

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Bruce DeLong
Vice-Chairperson
Zach Rudat

Members
Nicole Fickes
Brian Hurtekant
Robert Showers
John Andrews
Dwight Washington

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator/Controller
John F. Fuentes
Clerk of the Board
Debra A. Sutherland

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- DATE 2/24/2026** The Clinton County Board of Commissioners met on Tuesday, February 24, 2026 at 9:00 a.m. with Chairperson Bruce DeLong presiding.
- MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE** Chairperson DeLong called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.
- ROLL CALL** Roll was called with a quorum of the members in attendance: Nicole Fickes, Zach Rudat, Bruce DeLong, Brian Hurtekant, Robert Showers and John Andrews. Dwight Washington was excused.
- COUNTY PERSONNEL** John Fuentes, Todd Campbell, Stephanie Dush and Neil Burt
- VISITORS** Jim Lawless, Donna Graham, Liz Braddock, Fred Boling, Keith Jones, Josh Taft, Anne Hill, Sharon Feldman, Katie Perlmutter, Ron Balzer, Melany Mack and Dawn Levey
- AGENDA** The agenda was amended to include the following item(s):
- Tax Allocation Board Appointment
- BOARD ACTION:** Commissioner Rudat moved, seconded by Commissioner Hurtekant to approve the agenda as amended. Motion carried.
- APPROVAL OF MINUTES** The following minutes were presented for review and approval:
- February 5, 2026 Board of Commissioners Special Meeting
- Commissioner Fickes requested edits to her commissioner comments.
- BOARD ACTION:** Commissioner Fickes moved, seconded by Commissioner Showers to approve the minutes with edits. Motion carried.
- COMMUNICATIONS** The following communications were received:
1. City of Ovid Notice of Public Hearing – PA 198 Industrial Facilities Tax Exemption Application
 2. Kalkaska County Resolution Supporting HB5152 and HB5153
 3. St. Joseph County Resolution Opposing any Legislation Preempting Local Control for the Construction of Data Centers/Battery Storage Facilities
 4. Washtenaw County Resolution Opposing Ballot Proposals that Would Impose Documentary Proof of Citizenship Requirements and Create Barriers to Voting in Michigan
 5. Washtenaw County Resolution in Support of Michigan House Bills 5152 and 5153

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner Rudat to acknowledge receipt of the communications and place on file. Motion carried.

ADMINISTRATOR/
CONTROLLER'S REPORT

Administrator Fuentes provided the following report:

- Presented a draft letter of support for the Village of Elsie's Congressional Directed Spending request for water system improvements.

BOARD ACTION: Commissioner Rudat moved, seconded by Commissioner Hurtekant to provide a letter of support for the Village of Elsie's Congressional Directed Spending request to Congressman Tom Barrett, to Senator Elissa Slotkin and to Senator Gary Peters. Motion carried.

Administrator Fuentes reminded the members of the Board of Commissioners Special Meeting on Thursday, March 12, 2026 at 9:00 a.m. to continue the discussion on Planning & Zoning. He also noted the upcoming fairgrounds Master Plan Steering Committee meeting on Thursday, February 26, 2026 has been rescheduled from 6:00 p.m. to 5:30 p.m.

PUBLIC COMMENTS

Chairperson DeLong called for public comments. The following individuals offered public comments:

- Fred Boling, Bath, MI;
- Donna Graham, Greenbush Township, MI;
- Jim Lawless, Bingham Township, MI.

MID-MICHIGAN DISTRICT
HEALTH DEPARTMENT
UPDATE

Chairperson DeLong welcomed Liz Braddock, Mid-Michigan District Health Department Officer, to present her monthly report.

RETIREE HEALTH CARE
TRUST FUND ANNUAL
REPORT

Chairperson DeLong introduced Fifth Third Bank Senior Investment Advisor, Alan Kort to present a summary of the Clinton County Post Retirement Investment Annual Report.

