

Ryan L. Wood
County Administrator

Craig Longnecker
Deputy Administrator



100 E. State Street, Suite 2100
St. Johns, Michigan 48879
(989) 224-5120 • Fax: (989) 224-5102

www.clinton-county.org

**WAYS AND MEANS COMMITTEE
THURSDAY, OCTOBER 24, 2019 AT 2:00 P.M.
CLINTON COUNTY COURTHOUSE
BOARD OF COMMISSIONERS ROOM
100 EAST STATE STREET, ST. JOHNS, MI 48879**

| | | |
|---|------|--|
| 1 | 2:00 | CALL TO ORDER, ADDITIONS TO THE AGENDA |
| 2 | 2:02 | LIMITED PUBLIC COMMENTS |
| 3 | 2:05 | WASTE MANAGEMENT- ANNUAL RECYCLING SERVICE PLAN FOR 2020 (KATE NEESE) |
| 4 | 2:15 | EQUALIZATION – STATE TAX COMMISSION WAIVER |
| 5 | 2:25 | MSUE AGREEMENT FOR EXTENSION SERVICES |
| 6 | 2:35 | RESOLUTION RECOGNIZING CAPITAL AREA UNITED WAY ON 100 YEAR ANNIVERSARY |
| 7 | 2:40 | PLANNING UPDATE (DOUG RILEY) |
| 8 | 2:55 | BUDGET RESOLUTION (ADMINISTRATION) |
| 9 | 3:00 | QUARTERLY BUDGET UPDATE (ADMINISTRATION) |
| 10 | 3:05 | CLOSED SESSION: OPIOID LITIGATION UPDATE (ADMINISTRATION) |
| 11 | 3:20 | FLOODPLAIN MAPPING (PHIL HANSES) |
| 12 | 3:45 | NOVEMBER 2019 COMMITTEE MEETING CALENDAR (ADMINISTRATION) |
| 13 | 3:50 | ACCOUNTS PAYABLE INVOICES PAID TOTALS |
| 14 | 3:55 | ADMINISTRATOR'S REPORT |
| 15 | 4:00 | ANY OTHER BUSINESS |
| **MEETING STARTS PROMPTLY AT CALL TO ORDER TIME LISTED. AGENDA ITEM TIMES MAY VARY** | | |

PACKET INFORMATION IS CURRENT AS OF POSTING DATE. **NOTE:** ADDITIONAL INFORMATION MAY BE PRESENTED ON SCHEDULED AGENDA ITEMS. AGENDA ITEMS MAY ALSO BE ADDED DUE TO BUSINESS NEEDS.

TO REQUEST ACCOMMODATIONS OR MATERIALS IN AN ALTERNATIVE FORMAT, PLEASE CONTACT DEB HEBELER IN ADMINISTRATION AT (989)224-5120 OR TDD USERS WITHIN CLINTON COUNTY MAY DIAL 9-1-1 FOR GENERAL COUNTY SERVICES OR USE MICHIGAN RELAY 1-800-649-3777 OR THE NATIONAL RELAY NUMBER OF 7-1-1 NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

COMMITTEE AGENDA ITEM

3

DATE OF MEETING:

ESTIMATE OF TIME NEEDED:

NUMBER OF ATTACHMENTS:

REQUESTOR:

10/24/19

5 mins

1

Kate Neese, DWM Coordinator

BRIEFLY DESCRIBE THE ISSUE THE COMMITTEE IS BEING ASKED TO CONSIDER:

Please review and comment on the attached plan. This plan is approved annually as part of the Department of Waste Management budget process. All of the local municipalities have agreed to continue services per this plan and we have their support in writing on file.

REQUESTED ACTION:

Please review, comment and recommend the plan for final approval by the Board of Commissioners.

ADDITIONAL INFORMATION:

This is being presented to Ways & Means in order to allow for public comment.

Submit by Email

Please submit to Administration at least 1 week before the meeting.

**PUBLIC ACT 69 OF 2005 (FORMERLY ACT 138 OF 1989)
 RECYCLING SERVICE PLAN
 FOR CLINTON COUNTY 2020**

This Service Plan is adopted by the Clinton County Board of Commissioners (the "COUNTY") on October ____, 2019 for the service period starting January 1, 2020 and ending December 31, 2020.

I. FINDINGS

In 1987, The State of Michigan adopted a Solid Waste Management Strategy ("STRATEGY") incorporating a diversion target through recycling of 25%, including waste reduction at 5 to 10% and composting at 6%. The COUNTY has adopted the Clinton County Solid Waste Management Plan Update ("PLAN"), pursuant to state law, incorporating similar recycling goals. (Collectively the recycling goals of the STRATEGY and PLAN are referred to as the "RECYCLING GOALS").

The State of Michigan has enacted Act No. 138 of the Public Acts of 1989 ("ACT 138"), which permits a county, by resolution of its board of commissioners in cooperation with local units of government ("LOCAL UNITS"), to collect a surcharge not to exceed \$25 per household per year, on households within the COUNTY ("RECYCLING SURCHARGE") for purposes of operating recycling operations within the LOCAL UNITS ("ACT 138 PLAN"). The LOCAL UNITS affirm their participation in the ACT 138 PLAN by approving and maintaining an interlocal agreement with the COUNTY.

The ACT 138 PLAN directs the COUNTY to approve a SERVICE PLAN each year, which describes the methods whereby the COUNTY and LOCAL UNITS will meet the RECYCLING GOALS and, also, establishes a per household fee ("ANNUAL PER-HOUSEHOLD REVENUE NEED") necessary to implement the ACT 138 PLAN within the participating LOCAL UNITS for that year. The ACT 138 PLAN authorizes each participating LOCAL UNIT to collect the ANNUAL PER-HOUSEHOLD REVENUE NEED through a surcharge not-to-exceed \$25 per year per household unit to be applied to the winter property tax rolls, as provided under ACT 138, or to finance their participation in whole or in part through other financial means available to that LOCAL UNIT.

This document is the COUNTY'S SERVICE PLAN.

II. METHODS FOR ACHIEVING THE RECYCLING GOALS

The following tables describe the methods that the COUNTY and participating LOCAL UNITS will employ in the calendar year identified above to meet the RECYCLING GOALS:

| LOCAL UNIT | DESCRIPTION OF RECYCLING SERVICES | LOCATION AND/OR DATES |
|----------------------|-----------------------------------|--|
| Dallas Township | Drop-off Site | Village of Fowler DWP Site |
| Fowler Village | Drop-off Site | Village of Fowler DPW Site |
| Lebanon Township | Drop-off Site | Village of Maple Rapids Community Center |
| Maple Rapids Village | Drop-off Site | Village of Maple Rapids Community Center |

III. ANNUAL PER-HOUSEHOLD REVENUE NEED

The COUNTY with direction from participating LOCAL UNITS directs that the ACT 138 SURCHARGE shall be set at \$15.00 per household in across the participating LOCAL UNITS in order to fund this SERVICE PLAN. Pursuant to ACT 138 and the ACT 138 PLAN, each LOCAL UNIT is authorized and directed to levy the ANNUAL PER-HOUSEHOLD REVENUE NEED on the December ad valorem property tax bill for each residential property located within the LOCAL UNIT, unless it defrays the AGGREGATE REVENUE DUE, as identified, in whole or in part through general funds, private donations and/or credits. The following local credit will be given, where appropriate, to the residents of the LOCAL UNIT, as a result of the recycling programs or efforts being sponsored publicly or privately within that LOCAL UNIT that are independent of the County's efforts through its ACT 138 PLAN:

| LOCAL UNIT | AGGREGATE REVENUE DUE | AGGREGATE CREDIT GIVEN | DESCRIPTION OF CREDIT GIVEN | GENERAL FUND ¹ | SURCHARGE AMOUNT ² |
|----------------------|-----------------------|------------------------|-----------------------------|---------------------------|-------------------------------|
| Dallas Township | \$6,255.00 | \$0.00 | NA | NA | \$15.00 per HH |
| Fowler Village | \$7,410.00 | \$0.00 | NA | NA | \$15.00 per HH |
| Lebanon Township | \$3,765.00 | \$0.00 | NA | NA | \$15.00 per HH |
| Maple Rapids Village | \$3,690.00 | \$0.00 | NA | \$3,690.00 | \$00.00 per HH |

Each LOCAL UNIT is obligated to ensure that the actual levy that it imposes, coupled with any credit above and any private or public supplement equals or exceeds the AGGREGATE REVENUE DUE from within the LOCAL UNIT, as noted above.

IV. BILLING SCHEDULE

The LOCAL UNIT Treasurer shall remit payment to the COUNTY Treasurer the surcharges so levied by May 1, 2019. The LOCAL UNIT Treasurer can modify the payment date, as needed, assuming it is mutually agreeable to both parties.

V. SERVICES TO BE PROVIDED

The COUNTY agrees to provide to the LOCAL UNIT the following services during the term of this AGREEMENT:

- 1) A recycling drop-off site within the LOCAL UNIT'S geographical boundaries or in an adjacent unit's geographical boundaries with the approval of the LOCAL UNIT. The COUNTY will utilize the same recycling drop-off site location historically provided by the COUNTY, unless the LOCAL UNIT agrees in writing to a change or the COUNTY is unable to continue to utilize that site due to circumstances beyond its control,

¹ A LOCAL UNIT could raise funds in order to meet this general fund goal through private donations or other fund raising activity.

² This Surcharge amount is the amount anticipated if the LOCAL UNIT makes the general fund contribution expected and the program credited, if any, is operated. This Surcharge amount would have to be increased if either of those conditions is not fully realized. This Surcharge amount could be reduced if additional general funds are appropriated and remitted to the County in order to meet the AGGREGATE REVENUE DUE.

including but not limited to the expiration and nonrenewal of a lease, environmental issues, or traffic, health or safety issues.

- 2) Access to a recycling processing facility for handling and marketing those materials collected at the recycling drop-off site, and
- 3) Educational and promotional programs related to the operation of the recycling drop-off site, and recycling in general.

