

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Robert Showers
Vice-Chairperson
David Pohl

Members
Bruce DeLong
Kenneth B. Mitchell
Anne Hill
Adam C. Stacey
Kam J. Washburn

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Ryan L. Wood
Clerk of the Board
Diane Zuker

DATE 04/26/2016

The Clinton County Board of Commissioners met on Tuesday, April 26, 2016 at 9:00 a.m. in the Clinton County Board of Commissioners Room, Courthouse, St. Johns, Michigan with Chairperson Robert Showers presiding.

MOMENT OF SILENCE
AND PLEDGE OF
ALLEGIANCE

Chairperson Showers called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and a quorum reported. Present were Commissioners Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Anne Hill and Adam Stacey.

COUNTY PERSONNEL

Ryan Wood, Barbara Moss and Craig Longnecker.

VISITORS

Colleen Cullen-Huff and Pete Preston.

AGENDA

The agenda was reviewed.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Mitchell to approve the agenda as printed. Motion carried.

MINUTES OF 03/29/2016

The March 29, 2016 minutes were presented for review and approval. Commissioner Hill requested a correction to the comments she made at the last Board meeting to strike and replace the language as follows:
"In particular there is concern regarding the impact on Chandler Crossing where it could see a 50% reduction in their occupancy rate if the occupancy rate should near 50%"

BOARD ACTION: Commissioner Hill moved, supported by Commissioner Pohl to approve the minutes as amended. Motion carried.

COMMUNICATIONS

The following Communications were reviewed:

1. Kalkaska County Resolution opposing HB5016 Regulation of Public Right of Ways
2. Kalkaska County Resolution regarding defining Waters of the United States
3. Roscommon County Resolution supporting SB571 regarding Campaign Finance Act

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to acknowledge receipt of the communications. Motion carried.

ADMINISTRATOR'S REPORT	Ryan Wood had nothing new to report since the last committee meeting however, there was brief discussion regarding the financial rating of Bath Township.
PUBLIC COMMENTS	Chairperson Showers called for public comments. There we no public comments.
SHERIFF'S OFFICE 2015 ANNUAL REPORT	Wayne Kangas, Sheriff was unable to attend today's meeting to present the Sheriff's Office 2015 Annual Report. This will be rescheduled for another meeting.
RESOLUTION 2016-8 ADOPTING FINAL COUNTY EQUALIZATION	<p>Barbara Moss, Equalization Director reported on the Final County Equalization for 2016. Ms. Moss stated that the total Real Property Value is \$3,236,783,057 and the total Personal Property Value is \$140,428,573 for a total County Equalized Value for 2016 of \$3,377,211,630. The total Tentative Taxable Value for 2016 is \$2,591,237,739.</p> <p>BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Washburn to approve the Resolution for adoption of the 2016 Final County Equalization. Voting on the motion by roll call vote, those voting aye were Mitchell, DeLong, Hill, Washburn, Pohl, Stacey and Showers. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION)</p>
RESOLUTION 2016-9 FOR REPRESENTATION AT STATE EQUALIZATION	<p>Equalization Director, Barbara Moss introduced a Resolution to appoint Barbara Moss, Equalization Director and Commissioner Adam Stacey, Finance Chairperson of the Clinton County Board of Commissioners to represent Clinton County at State Equalization 2016.</p> <p>BOARD ACTION: Commissioner Washburn moved, supported by Commissioner Mitchell to adopt the Resolution for Representation at State Equalization in May 2016. Motion carried. (INSERT RESOLUTION)</p>
ZONING	Commissioner Stacey presented the following zoning matters:
PC-04-16 SLU/SP SPECIAL LAND USE/FINAL RESIDENTIAL SITE PLAN COLLEEN CULLEN MEDICAL HARDSHIP EAGLE TOWNSHIP	<p>PC-04-16 SLU/SP Application for a Special Land Use Permit/Final Residential Site Plan submitted by Colleen Cullen requesting approval for a medical hardship opportunity; to allow a detached, moveable, self-contained unit, in conjunction with a single-family residential structure, to be placed on property located at 12261 W. State Road, Section 34, Eagle Township.</p> <p>BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to concur with the recommendation of the Planning Commission to approve the Medical Hardship Special Land Use submitted by Coleen Cullen.</p> <p>Chairperson Showers called for comments and/or questions. Ms. Cullen thanked the county for the opportunity to be able to submit this request.</p> <p>Voting on the motion by roll call vote, those voting aye were Pohl, Washburn, DeLong, Mitchell, Hill, Stacey and Showers. Seven ayes, zero nays. Motion carried.</p>

