

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Kam J. Washburn
Vice-Chairperson
Bruce DeLong

Members
David W. Pohl
Kenneth B. Mitchell
Robert Showers
Dwight Washington
Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Craig Longnecker
Clerk of the Board
Diane Zuker

AGENDA

CLINTON COUNTY BOARD OF COMMISSIONERS MEETING
Board of Commissioners Room, Courthouse
100 E. State St., Suite 2200, St. Johns

TUESDAY, OCTOBER 27, 2020

JOIN VIA TELEPHONIC CONFERENCE: Dial 1-253-215-8782 ~ MEETING ID: 991 177 466

OR VIDEO CONFERENCE: [HTTPS://US02WEB.ZOOM.US/J/991177466](https://us02web.zoom.us/j/991177466)

PURSUANT TO PA 228 of 2020, DUE TO COVID-19 PANDEMIC

(In the event it is necessary for the Board to proceed to closed session during this meeting, this meeting will be put on hold (Music will be playing) as the Board conducts the closed session via a Bridge Conference. Upon completion of the closed session, the Board members will rejoin the regular meeting)

If you wish to provide input or ask questions on any business that will come before the public body at the meeting, please call (989)224-5146

- 9:00 a.m. Call to Order
Moment of Silence
Pledge of Allegiance
Roll Call
Approval of Agenda
Presentation of Minutes - September 29, 2020 & October 13, 2020
Communications
- 9:04 a.m. Administrator's Report
- 9:06 a.m. Public Comments *(Please press *6 to unmute and identify yourself clearly before speaking. Press *6 afterwards)*
- 9:08 a.m. Adoption of Recycling Services Plan – Public Comment
- 9:10 a.m. Resolution Adopting 2020 County Budget (RC)
- 9:12 a.m. Mid-Michigan District Health Department COVID-19 Update
- 9:20 a.m. Declaration for Local State of Emergency (RC)
- 9:22 a.m. Zoning Items:

PC-23-20 MA Petition for Change of Zone/Map Amendment OR 161-20 submitted by Doug and Stacey Nurenberg to rezone 2.55 acres from A-2 (General Agriculture District) to RR (Rural Residential District) at 8630 W. Cutler Road, Section 32, Riley Township. (RC)

- 9:27 a.m. PA 116 Farmland Application
2020-4 Robert L. Esch & Leon J. Esch, Lebanon Township, Section 33
- 9:28 a.m. Approval of Commissioners' Expense Accounts
- 9:29 a.m. COMMITTEE MEETING REPORTS:
- Public Safety – October 22, 2020
 - Ways and Means – October 22, 2020
 - Human Resources – October 22, 2020
- 9:40 a.m. Commissioner's Comments
- Adjournment

All times are tentative. To request accommodations or materials in an alternative format, please contact Administration at 989-224-5120 or TDD users within Clinton County may Dial 9-1-1 for general county services or use Michigan Relay 1-800-649-3777 or the National Relay number of 7-1-1 no later than 48 hours prior to the meeting.

PUBLIC SAFETY COMMITTEE
THURSDAY, OCTOBER 22, 2020 AT 8:30 A.M.
JOIN VIA TELEPHONIC CONFERENCE: Dial 1-253-215-8782 ~ MEETING ID: 991 177 466
OR VIDEO CONFERENCE: [HTTPS://US02WEB.ZOOM.US/J/991177466](https://us02web.zoom.us/j/991177466)

1	8:30	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	8:32	LIMITED PUBLIC COMMENTS (PRESS *6 TO UNMUTE AND IDENTIFY YOURSELF CLEARLY BEFORE SPEAKING. PRESS *6 AFTERWARDS)
3	8:35	CHILD CARE FUND OVERVIEW (ADMINISTRATION)
4	8:40	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD CARE FUND UPDATE (JAMIE LOVELACE)
5	8:45	JUVENILE COURT (JENNIFER RICHARDS AND DAN GIBSON): A) CHILD CARE FUND UPDATE B) GREEN HAVEN UPDATE
6	8:50	COMMISSIONERS' COMMENTS
7	8:55	ANY OTHER BUSINESS

WAYS AND MEANS COMMITTEE
THURSDAY, OCTOBER 22, 2020 AT 9:00 A.M.
JOIN VIA TELEPHONIC CONFERENCE: Dial 1-253-215-8782 ~ MEETING ID: 991 177 466
OR VIDEO CONFERENCE: [HTTPS://US02WEB.ZOOM.US/J/991177466](https://us02web.zoom.us/j/991177466)

1	9:00	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	9:02	LIMITED PUBLIC COMMENTS (PLEASE PRESS *6 TO UNMUTE AND IDENTIFY YOURSELF CLEARLY BEFORE SPEAKING. PRESS *6 AFTERWARDS)
3	9:05	DRAIN - FLOODPLAIN MAPPING UPDATE (SPICER GROUP)
4	9:25	CENTRAL DISPATCH – MICHIGAN PUBLIC SAFETY COMMUNICATION SYSTEM (MPSCS) RADIO PROJECT (CHRIS COLLOM): A) TELEVATE – BASELINE DRIVE TEST RESULTS B) PUBLIC SAFETY COMMUNICATIONS SUBSCRIBER LEASE AGREEMENT WITH LOCAL UNITS C) MPSCS MEMBER SUBSCRIBER AGREEMENT WITH STATE OF MICHIGAN
5	9:45	TREASURER (TINA WARD): A) RESOLUTION TO AMEND INVESTMENT POLICY B) MOU BETWEEN THE MICHIGAN DEPARTMENT OF TREASURY AND CLINTON COUNTY
6	10:00	CLERK – ELECTION UPDATE (DIANE ZUKER)
7	10:20	EQUALIZATION – COUNTY DESIGNATED ASSESSOR UPDATE (ERIC HARGER)
8	10:30	MIS (CRAIG THELEN): A) CAPITAL IMPROVEMENT REQUEST – CONTRACT IMAGING FUNDS B) TECHNOLOGY UPDATE – NO ATTACHMENT
9	10:45	WASTE MANAGEMENT – ANNUAL RECYCLING SERVICE PLAN FOR 2021 (KATE NEESE)
10	10:55	MSUE AGREEMENT FOR EXTENSION SERVICES FY 2021 (ADMINISTRATION)
11	11:00	BUDGET RESOLUTION (ADMINISTRATION)
12	11:05	QUARTERLY BUDGET UPDATE (ADMINISTRATION)
13	11:15	EMERGENCY DECLARATION EXTENSION (ADMINISTRATION)
14	11:20	PLANNING UPDATE (DOUG RILEY)
15	11:30	NOVEMBER 2020 COMMITTEE MEETING CALENDAR (ADMINISTRATION)
16	11:35	ACCOUNTS PAYABLE INVOICES PAID TOTALS
17	11:40	COMMISSIONERS' COMMENTS
18	11:45	ADMINISTRATOR'S REPORT
19	11:50	ANY OTHER BUSINESS

HUMAN RESOURCES COMMITTEE
THURSDAY, OCTOBER 22, 2020 AT 12:00 P.M.
(OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING)
JOIN VIA TELEPHONIC CONFERENCE: Dial 1-253-215-8782 ~ MEETING ID: 991 177 466
OR VIDEO CONFERENCE: [HTTPS://US02WEB.ZOOM.US/J/991177466](https://us02web.zoom.us/j/991177466)

1	12:00	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	12:05	LIMITED PUBLIC COMMENTS (PLEASE PRESS *6 TO UNMUTE AND IDENTIFY YOURSELF CLEARLY BEFORE SPEAKING. PRESS *6 AFTERWARDS)
3	12:10	COMMITTEE/COMMISSION APPOINTMENTS (ADMINISTRATION)
4	12:20	COMMISSIONERS' COMMENTS
5	12:25	ANY OTHER BUSINESS

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Kam J. Washburn

Vice-Chairperson

Bruce DeLong

Members

David W. Pohl

Kenneth B. Mitchell

Robert Showers

Dwight Washington

Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Craig Longnecker
Clerk of the Board
Diane Zuker

VIA VIDEO AND TELEPHONIC CONFERENCE **PER STATE EXECUTIVE ORDER NO. 2020-15 CONCERNING OMA & COVID-19**

DATE 09/29/2020

The Clinton County Board of Commissioners met on Tuesday, September 29, 2020 at 9:00 a.m. with Chairperson Kam Washburn presiding.

- Members of the public were advised that throughout the telephonic conference meeting they will be provided an opportunity to speak on specific matters and also during public comment at the end of the meeting. Any individuals wishing to speak should identify themselves for the record before speaking.
- Roll call votes will be taken. Any formal roll call votes required on motions will be specifically identified in the minutes.

MOMENT OF SILENCE AND
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and a quorum reported. Present were Commissioners Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Craig Longnecker, Todd Campbell, Deb Sutherland, Doug Riley, Penny Goerge and Phil Hanses.

VISITORS

Marcus Cheatham

AGENDA

The agenda was presented for review and approval.

BOARD ACTION: Commissioner Mitchell moved, seconded by Commissioner DeLong to approve the agenda as printed. Motion carried.

APPROVAL OF MINUTES

The August 25, 2020 minutes were presented for review and approval.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Stacey to approve the minutes as printed. Motion carried.

COMMUNICATIONS

The following communications were received:

1. Alcona County Resolution opposing continuation of COVID Emergency Executive Orders from Lansing
2. Alcona County Resolution opposing Governors Executive Directive 2020-9 addressing racism as a Public Health Crisis
3. Bay County Resolution seeking financial assistance to states and local units of government as they continue to deal with the economic long-term effects of COVID-19
4. Leelanau County Resolution to condemn racism in Leelanau County

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner

Washington to acknowledge receipt of the communications. Motion carried.

