

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Robert Showers
Vice-Chairperson
Kam J. Washburn

Members
David W. Pohl
Bruce DeLong
Kenneth B. Mitchell
Dwight Washington
Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Ryan L. Wood
Clerk of the Board
Diane Zuker

8:45 A.M.
ADMINISTRATION OF
OATHS OF OFFICE

Diane Zuker, County Clerk administered the Oath of Office to the following County Commissioners elect for 2019-2020:
District #1 – Kam J. Washburn
District #2 – David Pohl
District #3 – Bruce DeLong
District #4 – Kenneth B. Mitchell
District #5 – Robert E. Showers
District #6 – Dwight Washington
District #7 – Adam C. Stacey

DATE 01/03/2019

The Clinton County Board of Commissioners met on Tuesday, January 3, 2019 at 9:00 a.m. in the Clinton County Board of Commissioners Room, Courthouse, St. Johns, Michigan with Chairperson Robert Showers presiding.

MOMENT OF SILENCE AND
PLEDGE OF ALLEGIANCE

Chairperson Showers called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and a quorum reported. Present were Commissioners Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Ryan Wood and Craig Longnecker.

VISITORS

There were no visitors in attendance.

AGENDA

The agenda was amended to include:
• Capital Improvement for Courthouse carpet replacement project

BOARD ACTION: Commissioner Mitchell moved, supported by Commissioner Washington to approve the agenda as amended. Motion carried.

ELECTION OF
CHAIRPERSON

Clerk Zuker opened the nominations for Chairperson of the Board. Commissioner Stacey nominated Robert Showers for Chairperson, Commissioner Pohl supported the nomination. Clerk Zuker called for further nominations. None were offered.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Stacey to close the nominations and cast a unanimous ballot for the appointment of Commissioner Robert Showers as Chairperson for 2019. Motion carried.

ELECTION OF
VICE-CHAIRPERSON

Clerk Zuker opened the nominations for Vice-Chairperson of the Board. Commissioner Pohl nominated Kam Washburn for Vice-Chairperson, Commissioner Stacey supported the nomination. Clerk Zuker called for further nominations. None were offered.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Stacey to close the nominations and cast a unanimous ballot for the appointment of Commissioner Kam Washburn as Vice-Chairperson for 2019. Motion carried.

VICE-CHAIRPERSON
COMMENTS

Commissioner Washburn stated that the County had a good year in 2018 and he is looking forward to another good year in 2019. The state of Clinton County today is excellent and we want to continue moving forward. He thanked the Board for their support.

CHAIRPERSON ASSUMES
THE CHAIR

Commissioner Showers assumed the Chair. Chairperson Showers briefly provided the members with an update on Capitol Council of Governments (CAPCOG), along with plans for the region in an effort to stimulate growth in the area. On a regional basis and in a bi-partisan fashion, Clinton County's participation in CAPCOG has proven to be beneficial. He also thanked the Board for their confidence in nominating him to serve as Chair of the Board once again in 2019.

CONFIRMATION OF 2019
MEETING SCHEDULE

Commissioners reviewed the 2019 meeting schedule, which continues with the regular meeting day on the last Tuesday of each month at 9:00 a.m. with the exception of the following:

- March meeting will be held on Thursday, March 28th, to avoid the Michigan Association of Counties Legislative Conference scheduled from March 25-27, 2019;
- Annual meeting will be held on October 8th, which is the 2nd Tuesday of the month at 7:00 p.m.
- December meeting will be held on Friday, December 20th to avoid the Christmas and New Year holidays.

JANUARY 29 @ 9:00 a.m.
FEBRUARY 26 @ 9:00 a.m.
MARCH 28 @ 9:00 a.m. (Thursday)
APRIL 30 @ 9:00 a.m.
MAY 28 @ 9:00 a.m.
JUNE 25 @ 9:00 a.m.

JULY 30 @ 9:00 a.m.
AUGUST 27 @ 9:00 a.m.
SEPTEMBER 24 @ 9:00 a.m.
OCTOBER 8 @ 7:00 p.m.
OCTOBER 29 @ 9:00 a.m.
NOVEMBER 26 @ 9:00 a.m.
DECEMBER 20 @ 10:00 a.m. (Friday)

BOARD ACTION: Commissioner DeLong moved, supported by Commissioner Mitchell to adopt the meeting schedule as presented. Motion carried.

