

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Robert Showers

Vice-Chairperson

Kam J. Washburn

Members

David W. Pohl

Bruce DeLong

Kenneth B. Mitchell

Dwight Washington

Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Ryan L. Wood
Clerk of the Board
Diane Zuker

AGENDA

CLINTON COUNTY BOARD OF COMMISSIONERS MEETING

Board of Commissioners Room, Courthouse
100 E. State St., Suite 2200, St. Johns

THURSDAY, MARCH 28, 2019

- 9:00 a.m. Call to Order
Moment of Silence
Pledge of Allegiance
Roll Call
Approval of Agenda
Presentation of Minutes:
 - February 26, 2019 Board meeting
 - March 21, 2019 Human Resources closed sessionCommunications
1. Cheboygan County Resolution regarding Medicare Prescription Drug Bill 2003
- 9:04 a.m. Administrator's Report
- 9:06 a.m. Public Comments
- 9:07 a.m. Sheriff's Office 2018 Annual Report
- 9:22 a.m. Approval of Commissioners' Expense Accounts
- 9:23 a.m. COMMITTEE REPORTS:
 - Ways and Means Committee – March 21, 2019
 - Human Resources Committee – March 21, 2019
 - Committee of the Whole – March 22, 2019Adjournment

ALL TIMES ARE TENTATIVE. TO REQUEST ACCOMMODATIONS OR MATERIALS IN AN ALTERNATIVE FORMAT, PLEASE CONTACT ADMINISTRATION AT (989)224-5120 OR TDD USERS WITHIN CLINTON COUNTY MAY DIAL 9-1-1 FOR GENERAL COUNTY SERVICES OR USE MICHIGAN RELAY 1-800-649-3777 OR THE NATIONAL RELAY NUMBER OF 7-1-1 NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

**WAYS AND MEANS COMMITTEE
THURSDAY, MARCH 21, 2019 AT 2:00 P.M.
CLINTON COUNTY COURTHOUSE**

| | | |
|----|------|---|
| 1 | 2:00 | CALL TO ORDER, ADDITIONS TO THE AGENDA |
| 2 | 2:02 | LIMITED PUBLIC COMMENTS |
| 3 | 2:05 | CAPITAL AREA COMMUNITY SERVICES (MIGUEL RODRIGUEZ AND PAULINE BAERT) |
| 4 | 2:20 | CAMW! MI CAREERQUEST CAPITAL AREA PROGRAM (EDYTHE COPELAND) |
| 5 | 2:35 | WASTE MANAGEMENT – APPROVAL OF PROPERTY USE AGREEMENTS FOR 2019 CLEAN COMMUNITY EVENTS (KATE NEESE) |
| 6 | 2:45 | CENTRAL DISPATCH (CHRIS COLLOM): A) CAPITAL IMPROVEMENT PROJECT (CIP) REQUEST B) SUMMARY OF 911 SYSTEMS |
| 7 | 3:00 | PARKS AND GREEN SPACE – CLINTON LAKES PASSIVE DEVELOPMENT GRANT/STRATEGIC MASTER PLAN (TOM OLSON) |
| 8 | 3:10 | CLINTON CAREER NETWORK REQUEST |
| 9 | 3:20 | TRANSIT ARTICLES OF INCORPORATION AND BYLAWS REVIEW COMMITTEE |
| 10 | 3:30 | PLANNING UPDATE (NO ATTACHMENT) |
| 11 | 3:40 | APRIL 2019 COMMITTEE MEETING CALENDAR (ADMINISTRATION) |
| 12 | 3:45 | ACCOUNTS PAYABLE INVOICES PAID TOTALS |
| 13 | 3:50 | COMMISSIONERS' COMMENTS |
| 14 | 3:55 | ADMINISTRATOR'S REPORT |
| 15 | 4:00 | ANY OTHER BUSINESS |

**HUMAN RESOURCES COMMITTEE
THURSDAY, MARCH 21, 2019 AT 4:00 P.M.
CLINTON COUNTY COURTHOUSE**

| | | |
|----|------|--|
| 1 | 4:00 | CALL TO ORDER, ADDITIONS TO THE AGENDA |
| 2 | 4:02 | LIMITED PUBLIC COMMENTS |
| 3 | 4:05 | PERSONNEL STAFFING: A) CLERK B) CENTRAL DISPATCH C) EQUALIZATION |
| 4 | 4:20 | MERS RESOLUTION ESTABLISHING AUTHORIZED SIGNATORIES FOR MERS CONTRACTS AND SERVICE CREDIT PURCHASE APPROVALS |
| 5 | 4:25 | HEALTH ALLIANCE UPDATE |
| 6 | 4:30 | RETIREMENT PLAN PROCEDURES – DEFERRED COMPENSATION PLAN FOR PUBLIC EMPLOYEES 457 GOVERNMENTAL PLAN AND TRUST |
| 7 | 4:35 | PERSONNEL MANUAL UPDATES – PAID MEDICAL LEAVE ACT (ADMINISTRATION) |
| 8 | 4:40 | COMMITTEE/COMMISSION APPOINTMENTS (ADMINISTRATION) |
| 9 | 4:45 | CLOSED SESSION : COLLECTIVE BARGAINING – COMMAND OFFICERS ASSOCIATION OF MICHIGAN (NO ATTACHMENT) |
| 10 | 4:55 | COMMISSIONERS' COMMENTS |
| 11 | 5:00 | ANY OTHER BUSINESS |

