

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Kam J. Washburn

Vice-Chairperson

Bruce DeLong

Members

David W. Pohl

Kenneth B. Mitchell

Robert Showers

Dwight Washington

Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Ryan L. Wood
Clerk of the Board
Diane Zuker

VIA TELEPHONIC CONFERENCE **PER STATE EXECUTIVE ORDER NO. 2020-15 CONCERNING OMA & COVID-19**

DATE 04/28/2020

The Clinton County Board of Commissioners met on Tuesday, April 28, 2020 at 9:00 a.m. via telephonic conference with Chairperson Kam Washburn presiding.

Chairperson Washburn outlined the procedures that will be followed during the meeting.

- Members of the public were advised that throughout the telephonic conference meeting they will be provided an opportunity to speak on specific matters and also during public comment at the end of the meeting. Any individuals wishing to speak should identify themselves for the record before speaking.
- Roll call votes will be taken. Any formal roll call votes required on motions will be specifically identified in the minutes.

MOMENT OF SILENCE AND
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and a quorum reported. Present were Commissioners Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Ryan Wood, Deb Sutherland, Penny Goerge and Craig Longnecker.

VISITORS

Marcus Cheatham

AGENDA

The agenda was amended to include:

- Mid-Michigan District Health Department COVID-19 Update.

BOARD ACTION: Commissioner Washington moved, seconded by Commissioner Pohl to approve the agenda as amended. Motion carried.

APPROVAL OF MINUTES

The following minutes were presented for review and approval:

- March 31, 2020 Board Meeting
- March 31, 2020 Board Meeting Closed Session

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner Stacey to approve the March 31, 2020 Board minutes as printed. Motion carried.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Mitchell to approve the March 31, 2020 Board meeting closed session minutes as printed. Motion carried.

COMMUNICATIONS

There were no communications received this month.

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT COVID-19 UPDATE

Chairperson Washburn introduced Marcus Cheatham, Director of the Mid-Michigan District Health Department (MMDHD) to provide an update on COVID-19:

- Currently 112 cases in Clinton County, with 9 resulting in death;
- As of a few days ago Clinton County has 176 in quarantine with 126 being released from quarantine and the balance of 50 still being monitored;
- Surveying long term care facilities and health care providers to understand the barriers they are encountering with COVID-19, such as lack of supplies, testing, etc.;
- In an effort to improve response to COVID, Michigan Association for Local Public Health is working with local public health departments to set up bench marks for monitoring and gathering information on people exposed to the virus;
- Working with health care providers to insure that data being gathered is complete and provided within 24 hours as this will be vital when we open up the community once again;
- Local Health Departments are fielding a number of calls from the business community asking questions about opening up. Health Departments do not have information in this regard to assist the business community. As a result of these inquiries, MMDHD has submitted proposed guidance to the State regarding what businesses should or should not be doing when we begin to re-open certain sectors of the economy in hopes of stirring the state to action for the community;

Discussion followed amongst the Commissioners and Director Cheatham.

- Chairperson Washburn:
 - Thanked Director Cheatham for the work of his department;
 - Noted that the Chamber of Commerce and Capitol Council of Governments (CAPCOG) will heavily rely upon suggestions of the Health Department when businesses begin to start up again in the region.
- Commissioner Showers:
 - Requested additional clarification on the numbers provided by Director Cheatham. Director Cheatham noted that about 20% of those being monitored end up with positive results for COVID;
 - Initiated dialog regarding testing capabilities, locations available and those eligible for testing. Director Cheatham stated that the MMDHD wants to get a handle on the testing that is occurring;
 - Commissioner Showers stated that in order to reopen the economy we need more testing capability. State leadership has indicated that tests are coming. Health Department still needs more specific direction on who should be tested;
 - Inquired as to what the typical time frame is for us to expect a vaccine will be available for prevention of this disease; Director Cheatham stated he would rely on Dr. Anthony Fauci's statement that it typically takes 18 months for the development of a vaccine; However, Director Cheatham remains optimistic we may see a vaccine sooner;
 - Stated that a stay at home approach to minimize the spread for up to a year is not unlikely. Director Cheatham stated the importance of social distancing as it will be essential to re-opening the economy;
 - Would Michigan Association for Local Public Health (MALPH) be able to assist in the how reopening will occur, rather than what the media is saying? Director Cheatham stated that even if we re-open the economy in stages with social distancing and safety measures

in place, we will still have the transmission of the disease including deaths. It will be very difficult to continue to track all the cases as people become more mobile.

