

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Kam J. Washburn

Vice-Chairperson
Bruce DeLong

Members
David W. Pohl
Kenneth B. Mitchell
Robert Showers
Dwight Washington
Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
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Administrator
Ryan L. Wood
Clerk of the Board
Diane Zuker

VIA TELEPHONIC CONFERENCE
PER STATE EXECUTIVE ORDER NO. 2020-15 CONCERNING OMA & COVID-19

DATE 05/26/2020

The Clinton County Board of Commissioners met on Tuesday, May 26, 2020 at 9:00 a.m. with Chairperson Kam Washburn presiding.

Chairperson Washburn outlined the procedures that will be followed during the meeting.

- Members of the public were advised that throughout the telephonic conference meeting they will be provided an opportunity to speak on specific matters and also during public comment at the end of the meeting. Any individuals wishing to speak should identify themselves for the record before speaking.
- Roll call votes will be taken. Any formal roll call votes required on motions will be specifically identified in the minutes.

MOMENT OF SILENCE AND
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence remembering especially those who served our country. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and a quorum reported. Present were Commissioners Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Deb Sutherland, Penny Goerge, Ryan Wood and Craig Longnecker.

VISITORS

Marcus Cheatham and MaLissa Schutt.

AGENDA

The agenda was amended to include the following items:

- Copy of Memo from Law Firm of Foster Swift Collins & Smith PC to Clinton Area Transit System regarding CATS Ballot Language
- Appointment of COVID Compensation Adjustment Committee

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Washington to approve the agenda as amended. Motion carried.

APPROVAL OF MINUTES

The April 28, 2020 minutes were presented for review and approval.

BOARD ACTION: Commissioner Mitchell moved, seconded by Commissioner Showers to approve the minutes as printed. Motion carried.

COMMUNICATIONS
RECEIVED

The following communications were received:

1. Clinton County 911 Surcharge Collection report to the Legislature
2. Delta County Resolution requesting Great Lakes Shoreline be declared a Disaster Area
3. Livingston County Resolution to support Stepping Up Initiative to reduce number of people with Mental Illness in Jails
4. Menominee County Resolution in Response to Executive order 2020-77
5. Tuscola County Resolution to Move Tuscola County Forward
6. Department of Treasury Report of Preliminary State Equalization for 2020 Tax Year
7. Copy of Memo from Law Firm of Foster Swift Collins & Smith PC to Clinton Area Transit System regarding CATS Ballot Language

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to acknowledge receipt of the communications #1 thru #6. Motion carried.

CLINTON TRANSIT BALLOT
PROPOSAL
COMMUNICATION

Board members discussed Communication #7 which advises that the Clinton Area Transit System (CATS) ballot language needs to be revised to conform with the statutory provisions. The law does not allow the millage to be levied for a period of 6 years as stated in the language previously approved by the CATS Board. The CATS Board is scheduled to meet on May 28th to formally take action to correct their ballot language.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Washington to concur with Clinton Area Transit System's Legal Counsel advising that the tax levy period written in their ballot language for the August 2020 election needs be revised in accordance with the statute, subject to approval by Clinton Transit Board at their May 28th Board meeting. Discussion followed. Motion carried.

ADMINISTRATOR'S REPORT

Ryan Wood, County Administrator reported that the County Parks opened on Friday morning. Parking lot at Motz Park was generally 75% full. There was not as much activity at Clinton Lakes, except on Sunday the gravel lot was full. Administrator Wood reported that people were adhering to social distancing. Certain areas of the parks closed periodically to allow for sanitizing. There were no significant issues over the weekend with the opening of the parks. Commissioner Stacey felt the milder weather temperatures helped phase in the opening of the park with hotter temperatures coming yet this week. Discussion followed regarding the plan for the park going forward is to remain open.

