October 29, 2019.