- Commissioner DeLong:
 - Expressed concerns regarding statements being made by the governor regarding the availability of testing, which is raising many questions amongst residents in his district. Director Cheatham stated that MALPH has conveyed these concerns through Dr. Joneigh Khaldun, Michigan Department of Health and Human Services Chief Medical Executive.
- Commissioner Washington:
 - Inquired regarding the testing of someone who has COVID-19 and the presence of antibodies in their system. Director Cheatham responded regarding the science of the testing and the usefulness of the results, noting that the test is looking for the RNA (Ribonucleic acid) from the virus.
- Commissioner Mitchell:
 - Stated that he is receiving calls in his district regarding what classifies COVID as a cause of death and whether the number of COVID related deaths are being manipulated by an underlying cause whereby individuals also have been infected with COVID. Director Cheatham stated that all potential causes are entered and then they are put in some order by the physician as primary/secondary causes, etc. It will take many months or even years to sort this all out and determine whether the reported the COVID mortality rate spiked due to other health conditions.

ADMINISTRATOR'S REPORT

Ryan Wood, County Administrator spoke regarding the County's Emergency Declaration. Preparations are underway for a soft opening of the county offices in the next couple weeks. In the meantime, policies and procedures are being developed, physical changes to the building will occur, evaluation of open space areas, placement of social distancing markers, insuring adequate supplies of disinfectant are distributed to each department, evaluation of disinfecting procedures in the building, providing masks to employees, daily health screening, development of telecommunicating policy for employees working remotely, among many other things. A virtual meeting is planned for this week with department heads. Administrator Wood noted that the Security Station is going to be difficult to deal with, as it is a congested area with customers coming in. The goal is to get all the safety precautions in place before we have a limited opening to the public.

REAFFIRM AND EXTEND CLINTON COUNTY DECLARATION FOR A LOCAL "STATE OF EMERGENCY"

Chairperson Washburn introduced discussion regarding extending the Declaration for a Local "State of Emergency" within Clinton County for a period of 30 days.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Showers to reaffirm and extend the Declaration for a Local "State of Emergency" for Clinton County for a period of 30 days. Voting on the motion by roll call vote, those voting aye were Mitchell, Pohl, Showers, DeLong, Stacey, Washington and Washburn. Seven ayes, zero nays. Motion carried. (INSERT DECLARATION)

PUBLIC COMMENTS

Chairperson Washburn called for public comments. Chairperson Washburn advised the public in attendance via telephonic conference to unmute their phone and identify themselves for the record before speaking.

RESOLUTION 2020-7
ADOPTING FINAL COUNTY
EQUALIZATION AND
APPOINTING
REPRESENTATIVES AT
STATE EQUALIZATION

Chairperson Washburn introduced a Resolution to adopt Final County Equalization and Appoint Representatives at State Equalization.

The total Real Property Value is \$3,912,200,139 and the total Personal Property Value is \$154,694,411 for a total County Equalized Value for 2020 of \$4,066,894,550. The total Tentative Taxable Value for 2020 is \$3,026,833,948.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Stacey to approve the Resolution adopting Final County Equalization and Appointing Eric Harger, MMAO (4), Clinton County Equalization and Adam Stacey, Clinton County Commissioner to serve as Representatives at State Equalization. Voting on the motion by roll call vote, those voting aye were Stacey, Washington, Showers, Mitchell, Pohl, DeLong and Washburn. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION & REPORT)

APPROVAL OF
COMMISSIONERS'
EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Washington to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

PUBLIC SAFETY
COMMITTEE MEETING

Commissioner Mitchell, Chairperson of the Public Safety Committee reported on a meeting held April 23, 2020.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

Ken Mitchell, Public Safety Chairperson
Robert Showers
Dwight Washington
David Pohl
Bruce DeLong
Adam Stacey
Kam Washburn, Ex-Officio Member

Staff Present

Ryan Wood
Craig Longnecker
Dan Gibson
Jennifer Richards
Penny Goerge
Deb Sutherland
Diane Zuker

Others Present

Jamie Lovelace, Department of Health and Human Services (DHHS)

CALL TO ORDER/APPROVAL
OF AGENDA

1. Chairperson Mitchell called the meeting to order at 8:30 a.m.

COMMITTEE ACTION: Commissioner Pohl moved, seconded by Commissioner Washington, to approve the agenda as amended. Motion carried.