BROADBAND UPDATE

Chairperson DeLong welcomed Anna Lam with Guidehouse to provide a presentation on the Boardband Task Force.

RECESS

Chairperson DeLong called for a recess at 9:48 a.m. to allow time to set up a phone conference with Todd Kruse with Frontier Communications.

BROADBAND UPDATE
CONTINUED

Chairperson DeLong reconvened the meeting at 9:57 a.m. and introduced Todd Kruse of Frontier Communications (operating as a Verizon Company), who joined via phone conference for an update.

PA116 FARMLAND
APPLICATION

The following PA116 Farmland Application was presented for approval:

- 2026-1, Gary Chant & Kevin Bailey, Olive Township, Section 17

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner Hurtekant to approve the PA116 Farmland Application submitted by Gary Chant and direct the Clerk to forward the application to the state. Motion carried.

APPROVAL OF
COMMISSIONERS'
EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Rudat moved, seconded by Commissioner Showers to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

**WAYS AND MEANS
COMMITTEE MEETING**

Commissioner Rudat, Chairperson of the Ways and Means Committee, reported on a meeting held February 19, 2026.

**ATTENDANCE AT
COMMITTEE MEETING**

Members Present:

Zach Rudat, W&M Committee Chairperson
John Andrews
Brian Hurtekant
Nicole Fickes
Dwight Washington
Robert Showers – Excused at 11:00 a.m.
Bruce DeLong, Ex-Officio Member

Staff Present:

John Fuentes	Todd Campbell
Penny Goerge	Rob Wooten
Kate Rademacher	Craig Thelen
Sheriff Dush	Captain McGuckin
Kyle Thornton	Lieutenant Dan Spitzley
Steve Wiswasser	

Others Present:

Marty Ruitter, Hobbs + Black
Steve Willis
Jim Lawless
Dawn Lawless
Anne Hill
Larry Kindel

**CALL TO ORDER/APPROVAL
OF AGENDA**

1. Ways and Means Committee Chairperson Rudat called the meeting to order at 9:00 a.m. Commissioner Showers moved, seconded by Commissioner Hurtekant, to approve the agenda as amended. Motion carried.
 - Addition to Agenda: Sheriff – Request to Apply for OHSP Traffic Grant – 3A

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Rudat requested limited public comments. There were none.

**TOWNSEND ROAD CAMPUS
MASTER PLAN/JAIL RE-USE
OPTION STUDY REPORT**

3. Ways and Means Committee Chairperson Rudat introduced discussion regarding the Townsend Road Campus Master Plan/Jail Re-Use Option Study Report.
 - By way of history, the most recent update to the Townsend Campus Master Plan included development of a concept floorplan for construction of a new Public Safety Facility to meet the requirements defined by the space use program; this concept floor plan was used to develop construction cost estimates for a new Public Safety Facility;
 - An initial cost estimate for a remodel and addition to the existing facility was based on a cost per square foot calculation; given the relatively high cost of this estimate, compared to the new construction cost estimate, a detailed concept floor plan for the remodel/addition option was not further developed;

- In May 2025, a study to further develop a Jail Re-Use concept floor plan allowing for more accurate construction cost estimates was approved and the scope of this study included:
 - Development of a Jail Re-Use concept floor plan designed to satisfy the existing space use program
 - Development of a concept single phase and multi-phase construction schedules
 - Development of construction cost estimates for single phase and multi-phase Jail Re-Use options
 - Existing Jail facility condition assessment
 - Minor updates to the remainder of the Townsend Campus Master Plan
- Today the Board is being asked to develop a consensus to direct staff to either continue pursuing a project to remodel the current Public Safety Facility or discuss the current facility maintenance and improvement needs to guide immediate and multi-year capital improvement program (CIP) planning in preparation of the 2027 budget development process;
- The Townsend Road Campus Master Plan/Jail Re-Use Option Study that was prepared by Hobbs + Black was provided to the members and Marty Ruiter from Hobbs + Black explained the Public Safety Needs Study process that took place;
- Mr. Ruiter reported the following alternatives based on the defined space requirements:
 - Single phased renovation - \$90.5 million (including temporary housing/transportation of inmates)
 - Multi-phased renovation - \$95 million
 - New Facility construction - \$91 million (with improved efficiencies and future expansion capability)
- Following extensive discussion, members expressed interest in narrowing the scope and pursuing an approach addressing the renovation areas identified in Phase 1 (booking, medical, and isolation issues), as well as the utility location;
- The members discussed bed capacity impacts based on identified space requirements.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Fickes, to **recommend** pursuing design development services to determine space requirements to address booking/receiving, medical, control room, and utility location; and to seek RFPs for these services including cost estimates with the following objectives:

1. Maintaining the current footprint
2. Maintaining the current bed capacity

Motion carried.

BOARD ACTION: Commissioner Rudat moved, seconded by Commissioner Showers to concur with the committee recommendation.

Commissioner Fickes offered a friendly amendment to the motion to state "...pursue design development services to determine *minimum* space requirements..."

Commissioners Rudat and Commissioner Showers amended the original motion and the second to include the amendment. Motion carried as amended.

SHERIFF – REQUEST TO
APPLY FOR OHSP TRAFFIC
GRANT

- 3A. Ways and Means Committee Chairperson Rudat introduced discussion regarding a request from the Sheriff’s Office to apply for the OHSP Traffic Grant.
- The Clinton County Sheriff’s Office is seeking authorization to apply for the 2026-2027 Traffic Grant through the Michigan Office of Highway Safety Planning (OHSP);
 - This is a reimbursement-based grant that supports enhanced traffic enforcement efforts for the areas of impaired driving, driving while distracted, seatbelt enforcement, and speeding;
 - Participation in this grant will allow Deputies to take part in coordinated statewide traffic safety campaigns conducted throughout Michigan addressing the afore-mentioned priorities;
 - The OHSP Traffic Grant is a reimbursement grant, and Clinton County will be reimbursed for all eligible overtime costs incurred by road patrol staff while conducting grant-funded enforcement activities;
 - There is no required local match for overtime enforcement activities under this grant.

COMMITTEE RECOMMENDATION: Commissioner Fickes moved, seconded by Commissioner Showers, to **recommend** approving the Sheriff’s Office to apply for the 2026-2027 OHSP Traffic Grant, which will provide reimbursement funds for all overtime worked by Sheriff’s Office road patrol staff in support of enhanced traffic safety enforcement efforts. Motion carried.

BOARD ACTION: Commissioner Rudat moved, seconded by Commissioner Hurtekant to concur with the committee recommendation. Motion carried.

PLANNING AND ZONING

PLANNING AND ZONING
DISCUSSION

- 4.
- A. Ways and Means Chairperson Rudat introduced discussion regarding the Planning and Zoning Department.
- Discussion followed regarding information required for discussion at the next meeting:
 - Proposals for extended contracted service;
 - Proposals on staff restructuring of Planning and Zoning Department (including returning to Community Development model);
 - Salary information on comparable Director positions under both models;
 - Liability Insurance options;
 - Recommendations/proposals on planning and zoning permitting fees;
 - Recommendations/proposals regarding subsidies from Townships.
 - Discussion took place about scheduling a date for the next Special Board of Commissioners meeting to continue discussion regarding Planning and Zoning services; it is suggested this meeting take place on March 12, 2026 at 9:00 a.m. to be added to the March meetings and events calendar.

No action required; for informational purposes only.

LIVESTREAM MEETINGS

- B. Ways and Means Committee Chairperson Rudat introduced discussion regarding livestreaming the Planning Commission Meetings.
 - It has been requested that the County Planning Commission meetings begin to be live-steamed similar to the Board of Commissioners and Board Committee meetings;
 - The IT Department has provided a procedural and cost estimate review to begin live-streaming Planning Commission meetings;
 - The IT Department will set up the necessary equipment and operate the live stream during the meetings, and the estimated annual cost will be \$5,000, as this will result in overtime hours;
 - Alternative compensation methods (e.g., flex time) were discussed; it was noted alternative options are offered but not required.

