

# CLINTON COUNTY BOARD OF COMMISSIONERS

## Chairperson

Robert Showers

## Vice-Chairperson

Adam C. Stacey

## Members

Kam J. Washburn

David W. Pohl

Bruce DeLong

Kenneth B. Mitchell

Dwight Washington

**COURTHOUSE  
100 E. STATE STREET  
ST. JOHNS, MICHIGAN 48879-1571  
989-224-5120**



**Administrator**  
Ryan L. Wood  
**Clerk of the Board**  
Diane Zuker

## AGENDA

### CLINTON COUNTY BOARD OF COMMISSIONERS MEETING

Board of Commissioners Room, Courthouse  
100 E. State St., Suite 2200, St. Johns

**TUESDAY, AUGUST 29, 2017**

- 9:00 a.m.                    Call to Order  
                                  Moment of Silence  
                                  Pledge of Allegiance  
                                  Roll Call  
                                  Approval of Agenda  
                                  Presentation of Minutes:
- July 25, 2017
  - August 24, 2017 Human Resources Committee Closed Session
- Communications
1. Bay County Resolution in opposition to funding for Great Lakes Restoration Initiative
  2. Bay County Resolution in support of SB400 and HB4651 Amending Emergency Services Act
- 9:04 a.m.                    Administrator's Report
- 9:06 a.m.                    Public Comments
- 9:08 a.m.                    ZONING
- OR 131-17 (PC-30-17 MA) Petition for Change of Zone/Map Amendment submitted by Dan Dickenson, Dickenson Construction to rezone a property located at 8117 W. Island Road, Section 17, Essex Township, from A-2 – General Agriculture District to A-3 – Agriculture/Residential Transition District.
- OR 132-17 (PC-31-17 MA) Petition for Change of Zone/Map Amendment submitted by Dan Dickenson, Dickenson Construction to rezone 2 Parcels from A-2 – General Agriculture District to RR – Rural Residential District and 2 Parcels from MR – Mineral Resource Extraction District to RR – Rural Residential District, Section 32, Duplain Township.

OR 133-17 (PC-34-17 MA) Petition for Change of Zone/Map Amendment submitted by Tom Motz, Motz Development, Inc. to rezone, Section 22, Bingham Township, from MF – Multiple Family Residential District to C-2 – General Commercial District.

9:18 a.m. Approval of Commissioners' Expense Accounts

9:19 a.m. COMMITTEE REPORTS:  
 Building Committee – August 24, 2017  
 Ways and Means Committee – August 24, 2017  
 Human Resources Committee – August 24, 2017

Adjournment

*ALL TIMES ARE TENTATIVE. TO REQUEST ACCOMMODATIONS OR MATERIALS IN AN ALTERNATIVE FORMAT, PLEASE CONTACT ADMINISTRATION AT (989)224-5120 OR TDD USERS WITHIN CLINTON COUNTY MAY DIAL 9-1-1 FOR GENERAL COUNTY SERVICES OR USE MICHIGAN RELAY 1-800-649-3777 OR THE NATIONAL RELAY NUMBER OF 7-1-1 NO LATER THAN 48 HOURS PRIOR TO THE MEETING.*

**BUILDING COMMITTEE  
 THURSDAY, AUGUST 24, 2017 AT 1:00 P.M.  
 CLINTON COUNTY COURTHOUSE  
 BOARD OF COMMISSIONERS ROOM  
 100 EAST STATE STREET, ST. JOHNS, MI 48879**

1	1:00	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	1:02	LIMITED PUBLIC COMMENTS
3	1:05	SMITH HALL RENOVATION
4	1:25	TECHNOLOGY CONNECTIVITY WITH LOCAL GOVERNMENT UNITS
5	1:45	COMMISSIONERS' COMMENTS
6	1:50	ANY OTHER BUSINESS

**WAYS AND MEANS COMMITTEE  
 THURSDAY, AUGUST 24, 2017 AT 2:00 P.M.  
 CLINTON COUNTY COURTHOUSE  
 BOARD OF COMMISSIONERS ROOM  
 100 EAST STATE STREET, ST. JOHNS, MI 48879**

1	2:00	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	2:02	LIMITED PUBLIC COMMENTS
3	2:05	EAGLE TOWNSHIP MOBILE HOME PARK UPDATE (MIKE HOMIER)
4	2:30	PROPERTY ACQUISITION
5	2:40	CAPITAL IMPROVEMENT REQUESTS: A. BOC ROOM AUDIO SYSTEM B. DIGITIZING COUNTY NEWSPAPER C. SHERIFF PATROL VEHICLE REPLACEMENT
6	2:55	EQUALIZATION DIRECTOR RETIREMENT/TRANSITION
7	3:05	POST RETIREMENT HEALTH CARE PLAN TRUST - QUARTERLY UPDATE
8	3:10	PLANNING UPDATE
9	3:15	SEPTEMBER COMMITTEE MEETING CALENDAR (ADMINISTRATION)
10	3:20	ACCOUNTS PAYABLE INVOICES PAID TOTALS
11	3:25	COMMISSIONERS' COMMENTS
12	3:30	ADMINISTRATOR'S REPORT
13	3:35	ANY OTHER BUSINESS

