

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Robert Showers

Vice-Chairperson

Kam J. Washburn

Members

David W. Pohl

Bruce DeLong

Kenneth B. Mitchell

Dwight Washington

Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Ryan L. Wood
Clerk of the Board
Diane Zuker

DATE 06/25/2019

The Clinton County Board of Commissioners met on Tuesday, June 25, 2019 at 9:00 a.m. in the Clinton County Board of Commissioners Room, Courthouse, St. Johns, Michigan with Chairperson Robert Showers presiding.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Chairperson Showers called for a moment of silence in memory of former Commissioner Larry Martin. Larry will be remembered most for his love of people. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and a quorum reported. Present were Commissioners Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Doug Riley, Ryan Wood and Craig Longnecker.

VISITORS

Kate Snyder

AGENDA

The agenda was amended to strike the approval of the June 20, 2019 Human Resources Committee closed session minutes in view of the fact that the committee did not proceed to closed session.

BOARD ACTION: Commissioner Mitchell moved, supported by Commissioner Washington to approve the agenda as amended. Motion carried.

APPROVAL OF MINUTES

The May 28, 2019 Board meeting minutes and the May 28, 2019 Board meeting closed session minutes were presented for review and approval.

BOARD ACTION: Commissioner Mitchell moved, supported by Commissioner Washington to approve the minutes as printed. Motion carried.

COMMUNICATIONS

The following communications were received:

1. Bay County Resolution opposing cuts to the Federal 2020 Education Budget
2. Bay County Resolution urging construction of new Psychiatric Hospital at the Caro Center
3. Benzie County Resolution supporting Revisions to Medicare Prescription Drug Bill of 2003
4. Cheboygan County Resolution regarding supporting HR 530 regarding wireless Broadband Development
5. Gratiot County Resolution regarding Veterans Services Grant Funding
6. Wexford County Resolution regarding Funding the Great Lakes Restoration Initiative
7. Department of Treasury Report of County Valuations for 2019

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Washburn to acknowledge receipt of the communications. Motion carried.

ADMINISTRATOR'S REPORT

Ryan Wood, County Administrator had nothing new to report.

PUBLIC COMMENTS

Chairperson Showers called for public comments. There were no public comments.

PA 116 FARMLAND APPLICATIONS

The following PA 116 Farmland applications were presented for review and approval:

- 2019-4 Larry P. Freed, Ovid Township
- 2019-5 Larry P. Freed, Ovid Township
- 2019-6 Joyce A. Freed, Ovid Township
- 2019-7 Joyce A. Freed, Ovid Township
- 2019-8 James E. & Kathleen R. Voisinet, Olive Township
- 2019-9 Russell L. & Laura Braun, Ovid Township

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Washburn to approve the applications and direct the Clerk to forward to the State. Motion carried.

RESIDENTIAL ATTRACTION PROJECT UPDATE

Kate Snyder, Principal Strategist with Piper & Gold Public Relations presented an update on the Residential Attraction Project. Ms. Snyder attended the January 29, 2019 Board of Commissioner's meeting to provide her initial plans to the county and seek the members feedback.

Ms. Snyder provided the final print piece of the Growing innovation, growing families brochure showcasing the county focusing on the appeal of Clinton County. 600 copies have been printed for distribution and have been shared with more than 100 employers and 20 different organizations in both hard copy and electronically. She shared some of the feedback received from some of the recruiters.

APPROVAL OF PIPER AND GOLD PROPOSAL TO INCREASE CLINTON COUNTY'S PUBLIC RELATIONS REACH

Chairperson Showers requested Kate Snyder of Piper & Gold provide a proposal to increase Clinton County's reach, as a continuation of their successful partnership with Clinton County and the Lansing Regional Chamber of Commerce. Greater Lansing Convention and Visitors Bureau Visitor's Guide does not include a number of municipalities, including Clinton County. Piper and Gold is recommending that as a strategic good faith effort Clinton County consider participating by placing a full-page color ad in the Greater Lansing Convention and Visitors Bureau Visitor's guide.