RESOLUTION 2016-10
ADOPTING UPDATED 2016
COMPREHENSIVE
MASTER PLAN

Pete Preston, Community Planner introduced a Resolution to adopt the updated 2016 Clinton County Comprehensive Master Plan in accordance with Public Act 33 of 2008, as amended. Brief discussion followed regarding future development in the rural areas. The need to balance the lots currently available in existing subdivisions and the concentrated areas versus the open agricultural areas.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to approve the Resolution to adopt the updated 2016 Clinton County Comprehensive Master Plan

Voting on the motion by roll call vote, those voting aye were Pohl, Washburn, DeLong, Mitchell, Hill, Stacey and Showers. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION)

APPROVAL OF
COMMISSIONERS'
EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner DeLong to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

**LAW & COURTS
COMMITTEE**

Commissioner DeLong, Chairperson of the Law and Courts Committee reported on a meeting held April 21, 2016.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

Bruce DeLong, Law & Courts Chairperson
David Pohl, Kam Washburn
Anne Hill, Adam Stacey, Ken Mitchell
Robert Showers, Ex-Officio Member

Staff Present

Craig Longnecker
Penny Goerge
Dan Gibson
Fred Olmsted
Judge Rick
Judge Clarizio

Others Present

Jamie Lovelace, Acting Director, Department of Health & Human Services
Sheri Mandeville, Department of Health & Human Services

CALL TO
ORDER/APPROVAL OF
AGENDA

1. Chairperson DeLong called the meeting to order at 1:03 p.m.

COMMITTEE ACTION: Commissioner Pohl moved, supported by Commissioner Mitchell, to approve the agenda as amended. Motion carried.

- Community Corrections Board Update - 2A

PUBLIC COMMENTS

2. Chairperson DeLong requested limited public comments. There were no public comments.

COMMUNITY
CORRECTION BOARD
UPDATE

3. Chairperson DeLong introduced Honorable Judge Michael Clarizio and Honorable Judge Michelle Rick to provide an update on behalf of the Community Corrections Board.
 - Honorable Judge Rick provided an update on the activities of the Community Corrections Board including the Restorative Justice Program at DeWitt High School, status of data collection efforts by CMU doctoral student Heidi Putney, and community outreach to create awareness on drug abuse;
 - Honorable Judge Clarizio discussed pretrial release monitoring; the Community Corrections Board is recommending that a part-time position be created for the role of closely monitoring and evaluating bond conditions as a matter of public safety;
 - Commissioner Washburn suggested that PA2 Funds for substance abuse programs might be available.

No action taken.

DEPARTMENT OF HEALTH
AND HUMAN SERVICES
CHILD CARE FUND
UPDATE

4. Chairperson DeLong introduced Jamie Lovelace and Sheri Mandeville from DHHS to discuss the Child Care Fund.
 - Mr. Lovelace provided a brief update and answered questions about placement activity;
 - Mr. Lovelace referred to a study that shows the population of each county and percentage of kids in out-of-home care; Clinton County has one of the lowest numbers in the state.

No action taken.