**HUMAN RESOURCES COMMITTEE  
THURSDAY, AUGUST 24, 2017 AT 3:35 P.M.  
(OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING)  
CLINTON COUNTY COURTHOUSE  
BOARD OF COMMISSIONERS ROOM  
100 EAST STATE STREET, ST. JOHNS, MI 48879**

1	3:35	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	3:37	LIMITED PUBLIC COMMENTS
3	3:40	<b><i>CLOSED SESSION:</i></b> COLLECTIVE BARGAINING WITH THE PUBLIC EMPLOYEES REPRESENTATIVE ASSOCIATION – PROSECUTORS (NO ATTACHMENT)
4	3:50	COMMITTEE/COMMISSION APPOINTMENTS (ADMINISTRATION)
5	3:55	COMMISSIONERS' COMMENTS
6	4:00	ANY OTHER BUSINESS

# CLINTON COUNTY BOARD OF COMMISSIONERS

**Chairperson**  
Robert Showers  
**Vice-Chairperson**  
Adam C. Stacey

**Members**  
Kam J. Washburn  
David W. Pohl  
Bruce DeLong  
Kenneth B. Mitchell  
Dwight Washington

**COURTHOUSE**  
**100 E. STATE STREET**  
**ST. JOHNS, MICHIGAN 48879-1571**  
**989-224-5120**



**Administrator**  
Ryan L. Wood  
**Clerk of the Board**  
Diane Zuker

DATE 07/25/2017

The Clinton County Board of Commissioners met on Tuesday, July 25, 2017 at 9:00 a.m. in the Clinton County Board of Commissioners Room, Courthouse, St. Johns, Michigan with Chairperson Robert Showers presiding.

MOMENT OF SILENCE AND  
PLEDGE OF ALLEGIANCE

Chairperson Showers called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and a quorum reported. Present were Commissioners Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Doug Riley, Ryan Wood and Craig Longnecker.

VISITORS

Ray Vitek, Don Potts, Shane Applebee, Coby Gardner, Gloria Gardner, Richard Lyon, Jeff Silm and Greg Palen.

AGENDA

The agenda was amended to include the following item:

- Request from Hon. Michele Rick regarding Drug Court Grant

**BOARD ACTION:** Commissioner DeLong moved, supported by Commissioner Mitchell to approve the agenda as amended. Motion carried.

APPROVAL OF MINUTES

The following minutes were presented for review and approval:

- June 25, 2017 Board meeting minutes;
- July 20, 2017 Ways & Means Committee meeting closed session minutes;
- July 20, 2017 Human Resources Committee meeting closed session minutes.

**BOARD ACTION:** Commissioner Mitchell moved, supported by Commissioner DeLong to approve the minutes as presented. Motion carried.

COMMUNICATIONS

The following Communications were reviewed:

1. Statement of Clinton County Taxable Valuations for 2017

**BOARD ACTION:** Commissioner Pohl moved, supported by Commissioner Washburn to acknowledge receipt of the communication and place on file. Motion carried.

ADMINISTRATOR'S  
REPORT

Ryan Wood, County Administrator reported that he recently received a letter from Corissa Harris 4-H coordinator regarding maintenance at the fairgrounds. She noted that several improvements have been made to the fairgrounds including rebuilding of the judging platform and repainting of some of the buildings, among other improvements. In addition, 120 people were present over the last weekend to clean-up the grounds. Ms. Harris expressed her appreciation to the County Maintenance Department for their work on the grounds. Ms. Harris has extended an invitation to all Commissioners to attend lunch next Thursday, August 3<sup>rd</sup> at the fair.

DRUG COURT GRANT

Administrator Wood introduced discussion regarding a request from Hon. Michele Rick, Circuit Court Judge to apply for a grant to establish a drug court. Previously, Clinton County had some preliminary discussions about forming a Drug Court with other counties, however it has been determined that it would be best to establish our own drug court.

Judge Rick is requesting authorization to submit the grant application to the State Court Administrators Office in the amount of \$20,000 for the purposes of establishing the Drug Court. This grant is federally funded from the Office of Highway Safety. It is anticipated that \$20,000 will get the program started for the first year and that consideration will be given to renewing the grant in greater amounts in the future.

**BOARD ACTION:** Commissioner Mitchell moved, supported by Commissioner Washburn to authorize the Circuit Court to submit a grant application to the State Court Administrators Office in the amount of \$20,000 to fund the Drug Court, with the caveat that the program be fully funded by outside sources, further that any program changes be presented to the board. Brief discussion followed. Board members expressed that they prefer this program be solely run by Clinton County and not in conjunction with other counties. Motion carried.

PUBLIC COMMENTS

Chairperson Showers called for public comments. There were no public comments.