COMMITTEE RECOMMENDATION: Commissioner Hurtekant moved, seconded by Commissioner Fickes, to **recommend** authorizing the live streaming of the Planning Commission meetings by County staff and to approve the additional cost of \$5,000 in estimated overtime wages for fiscal year 2026 for IT Department personnel to set up all necessary equipment and operate the live stream during the Planning Commission meetings. Motion carried.

BOARD ACTION: Commissioner Rudat moved, seconded by Commissioner Fickes to concur with the committee recommendation.

Commissioner Hurtekant also suggested that Administration consider offering flex time as an alternative to paying overtime.

Motion carried.

VEHICLE USE POLICY AMENDMENT

- 5. Ways and Means Committee Chairperson Rudat introduced County Administrator/Controller Fuentes to discuss a proposed amendment to the Vehicle Use Policy.
 - The Prosecuting Attorney’s Office is asking for the Board’s consideration to assign a county-owned vehicle for the Prosecutor’s Office’s Investigator position;
 - If authorized, a vehicle that is scheduled for auction will be retained and therefore increase Clinton County’s total fleet amount by one; the vehicle proposed to be assigned is a Chevy Tahoe and this may be reassessed in the future;
 - Additionally, the Vehicle Use Policy will need to be amended to include the Prosecuting Attorney’s Office under the list of departments that are authorized to possess and operate county-owned vehicles (section 6.1) as shown in the red-lined policy that is attached.

COMMITTEE RECOMMENDATION: Commissioner Hurtekant moved, seconded by Commissioner Andrews, to **recommend** authorizing the Prosecutor’s request for a county-owned vehicle to be assigned to the Prosecutor’s Office’s Investigator position and to amend the Vehicle Use Policy accordingly, as presented. Motion carried.

BOARD ACTION: Commissioner Rudat moved, seconded by Commissioner Hurtekant to concur with the committee recommendation. Motion carried.

AUDIT ENGAGEMENT
LETTER AND TERMS

6. Ways and Means Committee Chairperson Rudat introduced discussion regarding the Rehmann Robson Audit Engagement Letter and Terms.
 - Government Auditing Standards require that the auditor communicate certain information to the Clinton County Board of Commissioners during the planning stage of an audit;
 - The Board of Commissioners is being asked to acknowledge and accept the letter of understanding from Rehmann Robson for the year ending December 31, 2025;
 - Administrator/Controller Fuentes highlighted that Clinton County is subject to a federal single audit, as in past years.

COMMITTEE RECOMMENDATION: Commissioner Hurtekant moved, seconded by Commissioner Washington, to **recommend** the approval and signature of the Rehmann Robson Audit Engagement Letter and Terms for year ending December 31, 2025. Motion carried.

BOARD ACTION: Commissioner Rudat moved, seconded by Commissioner Hurtekant to concur with the committee recommendation. Motion carried.

TRI-COUNTY METRO
NARCOTICS SQUAD
PAYMENT

7. Ways and Means Committee Chairperson Rudat introduced discussion regarding the Tri-County Metro Narcotics Squad payment.
 - Discussion took place regarding Clinton County's annual share of the FY24-25 offset payment;
 - Over the past years, Tri-County Metro has implemented several cost savings measures that have benefited their team's operations; because of these cost savings measures, Tri-County Metro has reported that they took in more total revenue than expenditures;
 - Because of the positive offset amount, Clinton County has the option to receive \$2,916.26 from Tri-County Metro/City of Lansing in excess funds or apply this amount towards future reductions to the fund balances;
 - Administration recommends the excess be retained by the City of Lansing and applied toward future offsets.

COMMITTEE RECOMMENDATION: Commissioner Fickes moved, seconded by Commissioner Washington, to **recommend** applying Clinton County's share of Tri-County Metro FY24-25 excess revenues in the amount of \$2,916.26 towards future reductions to the fund balances. Motion carried.