ADMINISTRATOR'S REPORT

Craig Longnecker, County Administrator provided the following report:

- The county received over \$1 million from the CARES Act grant;
- Hazard pay was completed yesterday;
- Tyler Technology, one of the county's software providers for the Accounting Department and Register of Deeds had a ransom attack last week; IT Director, Craig Thelen took immediate action on the county's end to prevent any security issues; there has not been any breach in our internal system and we did everything we could to secure our system. On a national level, Tyler Technology provides voting software, however we do not have this voting software here in Clinton County.

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT COVID-19 UPDATE

Marcus Cheatham, Director of the Mid-Michigan District Health Department (MMDHD) provided the following COVID-19 update for Clinton County:

Chairperson Washburn recognized Director Cheatham and his staff for the wonderful job they are doing with regard to COVID, particularly Registered Nurse, Becky Stoddard.

The numbers below are for the period ending Friday, September 25th. Updated numbers will be available on Tuesday.

- Since February, Clinton County has had 600 lab confirmed cases of COVID-19 and 81 probable cases for a total of 681;
- We had an additional death which brings our total to 14;
- There have been 28 cases this last week which is a downward trend from 56 cases the prior week; Under Mi Safe Start criteria, Clinton County is in risk category C or High; Facilities that have cases should consider additional mitigation methods;
- During the outbreak 1,281 people have been monitored or in quarantine; Currently we are monitoring 97 cases which is a significant increase;
- Currently there are about 208 people who are ill and 467 who have recovered; Director Cheatham reported that last month he inadvertently under reported the number who had recovered;
- One person is currently hospitalized that the Health Department is aware of;
- Libraries are opening, with 1 library employee positive for COVID;
- About a third of our cases are related to college or school outbreaks;
- Most of our cases are from situations where people deliberately flout COVID safety (family gatherings, weddings, church services) or are due to spread in families who are unable to isolate safely.
- Currently, have some new cases last week as a result of people attending a wedding;
- About 50% of the Clinton County schools do not have any cases of COVID at this time.

1,071 Clinton County residents were tested over the last week for COVID. MMDHD was not able to schedule a testing clinic in Clinton County last week as originally planned because they could not get assistance from the National Guard. Health Department is focusing on helping Sparrow do more testing. Once MMDHD establishes a clinic it will be combined COVID testing with flu vaccination. Anticipate the clinic will be ready in mid-October.

Gyms may now operate legally at 25% capacity. There have two cases associated with a gym and MMDHD has consulted with them on their safety practices.

Thanks to Superintendent Wayne Petroelje, for establishing weekly calls for school personnel with the Health Department, as this has allowed MMDHD to

get a better grip on community resistance to quarantining, and to have good communication with athletic directors, who remain committed to COVID safety in sports.

Director Cheatham shared a risk level chart currently being used by schools, courts and other institutions as a guide in making decisions about their operations.

Dialog occurred between the Commissioners and Director Cheatham.

People who continue to behave in risky ways are contributing to outbreaks. COVID outbreaks could be reduced with better adherence to the policies.

DECLARATION OF LOCAL STATE OF EMERGENCY

Chairperson Washburn introduced discussion regarding the Declaration for Local "State of Emergency".

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner DeLong to extend the Declaration for a Local "State of Emergency" for Clinton County for a period of 30 days or until such time as the Board acts to cease or extend the state of emergency. Discussion followed. Voting on the motion by roll call vote, those voting aye were DeLong, Washington, Mitchell, Showers, Stacey, Pohl and Washburn. Seven ayes, zero nays. Motion carried. (INSERT DECLARATION)

PUBLIC COMMENTS

Chairperson Washburn called for public comments. There were no public comments.

ZONING

Doug Riley, Community Development Director presented the following zoning matter:

PC-22-20 SLU SPECIAL LAND USE DAVID BROWN AND NEMANIS FAMILY TRUST HOME BASED BUSINESS DUPLAIN TOWNSHIP

PC-22-20 SLU Application for a Special Land Use Permit submitted by David Brown and the Nemanis Family Trust for a home based business for the storage of equipment and material in a proposed 130 foot x 40 foot pole barn. The property is located at 3201 N. Meridian Road, Parcel ID#19-060-036-400-065-00, Section 36, Duplain Township.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the recommendation of the Planning Commission to approve the Special Land Use submitted by David Brown and the Nemanis Family Trust.

Chairperson Washburn called for comments and/or questions. There were none.

Voting on the motion by roll call vote, those voting aye were Washington, Showers, Stacey, Pohl, Mitchell, DeLong and Washburn. Seven ayes, zero nays. Motion carried.

APPROVAL OF COMMISSIONERS' EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Mitchell to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

**WAYS & MEANS
COMMITTEE MEETING**

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on a meeting held September 17, 2020.

**ATTENDANCE AT
COMMITTEE MEETING**

Members Present

Adam Stacey, W&M Committee Chairperson
David Pohl
Dwight Washington
Bruce DeLong
Ken Mitchell
Robert Showers – arrived at 9:24 a.m.
Kam Washburn, Ex-Officio Member

Staff Present

Ryan Wood
Craig Longnecker
Todd Campbell
Penny Goerge
Rob Wooten
Tina Ward
Kathi Weigold

**CALL TO ORDER/APPROVAL
OF AGENDA**

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner Pohl moved, seconded by Commissioner Mitchell, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

**2021 RECOMMENDED
BUDGET DISCUSSION**

3. Ways and Means Committee Chairperson Stacey introduced discussion regarding the recommended 2021 Budget that is available for review on the Clinton County website.

Introduction: Administrator Wood briefly discussed the current state of the economy; he believes the County will need to be more conservative as we move forward but that the County is in a nice spot as a result of solid planning.

Investment Policy: Tina Ward, County Treasurer, provided a brief overview regarding Clinton County’s investment policy:

- The County’s investment policy closely follows Public Act 20 of 1943 (as amended) and is available for viewing on the county website;
- Safety of principal is the foremost objective of the investment program of the County of Clinton; investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio;
- Discussion followed regarding liquidity; the Treasurer structures the portfolio so that securities mature concurrent with specific cash flow needs to meet anticipated demands;
- Treasurer Ward briefly discussed investment types; it was noted that the return on investment is of secondary importance compared to the safety and liquidity objectives as stated above;
- Investment funds are diversified by investment types to eliminate the risk of loss resulting from over-concentration in a specific maturity, financial institution or class of securities;
- Treasurer Ward distributed charts that break down the County’s investments by investment type and financial institution as of August 31, 2020; she emphasized that we monitor our financial institutions and their bank rating information on a quarterly basis to ensure the principal amount remains secure and that they continue to be a viable option;
- A chart was distributed summarizing the average investment interest per year from 2013 to now;
- Clinton County is positioned well due to years of planning and the conservative nature we have always had;
- Brief discussion followed regarding the Michigan Supreme Court’s

recent ruling in *Rafaeli, LLC v Oakland County*, Docket No. 156849 (July 17, 2020) which presents a substantial change to the manner in which Michigan municipalities must deal with surplus proceeds from tax-foreclosed properties; since Clinton County is one of the few counties that have chosen to allow the State to handle the foreclosure and public auction process, this legislation should not have a huge impact on Clinton County.

Financial Review: Craig Longnecker, Deputy Administrator provided a financial review for Clinton County.

- Deputy Administrator Longnecker briefly discussed the taxable value projection; after growing at an average of 2.7% per year from 2015 to 2020, taxable value is projected to average 2% per year from 2020 to 2024; this assumes inflation will remain low and that an economic slowdown will temper the real estate market;
- A financial forecast was presented to the Board of Commissioners; this projection uses the following assumptions:
 - A 2.4% tax revenue increase is expected for 2021; inflation is projected at 1% with uncapping and new construction making up the difference; tax revenue is expected to slow from 2022-2024 averaging 2% per year due to the uncertain course of the pandemic and subsequent effect on the economy;
 - Federal & State revenue is projected to be flat as economic pressure on the state budget makes it difficult to resume the previous level of revenue sharing payments;
 - Charges for Services are projected to slowly increase as District Court activity picks up, however jail revenue is not expected to return;
 - Personnel expenditures are estimated to increase 2.5% per year;
 - Appropriations are projected to slowly increase as revenue recovers and the appropriation to the capital improvement fund is increased; the \$2.4 million amount for pension payments remains built into the structure of the budget;
- Discussion took place regarding unassigned fund balance projections which are projected to slowly decline;
- Deputy Administrator Longnecker discussed target funding for OPEB; the retiree health care trust fund is stable; even though no annual contribution is currently required a 2% annual charge to payroll is recommended;
- Discussion followed regarding annual pension contributions; projected payments of \$2.4 million from 2020 to 2024 are recommended to maintain projected funding in the target range of 90%-110%; this will draw down the General Fund (GF) assigned pension reserve balance;
- Deputy Administrator Longnecker discussed upcoming public safety projects which make up over 90% of the major improvements; these projects include jail renovations-booking, maintenance expansion for sheriff vehicles and jail renovations-training facility;
- In summary, due to the unknown course of the pandemic, much uncertainty remains; given the nature of local government financing in the State of Michigan, revenue growth is limited; meeting pension obligations and capital improvement needs will continue to be challenging; and finding room in the budget for new programming will be very difficult.

Proposed 2021 Budget: Ways and Means Committee Chairperson Stacey introduced Craig Longnecker, Deputy Administrator to present the 2021 proposed budget.