VI. MISCELLANEOUS

The following general terms apply to this SERVICE PLAN:

- 1) This SERVICE PLAN is intended to comply with and implement ACT 138 in the COUNTY. The provisions of ACT 138 are incorporated by reference and shall be interpreted to avoid any inconsistency between this SERVICE PLAN and ACT 138. If a provision is deemed inconsistent with ACT 138, it shall be struck.
- 2) The Solid Waste Council and Act 138 Advisory Committee have reviewed this SERVICE PLAN prior to its adoption. Any questions about the SERVICE PLAN's content shall be referred to the COUNTY'S Waste Management Coordinator.

FOR CLINTON COUNTY

Robert Showers, Chair
Clinton County Board of Commissioners
Date: _____, 2019

I, Diane Zuker, the Clinton County Clerk,
attest that the Clinton County Board of
Commissioners approved this SERVICE
PLAN.

Diane Zuker
Date: _____, 2019

STATE OF MICHIGAN

COUNTY OF CLINTON

I, DIANE ZUKER, Clerk of the County of Clinton do hereby certify that the foregoing Service Plan was duly adopted by the Clinton County Board of Commissioners at a regular meeting held October ____, 2019 and is on file in the records of this office.

Diane Zuker, Clinton County Clerk

COMMITTEE AGENDA ITEM

4

| | | | |
|------------------|--------------------------|------------------------|-----------------------|
| DATE OF MEETING: | ESTIMATE OF TIME NEEDED: | NUMBER OF ATTACHMENTS: | REQUESTOR: |
| October 29, 2019 | 5 minutes | 6 | Equalization Director |

BRIEFLY DESCRIBE THE ISSUE THE COMMITTEE IS BEING ASKED TO CONSIDER:

Please apply for a State Tax Commission Waiver of County Certification Level for 2020 for Clinton County. The waiver may or may not be granted. Submitting the application is the only way to see if the waiver could be granted to Clinton County. The Board of Commissioners may or may not use the waiver. If granted, this waiver would add an alternative/supplemental option to the other planning information being used to plan for the future of the Equalization Department.

The waiver must be sought by October each year and is effective for the following year. The required information is attached. The application is ready for submission once approved by the Board and signed as indicated.

REQUESTED ACTION:

Please approve applying for a State Tax Commission Waiver of County Certification Level for 2020. Please approve signing the attached application submission by the Equalization Director, the County Administrator and the Chairperson of the County board of Commission.

ADDITIONAL INFORMATION:

Submit by Email

Please submit to Administration at least 1 week before the meeting.

State Tax Commission Application for Waiver of County Certification Level

The equalization director for a county must possess the certification level determined by the State Tax Commission in order to hold the position of equalization director and to fulfill the requirements of county equalization. The mandatory certification level for every county in the State of Michigan is determined annually by the State Tax Commission.

Certification level waivers are intended for temporary and extraordinary circumstances only (see the annual State Tax Commission Assessor Certification Level Requirements Bulletin for details). A county that has been determined to require a MMAO equalization director based solely on containing a portion of a MMAO local unit that is split between another county, may request a waiver for reduction of the certification level requirement if the portion of a local unit's SEV within the requesting county does not exceed the MMAO certification level requirement as determined by the State Tax Commission.

A county may request a waiver of certification level by submitting the following to the State Tax Commission; 1) a fully completed Form 4826, 2) all information and documentation listed under the Required Information section below and 3) a detailed written explanation of the reason for the waiver request.

The completed application and all required documentation must be received by the State Tax Commission no later than October 31. Approved waivers are effective for the following year and expire on December 30. Allow two to four weeks for processing and notification.

| COUNTY INFORMATION | | |
|--|---|--|
| Name of Chairperson of the County Board of Commissioners Robert E. Showers | E-mail Address rshowers49@gmail.com | Telephone Number 989-224-5140 |
| Name of County Clinton | Required Certification Level of County (MAAO, MMAO) MMAO | |
| Name of Current or Former Equalization Director Scott Cunningham | Certification Number R- 7319 | Certification Level (MAAO, MMAO) MMAO |
| REQUIRED INFORMATION (attach separate documents providing the required information listed below) | | |
| 1. List the SEV for all local units within the county, including special act values. List the total county SEV. 2. List the SEV county totals by classification, including special act values. 3. List any single or multiple similar facilities with a large SEV within the county. Indicate facility name(s) and location(s). 4. List each local unit within the county with their required certification level for this year. 5. List the total number of parcels by classification, including special act rolls, within each local unit along with the county total by classification. 6. List the names of current county assessing administration staff, including their certification numbers and certification levels. 7. List any local unit within the county who has been approved for a reduction in the certification level requirement of their assessor. 8. Other. Provide any additional information you would like considered when reviewing this request. | | |
| COUNTY CERTIFICATION | | |
| <i>I hereby certify that all the information contained within, and attached to, this application is true and accurate to the best of my knowledge, information and belief. I understand that this waiver, if granted, will be effective for one year only and must be reapplied for each subsequent year.</i> | | |
| Equalization Director Signature  | Date 10-10-2019 | |
| County Administrator Signature | Date | |
| Chairperson of the County Board of Commissioners Signature | Date | |

Mail or e-mail the completed application and required documentation to:
State Tax Commission
P.O. Box 30471
Lansing, MI 48909

State-Tax-Commission@michigan.gov

Personal and Real Property - TOTALS

L-4024

Clinton County

Statement of acreage and valuation in the year 2019 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

| Township or City | Number of Acres Assessed | Total Real Property Valuations | | Personal Property Valuations | | Total Real Plus Personal Property | |
|------------------|------------------------------|---------------------------------|----------------------------------|---------------------------------|----------------------------------|-----------------------------------|----------------------------------|
| | (Col. 1) Acres Hundredths | (Col. 2) Assessed Valuations | (Col. 3) Equalized Valuations | (Col. 4) Assessed Valuations | (Col. 5) Equalized Valuations | (Col. 6) Assessed Valuations | (Col. 7) Equalized Valuations |
| Bath | 0.00 | 496,559,500 | 496,559,500 | 16,626,600 | 16,626,600 | 513,186,100 | 513,186,100 |
| Bengal | 0.00 | 106,736,200 | 106,736,200 | 1,789,400 | 1,789,400 | 108,525,600 | 108,525,600 |
| Bingham | 0.00 | 167,020,400 | 167,020,400 | 8,208,600 | 8,208,600 | 175,229,000 | 175,229,000 |
| Dallas | 0.00 | 149,041,700 | 149,041,700 | 3,885,300 | 3,885,300 | 152,927,000 | 152,927,000 |
| Dewitt | 0.00 | 552,391,100 | 552,391,100 | 32,325,400 | 32,325,400 | 584,716,500 | 584,716,500 |
| Duplain | 0.00 | 112,819,400 | 112,819,400 | 4,622,760 | 4,622,760 | 117,442,160 | 117,442,160 |
| Eagle | 0.00 | 156,846,940 | 156,846,940 | 5,068,000 | 5,068,000 | 161,914,940 | 161,914,940 |
| Essex | 0.00 | 108,290,900 | 108,290,900 | 2,433,700 | 2,433,700 | 110,724,600 | 110,724,600 |
| Greenbush | 0.00 | 120,669,200 | 120,669,200 | 3,402,740 | 3,402,740 | 124,071,940 | 124,071,940 |
| Lebanon | 0.00 | 79,855,600 | 79,855,600 | 1,244,680 | 1,244,680 | 81,100,280 | 81,100,280 |
| Olive | 0.00 | 135,070,700 | 135,070,700 | 2,513,470 | 2,513,470 | 137,584,170 | 137,584,170 |
| Ovid | 0.00 | 107,378,800 | 107,378,800 | 7,132,270 | 7,132,270 | 114,511,070 | 114,511,070 |
| Riley | 0.00 | 127,962,700 | 127,962,700 | 1,280,700 | 1,280,700 | 129,243,400 | 129,243,400 |
| Victor | 0.00 | 170,580,800 | 170,580,800 | 6,397,700 | 6,397,700 | 176,978,500 | 176,978,500 |
| Watertown | 0.00 | 337,006,050 | 337,006,050 | 18,267,650 | 18,267,650 | 355,273,700 | 355,273,700 |
| Westphalia | 0.00 | 146,045,900 | 146,045,900 | 2,195,800 | 2,195,800 | 148,241,700 | 148,241,700 |
| Dewitt | 0.00 | 184,731,400 | 184,731,400 | 3,034,250 | 3,034,250 | 187,765,650 | 187,765,650 |
| St Johns | 0.00 | 242,333,800 | 242,333,800 | 15,549,400 | 15,549,400 | 257,883,200 | 257,883,200 |
| East Lansing | 0.00 | 136,737,800 | 136,737,800 | 2,247,700 | 2,247,700 | 138,985,500 | 138,985,500 |
| Grand Ledge | 0.00 | 40,400 | 40,400 | 0 | 0 | 40,400 | 40,400 |
| Lansing | 0.00 | 6,311,800 | 6,311,800 | 2,187,700 | 2,187,700 | 8,499,500 | 8,499,500 |
| Ovid | 0.00 | 27,373,800 | 27,373,800 | 8,067,430 | 8,067,430 | 35,441,230 | 35,441,230 |

| Township or City | Number of Acres Assessed | Total Real Property Valuations | | Personal Property Valuations | | Total Real Plus Personal Property | |
|--------------------------|------------------------------|---------------------------------|----------------------------------|---------------------------------|----------------------------------|-----------------------------------|----------------------------------|
| | (Col. 1) Acres Hundredths | (Col. 2) Assessed Valuations | (Col. 3) Equalized Valuations | (Col. 4) Assessed Valuations | (Col. 5) Equalized Valuations | (Col. 6) Assessed Valuations | (Col. 7) Equalized Valuations |
| Totals for County | 0.00 | 3,671,804,890 | 3,671,804,890 | 148,481,250 | 148,481,250 | 3,820,286,140 | 3,820,286,140 |

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF CLINTON COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 – 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 225 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated _____, 20____