ZONING

Commissioner Stacey presented the following zoning matters:

OR-130-17 CHANGE OF  
ZONE/MAP AMENDMENT  
(PC-23-17 MA)  
APPLEBEE OIL & PROPANE  
C-2 GENERAL  
COMMERCIAL TO I-1 LIGHT  
INDUSTRIAL DISTRICT  
OVID TOWNSHIP

OR-130-17 Petition for Change of Zone/Map Amendment (PC-23-17 MA) submitted by Shane Applebee, Applebee Oil & Propane. Applicant requested approval to rezone a vacant parcel (development lot) located at 1065 Baese Court, Section 13, Ovid Township (Parcel #19-120-013-200-110-00) from C-2 – General Commercial District to I-1 – Light Industrial District.

**BOARD ACTION:** Commissioner Stacey moved, supported by Commissioner Pohl to concur with the Planning Commission recommendation to approve the Change of Zone/Map Amendment submitted by Applebee Oil & Propane.

Chairperson Showers called for comments and/or questions. There were none.

Voting on the motion by roll call vote, those voting aye were Pohl, Washburn, DeLong, Mitchell, Washington and Showers. Commissioner Stacey voted no. Six ayes, one nay. Motion carried.

OR 129-17 LANGUAGE AMENDMENT TO THE ZONING ORDINANCE REGARDING CONSTRUCTION OF PRIVATE AIRCRAFT HANGERS

OR 129-17 Language Amendment to the Zoning Ordinance to allow the construction and use of private aircraft hangers on properties that are adjacent to, or have approved access to, a General Aviation or Private Airport that has already received Special Land Use approval by the County, or is otherwise already legally established and licensed for aeronautical purposes. The proposed amendment would also establish standards for the placement and use of such hangers.

**BOARD ACTION:** Commissioner Stacey moved, supported by Commissioner Pohl to concur with the Planning Commission recommendation to approve the Language Amendment to the Zoning Ordinance regarding construction of private aircraft hangers.

Chairperson Showers called for comments and/or questions. There were none.

Voting on the motion by roll call vote, those voting aye were Pohl, Washburn, DeLong, Mitchell, Washington, Stacey and Showers. Seven ayes, zero nays. Motion carried.

APPROVAL OF COMMISSIONERS' EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

**BOARD ACTION:** Commissioner Washburn moved, supported by Commissioner Pohl to approve the expense accounts subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

**PUBLIC SAFETY COMMITTEE MEETING**

Commissioner Mitchell, Chairperson of the Public Safety Committee reported on a meeting held July 20, 2017.

ATTENDANCE AT COMMITTEE MEETING

**Members Present**

Ken Mitchell, Public Safety Chairperson  
Kam Washburn  
Dwight Washington  
Adam Stacey  
Bruce DeLong  
Robert Showers, Ex-Officio Member

**Staff Present**

Ryan Wood  
Craig Longnecker  
Penny Goerge  
Dan Gibson  
Fred Olmsted

**Members Excused**

David Pohl

**Others Present**

Polly Brainerd, Building Stronger Communities Council (BSCC)  
Sara Thelen, Mid-Michigan District Health Department (MMDHD)  
Jamie Lovelace, Department of Human & Health Services (DHHS)

APPROVAL OF AGENDA

1. Chairperson Mitchell called the meeting to order at 1:00 p.m.

**BOARD ACTION:** Commissioner Washburn moved, supported by Commissioner DeLong, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Chairperson Mitchell requested limited public comments. There were no public comments.

BUILDING STRONGER  
COMMUNITIES  
PRESENTATION

3. Chairperson Mitchell introduced Polly Brainerd from the Building Stronger Communities Council and Sara Thelen from the Mid-Michigan District Health Department to provide a presentation regarding teen substance use and mental health trends for our Clinton County youth.
  - The Members reviewed survey results produced by the Clinton Substance Abuse Coalition related to teen use of alcohol, marijuana, tobacco and prescription drugs as well as mental health data and trends for Clinton County youth;
  - Five districts within Clinton County were surveyed including 7<sup>th</sup>, 9<sup>th</sup> 11<sup>th</sup> graders;
  - There were five focus groups created at various local schools where the students were asked to respond to general questions and discuss effective prevention strategies;
  - Discussion followed regarding the results of the surveys and focus groups which showed that our teenagers are using alcohol, cigarettes and marijuana at far lower rates than average in Michigan.

No action taken.

CHILD CARE FUND  
BUDGET OVERVIEW

4. Chairperson Mitchell introduced Craig Longnecker, Deputy Administrator, to discuss the Child Care Fund Budget.
  - A budget summary showing the status of the child care fund was provided;
  - Deputy Administrator Longnecker noted that the Child Care Fund has been stable and currently under budget.

No action taken.

DEPARTMENT OF HUMAN  
SERVICES CHILD CARE  
FUND UPDATE

5. Chairperson Mitchell introduced Jamie Lovelace from DHHS to discuss the Child Care Fund.
  - Mr. Lovelace provided an update on the status of the child care fund and distributed an updated report reflecting a \$12,000 change in our favor for the state ward charge back amount (because of Act 296);
  - We currently have an average of forty children in care;
  - Mr. Lovelace discussed some of the challenges that DHHS faces and noted that our biggest challenge is finding enough foster care homes; we try to use relatives whenever we can but sometimes we have to place out of county.