- Administrator Wood and Deputy Administrator Longnecker highlighted the following information pertaining to the recommended

2021 Budget:

- The recommended general fund budget is projected to decrease 5% from the current revised budget; however, when comparing the original 2020 budget of \$24.5 million to the recommended 2021 budget of \$22.7 million the decrease is 7%;
- This is primarily due to a reduction in charges for services revenue due to the pandemic and anticipated reductions in state revenue sharing;
- The voter approved 911 millage and subsequent bond issue secures 911 funding for both operational expenditures and capital upgrades, relieving the burden of subsidizing the 911 fund with general fund dollars; this, along with a less ambitious capital plan, allows for a general fund appropriation reduction of \$1.2 million to the public improvement fund and covers the majority of the revenue loss;
- The 2021 recommended budget includes a general fund appropriation to the public improvement fund of \$300,000, with an additional \$500,000 coming from the delinquent tax fund for a total contribution of \$800,000; while not ideal, due to the delay of major capital projects, this amount should be sufficient to cover capital replacement needs;
- The total budget for all funds is \$51.8 million;
- The proposed operating millage for the July 2021 tax levy is recommended at the maximum allowable rate of 5.7691 mills; Headlee rollback provisions may, however, require a slight reduction to the recommended rate;
- Discussion took place regarding revenues:
 - Property tax revenue – overall property tax revenue is projected to increase by 2.4% over 2020 and is budgeted at \$17 million for 2021;
 - The state and federal category is the next major source of revenue and is projected to provide 9% of total general fund revenue; this source is down \$616,000 and could decline further depending on how the state handles future revenue sharing payments to local governments;
 - State revenue sharing is the largest revenue in this category and is currently budgeted at \$700,000; this estimate represents a 50% reduction from prior year payments;
 - Currently, the state is replacing revenue sharing with federal CARES Act payments; the future of federal and state funding is uncertain at this time;
 - The balance of state and federal revenue is primarily comprised of several grant awards with offsetting expenditures; examples of grant programs include the Swift & Sure Probation Program, Crime Victim Support, Emergency Management, and Secondary Road Patrol, among others;
 - The next major revenue category is “charges for services” which is now projected to provide approximately 6% of the County’s general fund revenue;
 - Prior to the pandemic this category provided 11%; this category has been reduced by \$794,000 from the current revised budget and \$1.3 million from the original 2020 budget;
 - The reduction of \$1.3 million primarily consists of a decrease in district court revenue of \$649,000 and a reduction in jail housing revenue of \$550,000;
 - District Court revenue is projected down due to lower traffic activity and a subsequent reduction of traffic citations and is set at \$692,000; the revival of this

- revenue source depends on the course of the pandemic;
 - In 2015 jail housing revenue brought in just over \$1.5 million; jail housing revenue is set at -0- for 2021; this revenue source had been declining due to an increase in the local population and is not anticipated to provide revenue in the future;
 - Register of Deeds revenue is budgeted at \$470,000; this revenue source trends with real estate activity and is projected lower due to the uncertain future of the housing market;
 - Total charges for services revenue is set at \$1.5 million for 2021;
 - In summary, the revenue categories of property taxes, federal and state, and charges for services will account for 90% of general fund revenues in 2021; each of these categories contain variables that necessitate conservative revenue estimates; the revenue targets presented should be considered realistic, yet conservative.
- Discussion followed regarding expenditures:
 - A total of \$22.7 million is budgeted for expenditures from the general fund;
 - General staffing is set to decrease 3.00 full time-equivalents (FTE) and now totals 149.65; Notable changes include a reduction of 1 FTE in District Court through layoff; one vacant corrections officer position is not recommended to be included in the 2021 budget as well as a vacant .5 FTE in the Treasurer's office; reorganization of Community Development will result in a .5 FTE reduction; the total FTE on the 2020 position allocation list is down 2.7 now totaling 198.95 FTE;
 - Wages and salaries for non-union personnel are scheduled for a 1% increase in 2021; this modest amount may not be attainable if revenue sharing is eliminated and federal replacement funding is not available; bargaining units under contract will receive the contractually determined amount; two union groups will be seeking a new agreement with a January 1, 2021 effective date;
 - Annual health insurance premium increases have typically been below 3%; the aggregate cost moved from 15% in 2019/2020 to 11% for 2020/2021 below the cap mandated by the State of Michigan; an allowance of 3% has been included for increases in the new plan year;
 - Deputy Administrator Longnecker briefly commented on specific departments and their activities;
- Discussion took place regarding pandemic implications:
 - As noted earlier, expenditures for 2021 have been reduced significantly to account for the reduction in charges for services revenue and future state revenue sharing payments to local governments;
 - The lasting impact of this pandemic on the operations of county government is yet to be determined, but it is highly likely the revenues mentioned above will continue to be significantly impacted for quite some time;
 - Continuity planning efforts and response to the pandemic, including strategic investments in technology, have positioned the county well; the ability to shift to remote work, provide on-line services to residents and conduct court business remotely have reduced traffic in the courthouse and played a significant role in keeping employees and the public safe;

- This success has required a great deal of effort in the areas of technology, facilities and emergency management; given the future uncertainty of the pandemic, including the length of time to resolution, there is legitimate concern regarding the capacity to sustain these crucial efforts; as we move forward and get more clarity regarding the outcome of the pandemic, further staffing adjustments may be necessary.
- Administrator Wood was asked to reflect on his past 21+ years as the County Administrator and briefly discuss the improvements and progress that he has seen during his tenure:
 - Administrator Wood discussed the consolidation of the Administrator/Controller role and the designation of a Finance Director; it was noted that Cindy Moser has done an admirable job in this role;
 - He also spoke about the successful consolidation of the Clerk/Register of Deeds;
 - He feels the County has a good grip on future costs and spoke favorably about the quality facilities, technology and equipment;
 - Capital planning has been refined through the years and projections have improved greatly;
 - It was noted that the County has been very fortunate through the years with jail revenue and district court activity;
 - Lastly, the County has a good handle on pension and OPEB funding;
- Discussion took place regarding ordinary capital improvements that include routine replacement of operational equipment and maintenance or modest upgrades of existing facilities; a total of \$628,000 was requested and \$636,000 is budgeted; the ordinary capital improvements budgeted in the public improvement fund total \$456,000; the MIS fund is budgeted at \$164,000 and another \$17,000 is budgeted as other;
- Deputy Administrator Longnecker discussed the Major Capital Improvements Budget (available on Clinton County website);
 - Discussion took place regarding the various projects outlined in the proposed budget;
 - Projects listed for 2021 total \$5.9 million;
 - Despite being listed in the 2021 Capital Improvement Plan (CIP), the budget adoption resolution requires that each project receive specific authorization from the Ways and Means Committee (except vehicle replacement) prior to implementation;
 - It was emphasized that the Capital Improvement Plan (CIP) represents both a planning and a budgeting document.

CORONAVIRUS RELIEF
LOCAL GOVERNMENT
GRANT (CRLGG)
AGREEMENT APPROVAL

4. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Coronavirus Relief Local Government Grant.
 - Deputy Administrator Longnecker provided an update regarding the status of four different grants the County has applied for that all relate to the pandemic; it was noted that there has been a great deal of effort and time put forth in applying for these grants;
 - The amount we received for the Coronavirus Relief Local Government Grant on August 31st came to \$507,585; all units receiving payments for this grant need to submit a signed agreement to Treasury by September 23, 2020.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Mitchell, to **recommend** authorizing the Coronavirus Relief Local Government Grant Agreement along with necessary signatures to execute said agreement. Motion carried.

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Brief discussion followed. Motion carried.

ADMINISTRATOR'S UPDATE

5. Ways and Means Committee Chairperson Stacey introduced Craig Longnecker, Deputy Administrator, to provide the Administrator's Update.
- Deputy Administrator, Todd Campbell, is working diligently on updating the COVID-19 Preparedness and Response Plan; the updated plan will be sent out next week;
 - Deputy Administrator Longnecker provided an update on behalf of the Deferred Comp Trust Fund Committee:
 - This week the Trust Committee authorized the assignment of Clinton County's Plante Moran Advisory Agreement to CAPTRUST Financial Advisors;
 - The Plan will continue to be serviced in the same capacity by members of the same team formerly within PMFA;
 - There will be no changes to fees, investment choices or the day to day experience we are familiar with now;
 - The Trust Committee has performed their due diligence and feels this transition will provide more resources and benefit our employees overall.

COMMISSIONERS' COMMENTS

6. Ways and Means Committee Chairperson Stacey requested Commissioners' comments.
- Commissioner Washburn provided an update on behalf of the Capitol Region Airport Authority;
 - Commissioner Pohl provided an update on behalf of the Parks and Green Space Commission;
 - Commissioner Showers provided an update on behalf of the Capitol Council of Governments (CAPCOG);
 - Commissioner Washington provided an update on behalf of the Department of Health and Human Services.

ADJOURNMENT OF COMMITTEE MEETING

7. Ways and Means Committee Chairperson Stacey declared the meeting adjourned at 11:29 a.m.

WAYS & MEANS COMMITTEE MEETING

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on a meeting held September 24, 2020.

ATTENDANCE AT COMMITTEE MEETING

Members Present

Adam Stacey, W&M Committee Chairperson
Bruce DeLong
Robert Showers
Ken Mitchell
David Pohl
Dwight Washington
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker
Todd Campbell
Penny Goerge
Kate Neese
Doug Riley

Others Present

Gail Watkins

CALL TO ORDER/APPROVAL OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner Pohl, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

WASTE MANAGEMENT

3. Ways and Means Committee Chairperson Stacey introduced Kate

RECYCLING OPTIONS
REPORT

Neese, Waste Management Coordinator, to provide an annual report on the activities related to the rural recycling program.