BOARD ACTION: Commissioner Rudat moved, seconded by Commissioner Fickes to concur with the committee recommendation. Motion carried.

OPIOID SETTLEMENT
FUNDS GRANT AWARDS –
QUARTERLY REPORTS

8. Ways and Means Committee Chairperson Rudat introduced discussion regarding the quarterly reports that were submitted by the Opioid Settlement Funds Grant Recipients.
 - The members reviewed the second quarter reports that were submitted by Bath Twp Library, Clinton County Journey Court, Community Mental Health Authority of Clinton, Eaton & Ingham Counties, Recovery Worx and Clinton County Veterans Treatment Court in accordance with their agreements for the Opioid Settlement Fund Grant Awards.

COMMITTEE RECOMMENDATION: Commissioner Fickes moved, seconded by Commissioner Washington, to **recommend** accepting the Opioid Settlement Funds Grant Quarterly Reports and placing them on file. Motion carried.

BOARD ACTION: Commissioner Rudat moved, seconded by Commissioner Showers to concur with the committee recommendation. Motion carried.

MARCH 2026 COMMITTEE MEETING CALENDAR

9. Ways and Means Committee Chairperson Rudat introduced discussion regarding the proposed March 2026 Open Meetings and Events Calendar as amended.

- Add Special BOC Meeting – March 12, 2026 at 9:00 a.m.

COMMITTEE RECOMMENDATION: Commissioner Washington moved, seconded by Commissioner Hurtekant, to **recommend** approval of the March 2026 Open Meetings and Events Calendar as amended. Motion carried.

BOARD ACTION: Commissioner Rudat moved, seconded by Commissioner Hurtekant to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE INVOICES PAID TOTALS

10. Ways and Means Committee Chairperson Rudat introduced discussion regarding the accounts payable invoices to be paid.

COMMITTEE ACTION: Commissioner Washington moved, seconded by Commissioner Andrews, to approve the invoices paid from January 3 through February 6, 2026, in the amount of \$2,357,147.72. Motion carried.

COMMISSIONERS' COMMENTS

11. Ways and Means Committee Chairperson Rudat requested Commissioners' comments. There were none.

ADMINISTRATOR'S REPORT

12. Ways and Means Committee Chairperson Rudat requested the administrator's report from Administrator/Controller Fuentes.

- Equalization Director Harger is re-organizing staff assignments to accomplish the Ag Studies in-house with increased temporary/part time personnel (in budget); further staffing discussion is anticipated during 2027 budget development;
- Administrator/Controller Fuentes met with the representatives of LEAP to refine the quarterly reporting metrics based on Committee feedback; the next report will be presented in April;
- Administrator/Controller Fuentes reported Facility and Fleet Services Director Wooten is developing a recurring capital improvement report based on committee feedback;
- There was some discussion at the last meeting regarding the Purchasing Policy; Administrator/Controller Fuentes reported that he has initiated a review of the current policy and will need additional information from committee members to determine policy objectives to be accomplished through revisions; the members were encouraged to share their thoughts with Administrator/Controller Fuentes so he can propose the revisions for consideration by the Board;
- The members received an update regarding a FOIA request that was denied by the Board of Commissioners last year; the individual is pursuing litigation, and legal counsel has been assigned by MMRMA;
- Commissioner Fickes will present a draft Letter of Support for Village of Elsie appropriation request at upcoming Board meeting.

ADJOURNMENT OF COMMITTEE MEETING

13. Ways and Means Committee Chairperson Rudat adjourned the meeting at 11:19 a.m.

HUMAN RESOURCES COMMITTEE MEETING

Commissioner Fickes, Chairperson of the Human Resources Committee, reported on a meeting held February 19, 2026.