No action taken.

JUVENILE COURT CHILD  
CARE FUND UPDATE

6. Chairperson Mitchell introduced Fred Olmsted, Lead Senior Juvenile Services Officer and Dan Gibson, Senior Juvenile Services Officer to provide an update on behalf of the Child Care Fund.
  - Mr. Olmsted provided information to the Members regarding juvenile programming and treatment for the first two quarters of 2017;
  - Discussion took place regarding the number of caseloads and services for the first two quarters of 2017; overall we are down a little bit for the number of juveniles coming into the system;
  - It was noted that truancy is still an issue; CMH and the courts are working on a prevention program (via a CMH grant) to help identify cases early on;
  - Mr. Gibson provided an update regarding Greenhaven and notified the members that they recently received a triple A rating on their inspection to renew their license, which is the highest rating that you can receive.

No action taken.

COMMISSIONERS' COMMENTS

7. Chairperson Mitchell requested Commissioners' comments. There were none.

ADJOURNMENT OF COMMITTEE MEETING

8. Chairperson Mitchell adjourned the meeting at 1:54 p.m.

**WAYS AND MEANS COMMITTEE MEETING**

Commissioner Washburn, Chairperson of the Ways and Means Committee reported on a meeting held July 20, 2017.

ATTENDANCE AT COMMITTEE MEETING

**Members Present**

Kam Washburn, W&M Committee Chairperson  
Dwight Washington  
Bruce DeLong  
Adam Stacey  
Ken Mitchell  
Robert Showers, Ex-Officio Member

**Staff Present**

Ryan Wood  
Craig Longnecker  
Penny Goerge  
Doug Riley  
Tom Olson  
Craig Thelen  
Chris Collom

**Members Excused**

David Pohl

**Others Present**

Patti Schafer, Eagle Township Supervisor  
Dru Mitchell, Clinton County Economic Alliance  
Joe Pulver, Clinton County Road Commission  
Dan Armentrout, Clinton County Road Commission  
Gail Watkins, Clinton County Road Commission  
Tammy Lemmer, Tri-County Office on Aging

APPROVAL OF AGENDA

1. Ways and Means Committee Chairperson Washburn called the meeting to order at 2:00 p.m.

**COMMITTEE ACTION:** Commissioner Mitchell moved, supported by Commissioner DeLong, to approve the agenda as amended. Motion carried.

Additions to Agenda:

- Tri-County Metro Payment – 10A
- **CLOSED SESSION:** Confidential Opinion Letter from Attorney reference the "Hinton vs. Clinton County" Lawsuit – 10B

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Washburn requested limited public comments.

- Tammy Lemmer introduced herself as the Community Relations & Grants Manager from the Tri-County Office on Aging and stated that she is prepared to answer any questions the Board Members may have regarding the Tri-County Office on Aging – FY 18 Annual Implementation Plan (agenda item #7).

EAGLE TOWNSHIP MOBILE HOME PARK UPDATE

3. Ways and Means Committee Chairperson Washburn introduced Patti Schafer, Supervisor of Eagle Township, to discuss her township's perspective on the current status of the Eagle Township Mobile Home Park.

- Supervisor Schafer notified the Commissioners that the Township has authorized legal action for the collection of back trailer coach payments (some of which are delinquent going back to 2010);
- Supervisor Schafer emphasized the importance of the county, state and township working together to get this mobile home park community licensed.

No action taken.



RESIDENTIAL ATTRACTION  
PROJECT PHASE 2

4. Ways and Means Committee Chairperson Washburn introduced Dru Mitchell from the Clinton County Economic Alliance to discuss phase 2 of the Residential Attraction Project.
- In November of 2015 the Members approved the completion of a market analysis to determine the feasibility of developing a marketing plan for enhancing residential growth in Clinton County;
  - The Clinton County Economic Alliance (CCEA) performed Phase 1 of the Residential Attraction Project Market Analysis and reviewed the results with the Finance Committee on April 21, 2016; CCEA was then asked to prepare a proposal to address the finds from Phase 1;
  - The objective of today's proposal for phase 2 is to develop a comprehensive strategy to tell the Clinton County story that resonates with prospective residents and businesses;
  - A projected timeline includes campaign development, initiation of asset mapping, developing an online presence and business outreach activities to begin in August; the project estimate is not to exceed \$21,500;
  - Doug Riley, Community Development Director, discussed asset mapping as part of their next update to the Comprehensive Plan;
  - The Commissioners plan to review the proposal and bring this matter back for discussion in the next month or two.

No action taken.