**COMMITTEE OF THE WHOLE MEETING
FRIDAY, MARCH 22, 2019 AT 9:00 A.M.
EAGLE EYE - LOG CABIN ROOM**

| | | |
|---|-------------|---|
| 1 | 9:00-9:45 | INTRO-OPENING BY BENDER |
| 2 | 9:45-10:15 | TAX LIMITATIONS (DDA, PROPOSAL A, HEADLEE, ETC.) – SCOTT CUNNINGHAM, EQUALIZATION |
| 3 | 10:30–11:30 | MERS – ACTUARIAL CHANGES – FUND VOLATILITY |
| 4 | 11:45–12:30 | LUNCH BREAK |
| 5 | 12:30–1:30 | FINANCIAL REVIEW – FINANCIAL FORECAST, CAPITAL PLANNING |
| 6 | 1:30–2:00 | “MAKING IT WORK” (BENDER) |
| 7 | 2:00–3:15 | GOALS – SMALL GROUPS |
| 8 | 3:15–3:30 | CLOSING REMARKS/COMMISSIONERS' COMMENTS |

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Administrator
Ryan L. Wood
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Diane Zuker

DATE 02/26/2019 The Clinton County Board of Commissioners met on Tuesday, February 26, 2019 at 9:00 a.m. in the Clinton County Board of Commissioners Room, Courthouse, St. Johns, Michigan with Chairperson Robert Showers presiding.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE Chairperson Showers called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL Roll was called and a quorum reported. Present were Commissioners Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL Doug Riley, Ryan Wood and Craig Longnecker.

VISITORS Bonita Heisey, Willis Heisey, Mark Schlegel, Melody Warzecha, Dennis A. Baese, Darren Rogers, Shiri Rushton and Adam Obanjoko.

AGENDA The agenda was presented for review and approval.
BOARD ACTION: Commissioner Mitchell moved, supported by Commissioner Pohl to approve the agenda as printed. Motion carried.

APPROVAL OF MINUTES The January 29, 2019 minutes were presented for review and approval.
BOARD ACTION: Commissioner DeLong moved, supported by Commissioner Washington to approve the minutes as printed. Motion carried.

COMMUNICATIONS The following communications were received:
1. Letter from State 911 Committee requesting Annual Certification regarding collection of 911 Surcharge between July 1, 2019 and June 30, 2020
BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Washburn to acknowledge receipt of the communication. Motion carried.

ADMINISTRATOR'S REPORT Ryan Wood, County Administrator noted that the Health Alliance will be meeting Thursday, February 28th things are looking favorable.

PUBLIC COMMENTS Chairperson Showers called for public comments. There were none.

ZONING

OR 149-19 (PC-03-19 MA)
CHANGE OF ZONE/MAP
AMENDMENT
CARL SCHLEGEL, INC.
GENERAL AGRICULTURE
TO MINERAL RESOURCE
EXTRACTION
GREENBUSH AND DUPLAIN
TOWNSHIPS

Doug Riley, Community Development Director presented the following zoning matter:

OR 149-19 (PC-03-19 MA) Petition for Change of Zone/Map Amendment submitted by Carl Schlegel, Inc. (Mark Schlegel), requesting to rezone the properties in southern Greenbush and Duplain Townships in the vicinity of Colony, Chandler, Krepps and Williams Roads from A-2 (General Agriculture) to MR (Mineral Resource Extraction).

Community Development Director, Doug Riley provided extensive details for the benefit of the Board members and the public present regarding this application for rezoning of approximately 590 acres of land. This property is historically in the primary mining area of the county. The Clinton County Comprehensive Land Use Plan Policy provides that the designation of land for mining is to assure that mineral resource lands long term commercial significance are conserved in order to provide continued economical local access to valuable minerals, particularly those used in construction materials. Director Riley stated that is important to note that this application implements the Comprehensive Land Use Policy. Properties such as this under the Clinton County Zoning Ordinance are required to be rezoned to Mineral Resource District, prior to obtaining a Special Land Use Permit. In addition, a Site Plan among other requirements must also be met before beginning a mining operation. Haul routes tend to be a primary complaint with this type of application. However, there are benefits to this particular application in view of the fact that there is a linking of the properties allowing for the ability to connect and create alternatives to the haul routes. The Planning Commission voted unanimously on February 14th to recommend approval of the application.