JUVENILE CHILD CARE
FUND UPDATE

5. Chairperson DeLong introduced Fred Olmsted, Lead Senior Juvenile Services Officer and Dan Gibson, Senior Juvenile Services Officer to provide an update on behalf of the Child Care Fund.
 - Mr. Olmsted provided information to the Members regarding Juvenile programming and treatment for 2015 and the first quarter of 2016;
 - Discussion took place regarding the number of caseloads and services for 2015 and first quarter of 2016;
 - Mr. Olmsted provided a timeline of events that have taken place that have affected the child care fund through the years; discussion followed regarding the expansion of in-home care services;
 - Mr. Gibson discussed the Green Haven Renovation Project and how it will affect operations at the facility;
 - Discussion took place regarding the Raise the Age Initiative.

COMMISSIONERS'
COMMENTS

6. Chairperson DeLong requested Commissioners' comments. There were none.

ADJOURNMENT OF
COMMITTEE MEETING

7. Chairperson DeLong adjourned the meeting at 2:00 p.m.

**FINANCE COMMITTEE
MEETING**

Commissioner Stacey, Chairperson of the Finance Committee reported on a meeting held April 21, 2016.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

Adam Stacey, Finance Chairperson
Kam Washburn, Bruce DeLong
Anne Hill, David Pohl, Ken Mitchell
Robert Showers, Ex-Officio Member

Staff Present

Ryan Wood, Penny Goerge
Barb Moss, Tom Olson
Craig Longnecker

CALL TO
ORDER/APPROVAL OF
AGENDA

Others Present

Dru Mitchell, Clinton County Economic Alliance
Marsha Madle, Madle Consulting Services, LLC

1. Finance Chairperson Stacey called the meeting to order at 2:00 p.m.

COMMITTEE ACTION: Commissioner Washburn moved, supported by Commissioner Mitchell, to approve the agenda as amended. Motion carried.

- Addition to Agenda: Clinton County Residential Attraction Project - Market Analysis – 2A

PUBLIC COMMENTS

2. Finance Chairperson Stacey requested limited public comments. There were none.

CLINTON COUNTY
ECONOMIC ALLIANCE
MARKET ANALYSIS
DISCUSSION

- 2A. Finance Chairperson Stacey introduced Dru Mitchell from the Clinton County Economic Alliance and Marsha Madle from Madle Consulting Services to discuss a market analysis that was prepared on behalf of Clinton County.
 - Last November the Members approved the completion of a market analysis to determine the feasibility of developing a marketing plan for enhancing residential growth in Clinton County;
 - Ms. Madle presented her market analysis and answered questions;
 - Discussion followed regarding phase two of the project which would engage residents, school district and local officials, and top employers; Ms. Mitchell will bring back a proposal for this phase of the project.

No action taken.

EQUALIZATION

3. Equalization:

RESOLUTION ADOPTING
FINAL COUNTY
EQUALIZATION FOR 2016

- A. Finance Chairperson Stacey introduced Barb Moss, Equalization Director, to discuss the Resolution for Adoption of County Equalization for 2016.
 - Ms. Moss provided a brief presentation and answered questions from the Members regarding the equalization studies.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Washburn, to **recommend** approving the Resolution for Adoption of County Equalization 2016. Motion carried. (See page 2 for Board Action)

RESOLUTION FOR
REPRESENTATION AT
STATE EQUALIZATION
2016

- B. Finance Chairperson Stacey introduced discussion regarding representation at State Equalization for 2016.

COMMITTEE RECOMMENDATION: Commissioner Hill moved, supported by Commissioner Washburn, to **recommend** adopting a Resolution authorizing Barbara Moss, Equalization Director and Adam Stacey, Commissioner to represent Clinton County at Preliminary and Final State Equalization. Motion carried. (See page 2 for Board Action)

CLINTON LAKES COUNTY
PARK
"PASSIVE RECREATION
DEVELOPMENT" TO
INSTALL SAND/GRASS

4. Finance Chairperson introduced Tom Olson, Parks and Green Space Coordinator to discuss a capital improvement project at Clinton Lakes Park.
 - The Clinton Lakes County Park property was opened in the spring of 2014 and provides 271 acres of natural and water based recreation opportunities for residents and visitors to Clinton County;
 - Unlike Motz Park, Clinton Lakes Park is slated for relatively little development beyond the basic necessities; one such improvement is the installation of sand on the 1200' rough beach area at the park;
 - The sand and grass installation project will provide a sanded beach similar to that in place at Motz Park; it will attract additional users to the park and graded swimming area which will help disturb the submerged sand and discourage the growth of underwater plant species.