CLINTON COUNTY NON-  
MOTORIZED FACILITIES  
PLAN

5. Ways and Means Committee Chairperson Washburn introduced Tom Olson, Parks and Green Space Coordinator, to discuss the Clinton County Non-Motorized Facilities Plan.
- Mr. Olson explained how trails and other non-motorized facilities provide a tremendous health, transportation, economic, and recreational benefit to the various connected communities along their routes;
  - Clinton County's planned non-motorized routes will outline key connections to the numerous high quality trails throughout mid-Michigan and beyond;
  - In order to take advantage of future development opportunities, Clinton County needs to have funding and collaborative mechanisms in place;
  - The 2015 Clinton County Non-Motorized Facilities Plan outlines the existing and future non-motorized routes for the county and includes priorities and possible funding mechanisms;
  - The Plan is a collaborative effort that showcases local, regional, and statewide routes in and around Clinton County;
  - Representatives from the Road Commission and Clinton County Parks and Green Space Commission presented ways in which Clinton County can be successful in facilitating its non-motorized plan with the help of local, state and federal collaboration and grants; this will ensure the county is prepared to act if and when development opportunities arise in the future.

No action taken.

BUILDING COMMITTEE  
ACTIVATION

6. Ways and Means Committee Chairperson Washburn introduced Administrator Wood to discuss activation of the Building Committee.
- Over recent years the Building Committee has been convened to provide oversight of major building projects;
  - In order to be consistent with past practice, it is suggested that the Building Committee be formally activated for the purpose of discussing an opinion of probable costs for interior renovations at Smith Hall, as submitted by Hobbs and Black; given the potential investment, approaches to the replacement of Smith Hall will also be discussed;

- Also, the committee has expressed interest in discussing technology connectivity with other local government units in the county for the purpose of service collaboration.

**COMMITTEE RECOMMENDATION:** Commissioner DeLong moved, supported by Commissioner Mitchell, to **recommend** activating the Building Committee (Commissioner Washburn, Commissioner Stacey and Commissioner Showers) for the purpose of discussing interior renovations and estimated costs of replacement of Smith Hall, as well as technology connectivity with local government units in the county. Motion carried.

**BOARD ACTION:** Commissioner Washburn moved, supported by Commissioner DeLong to concur with the Committee recommendation. Brief discussion followed regarding technology connectivity. Motion carried.

RESOLUTION 2017-11  
APPROVING TRI-COUNTY  
OFFICE ON AGING'S FY  
2018 ANNUAL  
IMPLEMENTATION PLAN

7. Ways and Means Committee Chairperson Washburn introduced Tammy Lemmer, Community Relations & Grants Manager from the Tri-County Office on Aging, to discuss the Tri-County Office on Aging's Fiscal Year 2018 Annual Implementation Plan.
  - The members received a handout summarizing the 2018 Annual Implementation Plan;
  - Ms. Lemmer provided a brief overview of the program development goals, objectives and activities.

**COMMITTEE RECOMMENDATION:** Commissioner DeLong moved, supported by Commissioner Mitchell, to **recommend** adopting a Resolution approving the Tri-County Office on Aging's Fiscal Year 2018 Annual Implementation Plan. Motion carried.

**BOARD ACTION:** Commissioner Washburn moved, supported by Commissioner DeLong to concur with the Committee recommendation. Motion carried. (INSERT RESOLUTION)

2<sup>ND</sup> QUARTER BUDGET  
ADJUSTMENTS

8. Ways and Means Committee Chairperson Washburn introduced Deputy Administrator Longnecker to discuss the 2nd quarter budget summary/adjustments.
  - Overall, the 2017 general fund budget remains on target;
  - Discussion took place regarding the uncertainties of jail bed rentals and its significant impact on county revenues; due to cautious revenue estimates, the reduction in jail rental revenue has been absorbed without cutting services or reducing staff; however with less revenue, the flexibility to fund legacy costs and appropriate funds for capital projects has been reduced;
  - Still, renewed focus on our core mission combined with prioritizing capital projects should allow Clinton County to maintain a strong financial position with funded legacy costs.

**COMMITTEE RECOMMENDATION:** Commissioner Mitchell moved, supported by Commissioner DeLong, to **recommend** accepting the quarterly budget update as presented and place it on file. Motion carried.

**BOARD ACTION:** Commissioner Washburn moved, supported by Commissioner Washburn to concur with the Committee recommendation. Motion carried. (INSERT BUDGET ADJUSTMENTS)

CAPITAL IMPROVEMENT  
PROJECTS SCHEDULE

9. Ways and Means Committee Chairperson Washburn introduced Administrator Wood and Deputy Administrator Longnecker to discuss the capital improvement projects schedule.
- Discussion took place regarding a draft for major capital improvements and specific discussion took place regarding public safety projects that are at the top of the priority list, especially central dispatch projects.

No action taken.

PLANNING UPDATE

10. Ways and Means Committee Chairperson Washburn introduced Doug Riley, Community Development Director, to provide a planning update.
- OR-130-17 – Petition for a Change of Zone/Map Amendment (PC-23-17 MA); Planning Commission recommends approval;
  - OR-129-17 – Language Amendment; Planning Commission recommends approval.
  - The Members received a handout summarizing zoning enforcement activity dating back to 2014.