- Addition to Agenda: Grant Opportunity for Jail Re-entry – 1B

COMMUNITY MENTAL
HEALTH GRANT
APPLICATION FOR JAIL
RE-ENTRY SERVICES

- 1B. Chairperson Mitchell introduced discussion regarding a grant opportunity for jail re-entry.
- The Community Mental Health Department wishes to apply for a grant that provides correctional re-entry programming for offenders with substance abuse disorders;
 - The Board of Commissioners are being asked to support the Bureau of Justice Assistance (BJA) grant application;
 - There is no financial commitment required from Clinton County as this is a non-matching grant;
 - Sheriff Jerue supports this request.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Washington, to support the BJA grant application for jail

re-entry services being submitted by Community Mental Health. Motion carried.

BOARD ACTION: Commissioner Mitchell moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

CHILD CARE FUND BUDGET UPDATE

2. Chairperson Mitchell introduced Craig Longnecker, Deputy Administrator, to discuss the Child Care Fund Budget.
 - A budget summary showing the status of the child care fund was provided;
 - Deputy Administrator Longnecker noted that the Child Care Fund has been stable and currently within the budget.

No action taken.

DEPARTMENT OF HEALTH AND HUMAN SERVICES CHILD CARE FUND UPDATE

3. Chairperson Mitchell introduced Jamie Lovelace from DHHS to discuss the Child Care Fund.
 - Mr. Lovelace provided an update on the status of the child care fund; we are currently under budget;
 - Mr. Lovelace provided information to the members on how the current pandemic has impacted operations at DHHS and explained how they are navigating through the challenges;
 - On the child protective side, referrals have dropped 50%; the main reason for this is that schools are closed, thus less referrals are being made from teachers, counselors or principals;
 - Mr. Lovelace briefly discussed the goals and objectives of the rapid reunification project;
 - One item that could impact the child care fund as we move forward relates to foster parents that are required to provide additional education to children in their care during the “stay at home” order; these foster parents may request the “difficulty of care” rate which could affect costs associated with the child care fund.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner Stacey, to accept the report and place on file. Motion carried.

JUVENILE COURT CHILD CARE FUND UPDATE

4. Chairperson Mitchell introduced Jennifer Richards, Manager of Juvenile Court and Juvenile Services, and Dan Gibson, Juvenile Facilities Manager, to provide an update on behalf of the Child Care Fund.
 - Juvenile Facilities Manager Gibson provided information to the Members regarding juvenile programming and treatment for 2019 and the first quarter of 2020;
 - Juvenile Court and Juvenile Services Manager Richards provided a brief overview of the various community service programs that she facilitates in her department including the part-time compliance officer position, Y.E.S. (Youth Empowered to Succeed) program, Teen Court, Clinton County RESA Work-based Learning Project, Truancy Intervention Program (TIP), MIP-Marijuana program, and the MI Mental Health Court Grant Program.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner Stacey, to accept the report and place on file. Motion carried.

PUBLIC COMMENTS

5. Chairperson Mitchell requested limited public comments. There were no public comments.

COMMISSIONERS' COMMENTS

6. Chairperson Mitchell requested Commissioners' comments. There were none.

ADJOURNMENT OF COMMITTEE MEETING

7. Chairperson Mitchell adjourned the meeting at 9:08 a.m.

WAYS & MEANS COMMITTEE MEETING

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on a meeting held April 23, 2020.

ATTENDANCE AT COMMITTEE MEETING

Members Present

Adam Stacey, W&M Committee Chairperson
Dwight Washington
Bruce DeLong
Robert Showers
Ken Mitchell
David Pohl
Kam Washburn, Ex-Officio Member

Staff Present

Ryan Wood
Craig Longnecker
Penny Goerge
Eric Harger
Doug Riley
Tom Helms
Kate Neese
Deb Sutherland
Diane Zuker
Craig Thelen

Others Present

Terry Link

CALL TO ORDER/APPROVAL OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:08 a.m.

COMMITTEE ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong, to approve the agenda as amended. Motion carried.