Equalization Director

Clerk of the Board of Commissioners

Chairperson of Board of Commissioners

Equalized Valuations - REAL

L-4024

Clinton County

Statement of acreage and valuation in the year 2019 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

| Real Property Equalized by County Board of Commissioners | | | | | | | |
|--|--------------------------|------------------------|------------------------|-------------------------|----------------------------|---------------------------|---------------------------------|
| Township or City | (Col. 1) Agricultural | (Col. 2) Commercial | (Col. 3) Industrial | (Col. 4) Residential | (Col. 5) Timber-Cutover | (Col. 6) Developmental | (Col. 7) Total Real Property |
| Bath | 9,166,300 | 101,692,300 | 2,339,300 | 383,361,600 | 0 | 0 | 496,559,500 |
| Bengal | 75,882,100 | 844,800 | 39,600 | 29,969,700 | 0 | 0 | 106,736,200 |
| Bingham | 50,711,700 | 30,332,100 | 2,145,500 | 83,831,100 | 0 | 0 | 167,020,400 |
| Dallas | 80,750,400 | 5,119,100 | 11,400 | 63,160,800 | 0 | 0 | 149,041,700 |
| Dewitt | 12,892,400 | 87,203,200 | 4,374,400 | 447,921,100 | 0 | 0 | 552,391,100 |
| Duplain | 64,879,700 | 2,125,800 | 2,214,500 | 43,599,400 | 0 | 0 | 112,819,400 |
| Eagle | 42,046,600 | 13,387,140 | 1,344,000 | 100,069,200 | 0 | 0 | 156,846,940 |
| Essex | 60,515,500 | 1,353,000 | 1,265,200 | 45,157,200 | 0 | 0 | 108,290,900 |
| Greenbush | 51,166,500 | 4,311,800 | 1,191,200 | 63,999,700 | 0 | 0 | 120,669,200 |
| Lebanon | 66,775,200 | 211,800 | 11,900 | 12,856,700 | 0 | 0 | 79,855,600 |
| Olive | 42,542,400 | 1,178,800 | 395,100 | 90,954,400 | 0 | 0 | 135,070,700 |
| Ovid | 51,780,800 | 2,465,600 | 638,700 | 52,493,700 | 0 | 0 | 107,378,800 |
| Riley | 56,890,200 | 460,300 | 0 | 70,612,200 | 0 | 0 | 127,962,700 |
| Victor | 29,541,900 | 719,600 | 941,100 | 139,378,200 | 0 | 0 | 170,580,800 |
| Watertown | 38,395,600 | 26,063,800 | 28,026,100 | 244,520,550 | 0 | 0 | 337,006,050 |
| Westphalia | 73,690,600 | 3,265,000 | 1,277,900 | 67,812,400 | 0 | 0 | 146,045,900 |
| Dewitt | 0 | 11,580,100 | 11,900 | 173,139,400 | 0 | 0 | 184,731,400 |
| St Johns | 0 | 70,707,400 | 5,931,800 | 165,694,600 | 0 | 0 | 242,333,800 |
| East Lansing | 0 | 70,791,300 | 0 | 65,946,500 | 0 | 0 | 136,737,800 |
| Grand Ledge | 0 | 40,400 | 0 | 0 | 0 | 0 | 40,400 |
| Lansing | 185,300 | 5,857,500 | 269,000 | 0 | 0 | 0 | 6,311,800 |
| Ovid | 269,100 | 5,975,200 | 4,883,600 | 16,245,900 | 0 | 0 | 27,373,800 |

| Real Property Equalized by County Board of Commissioners | | | | | | | |
|--|--------------------------|------------------------|------------------------|-------------------------|----------------------------|---------------------------|---------------------------------|
| Township or City | (Col. 1) Agricultural | (Col. 2) Commercial | (Col. 3) Industrial | (Col. 4) Residential | (Col. 5) Timber-Cutover | (Col. 6) Developmental | (Col. 7) Total Real Property |
| Total for County | 808,082,300 | 445,686,040 | 57,312,200 | 2,360,724,350 | 0 | 0 | 3,671,804,890 |

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF CLINTON COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 – 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 225 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated _____, 20____

Equalization Director

Clerk of the Board of Commissioners

Chairperson of Board of Commissioners

Assessed Valuations - REAL

L-4024

Clinton County

Statement of acreage and valuation in the year 2019 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

| Real Property Assessed Valuations Approved by Boards of Review | | | | | | | |
|--|--------------------------|------------------------|------------------------|-------------------------|----------------------------|---------------------------|---------------------------------|
| Township or City | (Col. 1) Agricultural | (Col. 2) Commercial | (Col. 3) Industrial | (Col. 4) Residential | (Col. 5) Timber-Cutover | (Col. 6) Developmental | (Col. 7) Total Real Property |
| Bath | 9,166,300 | 101,692,300 | 2,339,300 | 383,361,600 | 0 | 0 | 496,559,500 |
| Bengal | 75,882,100 | 844,800 | 39,600 | 29,969,700 | 0 | 0 | 106,736,200 |
| Bingham | 50,711,700 | 30,332,100 | 2,145,500 | 83,831,100 | 0 | 0 | 167,020,400 |
| Dallas | 80,750,400 | 5,119,100 | 11,400 | 63,160,800 | 0 | 0 | 149,041,700 |
| Dewitt | 12,892,400 | 87,203,200 | 4,374,400 | 447,921,100 | 0 | 0 | 552,391,100 |
| Duplain | 64,879,700 | 2,125,800 | 2,214,500 | 43,599,400 | 0 | 0 | 112,819,400 |
| Eagle | 42,046,600 | 13,387,140 | 1,344,000 | 100,069,200 | 0 | 0 | 156,846,940 |
| Essex | 60,515,500 | 1,353,000 | 1,265,200 | 45,157,200 | 0 | 0 | 108,290,900 |
| Greenbush | 51,166,500 | 4,311,800 | 1,191,200 | 63,999,700 | 0 | 0 | 120,669,200 |
| Lebanon | 66,775,200 | 211,800 | 11,900 | 12,856,700 | 0 | 0 | 79,855,600 |
| Olive | 42,542,400 | 1,178,800 | 395,100 | 90,954,400 | 0 | 0 | 135,070,700 |
| Ovid | 51,780,800 | 2,465,600 | 638,700 | 52,493,700 | 0 | 0 | 107,378,800 |
| Riley | 56,890,200 | 460,300 | 0 | 70,612,200 | 0 | 0 | 127,962,700 |
| Victor | 29,541,900 | 719,600 | 941,100 | 139,378,200 | 0 | 0 | 170,580,800 |
| Watertown | 38,395,600 | 26,063,800 | 28,026,100 | 244,520,550 | 0 | 0 | 337,006,050 |
| Westphalia | 73,690,600 | 3,265,000 | 1,277,900 | 67,812,400 | 0 | 0 | 146,045,900 |
| Dewitt | 0 | 11,580,100 | 11,900 | 173,139,400 | 0 | 0 | 184,731,400 |
| St Johns | 0 | 70,707,400 | 5,931,800 | 165,694,600 | 0 | 0 | 242,333,800 |
| East Lansing | 0 | 70,791,300 | 0 | 65,946,500 | 0 | 0 | 136,737,800 |
| Grand Ledge | 0 | 40,400 | 0 | 0 | 0 | 0 | 40,400 |
| Lansing | 185,300 | 5,857,500 | 269,000 | 0 | 0 | 0 | 6,311,800 |
| Ovid | 269,100 | 5,975,200 | 4,883,600 | 16,245,900 | 0 | 0 | 27,373,800 |

| Real Property Assessed Valuations Approved by Boards of Review | | | | | | | |
|--|--------------------------|------------------------|------------------------|-------------------------|----------------------------|---------------------------|---------------------------------|
| Township or City | (Col. 1) Agricultural | (Col. 2) Commercial | (Col. 3) Industrial | (Col. 4) Residential | (Col. 5) Timber-Cutover | (Col. 6) Developmental | (Col. 7) Total Real Property |
| Total for County | 808,082,300 | 445,686,040 | 57,312,200 | 2,360,724,350 | 0 | 0 | 3,671,804,890 |

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF CLINTON COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 – 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 225 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated _____, 20____

Equalization Director

Clerk of the Board of Commissioners

Chairperson of Board of Commissioners

Required Certification Levels for 2019

Based on Certification Level Guidelines approved by the State Tax Commission at their meeting on August 21, 2018
Assessors responsible for multiple rolls must take into account the sum of all units in determining the certification level

For cities that reside in more than one county, the SEV totals listed will be for the entire city.

Clinton County

| Unit Name | Unit Type | Total Ad Valorem Value | Commercial/Industrial SEV | Level |
|----------------|-----------|------------------------|---------------------------|-------|
| Clinton County | COUNTY | 7,252,623,785 | 2,257,758,070 | MMAO |
| Bath | TWP | 481,640,200 | 113,253,300 | MAAO |
| Bengal | TWP | 108,521,200 | 2,962,300 | MCAO |
| Bingham | TWP | 165,076,300 | 43,406,700 | MCAO |
| Dallas | TWP | 141,099,400 | 9,420,300 | MCAO |
| Dewitt | TWP | 547,375,400 | 112,057,400 | MAAO |
| Duplain | TWP | 112,482,109 | 8,437,409 | MCAO |
| Eagle | TWP | 152,747,956 | 19,408,611 | MCAO |
| Essex | TWP | 107,636,100 | 5,317,000 | MCAO |
| Greenbush | TWP | 118,493,540 | 8,732,640 | MCAO |
| Lebanon | TWP | 75,667,620 | 1,535,620 | MCAO |
| Olive | TWP | 134,337,550 | 3,792,450 | MCAO |
| Ovid | TWP | 106,417,930 | 10,340,030 | MCAO |
| Riley | TWP | 117,128,700 | 1,612,000 | MCAO |
| Victor | TWP | 165,479,100 | 7,905,300 | MCAO |
| Watertown | TWP | 333,740,600 | 75,880,400 | MCAO |
| Westphalia | TWP | 141,045,940 | 6,578,990 | MCAO |
| Dewitt | CITY | 180,426,370 | 12,920,970 | MCAO |
| East Lansing | CITY | 1,197,886,800 | 515,724,100 | MMAO |
| Grand Ledge | CITY | 236,929,490 | 68,500,400 | MCAO |
| Lansing | CITY | 2,349,995,600 | 1,112,442,700 | MMAO |
| Ovid | CITY | 35,217,280 | 23,703,150 | MCAO |
| St Johns | CITY | 243,278,600 | 93,826,300 | MCAO |