No action taken.

TRI-COUNTY METRO  
PAYMENT

- 10A. Ways and Means Committee Chairperson Washburn introduced discussion regarding a request from the Tri-County Metro Narcotics Squad.
- The County received a request from the Tri-County Metro Narcotics Squad for Clinton County's share of the FY16-17 offset payment in the amount of \$732.98;
  - Since there are times when forfeitures have provided enough revenue to cover the cost of this operation, Clinton County does not include this expenditure in the adopted operational budget; however, there is an allowance made by committing \$75,000 for Tri-County Metro expenditures in the fund balance of the general fund;
  - According to the fund balance classification policy "a majority vote of the members elect is required to approve a commitment and majority vote of the members elect is required to remove a commitment".

**COMMITTEE RECOMMENDATION:** Commissioner DeLong moved, supported by Commissioner Mitchell, to **recommend** approving a decrease of committed funds in the amount of \$732.98 from the general fund committed fund balance for Tri-County Metro Narcotics Squad in order to make the FY16-17 offset payment. Motion carried.

**BOARD ACTION:** Commissioner Washburn moved, supported by Commissioner DeLong to concur with the Committee recommendation. Motion carried.

CLOSED SESSION REVIEW  
OF LAWSUIT HINTON VS.  
CLINTON COUNTY  
LAWSUIT

- 10B. Ways and Means Committee Chairperson Washburn requested a motion to proceed to closed session for the purpose of discussing a confidential opinion letter from our attorney reference a Clinton County lawsuit.

**COMMITTEE ACTION:** Commissioner Mitchell moved, supported by Commissioner DeLong, to proceed to closed session for the purpose of discussing a confidential opinion letter from our attorney reference the "Hinton vs. Clinton County" lawsuit. Voting on the motion by roll call vote, those voting aye were Stacey, Washington, Washburn, Mitchell, DeLong and Showers. Six ayes, zero nays. Motion carried.

**COMMITTEE ACTION:** Commissioner Stacey moved, supported by Commissioner Mitchell, to return to open session. Voting on the motion by roll call vote, those voting aye were Stacey, Washington, Washburn, Mitchell, DeLong and Showers. Six ayes, zero nays. Motion carried.

AUGUST 2017 COMMITTEE MEETING CALENDAR

11. Ways and Means Committee Chairperson Washburn introduced discussion regarding the August 2017 Open Meetings and Events Calendar.

**COMMITTEE RECOMMENDATION:** Commissioner DeLong moved, supported by Commissioner Mitchell, to **recommend** the approval of the August 2017 Open Meetings and Events Calendar. Motion carried.

**BOARD ACTION:** Commissioner Washburn moved, supported by Commissioner Pohl to concur with the Committee recommendation. Motion carried.

ACCOUNTS PAYABLE INVOICES PAID

12. Ways and Means Committee Chairperson Washburn introduced discussion regarding the Accounts Payable Invoices Paid.

**COMMITTEE ACTION:** Commissioner Stacey moved, supported by Commissioner Mitchell, to approve the invoices paid from June 3 through July 7, 2017 in the amount of \$995,022.85. Motion carried.

COMMISSIONERS' COMMENTS

13. Ways and Means Committee Chairperson Washburn requested Commissioners' comments.

- Commissioner Showers:
  - Provided copies and discussed two articles that were published in the July 2017 edition of FOCUS magazine pertaining to the Capitol Council of Governments;
  - Notified the Members that after conducting further analysis of this year's weighted caseload data, SCAO is recommending that we retain our second circuit judgeship that was previously recommended to be eliminated;
- Commissioner Washington spoke regarding an environmental health conference that he attended in Grand Rapids this past weekend;
- Commissioner Mitchell notified the members that he has asked several of the county's social program units to put together reports so we can see where our services are being used;
- Commissioner Washburn provided an update on behalf of Community Mental Health and briefly discussed PA2 funds.

ADMINISTRATOR'S COMMENTS

14. Ways and Means Committee Chairperson Washburn requested comments from Ryan Wood, County Administrator.

- Administrator Wood provided an Administrator's Report to the Members.

No action taken.

ADJOURNMENT OF COMMITTEE MEETING

15. Ways and Means Committee Chairperson Washburn adjourned the meeting at 4:18 p.m.

**HUMAN RESOURCES COMMITTEE MEETING**

Commissioner DeLong, Chairperson of the Human Resources Committee reported on a meeting held July 20, 2017.

ATTENDANCE AT COMMITTEE MEETING

**Members Present**

Bruce DeLong, HR Committee Chairperson  
Adam Stacey  
Kam Washburn  
Dwight Washington  
Ken Mitchell  
Robert Showers, Ex-Officio Member

**Staff Present**

Ryan Wood  
Craig Longnecker  
Penny Goerge

**Members Excused**

David Pohl

APPROVAL OF AGENDA

1. Human Resources Committee Chairperson DeLong called the meeting to order at 4:22 p.m.

**COMMITTEE ACTION:** Commissioner Washburn moved, supported by Commissioner Mitchell, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Human Resources Committee Chairperson DeLong requested limited public comments. There were none.