ATTENDANCE AT
COMMITTEE MEETING

Members Present:

Nicole Fickes, HR Committee Chairperson
Brian Hurtekant

Dwight Washington
Zach Rudat
John Andrews
Bruce DeLong, Ex-Officio Member

Members Excused:

Robert Showers

Staff Present:

John Fuentes
Penny Goerge
Todd Campbell
Kyle Thornton
Kate Rademacher
Craig Thelen
Sheriff Dush

Others Present:

Anne Hill
Jim Lawless

CALL TO ORDER/ APPROVE
OF AGENDA

1. Human Resources Committee Chairperson Fickes called the meeting to order at 11:29 a.m. Commissioner Rudat moved, seconded by Commissioner Washington, to approve the agenda as amended. Motion carried.
 - Addition to Agenda – County Clerk/ROD Request – 3A

PUBLIC COMMENTS

2. Human Resources Committee Chairperson Fickes requested limited public comments.
 - Jim Lawless from Bingham Township offered public comments.

PARKS AND GREEN SPACE
SEASONAL PARK STAFF

3. Human Resources Committee Chairperson Fickes introduced Kyle Thornton, Parks and Green Space Coordinator, to discuss a request from the Parks and Green Space Department.
 - The Board is being asked to authorize revised job descriptions for seasonal parks staff that include Lead Park Ranger (formerly called Park Manager/Intern) and Park Ranger;
 - A revised staffing model of four lead rangers and eight rangers is being proposed, and a wage increase is recommended for the seasonal park staff as follows:
 - Lead Park Ranger - \$15.00 per hour
 - Park Ranger - \$14.00 (to exceed 2026 state minimum wage)
 - It was noted that the revised staffing model would provide annual budget savings of \$24,400 compared to the model used to develop the budget.

COMMITTEE RECOMMENDATION: Commissioner Hurtekant moved, seconded by Commissioner Rudat, to **recommend** approving the revised job descriptions, position titles and hourly wage rate for seasonal parks staff as presented (based on the revised staffing model of four lead rangers and eight rangers) effective immediately. Motion carried.

BOARD ACTION: Commissioner Fickes moved, seconded by Commissioner Andrews to concur with the committee recommendation. Motion carried.

COUNTY CLERK/ROD
REQUEST

- 3A. Human Resources Committee Chairperson Fickes introduced discussion regarding a request from the County Clerk/Register of Deeds.
- Stephanie Dush, Chief Deputy Clerk/Register of Deeds, has been appointed to Clerk/Register of Deeds effective May 1, 2026;
 - Due to the upcoming transition within the office, as well as 2026 being a busy election year, the Board is being asked to authorize the posting and filing of the Chief Deputy Clerk/Register of Deeds position to allow for some overlap for training and a smooth transition;
 - This position plays a critical role in several key operational areas including assisting the Clerk/Register and staff with operational and procedural matters and having authority to fulfill all the duties of the Clerk/Register in his/her absence;
 - It would also be advantageous for the office, staff, and the citizens we serve for a new hire to receive as much training as possible prior to Clerk Sutherland's retirement.

COMMITTEE RECOMMENDATION: Commissioner Rudat moved, seconded by Commissioner Andrews, to **recommend** authorizing the Clerk's Office to post and fill the vacancy of Chief Deputy/Register of Deeds (Grade 10) position effective immediately. Motion carried.

BOARD ACTION: Commissioner Fickes moved, seconded by Commissioner Rudat to concur with the committee recommendation. Motion carried.

HOLIDAY/EMPLOYEE
APPRECIATION LUNCHEON
REQUEST

4. Human Resources Committee Chairperson Fickes introduced discussion regarding this year's employee appreciation luncheon.
- The 2026 Clinton County Holiday/Employee Appreciation Luncheon is tentatively scheduled to take place on Friday, December 18th at Agro Liquid;
 - To begin preparations for the event, authorization is suggested for a budget not to exceed \$5,700 to cover the cost of the hall rental, catering and decorations for approximately 180 staff (including retirees);
 - This number represents a 3-4% increase from last year's request to account for inflation;
 - The cost for this event is included in the current 2026 budget.