BOARD ACTION: Commissioner Mitchell moved, supported by Commissioner Washburn to approve the proposal with Piper & Gold to increase Clinton County's public relations reach in an amount not to exceed \$3,000 for the design of an ad for the Visitor's guide, plus an additional \$3,650 for the placement of the ad in the Greater Lansing Convention and Visitors Bureau 2020 Visitor's guide. Discussion followed. Motion carried.

ZONING

Doug Riley, Development Director presented the following zoning matter:

PC-10-19 SLU SPECIAL LAND USE JEFFREY AND JULIE RULE MINERAL RESOURCE EXTRACTION DISTRICT EAGLE TOWNSHIP

PC-10-19 SLU Application for a Special Land Use Permit submitted by Jeffrey and Julie Rule requesting approval to construct a single-family residential home on property zoned Mineral Resource Extraction District (MR) located at 10410 W. Clark Road, Section 13, Eagle Township

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Mitchell to concur with the recommendation of the Planning Commission to approve the application submitted by Jeffrey and Julie Rule.

Chairperson Showers called for comments and/or questions. There were none.

Voting on the motion by roll call vote, those voting aye were Mitchell, Pohl, Washburn, DeLong, Stacey, Washington and Showers. Seven ayes, zero nays. Motion carried.

APPROVAL OF
COMMISSIONERS'
EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

**WAYS AND MEANS
COMMITTEE MEETING**

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on a meeting held June 20, 2019.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

Adam Stacey, W&M Committee Chairperson
Bruce DeLong
Kam Washburn
Ken Mitchell
David Pohl
Robert Showers, Ex-Officio Member
Dwight Washington

Staff Present

Craig Longnecker
Eric Harger
Penny Goerge
Kate Neese
Doug Riley
Tom Olson
Tom Helms

CALL TO ORDER/APPROVAL
OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 2:00 p.m.

COMMITTEE ACTION: Commissioner DeLong moved, supported by Commissioner Washington, to approve the agenda as amended. Motion carried.

- Addition to Agenda: CAMW! Extension Request – 8A

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

MICHIGAN DEPARTMENT
OF TREASURY OPEB
REPORTS REQUIRED BY
PUBLIC ACT 202 OF 2017

3. Ways and Means Committee Chairperson Stacey introduced Deputy Administrator Longnecker to discuss the pension and OPEB reports that have been submitted to the Michigan Department of Treasury.
 - Public Act 202 of 2017 requires management to submit the pension and OPEB reports that have been submitted to the Michigan Department of Treasury, to the governing body;
 - The reported numbers were derived from the most recent audit which was received by the Board last month;
 - Clinton County plans are well funded; both pension and OPEB exceed the funding triggers and are well within the contribution fractions; therefore no underfunded status is triggered.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, supported by Commissioner Washburn, to **recommend** acknowledging receipt of the required Public Act 202 reports submitted to the Michigan Department of Treasury. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to concur with the committee recommendation. Motion carried.

EMERGENCY SERVICES:

4. Emergency Services:

HOMELAND SECURITY
GRANT PROGRAM
FIDUCIARY AGREEMENT
WITH INGHAM COUNTY

- A. Homeland Security Grant Program (HSGP) Fiduciary Agreement with Ingham County:

Ways and Means Committee Chairperson Stacey introduced Tom Helms, Regional Planner from Emergency Services to discuss the Homeland Security Grant.

- This proposed agreement allows Clinton County to be a sub-recipient of the 2018 Homeland Security Grant Program; this federal grant is passed through the State and then to the Region 1 Homeland Security

Planning Board;

- Ingham County is currently the fiduciary agent for this grant;
- The agreement outlines some of the conditions that the County must adhere to in order to be reimbursed; we have participated in this program since 2004.

COMMITTEE RECOMMENDATION: Commissioner Washburn moved, supported by Commissioner Washington, to **recommend** approving the FY 2018 HSGP Region 1 Board Sub-Recipient Agreement authorizing Ingham County to serve as the fiduciary for the region. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

EMERGENCY SERVICES PR-EFUNDING REQUEST

B. Pre-funding Request:

Ways and Means Committee Chairperson Stacey introduced discussion regarding a pre-funding request from Emergency Services.