PERSONNEL POLICY AMENDMENT TO HOLIDAY PAY FOR NON-UNION ESSENTIAL EMPLOYEES

3. Human Resources Committee Chairperson DeLong introduced discussion regarding holiday pay for non-union essential employees.
  - To formalize how non-union essential employees (i.e. cooks, Greenhaven staff) shall be compensated for working recognized holidays, the Personnel Manual needs to be revised;
  - It is recommended that the following wording be added: "If a non-union essential employee, defined as staff employed in 24/7 operation, works a recognized holiday, they shall receive pay for the hours worked as well as holiday pay matching the hours actually worked. This shall be paid when earned during the regular payroll process. If they are not scheduled to work a holiday, they do not receive holiday pay."

**COMMITTEE RECOMMENDATION:** Commissioner Stacey moved, supported by Commissioner Washburn, to **recommend** approving the revision to Section 5.4 (Holidays) of the personnel manual as presented to include clarification of holiday pay for non-union essential employees. Motion carried.

**BOARD ACTION:** Commissioner DeLong moved, supported by Commissioner Mitchell to concur with the Committee recommendation. Motion carried.

APPOINTMENTS TO COMMITTEES AND COMMISSIONS

4. Human Resources Committee Chairperson DeLong introduced discussion regarding appointments to various Committees and Commissions.
  - Discussion took place regarding the existing vacancies on the Historical Commission; it was noted that we have always had a hard time filling these vacancies and this commission has not been active in quite some time;
  - The Historical Commission receives packets for matters scheduled for review by the Planning Commission and the ZBA as an 'interested public agency' for historical property, land or buildings; discussion ensued regarding the possibility of having the local historical societies perform this function instead when such a case arises.

No action taken.

CLOSED SESSION TO  
DISCUSS COLLECTIVE  
BARGAINING WITH POLICE  
OFFICERS ASSOCIATION  
OF MICHIGAN

5. Human Resources Committee Chairperson DeLong requested a motion to proceed to closed session for the purpose of discussing collective bargaining with the Police Officers Association of Michigan (Telecommunicators).

Commissioner Washburn moved, supported by Commissioner Mitchell, to proceed to closed session for the purpose of discussing collective bargaining with Police Officers Association of Michigan (Telecommunicators). Voting on the motion by roll call vote, those voting aye were Stacey, Washington, Washburn, Mitchell, DeLong and Showers. Six ayes, zero nays. Motion carried.

Commissioner Washburn moved, supported by Commissioner Mitchell to return to open session. Voting on the motion by roll call vote, those voting aye were Stacey, Washington, Washburn, Mitchell, DeLong and Showers. Six ayes, zero nays. Motion carried.

**COMMITTEE RECOMMENDATION:** Commissioner Washburn moved, supported by Commissioner Mitchell, to **recommend** approval of the tentative agreement dated July 17, 2017 with the Police Officers Association of Michigan (POAM) – 911 Telecommunicators. Motion carried.

**BOARD ACTION:** Commissioner DeLong moved, supported by Commissioner Washburn to concur with the Committee recommendation. Motion carried.

COMMISSIONERS'  
COMMENTS

6. Human Resources Committee Chairperson DeLong requested Commissioners' comments. There were none.

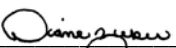
ADJOURNMENT OF  
COMMITTEE MEETING

7. Human Resources Committee Chairperson DeLong adjourned the meeting at 5:02 p.m.

END OF COMMITTEE  
REPORTS

ADJOURNMENT

**BOARD ACTION:** With no further business to come before the Board, Chairperson Showers declared the meeting adjourned at 9:21 a.m.

  
\_\_\_\_\_  
Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on August 29, 2017.