Commissioner Stacey noted that on the surface, the size of this rezoning may seem jarring, but most of these lands are currently under ownership of mining or leasing interest. We are transparently looking at the future for potential mining operations in this area.

Commissioner Washburn noted that majority of the complaints typically revolve around the haul routes and the future designation of haul routes. He also inquired of Director Riley regarding the possible future transportation benefits by having designated areas for haul routes. Director Riley noted that there can be future benefits to residents as far as road improvements in the area of designated haul routes and the potential for grants. Commissioner Washburn understands the concerns of the area residents, having grown up in in this area as well.

Chairperson Showers called for public comments.

- Bonita Heisey, resident of 4120 Estate Way, St. Johns spoke regarding the research she and her husband did prior to retiring and moving to this area a few years ago to be closer to family. None of their research on the Comprehensive Plan led them to believe that it was possible for this property zoned agricultural to be changed to mineral resource. They do not want their recreational activities or the lake itself to be negatively affected by mining. They have no objection to land being put to its' best use, but would like more information than they currently have, such as testing of silica, hydrological studies, etc. They have invested in their home and want to assure their investment is secure. Should the water quality or lake level go down, their investment will be worthless.
- Melody Warzecha, resident of 4150 Estate Way, St. Johns stated that her home is a major financial investment for her family, which is now being surrounded by this rezoning. Agrees that land needs to be used for its best use. The notification of residents within 300 feet of a change in zone is a bit lapse in view of the fact that wind from a gravel pit can blow dust much farther than 300 feet. They knew when they bought their home it was on a gravel pit and enjoy their quality of life, but to have their entire lake surrounded by a mining operation in the future is concerning.

- Sherry Rushton, resident of 4243 East Colony Road, St. Johns expressed her concerns about the dust created by living in the area of the gravel pit. With the possibility of added mining operations in the future she is worried about the additional impact on the health of the residents, noting that some residents are already suffering from compromised lung and allergy related issues. She specifically spoke regarding silica dust in the air from mining operations which causes silicosis, a permanent condition where the dust imbeds in the lungs reducing the capacity of the lung. She feels these mining operations should have occurred prior to developing homes in this area. It is a beautiful area that needs to be protected and therefore, she is opposed to this change in zone.
- Willis Heisey, 4120 Estate Way, St. Johns provided the members with a letter detailing his concerns related to this change of zone and the potential negative impact on their property values and quality of life. He is not opposed to removing the natural resources, however he is opposed to the removal of resources if it is going to have a detrimental impact on Colony Lake and the surrounding area. A hydrological study would specifically address lake levels of the nearby lakes. Additionally, Mr. Heisey noted that the current zoning ordinance requires such a study for special use permits to address potential impacts to existing wells however the ordinance is silent as to the impact to lakes. He asked the Board to deny the petition for change of zone until their concerns are addressed, or reduce the size of the petition particularly related to the properties East of Chandler Road or place restrictions on this petition to require that the neighbor's concerns be addressed in future special use permits.

Director Riley spoke regarding a hydrogeological study which has been suggested by Mr. Heisey. Mr. Riley stated that rezoning approval must occur before a Special Use Permit application can be submitted for mining. As part of the Special Use Permit (SUP) application process a hydrogeological report, at a minimum, among other items would be required as part of the SUP application. Any known concerns will be taken in to consideration in the future.

Mark Schlegel, applicant noted that this change of zone involves 15 parcels for a total of approximately 600 acres. Some of the small parcels were omitted in prior rezoning requests and are now being included in this request. Mr. Schlegel noted that Director Riley has clearly outlined all the facts on this petition for change of zone. Mr. Schlegel noted that water levels go up and down with nature. He also spoke regarding the pumping that occurred previously and the impact it had on the lake water levels, wells and a neighboring pond. Ultimately, the water levels always come back. The Schlegel's balance their extraction with future development. Reclamation was also discussed between Mr. Schlegel and the Board members.

Commissioner Pohl briefly mentioned the county's experience with the Clinton Lakes water levels and the positive results of the mining operation that occurred in that area.

Mr. Schlegel spoke regarding silicosis, a lung disease caused by breathing tiny bits of silica that is part of sand and gravel. However, Mr. Schlegel noted that he has researched the amount of silica in sand and gravel that they use and has found that it is a very small amount.