- Addition to Agenda: COVID-19 Related Budget Adjustments – 6A

RESOLUTION ADOPTING FINAL COUNTY EQUALIZATION AND REPRESENTATION AT STATE EQUALIZATION

2. Ways and Means Committee Chairperson Stacey introduced Eric Harger from Equalization to discuss the resolution for adoption of final county equalization and representation at state equalization for 2020.

- Mr. Harger provided a brief presentation and answered questions from the Members regarding the equalization studies.

COMMITTEE RECOMMENDATION: Commissioner Washington moved, seconded by Commissioner Pohl, to **recommend** approving the Resolution for Adoption of Final County Equalization and Appointment of Representatives at State Equalization for 2020. Motion carried. (See Page 4 for Board Action adopting Resolution)

RESOLUTION 2020-8 TO LOWER CLINTON COUNTY LOCAL SURCHARGE FEE TO \$1.50 PER DEVICE, PER MONTH BEGINNING JULY 1, 2020

3. Ways and Means Committee Chairperson Stacey introduced discussion regarding a resolution to reduce the 911 surcharge.

- On March 10, 2020 the residents of Clinton County approved the ten year ballot proposal to levy .85 mills for 911 operations; the success of the ballot proposal now allows the County to move forward with funding the 911 operations and the public safety radio communications infrastructure through a combined funding matrix that includes the collection of the millage and a reduced local surcharge fee that will be dedicated to repay the bond for the multi-million dollar radio project;
- Central Dispatch is requesting the Board of Commissioners to approve a resolution to reduce the local surcharge fee from \$2.75 per device/per month to \$1.50 per device/per month beginning July 1, 2020.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved,

seconded by Commissioner Washington, to **recommend** approving the Resolution to lower the Clinton County local surcharge fee to \$1.50 per device, per month beginning July 1, 2020. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Showers to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye were Stacey, Pohl, Showers, DeLong, Mitchell, Washington and Washburn. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION)

EMERGENCY SERVICES
2019 HOMELAND SECURITY
GRANT

4. **Emergency Services – 2019 Homeland Security Grant:**

HOMELAND SECURITY
GRANT PROGRAM
REGION 1 BOARD
SUB-RECIPIENT
AGREEMENT

- A. **Fiduciary Agreement with Ingham County:** Ways and Means Committee Chairperson Stacey introduced Tom Helms, Emergency Services Director, to discuss the Homeland Security Grant.
- This proposed agreement allows Clinton County to be a sub-recipient of the 2019 Homeland Security Grant Program; this federal grant is passed through the State and then to the Region 1 Homeland Security Planning Board;
 - Ingham County is currently the fiduciary agent for this grant;
 - The agreement outlines some of the conditions that the County must adhere to in order to be reimbursed; we have participated in this program since 2004.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner Pohl, to **recommend** approving the FY 2019 HSGP Region 1 Board Sub-Recipient Agreement authorizing Ingham County to serve as the fiduciary for the region. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

HOMELAND SECURITY
GRANT PRE-FUNDING
REQUEST

- B. **Homeland Security Grant – FY 2019 Pre-Funding Request:** Ways and Means Committee Chairperson Stacey introduced discussion regarding a pre-funding request from Emergency Services.
- Mr. Helms is asking for pre-funding of Clinton County's local share of the FY 2019 Region 1 Homeland Security Grant in the amount of \$28,397.05;
 - Mr. Helms outlined the proposed expenditures of the 2019 grant funds; these expenditures are the result of requests from emergency operations center staff representatives, resource needs identified in threat and risk assessments, disaster exercises, planning efforts and known deficiencies in eligible grant target areas;
 - Grant funds must be used on projects that align with current state homeland security investment strategies, guidance and local threat and risk assessments; also a portion of these funds must be used for law enforcement terrorism prevention activities.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Mitchell, to **recommend** approving the pre-funding of Clinton County's local share of the FY 2019 Homeland Security Grant (HSGP) funds in the amount of \$28,397.05. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye were Mitchell,

DeLong, Washington, Showers, Pohl, Stacey and Washburn. Seven ayes, zero nays. Motion carried.