BAY COUNTY BOARD OF COMMISSIONERS

Communication #1  
8/29/2017 Brd Mtg

JULY 11, 2017

RESOLUTION

- BY:** THE BAY COUNTY BOARD OF COMMISSIONERS
- WHEREAS,** The Great Lakes are a critical resource for our nation, supporting the economy and a way of life in Michigan and the other seven states within the Great Lakes region. The Great Lakes hold 20 percent of the world's surface freshwater and 90 percent of the United States' surface freshwater. This globally significant freshwater resource provides drinking water for more than 30 million people and directly supports 1.5 million jobs, generating \$62 billion in wages; and
- WHEREAS,** The Great Lakes Restoration Initiative (GLRI) provides essential funding to restore and protect the Great Lakes. This funding has supported long overdue efforts to clean up toxic pollution, reduce runoff from cities and farms, combat invasive species, and restore fish and wildlife habitat. Since 2010, the federal government has partnered with public and private entities and invested more than \$2 billion in over 2,900 projects throughout the region. Over its first six years, the GLRI has provided more than \$425 million for more than 500 projects in Michigan alone. The Brookings Institution has estimated that every dollar invested in the Great Lakes produces two dollars in long-term economic benefits; and
- WHEREAS,** GLRI projects are making a significant difference. They have restored more than 150,000 acres of fish and wildlife habitat; opened up fish access to more than 3,400 miles of rivers; helped implement conservation programs on more than 1 million acres of farmland; and accelerated the cleanup of toxic hotspots. In Michigan, GLRI funding has been instrumental in removing contaminated sediments from Muskegon Lake, the River Raisin, and the St. Mary's River; in restoring habitat along the St. Clair River, Cass River, Boardman River, and the Keweenaw Peninsula; and in the delisting of White Lake in Muskegon County and Deer Lake in the Upper Peninsula as areas of concern; and
- WHEREAS,** While a significant investment, past GLRI funding represents only a small portion of the amount needed to restore and protect the Great Lakes. Toxic algal blooms, beach closings, fish consumption advisories, and the presence of contaminated sediments continue to limit the recreational and commercial use of the Great Lakes; and
- WHEREAS,** Any cuts to GLRI funding would jeopardize the momentum from over a decade of unprecedented regional cooperation. Draft federal budgets have proposed a 97 percent reduction in GLRI funding. These cuts would be a short-sighted, short-term cost-saving measure with long-term implications. Restoration efforts will only become more expensive and more difficult if they are not addressed in the coming years; now, therefore, be it
- RESOLVED** That the Bay County Board of Commissioners opposes slashing federal funding for the Great Lakes Restoration Initiative; Be It Further
- RESOLVED** That copies of this resolution be transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, and the members of the Michigan congressional delegation as well as the other 82 Michigan counties.

THOMAS M. HEREK, CHAIR  
AND BOARD

Sponsored by Commissioner Michael E. Lutz, 7<sup>th</sup> District

MOVED BY COMM. DURANCZYK

SUPPORTED BY COMM. RYDER

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
<u>MICHAEL J. DURANCZYK</u>	X			<u>KIM J. COONAN</u>			X	<u>MICHAEL E. LUTZ</u>	X		
<u>ERNIE KRYGIER</u>	X			<u>THOMAS M. HEREK</u>	X						
<u>AUGHN J. BEGICK</u>	X			<u>TOM RYDER</u>	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: X YEAS 6 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED X DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

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BAY COUNTY BOARD OF COMMISSIONERS

Communication #2  
8/29/2017 Brd Mtg

JULY 11, 2017

RESOLUTION SUPPORTING MICHIGAN SENATE BILL 400 AND MICHIGAN HOUSE BILL 4651 AMENDING THE EMERGENCY TELEPHONE SERVICES ENABLING ACT

BY: The Bay County Board of Commissioners (7/11/17)

- WHEREAS, Michigan House Bill 4651 and Senate Bill 400 have been introduced in the Michigan Legislature, which would amend Public Act 32 of 1986 entitled the "Emergency Telephone Service Enabling Act"; and
- WHEREAS, These bills would amend the funding system for 9-1-1 so that all communication devices that have access to 9-1-1, including prepaid wireless devices, contribute equally to the funding of 9-1-1 operations; and
- WHEREAS, These bills provide a stable funding source for the counties to support their migration to Next Generation 9-1-1 and ongoing operational levels of service for 9-1-1 to its residents; and
- WHEREAS, These bills afford the State and Counties collecting 9-1-1 fees a mechanism for court action should any service providers fail to collect and remit the fees; and
- WHEREAS, These bills have a mechanism that provides the necessary checks and balances to ensure revenues generated are used for authorized expenditures for 9-1-1 services; and
- WHEREAS, These authorized expenditures are limited to those directly related to receiving and processing 9-1-1 calls and the subsequent dispatching of responders via a public safety radio; and
- WHEREAS, Such limitation of expenditures has historically met the criteria established through the courts to define 9-1-1 surcharge as a fee for service directly related to telephone services; and
- WHEREAS, Any attempt to amend House Bill 4651 and Senate Bill 400 for other State of Michigan general fund purposes not directly related to 9-1-1 may not meet the criteria of a fee for service and could be viewed as a tax increase for the residents of BAY County; Therefore, Be It
- RESOLVED, That the Bay County Board of Commissioners does hereby offer our support of House Bill 4651 and Senate Bill 400 as introduced; Be It Further
- RESOLVED That the Bay County Board of Commissioners opposes amending House Bill 4651 and Senate Bill 400 to include any additional State of Michigan taxes on telephone service customers under the guise of 9-1-1 surcharge; Be It Finally
- RESOLVED That copies of this resolution be transmitted to Governor Richard Snyder, all Senators and Representatives serving Bay County and the other 82 Michigan counties.

THOMAS M. HEREK, CHAIR  
AND BOARD

LUTZ - HB4651 - SB400

Resolution sponsored by Commissioner Michael E. Lutz, 7<sup>th</sup> District

MOVED BY COMM. DURANCZYK

SUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN			X	MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: X YEAS 6 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED X DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

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