County: 19- CLINTON

| Governmental Unit | Real | | | | | | | Personal | | | | | | Grand Total | |
|---------------------------|-------------|-------------|------------|--------------|----------|----------|--------------|----------|-------------|-----------|----------|------------|-------------|-------------|--------------|
| | Ag | Comm | Ind | Res | T-C | Dev | Total | Ag | Comm | Ind | Res | Util | Total | | Exempt |
| BATH CHARTER TOWNSHIP | 87 | 162 | 24 | 3781 | 0 | 0 | 4054 | 0 | 240 | 7 | 0 | 4 | 251 | 208 | 4513 |
| BENGAL TOWNSHIP | 380 | 5 | 2 | 378 | 0 | 0 | 765 | 0 | 11 | 0 | 0 | 11 | 22 | 11 | 798 |
| BINGHAM TOWNSHIP | 340 | 73 | 9 | 950 | 0 | 0 | 1372 | 0 | 106 | 1 | 0 | 3 | 110 | 67 | 1549 |
| DALLAS TOWNSHIP | 426 | 61 | 3 | 822 | 0 | 0 | 1312 | 0 | 101 | 0 | 0 | 9 | 110 | 46 | 1468 |
| DEWITT CHARTER TWP | 104 | 357 | 27 | 5085 | 0 | 0 | 5573 | 0 | 355 | 9 | 0 | 6 | 370 | 188 | 6131 |
| DUPLAIN | 326 | 69 | 22 | 957 | 0 | 0 | 1374 | 0 | 60 | 2 | 0 | 7 | 69 | 39 | 1482 |
| EAGLE TOWNSHIP | 287 | 55 | 25 | 1252 | 0 | 0 | 1619 | 0 | 80 | 2 | 0 | 7 | 89 | 56 | 1764 |
| ESSEX TOWNSHIP | 300 | 18 | 7 | 857 | 0 | 0 | 1182 | 0 | 39 | 5 | 0 | 15 | 59 | 39 | 1280 |
| GREENBUSH TOWNSHIP | 309 | 31 | 19 | 921 | 0 | 0 | 1280 | 0 | 45 | 1 | 0 | 4 | 50 | 52 | 1382 |
| LEBANON TOWNSHIP | 346 | 1 | 1 | 242 | 0 | 0 | 590 | 0 | 5 | 0 | 0 | 18 | 23 | 8 | 621 |
| OLIVE TOWNSHIP | 312 | 17 | 9 | 1020 | 0 | 0 | 1358 | 0 | 34 | 1 | 0 | 4 | 39 | 25 | 1422 |
| OVID TOWNSHIP | 340 | 20 | 5 | 874 | 0 | 0 | 1239 | 0 | 45 | 0 | 0 | 4 | 49 | 16 | 1304 |
| RILEY TOWNSHIP | 365 | 3 | 0 | 774 | 0 | 0 | 1142 | 0 | 19 | 0 | 0 | 7 | 26 | 10 | 1178 |
| VICTOR TOWNSHIP | 200 | 7 | 7 | 1736 | 0 | 0 | 1950 | 0 | 27 | 1 | 0 | 4 | 32 | 34 | 2016 |
| WATERTOWN TOWNSHIP | 201 | 129 | 47 | 2354 | 0 | 0 | 2731 | 0 | 199 | 17 | 0 | 11 | 227 | 156 | 3114 |
| WESTPHALIA TOWNSHIP | 372 | 38 | 9 | 809 | 0 | 0 | 1228 | 0 | 46 | 3 | 0 | 8 | 57 | 28 | 1313 |
| CITY OF LANSING - CLINTON | 1 | 40 | 6 | 0 | 0 | 0 | 47 | 0 | 57 | 2 | 0 | 2 | 61 | 3 | 111 |
| EAST LANSING/CLINTON CNTY | 0 | 62 | 0 | 734 | 0 | 0 | 796 | 0 | 146 | 0 | 0 | 4 | 150 | 14 | 960 |
| CITY OF DEWITT | 0 | 64 | 1 | 1712 | 0 | 0 | 1777 | 0 | 90 | 2 | 0 | 4 | 96 | 56 | 1929 |
| CITY OF SAINT JOHNS | 0 | 280 | 31 | 2599 | 0 | 0 | 2910 | 0 | 336 | 18 | 0 | 1 | 355 | 133 | 3398 |
| CITY OF OVID | 3 | 86 | 16 | 533 | 0 | 0 | 638 | 0 | 88 | 9 | 0 | 1 | 98 | 48 | 784 |
| CITY OF GRAND LEDGE | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 11 | 13 |
| Totals | 4699 | 1579 | 270 | 28390 | 0 | 0 | 34938 | 0 | 2130 | 80 | 0 | 134 | 2344 | 1248 | 38530 |

STATE TAX COMMISSION APPLICATION FOR WAIVER OF COUNTY CERTIFICATION LEVEL FOR 2020

Required Information Item Number 3

Clinton County does not have any such single or multiple similar facilities.

Required Information Item Number 6

Scott Cunningham, MMAO, R-7319

Sarah Payton, MAAO, R-9302

Eric Harger, MAAO, R-9307

Kate Morrow, MCAO, R-8387

Required Information Item Number 7.

None in Clinton County.

Required Information Item Number 8.

Clinton County consists of 22 jurisdictions, of which, only 2 require the MMAO certification. These two jurisdictions are Lansing and East Lansing. Only a small portion of these two cities lie within Clinton County. The total 2019 SEVs within Clinton County for Lansing and East Lansing are \$8,499,500 and \$138,985,500, respectively.

Currently, Clinton County has a contractual Director. It should be noted that Eric Harger, MAAO has recently attended the MMAO course and has submitted his Narrative Appraisal report. The County believes that Eric Harger has the ability to perform the duties of Equalization Director.

Ryan L. Wood
County Administrator

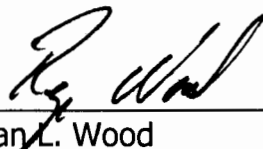
Craig Longnecker
Deputy Administrator

**CLINTON COUNTY
OFFICE OF
ADMINISTRATIVE SERVICES**

www.clinton-county.org

100 E. State Street, Suite 2100
St. Johns, Michigan 48879
(989) 224-5120 • Fax: (989) 224-5102

TO: Ways and Means Committee

FROM: 

Ryan L. Wood
County Administrator

SUBJECT: M.S.U.E. Agreement for Extension Services – FY 2020

DATE: October 14, 2019

Attached please find a proposed annual agreement for extension services provided by Michigan State University for FY 2020. The previous agreement expires at the end of this year.

The total cost of \$245,494 for the 2020 annual agreement has been included in the 2020 MSU Extension budget. This amount reflects an increase of \$7,745 from last year, or about 3.25%.

Suggested Action:

Recommend approval of the 2020 Agreement for Extension Services provided by Michigan State University.

AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES ("Agreement") is entered into on _____ by and between Clinton County, Michigan ("County"), and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY ("MSU") on behalf of MICHIGAN STATE UNIVERSITY EXTENSION ("MSUE").

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative Extension System and directed the nation's land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities; and,

MSUE meets this mission by providing Extension educational programs in the following subject matter areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community, Food & Environment

NOW THEREFORE in consideration of the mutual covenants herein contained, and other good and valuable consideration, the parties hereto mutually agree as follows:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes to residents in your County. This includes access to educators and program instructors appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.
2. Extension Educators and program staff as needed to implement programs within the County, housed at the county office.
3. A county 4-H program. 0.5 FTE 4-H Program Coordination.
4. Salary and benefits of MSUE Personnel and the cost of administrative oversight of Personnel.
5. Operating expenses, per MSU policy, for MSUE personnel ("Personnel").

6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.
7. Administrative oversight of MSUE office operations.
8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

B. The County will Provide:

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.
2. Office and meeting space meeting the following requirements:
 - a. Sufficient Office space to house Extension staff as agreed upon between the County and the MSUE District Director.
 - b. Utilities, including telephone & telephone service sufficient to meet the needs of Personnel utilizing the MSUE office space.
 - c. High-speed Internet service sufficient to meet the needs of Personnel utilizing the MSUE office space.
 - d. Access to space for delivering Extension programs.
 - e. Access to the office building and relevant meeting spaces must be ADA compliant/accessible
3. Clerical support staff for the MSUE office as agreed upon between the County and MSUE District Director that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

1.8 FTE MSU employed Clerical Support Staff Funding

Optional:

4. Funding for additional Extension educators at **0 FTE**
5. Funding for additional 4-H program capacity **0.5 FTE**
6. Funding for additional paraprofessional(s) at **0.5 FTE**

7. Total Annual Assessment in the amount of \$245,494.

Payments due and payable under the terms of this Agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S Morrill Hall of Agriculture, 446 W Circle Drive, Room 160, East Lansing, MI 48824

C. Staffing and Financial Summary

A. Base Assessment (includes 0.5 FTE 4-H Program Coordination) \$62,465.

ADDITIONAL PERSONNEL

| | |
|--|-------------------|
| B. 1.8 FTE Clerical Support Staff to be employed by MSU | \$117,661. |
| C. 0 FTE Educator (Program Area:) | \$0. |
| D. 0.5 FTE Additional 4-H Program Coordination | \$32,684. |
| E. 0.5 FTE Additional paraprofessional staff | \$32,684. |

TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2020: \$245,494.

I. Term and Termination

The obligations of the parties under this Agreement will commence on January 1, 2020 the first day of the County budget year 2020 and shall terminate on the last day of such County budget year 2020. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to Clinton County Administration/Accounting, 100 East State Street, Suite 2700, St. Johns, Michigan 48879, if to the County.