- The Emergency Services Department is asking for pre-funding of Clinton County's local share of the FY 2018 Region 1 Homeland Security Grant in the amount of \$31,720.31;
- The proposed expenditures of the 2018 grant funds were provided in the packet; these expenditures are the result of requests from emergency operations center staff representatives, resource needs identified in threat and risk assessments, disaster exercises, planning efforts and known deficiencies in eligible grant target areas;
- It was further noted that grant funds must be used on projects that align with current state homeland security investment strategies and guidance; also a portion of these funds must be used for law enforcement terrorism prevention activities.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Mitchell, to **recommend** approving the pre-funding of Clinton County's local share of the FY 2018 Homeland Security Grant (HSGP) funds in the amount of \$31,720.31. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye Mitchell, DeLong, Washington, Washburn, Pohl, Stacey and Showers. Seven ayes, zero nays. Motion carried.

MEMORANDUM OF UNDERSTANDING FOR EMERGENCY ALERTING TO THE PUBLIC

C. MOU for Emergency Alerting to the Public: Ways and Means Committee Chairperson Stacey introduced discussion regarding a memorandum of understanding for emergency alerting to the public.

- The purpose of this agreement is to facilitate inter-agency cooperation between Clinton, Eaton and Ingham counties for public alerting using the Integrated Public Alert and Warning (IPAWS) system;
- Since our three counties are in the same TV and radio media market and because emergencies frequently cross borders, this agreement will help us have good cooperation and collaboration when alerts are issued.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, supported by Commissioner Pohl, to **recommend** authorizing the memorandum of understanding between Clinton, Eaton and Ingham counties for emergency alerting to the public. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to concur with the committee recommendation. Motion carried.

WASTE MANAGEMENT
RURAL RECYCLING
UPDATE

5. Ways and Means Committee Chairperson Stacey introduced Kate Neese, Waste Management Coordinator, to provide an annual report on the activities related to the rural recycling program.
 - Discussion took place regarding how much material has been collected through the rural recycling program since its inception;
 - The department offers a wide range of outreach services to educate residents and businesses on ways to reduce, reuse, recycle, compost, and properly dispose of problem waste materials; future initiatives are always being developed.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, supported by Commissioner DeLong, to **recommend** accepting the annual report for the Clinton County Rural Recycling Program and place on file. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner DeLong to concur with the committee recommendation. Motion carried.

EQUALIZATION
ADOPTION OF COUNTY
TAXABLE VALUES

6. Ways and Means Chairperson Stacey introduced Eric Harger, Equalization Assessing Officer, and Sarah Payton, Associate of Scott Cunningham from Michigan Equalization Services, to discuss the statement of taxable valuation for 2019.
 - The Members reviewed the report from Equalization containing the 2019 Clinton County Taxable Valuations;
 - This report is to be filed with the State Tax Commission on or before the fourth Monday in June.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Washburn, to **recommend** approving Form L-4046 stating the County Taxable Values for 2019. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Washburn to concur with the committee recommendation. Motion carried.

PARKS AND GREEN SPACE
SOUTHERN COUNTY PARK
SEARCH REPORT

7. Ways and Means Committee Chairperson Stacey introduced Tom Olson, Parks and Green Space Coordinator, to provide an update on behalf of the Parks and Green Space Commission.
 - The Clinton County Parks and Green Space Commission (PGSC) has recommended further exploration into a sand and gravel mining operation on Pratt Road in Riley Township to determine its viability as a potential water-based park in southern Clinton County;
 - The PGSC is seeking guidance in moving forward with potential acquisition discussions regarding the site;
 - Discussion followed and the members expressed their desire to continue exploring this option; Parks and Green Space Coordinator Olson stressed that the owner is very open to scheduling a tour of the property.

No action taken.