COMMITTEE RECOMMENDATION: Commissioner Washington moved, seconded by Commissioner Rudat , to **recommend** authorizing funding of up to \$5,700 for the Clinton County Employee Appreciation Luncheon at Agro-Liquid on Friday, December 18, 2026, and close the Courthouse from 11:30 a.m. to 1:00 p.m. for employees to attend. Motion carried.

BOARD ACTION: Commissioner Fickes moved, seconded by Commissioner Hurtekant to concur with the committee recommendation. Motion carried.

COMMITTEE/COMMISSION
APPOINTMENTS

5. Human Resources Committee Chairperson Fickes introduced discussion regarding committee/commission appointments.

COMMITTEE RECOMMENDATION: Commissioner Rudat moved, seconded by Commissioner Andrews, to recommend the following:

- Reappoint Steven Bassette to the Construction Appeal Board for a two (2) year term expiring December 31, 2027;
- Appoint Kate Rademacher to the Building Authority for the remainder of a three (3) year term expiring December 31, 2027.

Motion carried.

REAPPOINTMENT OF
STEVEN BASSETTE
CONSTRUCTION APPEAL
BOARD

BOARD ACTION: Commissioner Fickes moved, seconded by Commissioner Andrews to concur with the committee recommendation to reappoint Steven Bassette to the Construction Appeal Board for a two (2) year term expiring December 31, 2027. Chairperson DeLong called for further nominations. There were none. Motion carried.

APPOINTMENT OF
KATE RADEMACHER
BUILDING AUTHORITY

BOARD ACTION: Commissioner Fickes moved, seconded by Commissioner Rudat to concur with the committee recommendation to appoint Kate Rademacher to the Building Authority for the remainder of a three (3) year term expiring December 31, 2027. Chairperson DeLong called for further nominations. There were none. Motion carried.

APPOINTMENT OF
DAVID POHL
TAX ALLOCATION BOARD

BOARD ACTION: Commissioner Fickes moved, seconded by Commissioner Rudat to appoint David Pohl to the Tax Allocation Board. Chairperson DeLong called for further nominations. There were none. Motion carried.

HIRING PROCESS

6. Human Resources Committee Chairperson Fickes introduced discussion regarding Clinton County's hiring process.
- The members received a copy of the Human Resources section of Chapter 6 of the Guide to Michigan County Government by MSU Extension;
 - HR Chairperson Fickes noted there are certain things that the County can do to provide more consistency and clarity; she would like to have more discussion about this during the Special BOC Meeting on March 12, 2026.

No action required.

COMMISSIONERS'
COMMENTS

7. Human Resources Committee Chairperson Fickes requested Commissioners' Comments.
- Commissioner Rudat, Commissioner Washington, Commissioner Hurtekant, Chairperson DeLong, and Commissioner Fickes all offered comments.

ADMINISTRATOR'S REPORT

8. Human Resources Committee Chairperson Fickes requested the administrator's report. There was no report provided.

ADJOURNMENT OF
COMMITTEE MEETING

9. The meeting was adjourned at 11:52 a.m.

**END OF COMMITTEE
REPORTS**

COMMISSIONERS'
COMMENTS

- Chairperson DeLong called for Commissioners' comments.
- Discussion followed regarding the county's ability to adopt an animal control ordinance;
 - Administrator Fuentes was directed to move forward working with the Sheriff to development of an animal control ordinance and will provide an update at the next Ways and Means Committee meeting;
 - Commissioner Rudat voiced his interest in a joint planning model similar to that utilized by several townships in Wexford County, adding that it is a local unit decision. He also announced that the Village of Maple Rapids is set to receive federal and state funding for its bridge project.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Chairperson DeLong declared the meeting adjourned at 10:41 a.m.

Debra A. Sutherland

Debra A. Sutherland, Clerk of the Board

NOTE: These minutes are subject to approval on March 24, 2026.