ADOPTION OF 2019 BY-
LAWS AND RULES OF
PROCEDURE

Chairperson Showers introduced discussion regarding the 2019 By-Laws and Rules of Procedure. A draft was presented to the Board at their committee meeting in December for review. Amendments are being proposed to Article III related to Appointments to Boards and Commissions.

BOARD ACTION: Commissioner Washburn moved, supported by Commissioner DeLong to adopt the By-Laws and Rules of Procedure with the amendments as presented. Motion carried unanimously. (INSERT BY-LAWS)

COMMITTEE
APPOINTMENTS FOR 2019

The 2019 Committee Chairpersons, Committee Assignments and other Boards/Agencies was presented in detail with the following Committee Chairpersons being recommended by Chairperson Showers:
Ways and Means Committee – Adam Stacey
Human Resources Committee – Bruce DeLong
Public Safety Committee – Ken Mitchell

BOARD ACTION: Commissioner DeLong moved, supported by Commissioner Mitchell to concur with the recommendation of Chairperson Showers to appoint the above named Commissioners as Committee Chairpersons to the respective Committees, in addition concur with the Committee Assignments and Appointments to other Boards/Agencies as discussed. Motion carried. (INSERT BOARD COMMITTEES AND APPOINTMENTS)

ACCOUNTS PAYABLE
INVOICES PAID

Commissioner Stacey introduced discussion regarding the Accounts Payable Invoices paid.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner DeLong to approve the invoices paid from November 3 through December 7, 2018 in the amount of \$1,249,364.59. Motion carried.

COURTHOUSE CARPET
REPLACEMENT PROJECT

Deputy Administrator, Craig Longnecker introduced discussion regarding Courthouse carpet replacement project scheduled in our 2019 Capital Improvement plan. This is a multi-year project with \$300,000 set aside over the next 3 years. When the City of St. Johns vacated the space on the 1st Floor of the Courthouse recently and preparations were being made to move other county offices into the space, it became apparent that the carpet needed to be replaced. Rather than move furniture in and have to move it out again to replace carpet in 2019, it makes sense to replace the carpet in this area now.

BOARD ACTION: Commissioner DeLong moved, supported by Commissioner Pohl to approve the release of \$100,000 for the courthouse carpet replacement project outlined in the Capital Improvement Plan for 2019, with the initial focus being on the newly acquired first floor space, which was recently vacated by the City of St. Johns. Motion carried.

PUBLIC COMMENTS

Chairperson Showers called for public comments. There were none.

COMMISSIONERS'
COMMENTS

Chairperson Showers invited each Commissioner to share their thoughts on the coming year.

Commissioner Stacey:

- We have a good base to move forward in 2019 with our infrastructure not only here in the County, but also in the region;
- Looking forward to seeing good things to come from Capitol Council of Governments (CAPCOG).

Commissioner Pohl:

- Expressed how fortunate Clinton County is and the need to recognize the fact that we have hired good personnel;
- Thankful for our constituents for electing such highly qualified elected officials who all work cooperatively for the good of the County.

Commissioner Washburn:

- Concurred with the comments of Commissioners Stacey and Pohl;
- Need to continue to work on our costs in view of county revenue being stagnant;
- Volatility in the market continues to affect our funding and the need to find our comfort level with our funding;
- Clinton County is going in great direction;
- Employees are fantastic.

Commissioner Washington:

- Stated that his first term as a County Commissioner has been a positive experience;
- Need to focus on public health related matters in the coming year, so we can enhance the quality of life in the area.

Commissioner DeLong:

- Complimented the staff and the commissioners on the job we have done, noting that we have one of the best counties in the state;
- The need to continue to monitor the market.

Commissioner Mitchell:

- We are fortunate to have a board that is willing to openly discuss matters in order to make good decisions for the benefit of the county
- With the new state leadership, we will be faced with new challenges;

Commissioner Showers:

- Expressed what an honor it is to work with this Board, we are way ahead of the curve in many respects such as staff/commissioner cooperation, finances, etc.
- Planning to have a strategic planning for the Board with Lew Bender facilitating the retreat as we have done so in the past.

OTHER COMMENTS

Deputy Administrator Longnecker advised members that our new Indigent Defense Administrator for Clinton and Gratiot County, Karen Phillip's first day of employment began yesterday. She was invited to attend the Board meeting today to introduce herself to the members, however the District Court schedule conflicted with her ability to attend today's meeting.

ADJOURNMENT

With no further business to come before the Board, Chairperson Showers declared the meeting adjourned at 9:24 a.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on January 29, 2019.