WASTE MANAGEMENT
ITEMS

ST. JOHNS LIONS CLUB
FOR FUNDING

5. **Waste Management:**

- A. **St. Johns Lions Club Request:** Ways and Means Committee Chairperson Stacey introduced Kate Neese, Waste Management Coordinator, to discuss a request from the St. Johns Lions Club.
- The St. Johns Lions Club (SJLC) is asking for additional funding in the amount of \$5,000 to help cover the cost of operations for calendar year 2020;
 - SJLC submitted a report to the Solid Waste Council explaining the loss in revenue due to the reduction of commodity values;
 - The Department of Waste Management (DWM) currently has two contracts with the SJLC to financially support operations and the polystyrene collection; these contracts, which were just renewed with an increase for 2019-2024, total \$17,800 annually; DWM also pays Granger a monthly fee of \$90 per month for one of the trash dumpsters located by the polystyrene collection building;
 - The DWM has financially supported this drop off recycling center since its inception in 1992 and it is a valuable resource for the community; this is the first time, in recent history, that the SJLC has asked for additional funding from the County;
 - The SJLC assures that any and all revenue generated by the recycling center has, in fact, stayed within the recycling center's budget and has not been used for other Lion's Club projects;
 - The Solid Waste Committee supports the continuation of the recycling center and recommends approval;
 - The City of St. Johns also recently voted in support of giving the SJLC \$5,000 in funding for 2020.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Washington, to **recommend** authorizing \$5,000 for operations at the St. Johns Lions Club (SJLC) for calendar year 2020. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye Mitchell, Pohl, Showers, DeLong, Stacey, Washington and Washburn. Seven ayes, zero nays. Motion carried.

GREATER LAINGSBURG
RECYCLERS GROUP
REQUEST FOR FUNDS

- B. Ways and Means Committee Chairperson Stacey introduced discussion regarding a request from the Greater Laingsburg Recyclers Group.
- The Greater Laingsburg Recyclers (GLR) group is applying for an infrastructure grant through the Michigan Department of Environment, Great Lakes and Energy (EGLE) and has asked Clinton County to commit to \$5,000 in grant match funds contingent upon receiving the grant;
 - GLR has also asked Clinton County to contribute \$1,000 to assist with transitional planning for 2021; this is also contingent upon receiving the grant;
 - It was noted that GLR has been in operation for over thirty years; this proposal and grant would give them a permanent building, in partnership and owned by the Laingsburg Community Schools; this permanent building would allow GLR to expand services from once a month collection to 24/7 access;
 - The GLR has also requested support and funding from Shiawassee

County, the City of Laingsburg and four surrounding townships as well as the Cook Family Foundation;

- The Solid Waste Council reviewed the request at their March 10th meeting, asked GLR pertinent questions and made a motion to recommend these requests to the Board of Commissioners;
- Former County Commissioner, Terry Link, spoke in favor of the project and is pleased with the partnerships that have been built in the spirit of regionalism to make this project happen;
- Discussion followed and it was agreed that a simple operating agreement should be drafted between Clinton County and GLR to have a clear record of our actions.

COMMITTEE RECOMMENDATION: Commissioner Washington moved, seconded by Commissioner Pohl, to **recommend** authorizing \$5,000 in grant match funds, along with an additional \$1,000 for transitional planning, to the Greater Laingsburg Recyclers Group for an infrastructure grant through the Michigan Department of Environment, Great Lakes and Energy, contingent upon receiving the grant. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Washington to concur with the committee recommendation. Voting on the motion by roll call vote Stacey, Showers, Pohl, DeLong, Mitchell, Washington and Washburn. Seven ayes, zero nays. Motion carried.

1ST QUARTER BUDGET ADJUSTMENTS

6. Ways and Means Committee Chairperson Stacey introduced discussion regarding the 1st quarter budget summary/adjustments.
- At the end of the first quarter, the 2020 general fund budget remained on target;
 - There are two housekeeping adjustments for this quarter, both consulting projects previously approved by the board in 2019; the total amounts did not change, this adjustment is to simply establish a budget for 2020 as they were originally budgeted in 2019;
 - Discussion followed regarding the financial outlook for the remainder of 2020; initial adjustments were recommended to offset anticipated revenue losses due to decreased departmental activity.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Mitchell, to **recommend** the approval of the 1st quarter budget adjustments as presented. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried. (INSERT BUDGET ADJUSTMENTS)