MID-MICHIGAN DISTRICT
HEALTH DEPARTMENT
COVID-19 UPDATE

Marcus Cheatham, Director of the Mid-Michigan District Health Department (MMDHD) provided the following COVID-19 Update:

- 138 cases confirmed in Clinton County by testing with 26 probable cases for a total of 164; The total number of deaths in Clinton County remains at 10; Total quarantined since March is 269; Currently monitoring 53 people.
- Periodically some numbers reported go down because nurses are constantly checking status and find mistakes in reporting with some cases reported as confirmed when they are actually probable cases, resulting in corrections to the reports.
- There is an increase in the use of anti-body tests (serology). This is problematic because the laboratories that provide these tests are putting the results into the Disease Surveillance System. They appear to be cases that the health department needs to investigate and do contact tracing with their contacts, but they are not cases. A person does not become positive until six weeks after they had COVID. This is also a disservice to consumers because there is no science yet that tells people what the test results mean. It amounts to profiteering on the pandemic, because drug companies are pushing these tests. Science does not support the claim that an individual is immune if antibody test is

positive.

- Health Department is meeting with the Michigan State Police and National Guard in Gratiot County today as part of the so-called “testing moonshot”. This is an effort to get as many people tested as possible. In this phase, the Health Department is planning widespread testing in long-term care facilities. This is relevant to Clinton County because the Guard will come here next so the Health Department is getting a preview of what will happen. In the past, the Guard has struggled to get some of the fundamentals of testing right. The Health Department may try to get the Guard to work with a private laboratory the Health Department has identified whose operation is really smooth and efficient, as it is important to have a lab that has the capacity to perform tests.
- As a reminder, since May 7th sanitarians have been working out of their homes in the well and septic program to get repairs and construction going and are not expected to return to the office until July.
- Some of the mobile food trucks have opened and are operating legally. Health Department is not doing full inspections of their operations at this time. If they had a valid permit previously, the Health Department is just renewing it.
- The courts are very interested in reopening and have been advised by the State Court Administrator’s Office as to how to approach reopening. It involves “gating criteria”, in this case the trend in new cases and the percent of total tests that are positive. If at least one of these is trending down the Court can take steps toward reopening. Director Cheatham stated he has been working the statistics and concluded that there is no trend in the data at this time. He noted that it is very hard to interpret these statistics in a small area like Clinton County. There are two potential solutions: 1) Concede these statistics do not work in small areas, which does not mean it is unsafe to open up more; 2) Dashboard the State is working on for Counties that will have their own calculations. Maybe these dashboards will have better guidance.

Brief discussion followed amongst Director Cheatham and the Commissioners and how reopening will affect the MMDHD.

DECLARATION FOR LOCAL STATE OF EMERGENCY

Chairperson Washburn introduced discussion regarding the extension of the Declaration for Local “State of Emergency” for a period of 30 days.

BOARD ACTION: Commissioner Washington moved, seconded by Commissioner Mitchell to extend the Declaration for a Local “State of Emergency” for Clinton County for a period of 30 days or until such time as the Board acts to cease or extend the state of emergency. Voting on the motion by roll call vote, those voting aye were Mitchell, DeLong, Washington, Showers, Pohl and Washburn. Commission Stacey voted no. Six ayes, one nay. Motion carried. (INSERT DECLARATION)

EMPLOYEE COMPENSATION ADMINISTRATIVE LEAVE

Chairperson Washburn introduced brief discussion regarding employee compensation/administrative leave time.

BOARD ACTION: Commissioner DeLong, seconded by Commissioner Pohl to authorize continuation of employee compensation during the 30-day extension as directed by administration. Voting on the motion by roll call vote, those voting aye were Showers, Washington, Stacey, Pohl, Mitchell, DeLong and Washburn. Seven ayes, zero nays. Motion carried.

COVID COMPENSATION
ADJUSTMENT COMMITTEE

Chairperson Washburn introduced discussion regarding appointment of a committee due the COVID-19 pandemic. Several changes need to be looked at regarding employees and how the county will operate in the future.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Washington to establish a COVID-19 Compensation Adjustment Committee and appoint Commissioners Bruce DeLong, Adam Stacey and Ken Mitchell as the members, with Commissioner DeLong serving as Chairperson of the committee. Discussion followed. Chairperson Washburn stated that the charge of the Committee is to give guidance and suggestions to our senior administrative staff as to the needed recognition and compensation adjustments for our employees as it relates to the overall work changes and requirements that have come about as a result of the COVID-19 pandemic. Voting on the motion by roll call vote those voting aye were Mitchell, Pohl, Washington, Showers, Stacey, DeLong and Washburn. Seven ayes, zero nays. Motion carried.