- Discussion took place regarding how much material has been collected through the rural recycling program since its inception;
- The department offers a wide range of outreach services to educate residents and businesses on ways to reduce, reuse, recycle, compost, and properly dispose of problem waste materials; future initiatives are always being developed.

COMMITTEE RECOMMENDATION: Commissioner Pohl, moved, seconded by Commissioner Washington, to **recommend** accepting the annual report for the Clinton County Rural Recycling Program and place on file. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.

CLINTON TRANSIT UPDATE

4. Ways and Means Committee Chairperson Stacey introduced Gail Watkins to provide an update on behalf of the Clinton Area Transit System Board.
- Mr. Watkins provided an administrative overview of the Clinton Area Transit System;
 - An update was provided regarding the millage proposal that was passed on the August 4th ballot;
 - Discussion took place regarding the pandemic's impact on ridership; as a result of a reduction in service, termination letters have gone out to 13 employees; nine of those were back-up drivers;
 - Mr. Watkins briefly discussed Clinton Area Transit's reorganization plan to become a preferred employer in Clinton County; as a result of this reorganization, job descriptions and wage/salary schedules have been created and an employment handbook is being implemented;
 - Discussion took place regarding the importance of regional collaboration and public outreach opportunities;
 - Mr. Watkins briefed the members on his discussions with the Tri-County Regional Planning Commission regarding capital grant money for a training facility.

No action required.

ROAD COMMISSION
UPDATE

5. Ways and Means Committee Chairperson Stacey introduced Gail Watkins to provide an update on current activities of the Clinton County Road Commission.
- Mr. Watkins provided a brief overview and answered questions regarding the Clinton County Road Commission;
 - It was noted that the Clinton County Road Commission's OPEB is currently funded at 120%; this has required a lot of effort on the part of the employees which is greatly appreciated;
 - With regard to pension, the Road Commission has received the results of their 2019 Annual Actuarial Valuation report and the funding ratio is currently at 69%; they continue to increase their contributions with the goal of increasing this percentage;
 - Mr. Watkins discussed the benefits of leasing equipment in lieu of purchasing equipment in order to reduce expenditures and save on repair costs;
 - Discussion followed regarding the various revenue sources and funding streams;
 - Discussion took place regarding current projects and potential future projects;
 - In summary, Mr. Watkins emphasized that the Road Commission's budget is in good shape and the roads are as well.

No action required.

JUVENILE DETENTION BED RENTAL AGREEMENT WITH OTTAWA COUNTY

- 6. Ways and Means Committee Chairperson Stacey introduced discussion regarding the renewal of the bed rental agreement at the Ottawa County Juvenile Detention Center.
 - The County currently has a bed rental agreement with the Ottawa County Juvenile Detention Center for the purpose of renting secure detention and treatment beds for delinquent juveniles within its jurisdiction on an “as needed” basis;
 - The Board is being asked to authorize the renewal of this agreement for a three (3) year period effective October 1, 2020.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner Showers, to **recommend** authorizing the renewal of the bed rental agreement with Ottawa County Juvenile Detention Center for a three (3) year period effective October 1, 2020. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

DECLARATION FOR A LOCAL “STATE OF EMERGENCY”

- 7. Ways and Means Committee Chairperson Stacey introduced discussion regarding the continuation of the County’s emergency declaration.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Mitchell, to **recommend** authorizing the extension of the Declaration for a Local “State of Emergency” for Clinton County for a period of 30 days. Motion carried. (See page 3 of minutes for Board Action)

PLANNING UPDATE

- 8. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to provide a planning update.
 - PC-22-20 SLU – Application for a Special Land Use Permit (Public Hearing); Planning Commission recommends approval.
 - Director Riley briefly discussed the update to the Comprehensive Plan and Zoning Ordinance; a majority of this work will be completed internally (instead of contracted out) and they have already begun work on the mapping;
 - Discussion took place regarding permit activity;
 - Director Riley provided updates and answered questions regarding the status of the larger building projects taking place in the County.

No action taken.

OCTOBER CALENDAR

- 9. Ways and Means Committee Chairperson Stacey introduced discussion regarding the October 2020 Open Meetings and Events Calendar.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Pohl, to **recommend** the approval of the October 2020 Open Meetings and Events Calendar. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE
INVOICE PAID

10. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner Washington moved, seconded by Commissioner Pohl, to approve the invoices paid from August 8 to September 3, 2020 in the amount of \$872,956.09. Motion carried.

COMMISSIONERS'
COMMENTS

11. Ways and Means Committee Chairperson Stacey requested Commissioners' comments. There were none.

ADMINISTRATOR'S REPORT

12. Ways and Means Committee Chairperson Stacey requested comments from Administrator Longnecker.

- Administrator Longnecker notified the members that Administration/Accounting continues to spend a significant amount of time responding to COVID-19 related issues at the Courthouse; staff has worked diligently on updating procedures and following state and federal grant requirements to receive our CARES ACT funds;
- The County recently received the actuarial report for the Clinton County Post-Retirement Health Care Plan Trust Fund and we are funded at 127%; this number is higher than anticipated as we recently changed the assumptions to include 5-year smoothing;
- The central dispatch radio project will be on the Ways and Means Committee agenda next month; it was noted that we are still on schedule to complete this project at the end of 2021;
- Planning is underway for replacing the mechanical systems and electronic controls systems for all five elevators in the Courthouse; logistics planning will be essential for this project as each elevator will be out of service for a month.

ADJOURNMENT OF
COMMITTEE MEETING

13. Ways and Means Committee Chairperson Stacey adjourned the meeting at 10:10 a.m.

**HUMAN RESOURCES
COMMITTEE MEETING**

Commissioner Pohl, Chairperson of the Human Resources Committee reported on a meeting held September 24, 2020.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

David Pohl, HR Committee Chairperson
Adam Stacey
Robert Showers
Dwight Washington
Bruce DeLong
Ken Mitchell
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker
Penny Goerge
Todd Campbell

CALL TO ORDER/APPROVAL
OF AGENDA

1. Human Resources Committee Chairperson Pohl called the meeting to order at 10:10 a.m.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner Mitchell, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Human Resources Committee Chairperson Pohl requested limited public comments. There were none.

COMMITTEE/COMMISSION APPOINTMENTS

APPOINTMENT OF STAN HELMS TO THE DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD

ADMINISTRATOR'S COMMENTS

COMMISSIONERS' COMMENTS

ADJOURNMENT OF COMMITTEE MEETING

END OF COMMITTEE REPORTS

COMMISSIONERS' COMMENTS

3. Human Resources Committee Chairperson Pohl introduced discussion regarding appointments to various Committees and Commissions.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Mitchell, to **recommend** reappointing Stan Helms to the Department of Health and Human Services Board for a three (3) year term expiring October 31, 2023. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to concur with the committee recommendation to reappoint Stan Helms to the Department of Health and Human Services Board. Chairperson Washburn called for further nominations. None were offered. Motion carried.

4. Human Resources Committee Chairperson Pohl requested Administrator's comments. There were none.

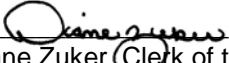
5. Human Resources Committee Chairperson Pohl requested Commissioners' comments.
- Chairperson Washburn:
 - Reported to the members regarding the activities of the Lansing Economic Area Partnership (LEAP),
 - Discussed the Emergency Operations Center (EOC) meetings;
 - Provided an update on behalf of the Capital Region Airport Authority;
 - Commissioner DeLong provided an update on behalf of the Mid-Michigan District Health Department;
 - Commissioner Washington reported on behalf of the Mid-Michigan District Health Department and briefly discussed the status of developing a sustainability resolution/plan for Clinton County;
 - Commissioner Showers provided an update on behalf of the Capitol Council of Governments;
 - Commissioner Stacey notified the members that he anticipates an update from Spicer Group at the next Ways and Means Committee meeting regarding floodplain mapping; he has also invited Diane Zuker, Clerk/Register of Deeds to provide an update on elections;
 - Commissioner Mitchell briefly discussed the Lansing Economic Area Partnership (LEAP) and provided an update on the activities of the Tri-County Office on Aging;
 - Commissioner Pohl reported on behalf of the Parks and Green Space Commission.

6. Human Resources Committee Chairperson Pohl adjourned the meeting at 10:34 a.m.

- Chairperson Washburn called for Commissioners' comments.
- Chairperson Washburn expressed his appreciation for the monthly report by Health Director Cheatham each month, as it is vitally important to keep on top of this pandemic; this is very convoluted for the Health Department and has been a challenge for everyone to make sense of it all; there is a need to have guidance more focused on each community; the health department will continue to provide guidance and education, but not specific direction on operational decisions made by schools, businesses, etc.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner Pohl moved, seconded by Commissioner Showers to adjourn the meeting at 10:07 a.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on October 27, 2020.

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Kam J. Washburn
Vice-Chairperson
Bruce DeLong

Members
David W. Pohl
Kenneth B. Mitchell
Robert Showers
Dwight Washington
Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Craig Longnecker
Clerk of the Board
Diane Zuker

VIA VIDEO AND TELEPHONIC CONFERENCE
PER STATE EXECUTIVE ORDER NO. 2020-15 CONCERNING OMA & COVID-19

DATE 10/13/2020

The Clinton County Board of Commissioners met on Tuesday, October 13, 2020 at 6:00 p.m. with Chairperson Kam Washburn presiding.