II. General Terms

- 1. Independent Contractor.** The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County's employee benefits.
- 2. Force Majeure.** Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
- 3. Assignment.** This agreement is non-assignable and non-transferable.
- 4. Entire Agreement.** This Agreement, with its Appendix "A" is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of

this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.

5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.
6. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**BOARD OF TRUSTEES OF
MICHIGAN STATE UNIVERSITY**

Clinton COUNTY

By: _____

By: _____

Evonne Pedawi
Contract & Grant Administration

Print name: _____

Its: _____

Its: _____

(title)

Date: _____

Date: _____

Appendix A
Technical Standards for County Internet Connections

Michigan State University Extension (MSUE) employs the use of technology to meet the ever changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media applications. We view communication with our constituents through channels such as Facebook, Twitter, and Second Life to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) <https://tech.msu.edu/about/guidelines-policies/aup/>.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Director. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:

NetRange 35.8.0.0 - 35.9.255.255
CIDR 35.8.0.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

35.9.15.43 (80) (search.msu.edu)
35.9.160.36 (1935,443) (authentication)
35.8.201.221 & 35.8.201.212 (10020) (ProofPoint)
35.9.83.132 (all) (vpn.msu.edu)
35.9.81.150 (zoom.msu.edu)
35.9.121.189 and 190 (443) (SharePoint)
35.8.200.57 (80 and 443) (SharePoint)
35.9.121.221, 223, and 225 (443) (Exchange)
35.8.200.56 (80 and 443) (Exchange)
35.8.200.2—35.8.200.7 (443 TCP, 3478 UDP, 50,000-59,999 TCP/UDP) (Lync)
35.8.201.200 (443 TCP) (Lync)
35.9.121.238 & 35.9.121.211 (TCP - 80, 443, 445 & TCP/UDP – 135, 137-139, 2701-2704, 49152-65535)
35.8.200.58 (80 and 443) (Lync)
35.9.14.169 (80 and 443) (D2L – Desire to Learn)

The following applications are necessary on all computers – MS Office (preferably 2013, MSUE provides MS licensing), Lync 2013 Client, Acrobat, Zoom Client, SAP client, VPN client, AntiVirus (SEP can be provided by MSUE). (IE 10 or higher, or most recent version of Chrome and Firefox)

Other notable web server/sites IP addresses:

CANR.msu.edu – 35.8.201.199
MSUE.anr.msu.edu – 35.8.201.199
Events.anr.msu.edu – 35.8.200.220
web2.canr.msu.edu | web2.msue.msu.edu - 35.8.200.220
Expression Engine – 35.8.201.215
Web Hosting environment (other ANR websites) – 35.8.201.217
Master Gardener (External) – 128.120.155.54
Extension.org (External) – 152.46.27.147
Msu.zoom.us (External) – 54.165.201.102

Some configuration changes are necessary to support services such as SharePoint, including modifications to Internet Explorer. These can always be found on the ANR Technology web site.

Questions may be directed to support@anr.msu.edu, where they will be routed to the best person to assist you.

CLINTON COUNTY BOARD OF COMMISSIONERS

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Chairperson
Robert E. Showers
Vice-Chairperson
Kam Washburn

Members
Bruce DeLong
Ken Mitchell
David Pohl
Adam Stacey
Dwight Washington

Administrator
Ryan L. Wood
Clerk of the Board
Diane Zuker

2019 -

RESOLUTION HONORING THE CAPITAL AREA UNITED WAY FOR ITS 100TH ANNIVERSARY

WHEREAS, Clinton County commends organizations within the State of Michigan whose focus and intent have made a substantial impact on the quality of life in their communities; and

WHEREAS, the Capital Area United Way has helped fund support services to people in need in the area for the past 100 years; and

WHEREAS, a member of United Way Worldwide, the Capital Area United Way operates as a private not-for-profit agency and receives no financial support from the national organization or the government; and

WHEREAS, The Capital Area United Way depends on the kindness and generosity of local businesses and individuals to carry out its mission of mobilizing the caring power of the community through participation in fundraising, volunteerism, advocacy, education and partnerships for the purpose of improving lives and building a strong and vital region; and

WHEREAS, Among the numerous projects the Capital Area United Way offers to the area are: 2-1-1, a collaborative effort with the United Ways that developed and maintains 2-1-1 to provide callers throughout the state of Michigan with comprehensive information and referral for a wide variety of health and human service needs; the Volunteer Center, a center that provides a website connecting volunteers to community projects for other not-for-profit organizations in the tri-county area; and

WHEREAS, in addition, the Capital Area United Way conducts an annual fundraising campaign to solicit corporate and individual gifts (as well as employee payroll contributions), administers the local Emergency Food and Shelter National Board Program and has been working with other community partners to offer seminars that build awareness of the growing problem of hunger and homelessness; and

WHEREAS, the success enjoyed by the Capital Area United Way is in direct correlation to the efforts of the many individuals who have supported the development of this outstanding organization over the years; and

WHEREAS, equally commendable is the skilled staff at the Capital Area United Way and their impressive commitment to the population it serves; and

NOW, THEREFORE BE IT RESOLVED that the Clinton County Board of Commissioners honors the Capital Area United Way upon the occasion of its 100th Anniversary.

BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to the Capital Area United Way.

STATE OF MICHIGAN
COUNTY OF CLINTON

I, DIANE ZUKER, Clerk of the County of Clinton do hereby certify that the foregoing Resolution was duly adopted by the Clinton County Board of Commissioners at the regular meeting held October 29, 2019 and is on file in the records of this office.

Diane Zuker, Clinton County Clerk

DRAFT

Phone (989) 224-5292
Fax (989) 227-6492

CLINTON COUNTY
COMMUNITY DEVELOPMENT DEPARTMENT
Office of Planning & Zoning
100 E. State Street, Suite 1300
St. Johns, Michigan 48879

Wendy Ward
wardw@clinton-county.org
Planning & Zoning Secretary /
Community Development
Department

MEMORANDUM

DATE: October 10, 2019
TO: Clinton County Board of Commissioners
Clinton County Ways & Means Committee
FROM: Wendy Ward, Planning & Zoning Secretary / Community Development
Department
SUBJECT: Planning Report

At the October 10, 2019 Planning Commission meeting, the following agenda items were acted upon and are forwarded to the Clinton County Board of Commissioners / Ways & Means Committee for review and consideration -

PC-25-19 SLU -- Application for a Special Land Use Permit
(Public Hearing)

An application for a special land use permit has been submitted by Edward Hengesbach. Applicant is requesting approval to allow a medical hardship trailer (mobile home) to be placed on the property located at 10072 S. Jones Road, Parcel ID#19-160-031-100-005-00, Section 31, Westphalia Township.

At the October 10, 2019 meeting, the Planning Commission made a motion to recommend that the Clinton County Board of Commissioners approve and adopt Case PC-25-19 SLU at their meeting scheduled for Tuesday, October 29, 2019 [Vote of 6-0, all in favor, none opposed, 1 absent w/notice].

PC-28-19 MA – Petition for Change of Zone/Map Amendment OR 153-19
(Public Hearing)

A petition for change of zone/map amendment has been submitted by Stephen Droste. Applicant is requesting to rezone approximately 11.02-acres at 8402 Loomis Road, Parcel ID#19-110-020-100-002-60, Section 20, Olive Township, from A-2 (General Agriculture) to RR (Rural Residential).

At the October 10, 2019 meeting, the Planning Commission made a motion to recommend that the Clinton County Board of Commissioners approve and adopt Case PC-28-19 MA (OR 153-19 at their meeting scheduled for Tuesday, October 29, 2019 [Vote of 6-0, all in favor, none opposed, 1 absent w/notice].

Ryan L. Wood
County Administrator

**CLINTON COUNTY
OFFICE OF
ADMINISTRATIVE SERVICES**

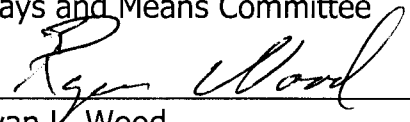
100 E. State Street, Suite 2100
St. Johns, Michigan 48879
(989) 224-5120 • Fax: (989) 224-5102

Craig Longnecker
Deputy Administrator

www.clinton-county.org

TO: Ways and Means Committee

FROM:



Ryan L. Wood
County Administrator

SUBJECT: 2020 Budget Resolution

DATE: October 10, 2019

Attached please find a draft of the Resolution to adopt the proposed 2020 Clinton County Budget, General Appropriations Act and Millage as presented at the October 8th Public Hearing. An estimated property tax levy of 5.7976 mills is included in the budget for general fund operations; this 2020 levy shall be authorized via resolution subsequent to the establishment of the final levy amount in the spring of 2020.

Suggested Action:

Recommend approval of the Resolution to Adopt the 2020 Clinton County Budget, General Appropriation Act and Millage.

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Robert E. Showers

Vice-Chairperson

Kam Washburn

Members

Bruce DeLong

Ken Mitchell

David Pohl

Adam Stacey

Dwight Washington

**COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120**



**Administrator
Ryan L. Wood
Clerk of the Board
Diane Zuker**

2019 RESOLUTION TO ADOPT THE 2020 CLINTON COUNTY BUDGET, GENERAL APPROPRIATIONS ACT AND MILLAGE

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds, and

WHEREAS, the County Administrator has prepared a recommended budget as required by the statute, and the Ways and Means Committee has reviewed the departmental requests and Administrator's recommendation for each County departmental budget, and

THEREFORE, BE IT RESOLVED that the 2020 Clinton County Budget for the General Fund and other Funds as set forth in the 2020 Administrator's Recommended Budget, as amended and proposed by the Ways and Means Committee, which is incorporated by reference herein, is hereby adopted on a basis consistent with the Clinton County Budget Adoption and Amendment Policy, subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.

BE IT FURTHER RESOLVED that this budget includes an estimated property tax levy of 5.7976 mills for general fund operations. This 2020 levy shall be authorized via resolution subsequent to the establishment of the final levy amount in the spring of 2020.