PUBLIC COMMENTS

Chairperson Washburn called for public comments. Chairperson Washburn advised the public in attendance via telephonic conference to unmute their phone and identify themselves for the record before speaking.

- MaLissa Schutt, Clinton Area Transit System(CATS) Director:
 - Thanked the Board for their support and apologized for the ballot language having to be revised;
 - Provided a brief update on CATS ridership:
 - Reduced to about 20% of what they normally have;
 - Approximately 60 trips/day with 18 being non-passenger trips with CATS bringing services to individuals, such as delivery of groceries for on-line orders, meals on wheels, etc.;
 - Increased sanitizing of vehicles;
 - Protective shields have been installed between drivers and passengers;
 - Fares are not being collected.

RESOLUTION 2020-11
IMPOSING SUMMER
PROPERTY TAX LEVY AND
CERTIFICATION OF COUNTY
MILLAGE RATE

Chairperson Washburn introduced a Resolution imposing the 2020 Summer Property Tax Levy pursuant to Public Act 357 of 2004, and Notice of Certificate of the County Allocated Tax Levy in the amount of 5.7691.

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner Pohl to adopt the Resolution imposing the 2020 Summer Property Tax Levy and approving the County Allocated Tax Levy of 5.7691 mills and further to authorize the Chair and County Clerk to sign the L-4029 2020 Tax Rate on behalf of the County. Voting on the motion by roll call vote, those voting aye were Stacey, Washington, Showers, Mitchell, Pohl, DeLong and Washburn. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION)

APPROVAL OF
COMMISSIONERS' EXPENSE
ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Mitchell to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

WAYS & MEANS COMMITTEE

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on a meeting held May 21, 2020.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

Adam Stacey, W&M Committee Chairperson
Bruce DeLong
Robert Showers
Ken Mitchell
David Pohl
Dwight Washington
Kam Washburn, Ex-Officio Member
Craig Thelen

Staff Present

Ryan Wood
Craig Longnecker
Penny Goerge
Cindy Moser
Deb Sutherland
Diane Zuker
Chris Collom

Others Present

Doug Deeter, Rehmann Robson

CALL TO ORDER/APPROVAL
OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner Mitchell moved, seconded by Commissioner Washington, to approve the agenda as amended. Motion carried.

Addition to Agenda: Use of Fairgrounds and Motz Park – 10A

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

2019 AUDIT PRESENTATION

3. Ways and Means Committee Chairperson Stacey introduced Doug Deeter from Rehmann Robson regarding presentation of the 2019 Audit.
 - Mr. Deeter provided a brief overview and answered questions regarding the 2019 Audit which is available for viewing on the county website;
 - Clinton County has received an “unmodified” audit opinion, which is the highest level that you can receive;
 - Significant attention was brought to the following audit numbers:
 - Unassigned GF fund balance \$10.6 million or 44.6% of total GF expenditures and transfers;
 - Net change in GF fund balance of \$2 million;
 - Positive budget to actual GF revenue variance of \$106,000;
 - GF expenditures under budget by \$950,000;
 - GF commitments \$2.6 million, assigned for pension/OPEB \$5 million;
 - Restricted for major public improvement project projects - \$9.2 million;
 - Restricted for public improvement equipment replacements - \$4 million;
 - Our Lead Accountant, Cindy Moser and her staff (Kate Rademacher and Jenny Halfman) were recognized for their efforts in putting together all of the financial statements as they have assisted tremendously with the Auditors’ work.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Mitchell, to **recommend** accepting the 2019 Financial Statements and the Report on Expenditures of Federal Awards and place on file. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Showers to concur with the committee recommendation. Motion carried.