COMMITTEE ACTION: Commissioner Washburn moved, supported by Commissioner Pohl, to approve the "Passive Recreation Development" major capital improvement project to install a sanded beach area and grass buffer at Clinton Lakes County Park, as outlined in the capital improvements section of the 2016 Budget. Motion carried.

RESOLUTION 2016-11
IN COMPLIANCE WITH PA
152 OF 2011 KNOWN AS
THE PUBLICLY FUNDED
HEALTH INSURANCE ACT

5. Finance Chairperson Stacey introduced discussion regarding the PA 152 Compliance Resolution.
 - Public Act 152 of 2011 known as the "Publicly Funded Health Insurance Act" established parameters designed to limit a public employer's expenditures for medical benefit plans;
 - The cost of the 2016/2017 medical benefit plan has been analyzed and determined to be 11% below the caps set forth in Section 3 of the Act;
 - Adoption of this resolution declares Clinton County's compliance with the Act.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Hill, to **recommend** authorizing the Resolution in Compliance with Section 3 of Public Act 152 of 2011. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Mitchell to concur with the Committee recommendation. None were offered. Motion carried. (INSERT RESOLUTION)

LETTER OPPOSING
REAPPOINTMENT OF
MARCUS ABOOD TO
MICHIGAN TAX TRIBUNAL

6. Finance Chairperson Stacey introduced discussion regarding correspondence that was referred to the Finance Committee from the March 29th BOC Meeting.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Washburn, to **recommend** approving a letter to the Governor's Office that opposes the reappointment of Marcus Abood to the Michigan Tax Tribunal. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to concur with the Committee recommendation. None were offered. Motion carried.

APPROVAL OF 2017
BUDGET CALENDAR

7. Finance Chairperson Stacey introduced discussion regarding the 2017 Budget Calendar.

COMMITTEE RECOMMENDATION: Commissioner Hill moved, supported by Commissioner Mitchell, to **recommend** the adoption of the 2017 Budget Calendar. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to concur with the Committee recommendation. None were offered. Motion carried.

QUARTERLY BUDGET
UPDATE

8. Finance Chairperson Stacey introduced discussion regarding the 1st quarter budget summary/adjustments.
- Overall, the 2016 general fund budget remains on target;
 - Brief discussion took place regarding the proposed budget adjustments.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Mitchell, to **recommend** the approval of the 1st quarter budget adjustments as presented. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Mitchell to concur with the Committee recommendation. None were offered. Motion carried. (INSERT BUDGET ADJUSTMENTS)

PLANNING UPDATE

9. Finance Chairperson Stacey introduced discussion regarding a planning update.
- PC-04-16 SLU/SP – Application for a Special Land Use Permit/Final Residential Site Plan; Planning Commission recommends approval.
 - Resolution of Adoption of the Comprehensive (Master) Plan; Planning Commission recommends approval.

No action taken.

MAY 2016 COMMITTEE
MEETING CALENDAR

10. Finance Chairperson Stacey introduced discussion regarding the May 2016 Open Meetings and Events Calendar.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Hill, to recommend the approval of the May 2016 Open Meetings and Events Calendar. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner DeLong to concur with the Committee recommendation. None were offered. Motion carried.

ACCOUNTS PAYABLE
INVOICES PAID TOTALS

11. Finance Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner DeLong moved, supported by Commissioner Mitchell, to approve the invoices paid from March 5 through April 8, 2016 in the amount of \$3,453,396.90. Motion carried.