BE IT FURTHER RESOLVED that this budget reflects a reasonable allocation of available resources to the various County departments, boards, and agencies, and allows for all mandated services, programs, and activities, including the courts and the constitutional and statutory offices, to be performed at reasonable, necessary, and serviceable levels or at even more than adequate levels of performance.

BE IT FURTHER RESOLVED that all expenditures shall be in accordance with the provisions of the Uniform Budgeting and Accounting Act, and that any modification, addition, or deletion, of such amounts hereby adopted shall be done in accordance with the policies and procedures established by the Board of Commissioners.

BE IT FURTHER RESOLVED that the County Administrator and the County Treasurer shall be authorized to transfer General Fund Appropriations between Funds up to the approved amounts provided for in this 2020 Budget. The timing and amount of such transfers shall be designed to maximize the interest investment potential to the General Fund.

BE IT FURTHER RESOLVED that the Approved Position Allocation List contained in the Budget shall limit the number of regular full-time equivalent (FTE) employees who can be employed, and no funds are appropriated for any regular position not on the Approved Position List. In addition, the job position titles, pay classifications, and full-time equated designations for each position are deemed to be the correct classifications and are hereby incorporated into the Approved Position Allocation List, and any modification of employment classifications shall be done in conformance with established Board policy.

BE IT FURTHER RESOLVED that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2020 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation List at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Position Allocation List.

BE IT FURTHER RESOLVED that the hiring freeze previously imposed by the Board shall be continued, and in the event that a vacancy occurs during 2020, the position will be filled subject to approval by the Administrator, Human Resources Committee Chairperson and Ways and Means Committee Chairperson. The only exception is for positions budgeted in the clerical pool, they may be filled upon authorization from the County Administrator.

BE IT FURTHER RESOLVED that positions on the Position Allocation List which are supported by grant funds, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position shall not be received the elected official or department head shall immediately notify the County Administrator and the Ways and Means Committee, and that position shall be immediately removed from the Position Allocation List if funding is exhausted.

BE IT FURTHER RESOLVED The County Administrator shall be authorized to apply for, authorize and accept recurring grants upon verbal approval by the Board Chair or the Ways and Means Committee Chair. Any grant that requires unbudgeted matching funds or is considered a major capital improvement shall require authorization from the Ways and Means Committee.

BE IT FURTHER RESOLVED that the line item appropriations which represent the estimated costs of operating the Clinton County trial courts in 2020 are contingent upon reimbursements to Clinton County by the State of Michigan in accordance with MCL 600.151(b). County appropriations to the trial courts, in accordance with P.A. 374 and 375 of 1996, are made contingent upon conformance to all county policies and procedures regarding court personnel and the expenditure of funds.

BE IT FURTHER RESOLVED that all County Elected Officials and County Department Heads shall abide by all applicable policies set by the Board of Commissioners including but not limited to budgets, purchasing, travel, and per diems; as well as the Clinton County Personnel policies as set forth in the Personnel Manual and the Educational Reimbursement policy, and that budgeted funds for these purposes are appropriated contingent upon compliance with all county policies.

BE IT FURTHER RESOLVED maintenance agreements are essential to a variety of building and operating equipment. County Elected Officials and County Department Heads are authorized to renew existing maintenance agreements upon the approval of the County Administrator.

BE IT FURTHER RESOLVED that each “major capital improvement” detailed in the Capital Improvements section of the 2020 Budget shall be subject to final review by the Ways and Means Committee prior to the signing of contracts for project commencement. The Ways and Means Committee must grant specific authorization prior to the expenditure of funds on major capital projects. Routine vehicle replacement purchases are excluded from this requirement and may be purchased subject to approval by the Board Chairperson.

BE IT FURTHER RESOLVED that the Clinton County Personnel Manual shall apply to all employees and elected officials who are not covered under a collective bargaining agreement or who function under a policy manual which has been jointly approved by the County Board of Commissioners and an elected official who has co-employer status.

BE IT FURTHER RESOLVED that the County Administrator shall be authorized to approve for payment such bills, vouchers, or invoices that are part of the ongoing budgeted operations of the County consistent with Clinton County’s Cash Disbursement / Payment Policy as set forth in Resolution 2007-3. In the event of an emergency, the County Administrator shall inform the Chair of the Board or Chair of the Ways and Means Committee of the emergency authorization.

BE IT FURTHER RESOLVED that the revenues received by the County under Public Acts 106 and 107, 1985, (Convention Facility Tax revenue) shall not be used to reduce the County's 2019/2020 operating millage as defined by P.A. 2, 1986. In accordance with P.A. 2 of 1986, 50% of the actual Convention Facility Tax revenue not used to reduce the County's Operating tax rate shall be appropriated to the Mid-State Health Network as the Coordinating Agency for administering Substance Use Disorder services, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED that the revenues received by the County under Public Act 264 of 1987, (Health and Safety Fund Act) shall not be used to reduce the County's 2019/2020 operating millage, and that 12/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Mid-Michigan Health Department for those public health programs and services whose costs are in excess of 1988 appropriation levels, with the remaining revenues to be deposited in the County's General Fund to be used for personnel and operating costs which are in excess of 1988 appropriation levels for the courts.

BE IT FURTHER RESOLVED that the County Administrator shall be authorized to make year end transfers of up to \$40,000 between Departments or Funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to insure that departments do not end the 2020 fiscal year in a deficit condition.

Ryan L. Wood
County Administrator

Craig Longnecker
Deputy Administrator



100 E. State Street, Suite 2100
St. Johns, Michigan 48879
(989) 224-5120 • Fax: (989) 224-5102

www.clinton-county.org

To: Ways and Means Committee
From: Craig Longnecker
Date: October 18, 2019
Subject: 3rd Quarter Budget Update

There are no recommended adjustments as of the end of the 3rd quarter. However, there are two areas of concern due to State budget cuts. First, the **Secondary Road Patrol Grant** has been removed from the budget and represents an annual funding loss of **\$80,000**. Second, the **County Jail Reimbursement Program** is no longer available, further reducing general fund revenue by approximately **\$100,000** annually. In each case there is a possibility that funds may be reinstated. If funding is not restored by the end of this year adjustments will be recommended.

Attached you will find a quarterly budget report.

Suggested Action: No action requested

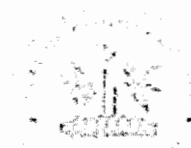
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longneck

CLINTON COUNTY
YEAR-TO-DATE BUDGET REPORT
SEPTEMBER

P 1
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FOR 2019 09

| ACCOUNTS FOR: 101 GENERAL FUND | ORIGINAL ESTIM REV | REVISED EST REV | ACTUAL YTD REVENUE | ACTUAL MTD REVENUE | REMAINING REVENUE | PCT COLL |
|-----------------------------------|-----------------------|--------------------|-----------------------|-----------------------|----------------------|-------------|
| 40 TAXES | 15,540,000 | 15,540,000 | 434,034.37 | 48.99 | 15,105,965.63 | 2.8% |
| 45 LICENSES & PERMITS | 124,500 | 124,500 | 122,533.00 | 13,355.00 | 1,967.00 | 98.4% |
| 50 FEDERAL & STATE | 1,992,543 | 2,093,332 | 1,835,293.33 | 143,142.08 | 258,038.67 | 87.7% |
| 58 LOCAL UNIT CONTRIB | 32,880 | 32,880 | 23,902.48 | 2,859.84 | 8,977.52 | 72.7% |
| 60 CHARGES FOR SERVICES | 2,545,500 | 2,545,500 | 2,398,347.47 | 295,245.35 | 147,152.53 | 94.2% |
| 65 FINES & FORFEITS | 200,000 | 200,000 | 152,420.24 | 22,797.54 | 47,579.76 | 76.2% |
| 66 INTEREST & RENTS | 175,600 | 175,600 | 361,280.62 | 72,816.00 | -185,680.62 | 205.7% |
| 67 OTHER REVENUE | 1,030,185 | 1,030,185 | 791,454.91 | 207,820.94 | 238,730.09 | 76.8% |
| 69 OTHER FINANCING | 0 | 18,591 | .00 | .00 | 18,591.00 | .0% |
| TOTAL GENERAL FUND | 21,641,208 | 21,760,588 | 6,119,266.42 | 758,085.74 | 15,641,321.58 | 28.1% |