- This meeting was published as a virtual meeting. Based on the advice of legal counsel we are proceeding with a virtual meeting. The record should reflect that we have done everything to make this meeting legal.
- Chairperson Washburn also noted that we have found holding the meetings virtually has made it easier for public participation.
- Members of the public in attendance will have an opportunity to speak. Any individuals wishing to speak should identify themselves for the record before speaking.
- Roll call votes will be taken. Any formal roll call votes required on motions will be specifically identified in the minutes.

MOMENT OF SILENCE AND
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and a quorum reported. Present were Commissioners Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Craig Longnecker, Todd Campbell and Deb Sutherland.

VISITORS

None

AGENDA

The agenda was presented for review and approval.

BOARD ACTION: Commissioner Mitchell moved, seconded by Commissioner DeLong to approve the agenda as printed. Motion carried.

PUBLIC HEARING
PROPOSED 2021 COUNTY
BUDGET AND MILLAGE

Chairperson Washburn called for a motion to open the public hearing as required by the Uniform Budgeting and Accounting Act on the proposed 2021 County Budget and Millage, which is scheduled for adoption at the October 27, 2020 Board Meeting.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Stacey to open the public hearing. Motion carried unanimously.

Administrator Craig Longnecker and Deputy Administrator Todd Campbell presented the proposed 2021 County Budget. Publication requirements have been met for the budget hearing. The budget was also discussed in detail at a Ways and Means Committee meeting in September.

Administrator Longnecker noted that early on in the budget process there was a significant amount of uncertainty due to the pandemic. He thanked the department heads for helping advance the budget process this year.

- The County is in sound financial condition
- Each fund is balanced
- The 2021 maximum allowable millage rate is 5.7691 and is the rate proposed to be levied to support the proposed budget. However, Headlee rollback provisions may require a slight reduction to the recommended rate.
- Taxable Value is projected to increase 2.4%
- The General Fund Budget decreased \$1.8 million and now totals \$22.7 million

Total County Taxable Value - \$3 Billion:

- 70% Residential
- 13% Commercial
- 10% Agricultural
- 5% Personal
- 2% Other

It was noted that the County's Taxable Value grew an average of 2.7% per year from 2015 to 2020 and is expected to grow an average of 2% per year from 2020 to 2024, assuming inflation will remain low and that an economic slowdown will temper the real estate market.

Financial Forecast:

- As part of the budget report, Deputy Administrator, Todd Campbell provided the members with the financial forecast for the years, 2021, 2022, 2023 and 2024 depicting the General Fund Revenues, General Fund Expenditures and Net Projections for each of these years.

- **Revenue Summary \$22.7 Million:**

- 75% Property Taxes
- 6% is derived from charges for services, which mainly consists of District Court, Jail and Register of Deeds revenue
- 2% Other Financing (This has dropped to 0% as this is where the county previously included the \$4.1 million in debt retirement)
- 9% Federal & State (About 50% of this is Revenue Sharing)
- 6% Other Revenue sources
- 1% Interest & Rents
- 1% Licenses & Permits
- 1% Fines & Forfeits
- 0% Local Unit

- **Expenditure Summary \$22.7 Million:**

- 46% General Government
- 35% Public Safety
- 7% Health & Welfare
- 10% Other
- 1% Community & Economic Development
- 1% Recreation & Culture
- 0% Public Works

General fund staffing levels are at 150 FTE's for 2021, which is down from 153 in 2020.

Public Safety Projects for 2021 - \$8,400,000:

- Jail Renovations – Booking - \$5,400,000
- Maintenance Expansion – Sheriff Vehicles - \$1,000,000
- Jail Renovations – Training Facility - \$2,000,000

Initiatives designed to address ongoing financial challenges:

- Manage legacy costs
- Manage personnel costs
- Gain efficiencies through technology
- Cooperative efforts

Defined Benefit Pension Funding:

- Funding dropped for 2020 due to reduction in interest rate assumption from 7.75%-7.35%
- Currently 95% funded
- Projected to remain at 95% funded in 2021

Target Funding for Pensions:

- A reasonable target for pension funding is 90%-110%
- The current funding level as of 12/31/2019 is 99%
- The investment rate assumption is now 7.35%
- Annual contributions of \$2.4 million are recommended for 2020-2024

OPEB Funding:

- A reasonable target for OPEB funding is 100%-120%
- The current funding level as of 12/31/2019 is 127%, which was the date of the last full actuarial analysis
- Funding is anticipated to return to the target funding range over the next few years
- Even though no annual contribution is currently required, a 2% annual charge to payroll is recommended and is included in the proposed 2021 budget.
- The retiree health care trust fund is stable

Health Care Renewal Costs:

- Increases were under 5% from 2015 thru 2019
- For 2020 the increase was 9%

Technology Initiatives:

- Implementing Cybersecurity Controls
- Comprehensive Emergency Alert System
- Agenda Software
- Contract Imaging
- Sheriff Body Cameras
- Scan/Archive Planning/Zoning Files
- Plan Prosecutor Document Imaging

Cooperative Efforts:

The county continues to work on numerous cooperative efforts between surrounding counties, local units of government, various agencies and boards.

- General Government:
 - 29th Circuit Journey Court (Clinton, Gratiot)
 - Clinton County/MSU Extension
 - Clinton/Gratiot 29th Judicial Circuit Court
 - Clinton/St. Johns Facility Agreement
 - Mid-Michigan Regional Sobriety Court (Clinton, Gratiot, Montcalm)
 - Regional Mental Health Court (Clinton, Gratiot, Montcalm, Ionia)
 - Swift & Sure Sanctions Program (Clinton, Gratiot)
- Health and Welfare:
 - Clinton/Eaton Department of Health and Human Services
 - Community Mental Health CEI (Clinton, Eaton, Ingham)
 - Ingham/Clinton Veterans Affairs

- Mid-Michigan District Health Department (Clinton, Gratiot, Montcalm)
- Tri-County Office on Aging (Clinton, Eaton, Ingham)
- Public Safety:
 - Clinton County 911
 - Local Law Enforcement Records Management (St. Johns, DeWitt Township, Bath Township)
 - Michigan Indigent Defense Commission (State of Michigan and Gratiot County)
 - Tri-County Metro Narcotic Squad (Clinton, Eaton, Ingham)
 - Michigan Public Safety Communications System
- Community and Economic Development
 - Capital Area Michigan Works
 - Capital Region Airport Authority (Clinton, Eaton, Ingham & City of Lansing)
 - Capitol Council of Governments (CAPCOG) (Clinton, Eaton, Ingham)
 - Clinton Career Network – RESA
 - Clinton County Economic Alliance
 - Lansing Economic Area Partnership
 - Lansing Regional Chamber of Commerce
 - MiCareerQuest
 - Michigan State University
 - Tri-County Brownfield Grant (Clinton, Eaton, Ingham)
 - Tri-County Regional Planning Commission (Clinton, Eaton, Ingham)

Budget Adoption:

The 2021 budget is scheduled for adoption at the Board meeting set for Tuesday, October 27, 2020 at 9:00 a.m.

Summary:

The County remains in sound financial condition.

Commissioners’ comments/questions on 2021 proposed Budget:

Chairperson Washburn called for Commissioner comments and/or questions regarding the budget.

- Chairperson Washburn:
 - Health Insurance costs may be uncertain in the future due to the pandemic;
 - The increase in tax revenues is beneficial when it comes to balancing the budget.

Public comments/questions on 2021 proposed Budget:

Chairperson Washburn called for public comments and/or questions regarding the proposed 2021 budget.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Washington to close the public hearing. Motion carried unanimously.

APPORTIONMENT REPORT STATUS

County Clerk, Diane Zuker provided an update on the status of the draft Apportionment Report (L-4402) prepared by Equalization, which will be presented to the Board at an upcoming Ways and Means Committee meeting. The final report will be officially approved at the November 24th Board meeting. The deadline for submitting this report to the State is December 1st.

TOWNSHIP STATEMENTS OF MONIES TO BE RAISED BY TAX STATUS

County Clerk, Diane Zuker provided an update on the status of the Statement of Monies to be Raised by Tax submitted by the general law township clerks. The Clerks are responsible for submitting their Statements on or before September 30th each year as required by MCL 211.36. Any Special Assessment reported by the Clerks will be included in a final report to be adopted on November 24th.

DRAIN ASSESSMENT
REPORT STATUS

County Clerk, Diane Zuker reported that the 2020 Drain Assessment report is in the process of being compiled. The report will be formally adopted at the November 24th Board meeting, along with the Special Assessment and Apportionment Reports.

ADMINISTRATOR'S REPORT

Craig Longnecker, County Administrator reported that a security meeting was held today as required by the State Court Administrators Office. The group meets quarterly to discuss security protocols, safety measures, etc. and remain focused on these areas particularly in this environment.

Brief dialog took place between Administrator Longnecker and the Commissioners regarding the courthouse elevator project. We expect the project will take a year to complete.

PUBLIC COMMENTS

Chairperson Washburn called for public comments. There were no public comments.

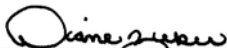
COMMISSIONERS'
COMMENTS

Chairperson Washburn called for Commissioners' comments.

- Commissioner Showers advised members that the Grand Opening for the Coleman Road project is scheduled for 11 a.m. on October 21st.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner DeLong moved, seconded by Commissioner Mitchell to adjourn the meeting at 6:25 p.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on October 27, 2020.