COVID-19 RELATED BUDGET ADJUSTMENTS

- 6A. Ways and Means Committee Chairperson Stacey introduced Ryan Wood, County Administrator and Craig Longnecker, Deputy Administrator, to discuss COVID-19 related budget adjustments.
- Due to COVID-19 related expenses, Administration recommends the following budget adjustments:
 - **Maintenance** – Janitorial Services (added cost for disinfecting offices through the end of the second quarter) - \$26,650
 - **Emergency Services** – Planner working outside of grant to help Emergency Manager through the end of second quarter - \$18,704
 - **Technology** – Increase ability for employees to work remotely and **create** additional efficiencies as we move forward (includes 33 laptops, cloud software and secure communication technology) - \$50,000.
 - Deputy Administrator Longnecker notified the members that these adjustments are required in order to plan accordingly and address

the gradual lift of restrictions that will eventually take place in relation to the stay at home order;

- The county is currently reviewing seating arrangements in the offices, determining who can be working off-site and evaluating how to provide a safe work environment;
- The increase in technology will create efficiencies, such as allowing our juvenile workers to work out in the field with their laptops and reduce foot traffic in the building;
- Discussion took place regarding the computer security measures that are in place for those working remotely.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Pohl, to **recommend** approving budget adjustments for COVID-19 related expenses as presented. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye were Showers, Washington, Stacey, Pohl, Mitchell, DeLong and Washburn. Seven ayes, zero nays. Motion carried.

DECLARATION FOR LOCAL
"STATE OF EMERGENCY"
EXTENDED FOR 30 DAYS
AND CONTINUATION OF
EMPLOYEE
COMPENSATION

- Discussion took place regarding extending the county's emergency declaration and how to proceed forward with the anticipation of an extension of the stay at home order and the incremental lifting of sheltering restrictions;
- The proposed extension of an emergency declaration will assist the county from a financial standpoint for possible reimbursement opportunities in the future;
- Facilities Director Wooten and MIS Director Thelen continue working with the Department Heads, Managers and Elected Officials to discuss physical changes to office space and enhancement of technology tools which will help each department remain safe and efficient as we transition toward a modified normal.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Washington, to **recommend** authorizing the extension of the Declaration for a Local "State of Emergency" for Clinton County for a period of 30 days and handle employee compensation as directed by Administration. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation and continue with employee compensation during the 30-day extension. Voting on the motion by roll call vote, those voting aye were DeLong, Mitchell, Pohl, Stacey, Washington, Showers and Washburn. Seven ayes, zero nays. Motion carried. (Also see page 3 of minutes regarding Declaration for Local State of Emergency)

PLANNING UPDATE

7. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to provide a planning update. No action taken.

MAY MEETING AND EVENTS
CALENDAR

8. Ways and Means Committee Chairperson Stacey introduced discussion regarding the May 2020 Open Meetings and Events Calendar.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner Showers, to **recommend** the approval of the May 2020 Open Meetings and Events Calendar. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by

Commissioner Mitchell to concur with the committee recommendation.
Motion carried.

ACCOUNTS PAYABLE
INVOICES PAID

9. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices paid.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner DeLong, to approve the invoices paid from March 7 through April 3, 2020 in the amount of \$3,351,427.02. Motion carried.

PUBLIC COMMENTS

10. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

COMMISSIONERS'
COMMENTS

11. Ways and Means Committee Chairperson Stacey requested Commissioners' comments. There were none.

ADMINISTRATOR'S
COMMENTS

12. Ways and Means Committee Chairperson Stacey requested comments from Ryan Wood, County Administrator. There were none.

ADJOURNMENT OF
COMMITTEE MEETING

13. Ways and Means Committee Chairperson Stacey adjourned the meeting at 10:22 a.m.

**HUMAN RESOURCES
COMMITTEE MEETING**

Commissioner Pohl, Chairperson of the Human Resources Committee reported on a meeting held April 23, 2020.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

David Pohl, HR Committee Chairperson
Adam Stacey
Robert Showers
Dwight Washington
Ken Mitchell
Bruce DeLong
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker
Penny Goerge
Ryan Wood
Diane Zuker
Deb Sutherland

CALL TO ORDER/APPROVAL
OF AGENDA

1. Human Resources Committee Chairperson Pohl called the meeting to order at 10:22 a.m.

COMMITTEE ACTION: Commissioner Washington moved, seconded by Commissioner DeLong, to approve the agenda. Motion carried.