DRAIN COMMISSIONER
2020 REVISED
REMONUMENTATION PLAN

4. Ways and Means Committee Chairperson Stacey introduced discussion regarding the 2020 Revised County Plan for Clinton County.
- The Michigan Office of Land Survey and Remonumentation (OLSR) requires all counties to update their county remonumentation plans in 2020 as required by the Remonumentation Act;
 - A draft plan was submitted prior to the March 1 deadline and the OLSR requested additional information; the Drain Commissioner now has the plan in final form and requests county board approval of the 2020 Revised County Plan;
 - The Drain Commissioner's Office had been working under the original county plan that was approved by the county board in 1992; Drain Commissioner Hanses worked with the County Representative to update the plan which now clearly indicates details of how Clinton County will operate its remonumentation program;
 - The plan shows the progress to date and identifies the Public Land Survey Corners yet to be remonumentated;
 - Through 2019 we have completed 1,520 of the 2,127 PLS corners in the county which leaves 607 remaining; this year we have assigned 44 corners for remonumentation.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Showers, to **recommend** approval of the 2020 Revised County Plan for Clinton County as presented. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

TREASURER
WAIVER OF DELINQUENT
DOG LICENSE FEES FOR
REMAINDER OF 2020 DUE
TO PANDEMIC

5. Ways and Means Committee Chairperson Stacey introduced discussion regarding a request to waive delinquent dog license fees through the end of the year due to COVID-19.
- Due to the COVID-19 pandemic, access to veterinary services is greatly diminished with limited appointment availability and with some offices completely closed;
 - Due to this difficulty in acquiring the required rabies vaccination, along with the current and future financial stresses related to the pandemic, the Board is being asked to approve the waiver of the delinquent dog license fee for the remainder of 2020.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Pohl, to **recommend** authorizing a waiver of delinquent dog license fees for the remainder of 2020 due to COVID-19 pandemic. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

CAPITAL IMPROVEMENT
REQUESTS

6. Capital Improvement Requests:

COUNTY'S MICROSOFT
EXCHANGE EMAIL AND
OFFICE 365 APPLICATION
UPDATES

- A. Ways and Means Committee Chairperson Stacey introduced Craig Thelen, MIS Director, to discuss a capital improvement request.
- The County's Microsoft Exchange Email software and hardware are at end of life and the latest version of the email software requires us to move to the cloud;
 - We will be purchasing Office 365 Email and some licenses for Office 365 applications including Word, Excel and PowerPoint;
 - Office 365 email and office 365 applications are subscription based; each month the county will pay a fee depending on how many licenses we purchase; the cost will be \$4 per month per user for Office 365 Email and \$8 a month per user for Office 365 Email plus Office 365 Applications;
 - It was noted that the total amount requested (\$25,000) is split between purchasing licensing (\$19,000) and consulting (\$6,000).

COMMITTEE ACTION: Commissioner Washington moved, seconded by Commissioner DeLong, to authorize up to \$25,000 to move to Office 365 Email and Office 365 Applications, as outlined in the capital improvements section of the 2020 Budget.

CENTRAL DISPATCH
COMPUTER AIDED
DISPATCH (CAD)
HARDWARE REFRESH AND
CYBER SECURITY AUDIT

- B. Ways and Means Committee Chairperson Stacey introduced Chris Collom, Central Dispatch Director, to discuss a capital improvement request.
- Director Collom discussed two major capital improvement projects that are currently outlined in the 2020 budget including the CAD & Backup Server and the Cyber Security Audit;
 - The replacement schedule for the current CAD Server and Backup server is five (5) years to maintain the stability of the system; however, due to the plan to replace the CAD within three years we have eliminated replacing the backup server and chosen a solution presented by MIS Director Thelen during the interim; this project will consist of a hardware refresh and data migration and total project cost will not exceed \$25,000;
 - The second project is for a cyber-security audit; the audit is a comprehensive inspection to identify vulnerabilities within the Central Dispatch systems and to receive recommendations to improve our security;
 - Central Dispatch is requesting approval to move forward with both capital improvements; the coordination of the projects includes developing a comprehensive timeline to ensure they are completed in the right order and that the equipment is onsite when needed;
 - The 2020 budget currently has \$140,000 allocated for these two projects; the board is being asked to authorize this revised proposal for a total not to exceed \$65,000.

COMMITTEE ACTION: Commissioner Mitchell moved, seconded by Commissioner Washington, to authorize up to \$65,000 for the CAD hardware refresh and cyber audit as presented. Motion carried.

CENTRAL DISPATCH PUBLIC
SAFETY COMMUNICATION
SYSTEM (MPSCS) PROJECT

7. Ways and Means Committee Chairperson Stacey introduced discussion regarding the bond sale resolution and Motorola Contract pertaining to the MPSCS project.