10/15/2019 13:20
longneck

CLINTON COUNTY
YEAR-TO-DATE BUDGET REPORT
SEPTEMBER

P 1
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FOR 2019 09

| ACCOUNTS FOR: 101 | GENERAL FUND | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|----------------------|-------------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 101101 | BOARD OF COMMISSIONERS | 350,748 | 350,748 | 236,850.79 | 22,530.29 | .00 | 113,897.21 | 67.5% |
| 101104 | TAX ALLOCATION BOARD | 4,557 | 4,557 | .00 | .00 | .00 | 4,557.00 | .0% |
| 101105 | BOUNDARY COMMISSION | 300 | 300 | .00 | .00 | .00 | 300.00 | .0% |
| 101131 | CIRCUIT COURT | 512,216 | 565,077 | 248,682.18 | 27,049.64 | 105.00 | 316,289.82 | 44.0% |
| 101132 | CIRCUIT COURT ASSIGNMENT | 150,762 | 150,762 | 104,573.43 | 11,327.81 | 91.69 | 46,096.88 | 69.4% |
| 101136 | DISTRICT COURT | 1,239,683 | 1,167,354 | 791,491.19 | 89,518.66 | 616.06 | 375,246.75 | 67.9% |
| 101141 | FRIEND OF THE COURT | 440,000 | 440,000 | .00 | .00 | .00 | 440,000.00 | .0% |
| 101145 | LAW LIBRARY | 14,000 | 14,000 | 14,000.00 | .00 | .00 | .00 | 100.0% |
| 101147 | JURY COMMISSION | 5,650 | 5,650 | 5,103.93 | .00 | 77.85 | 468.22 | 91.7% |
| 101148 | PROBATE COURT | 451,129 | 451,129 | 313,341.50 | 35,919.34 | 5,000.04 | 132,787.46 | 70.6% |
| 101149 | OFFICE OF PUBLIC GUARDIAN | 30,000 | 30,000 | 15,000.00 | 1,740.00 | 120.00 | 14,880.00 | 50.4% |
| 101151 | PROBATION - CIRCUIT COURT | 4,800 | 4,800 | 2,439.57 | 706.51 | .00 | 2,360.43 | 50.8% |
| 101152 | PROBATION - JUVENILE | 465,485 | 465,485 | 292,303.06 | 36,232.40 | 98.43 | 173,083.51 | 62.8% |
| 101166 | FAMILY COUNSELING | 6,000 | 6,000 | 2,690.00 | 240.00 | .00 | 3,310.00 | 44.8% |
| 101169 | INDIGENT DEFENSE | 0 | 144,659 | 144,659.00 | 144,659.00 | .00 | .00 | 100.0% |
| 101172 | ADMINISTRATIVE SERVICES | 522,336 | 522,336 | 364,111.15 | 37,631.66 | 289.22 | 157,935.63 | 69.8% |
| 101173 | ADMIN-CLERICAL POOL | 49,741 | 49,741 | 25,510.12 | 1,989.38 | .00 | 24,230.88 | 51.3% |
| 101191 | ACCOUNTING | 321,807 | 321,807 | 229,268.54 | 19,040.87 | .00 | 92,538.46 | 71.2% |
| 101215 | COUNTY CLERK | 541,687 | 584,155 | 394,745.92 | 40,065.85 | .00 | 189,409.08 | 67.6% |
| 101228 | MIS | 617,917 | 617,917 | .00 | .00 | .00 | 617,917.00 | .0% |
| 101245 | PA 345 SURVEY/REMONUMENTATION | 59,558 | 53,816 | 40,158.45 | 38,625.00 | .00 | 13,657.55 | 74.6% |
| 101253 | TREASURER | 361,540 | 361,540 | 242,642.62 | 25,164.11 | 125.14 | 118,772.24 | 67.1% |
| 101257 | EQUALIZATION | 309,993 | 309,993 | 183,508.56 | 41,481.41 | 292.15 | 126,192.29 | 59.3% |
| 101261 | MSU EXTENSION | 246,712 | 240,751 | 238,836.44 | 59,590.09 | .00 | 1,914.56 | 99.2% |
| 101262 | ELECTIONS | 110,744 | 110,744 | 6,587.35 | 66.85 | 70.70 | 104,085.95 | 6.0% |
| 101265 | BUILDING & GROUNDS | 1,365,343 | 1,365,343 | 903,501.73 | 90,195.94 | 2,845.25 | 458,996.02 | 66.4% |
| 101267 | PROSECUTING ATTORNEY | 1,039,779 | 1,039,779 | 712,103.78 | 84,103.18 | 362.02 | 327,313.20 | 68.5% |
| 101268 | REGISTER OF DEEDS | 195,783 | 195,783 | 88,708.94 | 9,550.30 | .00 | 107,074.06 | 45.3% |
| 101275 | DRAIN COMMISSIONER | 472,336 | 472,336 | 334,788.99 | 41,373.16 | 150.23 | 137,396.78 | 70.9% |
| 101280 | SOIL CONSERVATION | 20,000 | 20,000 | 20,000.00 | .00 | .00 | .00 | 100.0% |
| 101295 | RECORD COPYING | 11,500 | 11,500 | 3,394.43 | 268.36 | .00 | 8,105.57 | 29.5% |
| 101296 | COUNTY VEHICLES | 200,000 | 200,000 | .00 | .00 | .00 | 200,000.00 | .0% |
| 101301 | SHERIFFS DEPARTMENT | 3,524,513 | 3,524,513 | 2,446,927.52 | 249,960.69 | 10,097.78 | 1,067,487.70 | 69.7% |
| 101348 | METRO SQUAD | 0 | 15,591 | 15,590.04 | .00 | .00 | .96 | 100.0% |
| 101351 | JAIL | 3,726,280 | 3,746,280 | 2,573,633.33 | 326,142.07 | 224.58 | 1,172,422.09 | 68.7% |
| 101364 | COMMUNITY CORRECTIONS | 6,000 | 6,000 | .00 | .00 | .00 | 6,000.00 | .0% |
| 101426 | EMERGENCY SERVICES | 174,829 | 206,550 | 134,145.36 | 12,819.52 | 538.16 | 71,866.48 | 65.2% |
| 101430 | ANIMAL CONTROL | 163,372 | 163,372 | 107,918.17 | 11,408.73 | 498.84 | 54,954.99 | 66.4% |
| 101441 | DEPARTMENT OF PUBLIC WORKS | 1,600 | 1,600 | 383.45 | .00 | .00 | 1,216.55 | 24.0% |
| 101445 | DRAINS - PUBLIC BENEFIT | 60,000 | 60,000 | 53,399.63 | .00 | .00 | 6,600.37 | 89.0% |
| 101601 | MID MICHIGAN HEALTH DEPT | 400,141 | 400,141 | 300,105.75 | .00 | .00 | 100,035.25 | 75.0% |
| 101605 | CONTAGIOUS DISEASE | 8,000 | 8,000 | .00 | .00 | .00 | 8,000.00 | .0% |
| 101631 | MSHN SUBSTANCE ABUSE | 119,285 | 119,285 | 92,590.50 | .00 | .00 | 26,694.50 | 77.6% |
| 101648 | MEDICAL EXAMINER | 70,200 | 70,200 | 40,666.57 | 559.78 | .00 | 29,533.43 | 57.9% |



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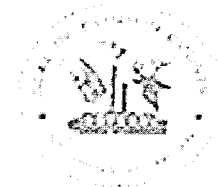
CLINTON COUNTY
YEAR-TO-DATE BUDGET REPORT

P 2
glytdbud

SEPTEMBER

FOR 2019 09

| ACCOUNTS FOR: 101 GENERAL FUND | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--------------------------------------|--------------------|-------------------|---------------|--------------|--------------|---------------------|-------------|
| 101649 TRI-COUNTY MENTAL HEALTH | 284,005 | 284,005 | 165,709.88 | 213.64 | .00 | 118,295.12 | 58.3% |
| 101662 CHILD CARE | 350,030 | 350,030 | .00 | .00 | .00 | 350,030.00 | .0% |
| 101664 GREENHAVEN | 231,973 | 231,973 | .00 | .00 | .00 | 231,973.00 | .0% |
| 101670 SOCIAL SERVICES | 233,100 | 233,100 | .00 | .00 | .00 | 233,100.00 | .0% |
| 101672 TRI-COUNTY AGING CONSORT | 48,406 | 48,406 | 46,588.64 | .00 | .00 | 1,817.36 | 96.2% |
| 101673 BUILDING STRONGER COMM COUNCI | 17,000 | 17,000 | .00 | .00 | .00 | 17,000.00 | .0% |
| 101681 VETERANS AFFAIRS | 36,230 | 36,230 | 30,179.00 | .00 | .00 | 6,051.00 | 83.3% |
| 101689 SOLDIERS AND SAILORS | 5,000 | 5,000 | 1,017.98 | .00 | .00 | 3,982.02 | 20.4% |
| 101721 PLANNING | 206,191 | 206,191 | 137,209.86 | 15,618.21 | .00 | 68,981.14 | 66.5% |
| 101723 PLAT BOARD | 1,397 | 1,397 | 570.27 | .00 | .00 | 826.73 | 40.8% |
| 101727 TRI-CO REGIONAL PLANNING | 60,556 | 60,556 | 45,417.00 | .00 | .00 | 15,139.00 | 75.0% |
| 101728 ECONOMIC DEVELOPMENT | 50,000 | 64,650 | 64,650.00 | 3,000.00 | .00 | .00 | 100.0% |
| 101745 EMPLOYMENT SERVICES - CTFE | 71,910 | 71,910 | 50,458.68 | 5,586.39 | .00 | 21,451.32 | 70.2% |
| 101751 RECREATION/PARKS | 167,377 | 167,377 | 97,599.19 | 11,230.21 | 699.49 | 69,078.32 | 58.7% |
| 101774 4-H FAIR | 25,600 | 25,600 | 16,000.00 | .00 | .00 | 9,600.00 | 62.5% |
| 101791 LIBRARY BOARD | 300 | 300 | 281.76 | .00 | .00 | 18.24 | 93.9% |
| 101851 INSURANCE | 320,000 | 320,000 | 307,571.00 | 11,275.00 | 5,225.00 | 7,204.00 | 97.7% |
| 101890 CONTINGENCY | 455,807 | 337,269 | .00 | .00 | .00 | 337,269.00 | .0% |
| 101899 TAX TRIBUNAL PROPERTY TAX | 100,000 | 100,000 | 3,699.30 | 171.24 | .00 | 96,300.70 | 3.7% |
| 101901 CAPITAL OUTLAY | 600,000 | 600,000 | .00 | .00 | .00 | 600,000.00 | .0% |
| TOTAL GENERAL FUND | 21,641,208 | 21,760,588 | 12,691,314.55 | 1,507,055.29 | 27,527.63 | 9,041,745.82 | 58.4% |



Ryan L. Wood
County Administrator

**CLINTON COUNTY
OFFICE OF
ADMINISTRATIVE SERVICES**

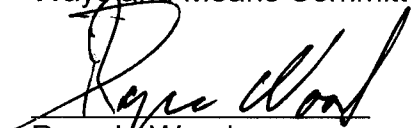
100 E. State Street, Suite 2100
St. Johns, Michigan 48879
(989) 224-5120 • Fax: (989) 224-5102

Craig Longnecker
Deputy Administrator

www.clinton-county.org

TO: Ways and Means Committee

FROM:



Ryan L. Wood
County Administrator

SUBJECT: Opioid Litigation Update

DATE: October 14, 2019

In April 2018 Clinton County retained the services of Weitz & Luxenberg, P.C. as lead counsel, the Sam Bernstein Law Firm PLLC as the statewide partner, and Church Wyble, PC as our local contact to file a lawsuit against the pharmaceutical industry in an attempt to recoup costs associated with the opioid epidemic.