HABITAT FOR HUMANITY
REQUEST TO WAIVE FEES

- 8. Ways and Means Committee Chairperson Stacey introduced discussion regarding a request from the Habitat for Humanity to waive permit fees for a building project near the City of St. Johns.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, supported by Commissioner DeLong, to **recommend** waiving the Clinton County permit fees for the Habitat for Humanity new home being built near the City of St. Johns, subject to the provisions of section 6 in the "Waiver of Construction Fees Policy". Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

CAPITAL AREA MICHIGAN
WORKS! REQUEST FOR
EXTENSION OF
AGREEMENT

- 8A. Ways and Means Committee Chairperson Stacey introduced discussion regarding a request for Clinton County to extend the Wagner-Peyser Employment Services program for a three-month period.
• The Capital Area Michigan Works! (CAMW!) is requesting that the 2018 Wagner-Peyser Employment Services program agreement with Clinton County be extended for a three-month period through September 30, 2019 to allow for the transition of program services in Clinton County into PY 2019;
• By way of background, Clinton County has been the fiduciary for federal funds that have primarily covered one position employed by Clinton County in order to meet the merit based employer requirement of the grant; the program is bid out periodically and Clinton Task Force on Employment did not get the contract for the upcoming grant period;
• It was noted that the Grant has always covered all expenditures;
• Confirmation accepting the extended agreement is requested by Friday, June 21, 2019;
• Administration has no objections as long as the following conditions apply:
o The extended agreement shall contain the same language as the current agreement; the only exception being the shorter term of the agreement;
o As with the current agreement, no county funds will be used to support the extended term;
o Any sick or vacation payout to the County employee will be funded by the grant.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Washington, to **recommend** accepting the extended agreement period through September 30, 2019 for the Wagner-Peyser Employment Services program in Clinton County and to authorize administration to execute the agreement provided the following conditions are met:

- The extended agreement shall contain the same language as the current agreement; the only exception being the shorter term of the agreement;
• As with the current agreement, no county funds will be used to support the extended term;
• Any sick or vacation payout to the County employee will be funded by the grant.

Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to concur with the committee recommendation. Motion carried.

RESOLUTION 2019-8
COMMUNITY MENTAL
HEALTH SERVICES

- 9. Ways and Means Committee Chairperson Stacey introduced discussion regarding a resolution pertaining to community mental health services.
• The Board of Commissioners is being asked to pass a resolution

urging removal of the section 928 provision in the Appropriations Bill Public Act 207 of 2018, Article X, Part 2, that requires local funds be used as part of the state match requirement from the state budget boilerplate;

- The Board is also being asked to urge its State Senate and House of Representative members to eliminate similar language mentioned above in future state funding appropriations.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Washburn, to **recommend** adopting the resolution urging removal of the Section 928 provision that requires local funds be used as part of the state match requirement from the state budget boilerplate and strongly urges its State Senate and House of Representatives members to eliminate similar language mentioned above in future state funding appropriations. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to concur with the committee recommendation. Motion carried.
(INSERT RESOLUTION)

PLANNING UPDATE

10. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to provide a planning update.
- PC-10-19 SLU – Application for a Special Land Use Permit; Planning Commission recommends approval.
- No action taken.

JULY CALENDAR

11. Ways and Means Committee Chairperson Stacey introduced discussion regarding the July 2019 Open Meetings and Events Calendar.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner DeLong, to **recommend** the approval of the July 2019 Open Meetings and Events Calendar. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner DeLong to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE INVOICES PAID

12. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner DeLong moved, supported by Commissioner Mitchell, to approve the invoices paid from May 4 through June 7, 2019 in the amount of \$1,089,801.81. Motion carried.

COMMISSIONERS' COMMENTS

13. Ways and Means Committee Chairperson Stacey requested Commissioners' comments. There were none.

ADMINISTRATOR'S COMMENTS

14. Ways and Means Committee Chairperson Stacey requested comments from Craig Longnecker, Deputy County Administrator.
- Deputy Administrator Longnecker provided an Administrator's Report to the Members.
- No action taken.

ADJOURNMENT OF COMMITTEE MEETING

15. Ways and Means Committee Chairperson Stacey adjourned the meeting at 3:20 p.m.

HUMAN RESOURCES COMMITTEE MEETING

Commissioner DeLong, Chairperson of the Human Resources Committee reported on a meeting held June 20, 2019.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

Bruce DeLong, HR Committee Chairperson
Adam Stacey
Kam Washburn
Dwight Washington
Ken Mitchell
David Pohl
Robert Showers, Ex-Officio Member

Staff Present

Craig Longnecker
Penny Goerge

CALL TO ORDER/APPROVAL
OF AGENDA

1. Human Resources Committee Chairperson DeLong called the meeting to order at 3:24 p.m.

COMMITTEE ACTION: Commissioner Mitchell moved, supported by Commissioner Pohl, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Human Resources Committee Chairperson DeLong requested limited public comments. There were none.