RESOLUTION 2020-10
APPROVING ISSUANCE OF
BONDS TO FINANCE
CAPITAL IMPROVEMENTS
FOR THE CLINTON COUNTY
CENTRAL DISPATCH
CENTER

A. **Bond Sale Resolution:**

- Administrator Wood briefly discussed a resolution prepared by legal counsel at Miller, Canfield, Paddock and Stone to authorize the issuance of up to \$8 million of bonds to finance capital improvements for the Clinton County Central Dispatch Center;
- As noted in the resolution, the firm PFM Financial Advisors LLC will continue to serve as the Municipal Advisor to the County to assist in preparation and planning for the sale of the bonds;
- PFM is in the process of preparing a preliminary Official Statement that will be made available to those interested in purchasing the bonds;
- Administrator Wood outlined the budget for the Central Dispatch Radio Project and advised that the target dates for the bond sale are June 17 or 18;
- Discussion followed regarding the current municipal bond market; Administrator Wood provided correspondence from our financial advisor (PFM) stating that over the past few weeks, investors have returned to the market and interest rates have steadily come back down.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Mitchell, to recommend adopting the Resolution approving issuance of up to \$8,000,000 of bonds to finance capital improvements for the Clinton County Central Dispatch Center. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Showers to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye were Pohl, Showers, DeLong, Mitchell, Washington, Stacey and Washburn. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION)

MOTOROLA CONTRACT
AUTHORIZATION FOR
CLINTON COUNTY 911
SIMULCAST SYSTEM

B. **Motorola Contract Authorization:**

- Director Collom has been working directly with our consultant (TeleVate), legal counsel (VanEssen) and representatives from Motorola to finalize the contract for the system upgrade and radios;
- Administration has received regular updates from Director Collom and discussed critical issues as needed;
- Legal counsel has already provided comment on an initial draft and pricing has been settled; issues related to acceptance testing and a few other details are still being worked out; ideally, the county would be in a position to execute the Motorola contract once the bond sale has been completed.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner DeLong, to **recommend** authorizing the County Administrator to execute the contract with Motorola for the Clinton County 911 Simulcast System provided the form of the contract has been approved by the county's legal counsel, Attorney VanEssen. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye were Pohl, Showers, DeLong, Mitchell, Washington, Stacey and Washburn. Motion carried.

GREATER LANSING FOOD BANK REQUEST

8. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Greater Lansing Food Bank.
- Chairperson Washburn introduced discussion regarding the Greater Lansing Food Bank's mission of providing emergency food to families that have been impacted by the COVID-19 pandemic; he asked that the County consider supporting their efforts;
 - Discussion followed and the members debated the county's role in providing financial assistance to these types of organizations;
 - A motion by Commissioner Pohl to recommend "authorizing the Memorandum of Understanding (MOU) between the Clinton County and the Greater Lansing Food Bank providing funding for an amount not to exceed \$10,000 for the acquisition of food and distribution to the local food pantries with Clinton County" died for lack of a second motion.
- No action taken.

RESOLUTION IMPOSING SUMMER PROPERTY TAX LEVY AND CERTIFICATION OF COUNTY MILLAGE RATE

9. Ways and Means Committee Chairperson Stacey introduced discussion regarding the 2020 Summer Property Tax Levy.
- COMMITTEE RECOMMENDATION:** Commissioner Delong moved, seconded by Commissioner Pohl, to recommend the adoption of the 2020 Summer Property Tax Levy Resolution. Motion carried.
(See 4 page of minutes for Board Action adopting Resolution)

CAPITAL IMPROVEMENT PROJECTS SCHEDULE AND REVIEW OF CAPITAL IMPROVEMENT PLAN

10. Ways and Means Committee Chairperson Stacey introduced discussion regarding the capital improvement projects schedule.
- The Members briefly discussed capital improvement projects;
 - Deputy Administrator Longnecker explained that due to the current pandemic and subsequent loss of revenue, every expenditure is being reevaluated;
 - A reduction in the general fund appropriation to the public improvement fund will play a significant part in balancing the GF budget going forward; as a result, funding for projects in the near future is likely to come from the existing fund balance of the public improvement fund;
 - Administration will recommend a revised capital improvement plan to be considered for adoption in conjunction with the 2021 budget presented to the Ways and Means committee in September.
- No action taken.