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Kam Washburn

Vice-Chairperson

Bruce DeLong

Members

Ken Mitchell

David Pohl

Robert Showers

Adam Stacey

Dwight Washington

**COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120**



Administrator
Craig Longnecker
Clerk of the Board
Diane Zuker

2020 RESOLUTION TO ADOPT THE 2021 CLINTON COUNTY BUDGET, GENERAL APPROPRIATIONS ACT AND MILLAGE

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds, and

WHEREAS, the County Administrator has prepared a recommended budget as required by the statute, and the Ways and Means Committee has reviewed the departmental requests and Administrator's recommendation for each County departmental budget, and

THEREFORE, BE IT RESOLVED that the 2021 Clinton County Budget for the General Fund and other Funds as set forth in the 2021 Administrator's Recommended Budget, as amended and proposed by the Ways and Means Committee, which is incorporated by reference herein, is hereby adopted on a basis consistent with the Clinton County Budget Adoption and Amendment Policy, subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.

BE IT FURTHER RESOLVED that this budget includes an estimated property tax levy of 5.7691 mills for general fund operations. This 2021 levy shall be authorized via resolution subsequent to the establishment of the final levy amount in the spring of 2021.

BE IT FURTHER RESOLVED that this budget reflects a reasonable allocation of available resources to the various County departments, boards, and agencies, and allows for all mandated services, programs, and activities, including the courts and the constitutional and statutory offices, to be performed at reasonable, necessary, and serviceable levels or at even more than adequate levels of performance.

BE IT FURTHER RESOLVED that all expenditures shall be in accordance with the provisions of the Uniform Budgeting and Accounting Act, and that any modification, addition, or deletion, of such amounts hereby adopted shall be done in accordance with the policies and procedures established by the Board of Commissioners.

BE IT FURTHER RESOLVED that the County Administrator and the County Treasurer shall be authorized to transfer General Fund Appropriations between Funds up to the approved amounts provided for in this 2021 Budget. The timing and amount of such transfers shall be designed to maximize the interest investment potential to the General Fund.

BE IT FURTHER RESOLVED that the Approved Position Allocation List contained in the Budget shall limit the number of regular full-time equivalent (FTE) employees who can be employed, and no funds are appropriated for any regular position not on the Approved Position List. In addition, the job position titles, pay classifications, and full-time equated designations for each position are deemed to be the correct classifications and are hereby incorporated into the Approved Position Allocation List, and any modification of employment classifications shall be done in conformance with established Board policy.

BE IT FURTHER RESOLVED that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2021 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation List at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Position Allocation List.

BE IT FURTHER RESOLVED that the hiring freeze previously imposed by the Board shall be continued, and in the event that a vacancy occurs during 2021, the position will be filled subject to approval by the Administrator, Human Resources Committee Chairperson and Ways and Means Committee Chairperson. The only exception is for positions budgeted in the clerical pool, they may be filled upon authorization from the County Administrator.

BE IT FURTHER RESOLVED that positions on the Position Allocation List which are supported by grant funds, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position shall not be received the elected official or department head shall immediately notify the County Administrator and the Ways and Means Committee, and that position shall be immediately removed from the Position Allocation List if funding is exhausted.

BE IT FURTHER RESOLVED The County Administrator shall be authorized to apply for, authorize and accept recurring grants upon verbal approval by the Board Chair or the Ways and Means Committee Chair. Any grant that requires unbudgeted matching funds or is considered a major capital improvement shall require authorization from the Ways and Means Committee.

BE IT FURTHER RESOLVED that the line item appropriations which represent the estimated costs of operating the Clinton County trial courts in 2021 are contingent upon reimbursements to Clinton County by the State of Michigan in accordance with MCL 600.151(b). County appropriations to the trial courts, in accordance with P.A. 374 and 375 of 1996, are made contingent upon conformance to all county policies and procedures regarding court personnel and the expenditure of funds.

BE IT FURTHER RESOLVED that all County Elected Officials and County Department Heads shall abide by all applicable policies set by the Board of Commissioners including but not limited to budgets, purchasing, travel, and per diems; as well as the Clinton County Personnel policies as set forth in the Personnel Manual and the Educational Reimbursement policy, and that budgeted funds for these purposes are appropriated contingent upon compliance with all county policies.

BE IT FURTHER RESOLVED maintenance agreements are essential to a variety of building and operating equipment. County Elected Officials and County Department Heads are authorized to renew existing maintenance agreements upon the approval of the County Administrator.

BE IT FURTHER RESOLVED that each “major capital improvement” detailed in the Capital Improvements section of the 2021 Budget shall be subject to final review by the Ways and Means Committee prior to the signing of contracts for project commencement. The Ways and Means Committee must grant specific authorization prior to the expenditure of funds on major capital projects. Routine vehicle replacement purchases are excluded from this requirement and may be purchased subject to approval by the Board Chairperson.

BE IT FURTHER RESOLVED that the Clinton County Personnel Manual shall apply to all employees and elected officials who are not covered under a collective bargaining agreement or who function under a policy manual which has been jointly approved by the County Board of Commissioners and an elected official who has co-employer status.

BE IT FURTHER RESOLVED that the County Administrator shall be authorized to approve for payment such bills, vouchers, or invoices that are part of the ongoing budgeted operations of the County consistent with Clinton County’s Cash Disbursement / Payment Policy as set forth in Resolution 2007-3. In the event of an emergency, the County Administrator shall inform the Chair of the Board or Chair of the Ways and Means Committee of the emergency authorization.

BE IT FURTHER RESOLVED that the revenues received by the County under Public Acts 106 and 107, 1985, (Convention Facility Tax revenue) shall not be used to reduce the County's 2020/2021 operating millage as defined by P.A. 2, 1986. In accordance with P.A. 2 of 1986, 50% of the actual Convention Facility Tax revenue not used to reduce the County's Operating tax rate shall be appropriated to the Mid-State Health Network as the Coordinating Agency for administering Substance Use Disorder services, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED that the revenues received by the County under Public Act 264 of 1987, (Health and Safety Fund Act) shall not be used to reduce the County's 2020/2021 operating millage, and that 12/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Mid-Michigan Health Department for those public health programs and services whose costs are in excess of 1988 appropriation levels, with the remaining revenues to be deposited in the County's General Fund to be used for personnel and operating costs which are in excess of 1988 appropriation levels for the courts.

BE IT FURTHER RESOLVED that the County Administrator shall be authorized to make year end transfers of up to \$40,000 between Departments or Funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to insure that departments do not end the 2021 fiscal year in a deficit condition.



FARMLAND AND OPEN SPACE PRESERVATION PROGRAM

Application for Farmland Agreement

Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as PA 116.

Please print or type. Attach additional sheets as needed. Please read the Eligibility and Instructions document before filling out this form.

OFFICIAL USE ONLY
Local Governing Body:
Date Received: 9-21-2020
Application No: 2020-4
State:
Date Received:
Application No:
Approved: Rejected

ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR

I. Personal Information:

1. Name(s) of Applicant: Esch Robert L. (single)
Last First Initial
(If more than two see #15) Esch Leon J. (married)
Last First Initial

Marital status of all individual men listed on application, if more than one, indicate status after each name:

[X] Married [X] Single

2. Mailing Address: 13505 Colony Rd Pewamo MI 48873
Street City State Zip Code

3. Telephone Number: (Area Code) (616) 902-6171 or 989 640-2544

4. Alternative Telephone Number (cell, work, etc.): (Area Code) () 989 640-2544

5. E-mail address: Leonesch12@gmail.com esch.steve@gmail.com

II. Property Location (Can be taken from the Deed/Land Contract)

6. County: Clinton 7. Township, City or Village: Lebanon

8. Section No. 33 Town No. T8N Range No. R4W

III. Legal Information:

9. Attach a clear copy of the deed, land contract or memorandum of land contract. (See #14)

10. Attach a clear copy of the most recent tax assessment or tax bill with complete tax description of property.

11. Is there a tax lien against the land described above? [] Yes [X] No

If "Yes", please explain circumstances:

12. Does the applicant own the mineral rights? [X] Yes [] No

If owned by the applicant, are the mineral rights leased? [] Yes [X] No

Indicate who owns or is leasing rights if other than the applicant:

Name the types of mineral(s) involved:

13. Is land cited in the application subject to a lease agreement (other than for mineral rights) permitting a use for something other than agricultural purposes: [] Yes [X] No If "Yes", indicate to whom, for what purpose and the number of acres involved:

14. Is land being purchased under land contract [] Yes [X] No: If "Yes", indicate vendor (seller):

Name:

Address:

Street City State Zip Code

14a. Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, states that the vendor (seller) must agree to allow the land cited in the application to be enrolled in the program. Please have the land contract sellers sign below. (All sellers must sign).

Land Contract Vendor(s): I, the undersigned, understand and agree to permit the land cited in this application into the Farmland and Open Space Preservation Program.

Date

Signature of Land Contract Vendor(s) (Seller)

15. If the applicant is one of the following, please check the appropriate box and complete the following information (if the applicant is not one of the following -- please leave blank):

- 2 or more persons having a joint or common interest in the land
- Corporation Limited Liability Company Partnership
- Estate Trust Association

If applicable, list the following: Individual Names if more than 2 Persons; or President, Vice President, Secretary, Treasurer; or Trustee(s); or Members; or Partners; or Estate Representative(s):

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

(Additional names may be attached on a separate sheet.)

IV. Land Eligibility Qualifications: Check one and fill out correct section(s)

This application is for:

- a. 40 acres or more _____ complete only Section 16 (a thru g);
- b. 5 acres or more but less than 40 acres _____ complete only Sections 16 and 17; or
- c. a specialty farm _____ complete only Sections 16 and 18.