Prosecutor Sherman and I participated in a conference call with our litigation team on October 14th to receive an update and discuss important developments that will take place over the next few months. An update will be provided to the members during the October 24th W&M Committee Meeting.

Phil Hanses
Drain Commissioner

Jon Morrison, P.E.
Deputy

drain@clinton-county.org
www.clinton-county.org

CLINTON COUNTY

OFFICE OF
DRAIN COMMISSIONER

Courthouse, 100 E. State St.
Suite 2300
St. Johns, Michigan 48879

Phone (989) 224-5160
Fax (989) 227-6449

Date: October 17, 2019
From: Phil Hanses, Drain Commissioner
Subject: Floodplain mapping letter agreement for professional services
To: Clinton County Board of Commissioners
Ryan Wood, County Administrator

I have been asked to review and provide a recommendation on the draft Letter Agreement for Professional Services dated September 11, 2019 from Spicer Group. The proposal outlines a phased approach to help Clinton County landowners deal with issues related to the FEMA National Flood Insurance Rate Maps that became effective in 2011. As you know, if a property is shown in the floodplain on the maps, the landowner will be required to purchase flood insurance by their mortgage company to comply with federal law. In some cases, the purchase requirement may not be necessary depending on the elevation of the structures on the property in relation to the base flood elevation.

I believe Spicer Group has provided a proposal that is worthy of moving forward with. Phases I and II could be completed and the results would be evaluated before making a decision to continue on with Phase III.

It would be my recommendation that the county board execute the proposal with Spicer Group. The information gained from this would be a great help to landowners that may be unnecessarily purchasing flood insurance and could save some landowners thousands of dollars annually.

Additionally, I would recommend that a page be included on the County website that would consolidate information pertaining to floodplain mapping and processes residents might use to file Letters of Map Amendments (LOMA) with FEMA. A LOMA is used to document that structures on a property are above the base flood elevation which relieves them of the flood insurance purchase requirement. This information already exists on the internet but it can be overwhelming for most people to search and access. Our page could assist our residents by providing easy access to forms and information via links to other websites.



September 11, 2019

Clinton County Board of Commissioners
100 E. State St.
Suite 2300
St. Johns, MI 48879

RE: Clinton County DFIRM Review and LOMA Analysis
Clinton County, Michigan
Letter Agreement for Professional Services

Dear Board:

This document contains Spicer Group's proposal to you to review FEMA effective floodplain maps using current LiDAR elevation data and Identify and determine potential structures to remove from the Special Flood Hazard Area (SFHA).

Scope of Basic Professional Services:

The scope of our services, method of payment and the understanding of our professional relationship are more fully described below. They are phased to reflect the orderly and reasonable progress of the project and unless otherwise directed by you, we will only proceed from one phase to the next with your concurrence and approval. This proposal will remain valid for 60 days.

Phase I – Compare FEMA Effective SFHA delineations with LiDAR based Elevation Data

- I. Review all existing Digital Flood Insurance Rate Maps (DFIRM's), including all available GIS Layers.
- II. Obtain and review most recently collected LiDAR data.
- III. Compare SFHA boundaries within areas having detailed studies (AE Zones).
 - A. Obtain and/or develop a surface that can be used for direct comparison to SFHA elevations in areas with detailed studies.
 - B. Remap SFHA limits using the Base Flood Elevation (BFE) from detailed studies and using the surface from the recently collected LiDAR data.
 - C. Compare the published effective FEMA SFHA boundaries with the remapped boundaries using the recent LiDAR data.
- IV. Compare SFHA boundaries within areas having approximate studies (A Zones).
 - A. Obtain and/or develop a surface within areas using approximate methods.
 - B. Coordinate with EGLE to determine if approximate zone BFE's are available or can be obtained for the approximate zones.
 - C. Remap the SFHA boundary using available BFE's provided by EGLE.

- D. Compare the published effective FEMA SFHA boundaries with the remapped boundaries using the recent LiDAR data and the BFE provided by EGLE.
 - E. Determine the estimated floodplain elevation based on the intersection of the Approximate SFHA with LiDAR based surface.
- V. Identify, list, and map areas with significant discrepancies between the Effective FEMA SFHA and the remapped LiDAR based SFHA.

Phase II - Determination of Eligible Structures for Potential Letters of Map Amendments (LOMAs)

- I. Review all existing Digital Flood Insurance Rate Maps (DFIRM's), including all available GIS Layers.
- II. Identify, list, and map all buildings/ structures within or near mapped SFHA's. This work will be completed by reviewing the current DFIRM layers and comparing with aerial imagery.
- III. Identify, list, and map all properties intersecting the DFIRM mapped Special Flood Hazard Areas (SFHA).
- IV. Identify, list, and map all current Letter of Map Amendment's (LOMA) processed and on file with FEMA.
- V. Review Light Detection and Ranging (LiDAR) data near buildings/ structures identified as being in or near mapped SFHA's.
- VI. Determine if adequate LiDAR data is available at the structure and if an adequate elevation difference between the structure's Low Adjacent Grade (LAG) and the Base Flood Elevation (BFE) is present to warrant submitting for a LiDAR based LOMA.
- VII. Review LiDAR at structures not meeting the LiDAR based LOMA requirements to determine if it is warranted to pursue performing a standard LOMA conventional survey of the property.
- VIII. Prepare a list of properties that could be potentially removed from the floodplain by either the LiDAR based LOMA approach or by the conventional survey LOMA approach.
- IX. Meet with the County to review and discuss our findings and discuss how to proceed.

Phase III - Perform LiDAR based and Conventional Survey LOMAs

- I. Coordinate with the County to notify property owners of potential to be removed from the SFHA by either a LiDAR based LOMA or by a conventional survey LOMA.
- II. Coordinate with the County to prepare a list of properties that would like to have a LOMA completed.
- III. Prepare and submit LiDAR based LOMA applications to FEMA.

- IV. Perform conventional LOMA survey for identified structures, prepare applications, and submit to FEMA.
- V. Provide additional information, corrections, etc. requested during the LOMA application review process.
- VI. Provide a report identifying the number of structures approved and/or denied a LOMA.

Deliverables:

- A. Maps, lists and table summarizing findings.
- B. Relevant GIS data.

Fee Schedule:

Our proposed fee schedule follows. We will submit monthly invoices to you for our basic professional services, additional authorized services, and any reimbursable expenses. Where the fee is a lump sum, the invoice amount will be based on the proportion of work actually completed during the billing period. Where the fee is hourly, the invoice amount will be based on the actual hours spent by our staff on your project billed at the hourly rate of each staff member.

Phase I: Compare FEMA Effective SFHA delineations with LiDAR based Elevation Data:
A lump Sum amount of **\$8,000**.

Phase II: Determination of Eligible Structures for Potential Letters of Map Amendments (LOMAs)
A lump Sum amount of **\$6,000**.

Phase III: Perform LiDAR based and Conventional Survey LOMAs

- LiDAR Based LOMA Applications will be prepared at a cost of \$200-\$500 each.
- Conventional Survey LOMA Applications will be prepared at a cost of \$500-\$1,000 each.
- The exact dollar amount will be determined at the end of Phase II and will be dependent on the number of structures identified.

We have calculated these fees based on our understanding of the scope of the project. If the scope changes or our understanding was incorrect, we can discuss the option of adjusting the fee or the scope of services.

Included with this letter is a copy of the general conditions for our services that are part of this agreement. Any changes to this agreement must be agreed to by both of us in writing.

If this proposal meets with your approval, please acknowledge with an authorized signature below. Please return one executed copy to us and maintain the other for your records.

Clinton County DFIRM Review and LOMA Analysis
September 11, 2019
Page 4 of 4

We deeply appreciate your confidence in Spicer Group and look forward to working with you on this project.

Sincerely,



Shawn P. Middleton, P.E., CFM
Project Manager

SPICER GROUP, INC
1400 Zeeb Drive
St. Johns, MI 48879
Phone: (989) 224-2355
Cell: (989) 928-8027
E-mail: shawnm@spicergroup.com

Copy: SGI File

Above proposal accepted and approved
by Owner.

**CLINTON COUNTY BOARD OF
COMMISSIONERS**

By: _____
Authorized Signature

Date: _____

Clinton County Open Meetings and Events Calendar November 2019

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|---|---|-----|--|--|-----|
|  | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 8:30 am Parks & Green Space Comm 5:00 pm 1st Cutoff | 9 |
| 10 | 11 Holiday—County & City Offices Closed | 12 | 13 | 14 7:00 pm Planning Commission | 15 | 16 |
| 17 | 18 | 19 6:00 pm Zoning Board of Appeals | 20 | 21 2:00 pm W&M and HR Committee Meetings 5:00 pm 2nd Cutoff | 22 | 23 |
| 24 | 25 | 26 8:00 am W&M and HR Committee Meetings 9:00 am Board of Com- missioners | 27 | 28 Holiday—County & City Offices Closed | 29 Holiday—County & City Offices Closed | 30 |

TOTALS MEMO

DATE: October 24, 2019

TO: Penny, Ryan, Craig, Cindy and Ways & Means Committee

FROM: Jenny, Accounting

The following are total dollars for invoices received from September 7th through October 4th 2019 and paid.

| | |
|--------------|---------------------|
| GENERAL FUND | \$378,376.25 |
| OTHER FUNDS | \$573,812.77 |
| TOTAL | \$952,189.02 |

Totals comprised of the following check run dates:

| | | |
|------------|----|------------|
| 9/26/2019 | \$ | 541,827.63 |
| 10/10/2019 | \$ | 556,532.91 |

| | | |
|--------------------------------|-----------|---------------------|
| less Trust & Agency (701) fund | | <u>(146,171.52)</u> |
| TOTAL | \$ | 952,189.02 |

Motion: Approve paid Payables for the period listed above.

Note: A listing of the payables for the referenced period has been sent electronically. Ways & Means will be asked to sign the "Accounts Payable Invoices Paid Report".