COMMISSIONERS'
COMMENTS

12. Finance Chairperson Stacey requested Commissioners' comments. There were none.

ADJOURNMENT OF
COMMITTEE MEETING

13. Finance Chairperson Stacey adjourned the meeting at 3:22 p.m.

**PERSONNEL COMMITTEE
MEETING**

Commissioner Pohl, Chairperson of the Personnel Committee reported on a meeting held April 21, 2016.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

Kam Washburn, Personnel Chairperson
Adam Stacey, Bruce DeLong
Anne Hill, David Pohl, Ken Mitchell
Anne Hill, David Pohl, Ken Mitchell
Robert Showers, Ex-Officio Member

Staff Present

Ryan Wood,
Penny Goerge
Craig Longnecker

CALL TO
ORDER/APPROVAL OF
AGENDA

1. Personnel Chairperson Washburn called the meeting to order at 3:28 p.m.

COMMITTEE ACTION: Commissioner Pohl moved, supported by Commissioner Mitchell, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Personnel Chairperson Washburn requested limited public comments. There were none.

COMMITTEE/COMMISSION
APPOINTMENTS

3. Personnel Chairperson Washburn introduced discussion regarding appointments to various Committees and Commissions.

APPOINTMENT TO
PLANNING COMMISSION

COMMITTEE RECOMMENDATION: Commissioner Hill moved, supported by Commissioner Pohl, to **recommend** reappointing Patti Schafer to the Planning Commission for a three (3) year term expiring May 1, 2019. Motion carried.

BOARD ACTION: Commissioner Washburn moved, supported by Commissioner Hill to concur with the Committee recommendation to reappoint Patti Schafer to the Planning Commission. Chairperson Showers called for further nominations. None were offered. Motion carried.

APPOINTMENT TO
PLANNING COMMISSION

COMMITTEE RECOMMENDATION: Commissioner Hill moved, supported by Commissioner Pohl, to **recommend** reappointing Shannon Schlegel to the Planning Commission for a three (3) year term expiring May 1, 2019. Motion carried.

BOARD ACTION: Commissioner Washburn moved, supported by Commissioner Pohl to concur with the Committee recommendation to reappoint Shannon Schlegel to the Planning Commission. Chairperson Showers called for further nominations. None were offered. Motion carried.

APPOINTMENT TO
PLANNING COMMISSION

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Hill, to **recommend** appointing Kevin Kirk to the Planning Commission for a three (3) year term expiring May 1, 2019. Motion carried.

BOARD ACTION: Commissioner Washburn moved, supported by Commissioner Hill to concur with the Committee recommendation to reappoint Kevin Kirk to the Planning Commission. Chairperson Showers called for further nominations. None were offered. Motion carried.

COMMISSIONERS'
COMMENTS

4. Commissioners' Comments:
 - Commissioner Showers:
 - Briefly discussed Public Act 269 of 2015;
 - Provided an update on behalf of Lansing Financial Health Team;
 - Notified the Members that the Regional Governance Memorandum of Understanding between Clinton, Eaton and Ingham Counties that was approved by the Board of Commissioners in November 2015 will be signed near the end of April; the purpose of this MOU is to foster collaboration between parties and support regional economic development and growth in the region;
 - Provided an update on behalf of the Capital Region Airport Authority;
 - Commissioner Pohl provided an update on behalf of the Tri-County Regional Planning Commission;
 - Commissioner Hill:
 - Provided an update on behalf of the Building Stronger Communities Council and Child Abuse and Neglect Council;
 - Briefly discussed recent activities in her district;
 - Commissioner Stacey discussed Clinton County's retirement of all primary government debt; it was suggested that we plan a short ceremony to celebrate this achievement;
 - Commissioner Washburn provided an update on behalf of the Community Mental Health Board and Road Commission;
 - Administrator Wood provided an Administrator's Update to the Members.

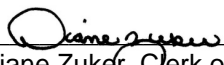
ADJOURNMENT OF
COMMITTEE MEETING

5. Personnel Chairperson Washburn adjourned the meeting at 4:05 p.m.

END OF COMMITTEE
REPORTS

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Chairperson Showers declared the meeting the meeting adjourned at 9:27 a.m. Motion carried.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on May 31, 2016.