16. a. Type of agricultural enterprise (e.g. livestock, cash crops, fruit, etc):

_____ Cash crop _____

b. Total number of acres on this farm 40 _____

c. Total number of acres being applied for (if different than above): _____

d. Acreage in cultivation: 40 _____

e. Acreage in cleared, fenced, improved pasture, or harvested grassland: _____

f. All other acres (swamp, woods, etc.) _____

g. Indicate any structures on the property: (If more than one building, indicate the number of buildings):

No. of Buildings 0 Residence: _____ Barn: _____ Tool Shed: _____

Silo: _____ Grain Storage Facility: _____ Grain Drying Facility: _____

Poultry House: _____ Milking Parlor: _____ Milk House: _____

Other: (Indicate) _____

17. To qualify as agricultural land of 5 acres or more but less than 40 acres, the land must produce a minimum average gross annual income of \$200.00 per acre from the sale of agricultural products.

Please provide the average gross annual income per acre of cleared and tillable land during 2 of the last 3 years immediately preceding this application from the sale of agricultural products (not from rental income):

\$ _____ : _____ = \$ _____ (per acre)
total income total acres of tillable land

18. To qualify as a specialty farm, the land must be designated by MDARD, be 15 acres or more in size, and produce a gross annual income from an agricultural use of \$2,000.00 or more. If a specialty farm, indicate average gross annual income during 2 of the last 3 years immediately preceding application from the sale of agricultural products: \$ _____

Please note: specialty farm designation may require an on-the-farm site visit by an MDARD staff person.

19. What is the number of years you wish the agreement to run? (Minimum 10 years, maximum 90 years); 10

V. Signature(s):

20. The undersigned declare that this application, including any accompanying informational material, has been examined by them and to the best of their knowledge and belief is true and correct.

Robert L Esch
(Signature of Applicant)

(Corporate Name, If Applicable)

Luigi Esch
(Co-owner, If Applicable)

(Signature of Corporate Officer)

9-17-2020
(Date)

(Title)

ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR.

RESERVED FOR LOCAL GOVERNMENT USE: CLERK PLEASE COMPLETE SECTIONS I & II

I. Date Application Received: _____ (Note: Local Governing Body has 45 days to take action)

Action by Local Governing Body: Jurisdiction: _____
 County Township City Village

This application is approved, rejected Date of approval or rejection: _____

(If rejected, please attach statement from Local Governing Body indicating reason(s) for rejection.)

Clerk's Signature: _____

Property Appraisal: \$ _____ is the current fair market value of the real property in this application.

II. Please verify the following:

____ Upon filing an application, clerk issues receipt to the landowner indicating date received.

____ Clerk notifies reviewing agencies by forwarding a copy of the application and attachments

____ If rejected, applicant is notified in writing within 10 days stating reason for rejection and the original application, attachments, etc. are returned to the applicant. Applicant then has 30 days to appeal to State Agency.

____ If approved, applicant is notified and the original application, all supportive materials/attachments, and letters of review/comment from reviewing agencies (if provided) are sent to:

MDARD-Farmland and Open Space Program, PO Box 30449, Lansing 48909

***Please do not send multiple copies of applications and/or send additional attachments in separate mailings without first contacting the Farmland Preservation office.**

Please verify the following regarding Reviewing Agencies (Sending a copy to reviewing agencies is required):

COPY SENT TO:

____ County or Regional Planning Commission

____ Conservation District

____ Township (if county has zoning authority)

Before forwarding to State Agency, FINAL APPLICATION SHOULD INCLUDE:

____ Copy of Deed or Land Contract (most recent showing current ownership)

____ Copy of most recent Tax Bill (must include tax description of property)

____ Map of Farm

____ Copy of most recent appraisal record

____ Copy of letters from review agencies (if available)

____ Any other applicable documents

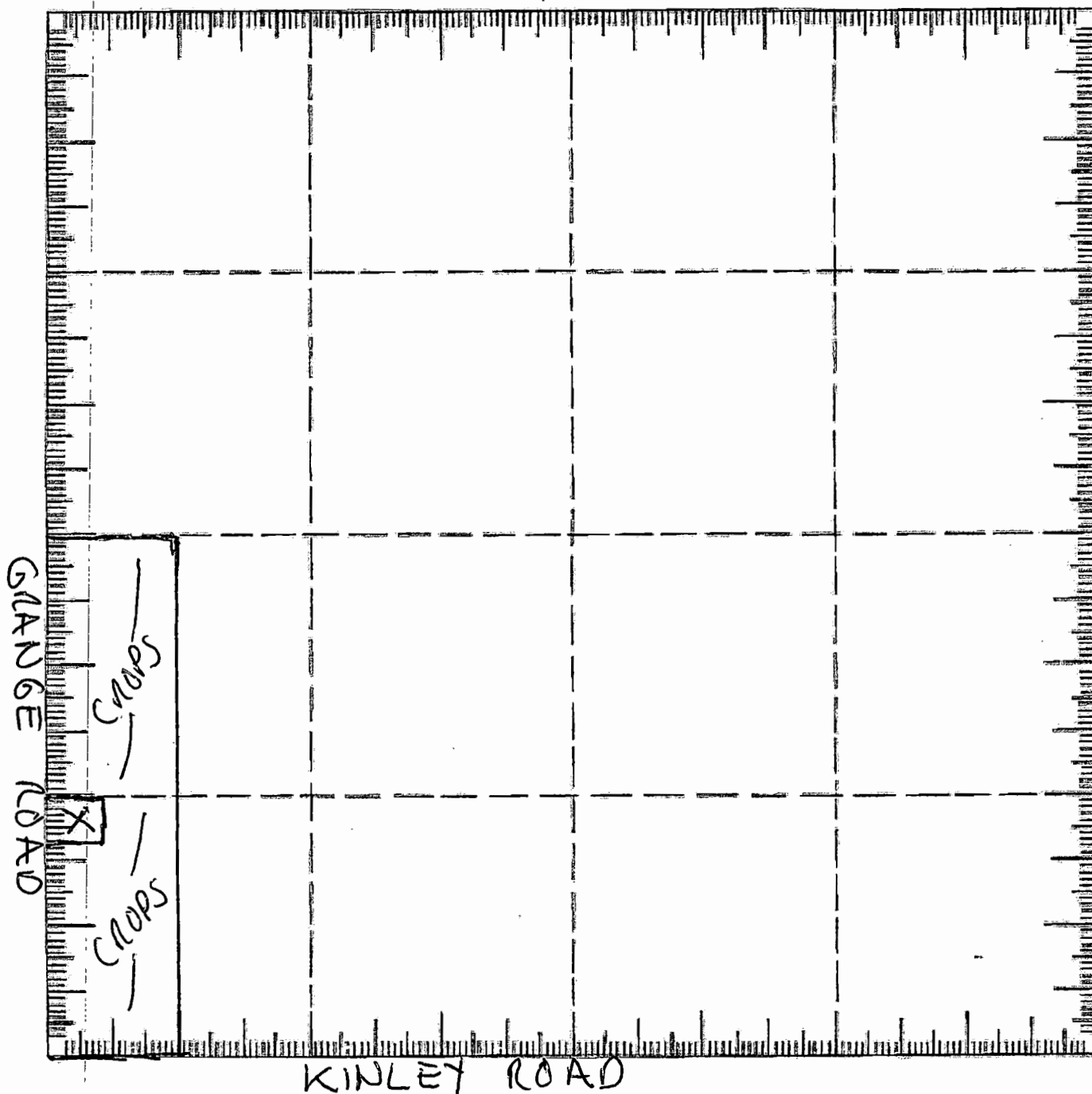
Map of Farm with Structures and Natural Features:

- A. Show boundary of land cited in application. (Grid below is designed to represent a 5280 ft² (1 mile²) Section)
- B. Show all buildings (house(s), barn(s), etc.); also label roads and other avenues of travel (i.e. utility access, etc.).
- C. Outline and designate the current uses of the property (crops, pasture, forest, swamp, etc.).
- D. Clear copies of map(s) provided by USDA Farm Service Agency are acceptable, but please label any roads visible on map, structures and their use, etc.

Note: Any residential structures housing persons not directly associated with the farm operation must be excluded from the application. Please indicate if a building falls in this category and provide the appropriate property description for its exclusion. Unless the appropriate description is included, your application cannot be processed.

County Clinton
Township Lebanon
T 8N R 4W Section 33

↑ North



Print Date: 09/17/2020
Recpt Date: 07/08/2020

2020
Official Summer Tax Receipt
LEBANON TOWNSHIP
19-100-033-300-015-00

Recpt No: 00000015

LEBANON TOWNSHIP TREASURER
MICHAEL C. KLEIN
4166 N. JONES RD.
PEWAMO, MI 48873

Received of:
ESCH, ROBERT L REV LIV TRUST
ESCH, LEON J
13505 W COLONY RD
PEWAMO MI 48873

TAXABLE: 21,051 SEV: 124,000 SCHL: 19125
PRE/MBT: 100.0000 CLASS: 102

PREVIOUS PAYMENTS

PREVIOUS PAYMENTS

Date	Chk #	Amount	Date	Chk #	Amount
------	-------	--------	------	-------	--------

** CURRENT PAYMENT **

Date	Chk #	Amount
07/08/2020		250.21

Total Recvd: 250.21

DETAILED BREAKDOWN OF BILLING/PAYMENTS FOR 19-100-033-300-015-00

DESCRIPTION	MILLAGE	Tax Billed	Total Paid	BALANCE
CLINTON COUNTY	5.7691	121.44	121.44	0.00
STATE EDUC TAX	6.0000	126.30	126.30	0.00

Admin Fee		2.47	2.47	0.00
Interest/Pen		0.00	0.00	0.00
Over Payments		0.00	0.00	0.00
TOTALS ----->	11.76910	250.21	250.21	0.00

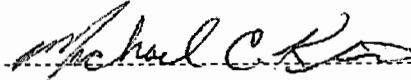
CNTY: JAN 1 - DEC 31 Twn: APR 1 - MAR 31
SCHL: JUL 1 - JUN 30 ST : OCT 1 - SEP 30

Property Description
W 1/4 OF SW 1/4 OF SEC 33 T9N R4W, EXC COM 1304 FT S
OF NW COR THEREOF, TH S 268 FT, E 230 FT, N 268 FT, TH
W 230 FT TO BEG.