USE OF FAIRGROUNDS FOR EVENTS IN 2020 AND MOTZ PARK OPENING

- 10A. Ways and Means Committee Chairperson Stacey introduced discussion regarding the use of the county fairgrounds and Motz Park.
- The members discussed the annual use of the county fairgrounds for the 4-H Fair and Mint Festival;
 - The members were notified that the COVID-19 pandemic has led to the cancellation of many fairs across the state and in light of this, MSU Extension and Michigan 4-H have contracted with FairEntry to provide an online fair experience instead;
 - Discussion took place on whether the county should allow use of the county fairgrounds in light of the COVID-19 pandemic; Administrator Wood and Chairperson Washburn were asked to communicate with the Chamber of Commerce and report back to the May 26th Board of Commissioners meeting;
 - Discussion also took place regarding Motz Park; Administration recommends that the county keep the park open for activities such as trail walking, fishing and kayaking; however it is advised that all facilities (i.e. restrooms and parking lot) remain closed due to COVID-19;
 - Several members expressed their concerns with the main parking

lot and restrooms remaining closed; the members debated whether the county is ready to open the park at this time and addressed safety concerns.

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Showers to open Motz Park. Motion carried. Commissioners Washington and Pohl voted no.

Administrator Wood introduced discussion at the Board meeting in follow up to the committee meeting held on May 21st regarding the use of the fairgrounds. Chairperson Washburn advised that he contacted the Chamber of Commerce to determine the status of the Mint Festival event. Brenda Terpening, Chamber Director stated that July 1st is their deadline to make a final decision on whether to proceed with the Mint Festival this year or not, however the Rodeo typically held during the festival has already been cancelled. Chairperson Washburn further advised that he spoke with Fair Board regarding the 4-H Fair. The Fair Board is planning to make a decision on the 4-H Fair in the next month. Members discussed revisiting these issues at the end of June when we have more information.

Commissioners also discussed the following items:

- The fact that the Ionia Free Fair has been cancelled;
- Liability insurance for these events;
- MSU Extension has cancelled all events until September 1st;
- Options the 4-H Fair Board is considering for their fair.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to close the fairgrounds for any public events in 2020. Discussion followed regarding liability insurance and making the right decision on behalf of the county. Motion carried. Commissioner DeLong voted no.

Commissioners expressed the difficulty they are experiencing in making these decisions.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to keep Motz County Park open for the remainder of the year and not allow any rental of the pavilions at the park. Discussion followed regarding the difference between allowing the park to remain open vs. an organized event at fairgrounds. Motion carried.

EXTENSION OF EMERGENCY DECLARATION AND ADMINISTRATIVE LEAVE

11. Ways and Means Committee Chairperson Stacey introduced discussion regarding the continuation of the County's emergency declaration and employee compensation/administrative leave.
- The members briefly discussed the declaration and it was noted that the proposed extension of an emergency declaration will assist the county from a financial standpoint for possible reimbursement opportunities in the future.

COMMITTEE RECOMMENDATION: Commissioner Washington moved, seconded by Commissioner Mitchell, to recommend authorizing the extension of the Declaration for a Local "State of Emergency" for Clinton County for a period of 30 days. Motion carried. Commissioner Stacey voted no. (See page 3 of minutes for Board Action)

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Pohl, to recommend authorizing the extension of administrative leave as directed by Administration for a period of 30 days. Motion carried. (See page 3 of minutes for Board Action)

JUNE OPEN MEETINGS AND
EVENTS CALENDAR

12. Ways and Means Committee Chairperson Stacey introduced discussion regarding the June 2020 Open Meetings and Events Calendar.

COMMITTEE RECOMMENDATION: Commissioner Washburn moved, seconded by Commissioner Pohl, to **recommend** the approval of the June 2020 Open Meetings and Events Calendar. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE
INVOICES PAID

13. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner Washington, to approve the invoices paid from April 4 through May 8, 2020 in the amount of \$1,128,680.24. Motion carried.

COMMISSIONERS'
COMMENTS

14. Ways and Means Committee Chairperson Stacey requested Commissioners' comments. There were none.

ADMINISTRATOR'S
COMMENTS

15. Ways and Means Committee Chairperson Stacey requested comments from Craig Longnecker, Deputy Administrator and Ryan Wood, County Administrator. No action taken.