APPOINTMENT OF
DELEGATES AND
ALTERNATES TO ATTEND
MUNICIPAL EMPLOYEES
RETIREMENT SYSTEM
ANNUAL MEETING

3. Human Resources Committee Chairperson DeLong introduced discussion regarding the appointment of the employee and employer delegates to the 2019 MERS Annual Meeting that is taking place October 3-4 at the Grand Traverse Resort in Acme, Michigan.

COMMITTEE RECOMMENDATION: Commissioner Washburn moved, supported by Commissioner Pohl, to **recommend** the approval of Nikki Maneval as the employee delegate and Cindy Moser as the alternate employee delegate to the 2019 MERS Annual Meeting as selected by secret ballot. Motion carried.

BOARD ACTION: Commissioner DeLong moved, supported by Commissioner Pohl to concur with the committee recommendation. Chairperson Showers called for further nominations. None were offered. Motion carried.

COMMITTEE RECOMMENDATION: Commissioner Washburn moved, supported by Commissioner Pohl, to **recommend** the appointment of Craig Longnecker as the officer representative and Ryan Wood as the alternate officer representative to the 2019 MERS Annual Meeting. Motion carried.

BOARD ACTION: Commissioner DeLong moved, supported by Commissioner Washington to concur with the committee recommendation. Motion carried.

TELECOMMUNICATORS
COLLECTIVE BARGAINING

4. Human Resources Committee Chairperson DeLong introduced discussion regarding collective bargaining with the Telecommunicators (POAM).
 - Deputy Administrator Longnecker notified the Members that Administration has received a request to begin negotiations with the Telecommunicators;
 - The members briefly discussed the basic parameters of the bargaining process.

No action taken.

COMMITTEE/COMMISSION
APPOINTMENTS

5. Human Resources Committee Chairperson DeLong introduced discussion regarding appointments to various Committees and Commissions.

APPOINTMENT TO THE
CONSTRUCTION APPEAL
BOARD

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Mitchell, to **recommend** appointing Clint Schaefer to the Construction Appeal Board for the remainder of a two (2) year term expiring December 31, 2020. Motion carried.

BOARD ACTION: Commissioner DeLong moved, supported by Commissioner Mitchell to concur with the committee recommendation. Chairperson Showers called for further nominations. None were offered. Motion carried.

APPOINTMENT TO THE
PARKS AND GREEN SPACE
COMMISSION

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, supported by Commissioner Washington, to **recommend** appointing Natalie Elkins to the Parks and Green Space Commission for the remainder of a three (3) year term expiring January 1, 2021. Motion carried.

BOARD ACTION: Commissioner DeLong moved, supported by Commissioner Washington to concur with the committee recommendation. Chairperson Showers called for further nominations. None were offered. Motion carried.

COMMISSIONERS'
COMMENTS

- 6. Human Resources Committee Chairperson DeLong requested Commissioners' comments.
 - Commissioner Showers provided an update regarding the residential attraction project;
 - Commissioner Washburn briefly discussed the Coleman Road Project and provided an update on behalf of the Clinton County Road Commission;
 - Commissioner Pohl provided an update on behalf of the Trail Committee and T3 Advisory Council;
 - Commissioner Washington briefly discussed the Mid-Michigan District Health Department and shared the May 28th article in the Daily News titled, "Health Officials Drafting Editorial";
 - Commissioner Mitchell provided an update on behalf of Capital Area Community Services;
 - Commissioner Stacey briefly discussed FEMA mapping;
 - Commissioner DeLong provided an update on behalf of the Clinton Area Transit System.

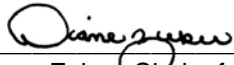
ADJOURNMENT OF
COMMITTEE MEETING

- 7. Human Resources Committee Chairperson DeLong adjourned the meeting at 4:09 p.m.

END OF COMMITTEE
REPORTS

ADJOURNMENT

With no further business to come before the Board, Chairperson Showers declared the meeting adjourned at 9:45 a.m.



 Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on July 30, 2019.