Addr: N GRANGE RD

I HEREBY CERTIFY THAT APPLICATION WAS MADE TO PAY
ALL TAXES, SPECIAL ASSESSMENTS AND SURCHARGES, DUE
AND PAYABLE AT THIS OFFICE ON THE DESCRIPTION SHOWN
IN THIS RECEIPT EXCEPT THOSE AMOUNTS SHOWN IN
THE 'BALANCE' COLUMN ABOVE.

To: ESCH, ROBERT L REV LIV TRUST
ESCH, LEON J
13505 W COLONY RD
PEWAMO MI 48873


TREASURER
Cashier TAX

2
0

5180502

02/22/2012 11:29 AM Page: 1 of 2
Certificate Of Trust Receipt # 46663
Michelle Wilsey, Clinton Co



RECEIVED
REGISTER OF DEEDS
CLINTON COUNTY, MI

2012 FEB 22 A 9:48



CERTIFICATE OF TRUST EXISTENCE AND AUTHORITY

STATE OF MICHIGAN)
) SS
COUNTY OF IONIA)

The undersigned, being first duly sworn, certifies as follows:

1. He is the Settlor and Trustee of **ROBERT L. ESCH REVOCABLE LIVING TRUST**, under a trust agreement dated February 20, 2012.

2. The Settlor and Trustee is Robert L. Esch, currently of 13505 W. Colony Road, Pewamo, Michigan 48873.

3. The name and address of the Successor Trustees, in the order listed, are as follows:

Steven P. Esch
14550 W. Kinley Rd.
Pewamo, MI 48873

Leon J. Esch
13451 W. Kinley Rd.
Fowler, MI 48835

Glenn J. Esch
8200 W. Kinley Rd.
St. Johns, MI 48879

4. The trust agreement identified above is in full force and effect.

5. The trust agreement authorizes the Trustee to sell and convey real estate held by the trust. A verbatim reproduction of the applicable portion of the Trust is as follows:

Article VII. Administrative Powers

7.10 Administer real estate. Sell and convey real estate held by the trust; subdivide, develop, or dedicate land to public use; make or obtain the vacation of plats and adjust boundaries; adjust differences in valuation on exchange or partition by giving or receiving consideration; grant or retain easements, including the dedication of easements to public use without consideration; or otherwise deal in real property, or any interest therein, as Trustee deems appropriate and without regard to the duration of such interests.



6. The real estate to which this certificate applies is as follows:

(1) 66 acres at 13505 W. Colony Road, Pewamo, Michigan 48873, located in the Township of Lebanon, County of Clinton, State of Michigan, and is legally described as follows:

The E 30 acres of the N 1/2 of the NW 1/4 ; and the W 36 acres of the N 60 acres of the W 1/2 of the NE 1/4 of Section 33, T8N, R4W.

(2) 39 acres of vacant land at Colony Road, Pewamo, Michigan 48873, legally described as follows:

Commencing at the SW corner of Section 33, T8N, R4W, Lebanon Township

7. The governing law provision of the trust, in its current form, provides in pertinent part as follows:

Trustee accepts the trust established by this Agreement under the laws of the state of Michigan. All questions concerning its validity, construction, and administration, except as otherwise specifically provided, shall be determined under Michigan law. Trustee may elect, for any trust under this Agreement, to apply the law of the state where Trustee resides or has a place of business, a beneficiary resides, or trust assets are located. Trustee must give notice of an election to change applicable law to each beneficiary entitled to an annual account for that trust. The effective date of the change of applicable law shall be the date of or specified in the notice. Trustee shall not change applicable law to limit its own liability.

ROBERT L. ESCH REVOCABLE LIVING TRUST,
under trust agreement dated February 20, 2012

Dated: February 20, 2012

Robert L. Esch
Robert L. Esch, Settlor and Trustee

This instrument was acknowledged before me on February 26th, 2012, by Robert L. Esch, on behalf of said trust.

Patrick M. Duff
Patrick M. Duff, Notary Public
Ionia County, Michigan
My commission expires: 10/20/2017

Drafted By:
Patrick M. Duff P-35011
Duff, Chadwick and Associates, P.C.
108 Kent Street
Portland, Michigan 48875
(517) 647-4345

RECEIVED
REGISTER OF DEEDS
CLINTON COUNTY MI

2018 JUL 12 A 9 43

5268900

07/12/2018 11:13 AM Page: 1 of 2
Deed (Trust) Receipt # 138511
Diane Zuker, Clinton Co



TRUSTEE'S DEED

KNOW ALL MEN BY THESE PRESENTS, That ROBERT L. ESCH, Trustee of the ROBERT L. ESCH REVOCABLE LIVING TRUST, dated February 20, 2012, whose address is 13505 W. Colony Rd., Pewamo, Michigan, 48873, conveys on behalf of the ROBERT L. ESCH REVOCABLE LIVING TRUST to ROBERT L. ESCH, whose address is 13505 W. Colony Rd., Pewamo, Michigan, 48873, An Undivided 2% interest in the following described premises situated in the Township of Lebanon, County of Clinton, and State of Michigan, to-wit:

West 1/4 of Southwest 1/4 of Section 33, T8N, R4W, EXCEPT Commencing 1304 feet South of Northwest corner thereof, thence South 268 feet, East 230 feet, North 268 feet, thence West 230 feet to beginning.

AND

The East 30 acres of North 1/2 of Northwest fractional 1/4 and West 36 acres of North 60 acres of West 1/2 of Northeast 1/4, Section 33, T8N, R4W.

for the full consideration of ONE no/100-(\$1.00)----DOLLARS.

Grantor shall defend the above described property from and against all lawful claims and demands of all persons claiming from or under ROBERT L. ESCH, but against no other person.

NOTE: Exemption is claimed under M.C.L. 207.526(a) and 207.505(a).

Dated this 28th day of June, 2018.

Signed by:

Robert Leo Esch

ROBERT L. ESCH - Trustee of the
ROBERT L. ESCH REVOCABLE
LIVING TRUST



5268900

07/12/2018 11:13 AM

Page: 2 of 2

Deed (Trust) Receipt #138511

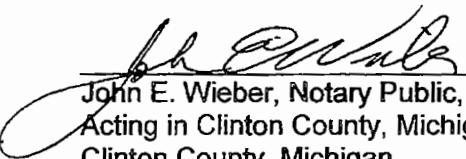
Diane Zuker, Clinton County

STATE OF MICHIGAN)

) ss.

COUNTY OF CLINTON)

The foregoing instrument was acknowledged before me this 28th day of June, 2018 by ROBERT L. ESCH, Trustee of the ROBERT L. ESCH REVOCABLE LIVING TRUST.



John E. Wieber, Notary Public,
Acting in Clinton County, Michigan
Clinton County, Michigan.
My Commission Expires: 5/21/2019

Drafted by:

WIEBER GREEN, PC

By: John E. Wieber (P28441)

201 E. State St.

St. Johns, MI 48879

(989) 224-9449*

When recorded return to:

W/2/2018

2

RECEIVED
REGISTER OF DEEDS
CLINTON COUNTY, MI

2018 JUL 12 A 9 56

5268902
07/12/2018 11:13 AM Page: 1 of 2
Deed (Quit Claim) Receipt # 139511
Diane Zuker, Clinton Co



QUIT CLAIM DEED

BY THESE PRESENTS that ROBERT L. ESCH,

whose address is 13505 W. Colony Rd., Pewamo, Michigan, 48873,

Quitclaim(s) to LEON J. ESCH,

whose address is 13451 W. Kinley Rd., Fowler, Michigan, 48835,

for the sum of ONE---(\$1.00)---DOLLARS

An Undivided 1% Interest in the following described premises situated in the Township of Lebanon, County of Clinton, and State of Michigan, to wit:

West 1/4 of Southwest 1/4 of Section 33, T8N, R4W, EXCEPT Commencing 1304 feet South of Northwest corner thereof, thence South 268 feet, East 230 feet, North 268 feet, thence West 230 feet to beginning.

Dated this 28th day of June, 2018.

Signed by:

Robert L Esch

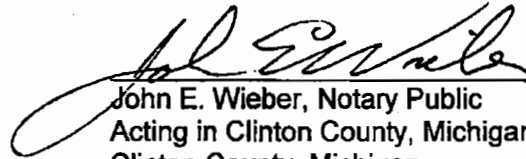
ROBERT L. ESCH



5268902
07/12/2018 11:13 AM
Page: 2 of 2
Deed (Quit Claim) Receipt #138511
Diane Zuker, Clinton County

STATE OF MICHIGAN)
) ss.
COUNTY OF CLINTON)

The foregoing instrument was acknowledged before me this 28th day of June, 2018, by
ROBERT L. ESCH.


John E. Wieber, Notary Public
Acting in Clinton County, Michigan
Clinton County, Michigan
My Commission Expires: 4/21/2019

Drafted by: When recorded return to:
WIEBER GREEN, PC
By: JOHN E. WIEBER (28441)
Attorney at Law
201 E. State Street
St. Johns, MI 48879
(989) 224-9449*
Legal description provided by client. Title not searched.