ADJOURNMENT OF
COMMITTEE MEETING

16. Ways and Means Committee Chairperson Stacey adjourned the meeting at 11:45 a.m.

**HUMAN RESOURCES
COMMITTEE**

Commissioner Pohl, Chairperson of the Human Resources Committee reported on a meeting held May 21, 2020.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

David Pohl, HR Committee Chairperson
Adam Stacey
Robert Showers
Dwight Washington
Ken Mitchell
Bruce DeLong
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker
Penny Goerge
Ryan Wood
Diane Zuker
Deb Sutherland
Chris Collom

CALL TO ORDER/APPROVAL
OF AGENDA

1. Human Resources Committee Chairperson Pohl called the meeting to order at 11:47 a.m.

COMMITTEE ACTION: Commissioner Stacey moved, seconded by Commissioner Mitchell, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Human Resources Committee Chairperson Pohl called the meeting to order at 11:47 a.m.

COMMITTEE ACTION: Commissioner Stacey moved, seconded by Commissioner Mitchell, to approve the agenda. Motion carried.

LETTER OF UNDERSTANDING BETWEEN CLINTON COUNTY AND POAM (911 TELECOMMUNICATORS)

3. Human Resources Committee Chairperson Pohl introduced Administrator Wood to discuss a letter of understanding between the Police Officers Association of Michigan (POAM) and the Clinton County Board of Commissioners for the Clinton County 911 Telecommunicators.
 - The members were advised that as a result of a grievance the Union and Employer agreed to amend the language to clarify the call out procedure in more detail as presented.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Mitchell, to **recommend** authorizing the Letter of Understanding between the Police Officers Association of Michigan (POAM) for Clinton County 911 Telecommunicators with Clinton County Board of Commissioners as presented. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to concur with the committee recommendation. Motion carried.

COMMITTEE/COMMISSION APPOINTMENTS

4. Human Resources Committee Chairperson Pohl introduced discussion regarding appointments to various Committees and Commissions.

COUNTY LIBRARY BOARD APPOINTMENT

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Stacey, to **recommend** reappointing Deborah Green to the Clinton County Library Board for a five (5) year term expiring June 30, 2025. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation. Chairperson Washburn called for further nominations. None were offered. Motion carried.

PUBLIC COMMENTS

5. Human Resources Committee Chairperson Pohl requested limited public comments. There were none.

COMMISSIONERS' COMMENTS

6. Human Resources Committee Chairperson Pohl requested Commissioners' comments.
 - The Commissioners commended all county employees for keeping the county running well as we navigate through this pandemic;
 - The Commissioners also recognized all of the key personnel that have been involved with implementing the response plan and preparing for the reopening the courthouse;
 - Commissioner Washington provided an update on behalf of the Mid-Michigan District Health Department, Tri-County Office on Aging and Community Mental Health;
 - Commissioner Showers provided an update on behalf of the Capitol Council of Governments and the Coleman Road Project;
 - Commissioner Pohl provided an update on behalf of the Clinton County Road Commission and Parks and Green Space Commission.

ADJOURNMENT OF COMMITTEE MEETING

7. Human Resources Committee Chairperson Pohl adjourned the meeting at 12:04 p.m.

END OF COMMITTEE REPORTS

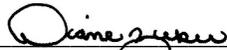
COMMISSIONERS'
COMMENTS

Chairperson Washburn called for Commissioners' comments.

- Chairperson Washburn:
 - Thanked everyone in the courthouse from top to bottom; The plan has been followed and some excellent decisions have been made; Administratively this is going to be a trying month with the number of decisions that have to be made for the future of the county; Looking forward to the guidance of the COVID Compensation Adjustment Committee on how we will do business in the future for the county; We will continue to follow guidance of the Governor; This will get more complicated as we go forward; Our plans and systems are going to be tested requiring decisions to be made on short notice.
 - Recognized the Department Heads for providing the Weekly Updates, which are posted on the county website.
 - We need to continue to be cognizant of everyone's health.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner Pohl moved, seconded by Commissioner Showers to adjourn the meeting at 10:29 a.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on June 30, 2020.