RESOLUTION 2020-9
DECLARING CLINTON
COUNTY'S COMPLIANCE
WITH SECTION 3 OF PUBLIC
ACT 152 OF 2011 KNOWN
AS THE PUBLICLY FUNDED
HEALTH INSURANCE ACT

2. Human Resources Committee Chairperson Pohl introduced discussion regarding compliance with section 3 of Public Act 152 of 2011.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner Stacey, to **recommend** authorizing the Resolution declaring Clinton County's compliance with section 3 of Public Act 152 of 2011. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.
(INSERT RESOLUTION)

COMMITTEE/COMMISSION
APPOINTMENTS

3. Human Resources Committee Chairperson Pohl introduced discussion regarding appointments to various Committees and Commissions. No action taken.

PUBLIC COMMENTS

4. Human Resources Committee Chairperson Pohl requested limited public comments. There were none.

COMMISSIONERS'
COMMENTS

5. Human Resources Committee Chairperson Pohl requested Commissioners' comments.

- Commissioner Washburn:
 - Encouraged the Commissioners to participate in the MAC conference calls stating that they are an excellent resource;
 - Notified the Members that St. Johns Public Schools held their bid opening for the Wilson Center last Friday and they plan to discuss the bids at their May School Board Meeting;
- Commissioner Stacey provided an update on behalf of the Tri-County Regional Planning Commission;
- Commissioner Washington provided an update on behalf of the Mid-Michigan District Health Department and Community Mental Health;
- Commissioner Showers provided an update on behalf of the Lansing Economic Area Partnership and Michigan Association of Counties;
- Commissioner Pohl provided an update on behalf of Capital Area Michigan Works.

**ADJOURNMENT OF
COMMITTEE MEETING**

6. Human Resources Committee Chairperson Pohl adjourned the meeting at 10:51 a.m.

**END OF COMMITTEE
REPORTS**

**COMMISSIONERS'
COMMENTS**

Chairperson Washburn called for Commissioners' comments.

Chairperson Washburn:

- The County Emergency Operations Center is continuing to do a fantastic job, with daily morning conference call updates, distribution of personal protection equipment, preparing to open the courthouse in a safe manner, including establishing policies and performing many other tasks in dealing with these recent events;
- Advised the members that a monthly COVID update report by Marcus Cheatham, Health Department Director will be a standing item on our regular Board meeting agenda until we get through this pandemic;
- Capitol Council of Governments (CAPCOG) is taking a regional approach to re-opening businesses in the tri-county area; Unfortunately we do not have good guidance on this yet from the Governor's office, not only for the businesses, but also for the benefit of the public entering businesses once again in the future; It is vitally important we are all operating under the same information for the sake of consistency from the top to the bottom;
- Expressed his pleasure with how Clinton County has been operating throughout this pandemic.

Commissioner Pohl:

- Thanked Commissioner Mitchell for the daily morning reports;

Commissioner Showers:

- Lansing Regional Chamber of Commerce called a meeting on short notice recently to discuss and support the initiative that CAPCOG is undertaking with regard to the regional approach to opening up the economy again;
- Spoke regarding the potential extension of Bennet Road to Collins Road;
- Provided a Lansing Economic Area Partnership (LEAP) update regarding some development projects that are in the works;
- Potential to increase our tax base with securing growth in our community;
- We need to remain upbeat, as we have many positive things in our future; hoping the virus is just a pause in the things to come.

Commissioner Washington:

- We should be proud of our financial decision making that has put

- us in the position we are in comparison to other counties;
- Stated that Marcus Cheatham, our Health Department Director has a real influence on the Michigan Association of Local Health Department board;
- Eaton and Ingham are different than Clinton County and we need to keep this in mind as we move forward with opening up.

Commissioner Stacey:

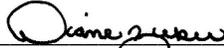
- Stated we need a blueprint to re-open Michigan; The legislature has been asking for a blueprint; Governor has been making adjustments along the way; common sense decisions are needed in how we approach re-opening; there have been a significant amount of frustrations throughout this process, but no one could predict how to respond to a situation such as this until you go through it.

Commissioner Mitchell:

- We are doing things right in Clinton County during this pandemic; we need to remain positive as we move forward and give the public credit for being responsible.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner Washington moved, seconded by Commissioner Pohl to adjourn the meeting at 10:21 a.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on May 26, 2020.