

Ryan L. Wood  
County Administrator

Craig Longnecker  
Deputy Administrator



100 E. State Street, Suite 2100  
St. Johns, Michigan 48879  
(989) 224-5120 • Fax: (989) 224-5102

[www.clinton-county.org](http://www.clinton-county.org)

**HUMAN RESOURCES COMMITTEE  
THURSDAY, AUGUST 20, 2020 AT 3:30 P.M.  
(OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING)**

**JOIN VIA TELEPHONIC CONFERENCE: Dial 1-253-215-8782 ~ MEETING ID: 991 177 466**

**OR VIDEO CONFERENCE: [HTTPS://US02WEB.ZOOM.US/J/991177466](https://us02web.zoom.us/j/991177466)**

**PER STATE EXECUTIVE ORDER CONCERNING OMA AND COVID-19**

1	3:30	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	3:35	LIMITED PUBLIC COMMENTS (PLEASE PRESS *6 TO UNMUTE AND IDENTIFY YOURSELF CLEARLY BEFORE SPEAKING. PRESS *6 AFTERWARDS)
3	3:40	COMMITTEE/COMMISSION APPOINTMENTS (ADMINISTRATION)
4	3:45	EMPLOYEE AND EMPLOYER DELEGATES TO MERS ANNUAL MEETING
5	3:50	PERSONNEL – ADMINISTRATOR CONTRACT
6	3:55	COMMISSIONERS' COMMENTS
7	4:00	ANY OTHER BUSINESS
<b>**MEETING STARTS PROMPTLY AT CALL TO ORDER TIME LISTED OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING. AGENDA ITEM TIMES MAY VARY**</b>		
<b>**ANY INPUT OR QUESTIONS MAY BE SENT TO ADMIN@CLINTON-COUNTY.ORG**</b>		

PACKET INFORMATION IS CURRENT AS OF POSTING DATE. **NOTE:** ADDITIONAL INFORMATION MAY BE PRESENTED ON SCHEDULED AGENDA ITEMS. AGENDA ITEMS MAY ALSO BE ADDED DUE TO BUSINESS NEEDS.

TO REQUEST ACCOMMODATIONS OR MATERIALS IN AN ALTERNATIVE FORMAT, PLEASE CONTACT ADMINISTRATION AT (989)224-5120 OR TDD USERS WITHIN CLINTON COUNTY MAY DIAL 9-1-1 FOR GENERAL COUNTY SERVICES OR USE MICHIGAN RELAY 1-800-649-3777 OR THE NATIONAL RELAY NUMBER OF 7-1-1 NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

## COMMITTEE AGENDA ITEM

# 3

DATE OF  
MEETING: 8/20/2020

ESTIMATE OF  
TIME NEEDED: 5 min

NUMBER OF  
ATTACHMENTS:

REQUESTOR:  
Administration

BRIEFLY DESCRIBE THE ISSUE THE COMMITTEE IS BEING ASKED TO CONSIDER:

**Vacancies:**

1. **Clinton County Library Board:** There is a vacancy on the Clinton County Library Board for the remainder of a three (3) year term expiring June 30, 2022.
2. **DPW Board:** There is a vacancy on the DPW Board for the remainder of a three (3) year term expiring December 31, 2021.
3. **Planning Commission:** Shannon Schlegel officially announced her resignation from the Planning Commission. Her last day on the Planning Commission will be October 1, 2020. Her three (3) year term expires on May 1, 2022.

REQUESTED ACTION:

ADDITIONAL INFORMATION:

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**TO:** Human Resources Committee

**FROM:**



Ryan Wood, County Administrator

**SUBJECT: Employee and Employer Delegates to MERS 74th Annual Meeting – 2020 Virtual Conference (September 21 – 24, 2020)**

**DATE:** August 7, 2020

MERS requires that our employee delegate and alternate be selected by a secret ballot of the employees who are members of the retirement system. Ballots were cast until noon on May 29, 2020.

The employee with the most votes will be the delegate and the person with second number of votes will be the alternate. The governing body will then certify the names to the MERS Board.

**Suggested Action:**

Approve Dan Gibson as the Employee Delegate and Cindy Moser as the Alternate, to the MERS annual meeting as selected by secret ballot.

Additionally, we are required to select an Officer Representative and alternate.

**Suggested Action:**

Appoint Craig Longnecker as the Officer Representative to the MERS Annual meeting and Todd Campbell as the alternate.

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To: Human Resources Committee  
From: Randy Avery, Human Resources Manager  
Date: August 7, 2020  
Subject: Administrator Contract

At the Board meeting on July 28<sup>th</sup> the Clinton County Board of Commissioners voted to appoint a special committee consisting of the Board Chair, Vice-Chair and HR Chair to negotiate the County Administrator's contract for recommendation and approval at the August Board Meeting. The above committee, along with Craig Longnecker and me, met on Wednesday, July 29<sup>th</sup> at 2:00pm.

*Suggested Action: Discussion, Recommendation to Board*