Mr. Heisey responded to comments regarding silica aka white lung. Over the last 10 years OSHA has become more focused on the dust and the dangers. They now have more protective requirements for those working around these dust particles.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Washburn to concur with the recommendation of the Planning Commission to approve the Change of Zone/Map Amendment submitted by Carl Schlegel, Inc. to rezone the properties located in Duplain and Greenbush Township from A-2 General Agriculture to MR Mineral Resources Extraction. Brief discussion followed regarding the Board's statutory authority on this matter. Voting on the motion by roll call vote, those voting aye were Washburn, Washington, Stacey, Pohl, Mitchell, DeLong and Showers. Seven ayes, zero nays. Motion carried.

APPROVAL OF
COMMISSIONERS'
EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

**INFRASTRUCTURE
COMMITTEE MEETING**

Commissioner Washburn, Chairperson of the Infrastructure Committee reported on a meeting held February 13, 2019.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

Kam Washburn, Infrastructure Committee Chairperson
Robert Showers
Adam Stacey

Staff Present

Craig Longnecker
Penny Goerge
Craig Thelen

CALL TO ORDER/APPROVAL
OF AGENDA

1. Infrastructure Committee Chairperson Washburn called the meeting to order at 2:34 p.m.

COMMITTEE ACTION: Commissioner Stacey moved, supported by Commissioner Showers, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Infrastructure Committee Chairperson Washburn requested limited public comments. There were none.

FAIRGROUNDS BUILDING
REPLACEMENT
DISCUSSION

3. Infrastructure Committee Chairperson Washburn introduced discussion regarding the replacement of buildings at the Fairgrounds.
 - Commissioner Washburn notified the members that the Fair Board may be bringing forward a proposal to the Infrastructure Committee to build a small animal barn at the Fairgrounds; much of the funding would come from sponsorship and donations;
 - Discussion followed about having a representative from the Fair Board present their proposal to the Infrastructure Committee once they have come up with a well laid-out plan.

No action taken.

FAIRGROUNDS
ACQUISITION OF
PROPERTY FROM THE CITY
OF ST. JOHNS

4. Infrastructure Committee Chairperson Washburn introduced discussion regarding acquiring a parcel of property from the City of St. Johns.
 - Discussion took place regarding a parcel of property west of the County Fairgrounds that is owned by the City of St. Johns; the members are interested in purchasing this property from the City if they were willing to sell;
 - Although there are no immediate plans for use of this property, it is believed that acquiring this additional parcel of property would increase the County's flexibility over the next 15-20 years;
 - Administration was asked to continue a conversation with the City of St. Johns to find out if they would be interested in selling this property to the County.

No action taken.

TECHNOLOGY
CONNECTIVITY WITH
LOCAL GOVERNMENT
UNITS

5. Infrastructure Committee Chairperson Washburn introduced Craig Thelen, MIS Director, to discuss technology connectivity with local government units.
- Administration continues to explore the prospect of utilizing a fiber network to enhance public services throughout the County;
 - The members discussed the potential benefits that this arrangement could create for our local municipalities;
 - Discussion took place about facilitating a meeting with some of the local cities and townships to explore the feasibility and logistics of this prospective partnership.

No action taken.

SERVICES AVAILABLE TO
CITIZENS ON COUNTY
WEBSITE

6. Infrastructure Committee Chairperson Washburn introduced Craig Thelen, MIS Director, to discuss services available to citizens on the county's website.
- Director Thelen briefly discussed the many services that are available on our county website:
 - Accident Reports
 - Dog License Lookup
 - Tax Lookup
 - Building Permits
 - Business Name Search
 - Circuit Court Records Inquiry
 - Death Records Search
 - Deeds Search
 - District Court ROA inquiry
 - District Court Schedule
 - Election Results
 - Job Postings
 - Inmate Accounts – Deposit Funds
 - Marriage Records Search
 - Marriage License Application
 - Motz Park Pavilion Rental
 - Pay Delinquent Taxes
 - Property mapping/aerial photos
 - Police to Citizen – Jail mugshots
 - Purchase a dog license
 - Traffic Tickets Pay
 - Notify – sign up for alerts, bids, calendar items and agendas
 - Waste Management sign ups
 - RAVE – Alert citizens for emergencies
 - Director Thelen discussed the process that takes place while systematically looking at each department and deciding what additional online services can be offered in the future;
 - Commissioner Stacey suggested that the County investigate a better system for searching court records.

No action taken.

COMMISSIONERS'
COMMENTS

7. Infrastructure Committee Chairperson Washburn requested Commissioners' comments.
- Commissioner Stacey briefly discussed countywide waste management recycling.

No action taken.

ADJOURNMENT OF
COMMITTEE MEETING

8. Infrastructure Committee Chairperson Washburn adjourned the meeting at 3:38 p.m.

**WAYS AND MEANS
COMMITTEE MEETING**

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on a meeting held February 21, 2019.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

Adam Stacey, W&M Committee Chairperson
Dwight Washington
Bruce DeLong
Kam Washburn
Ken Mitchell
David Pohl
Robert Showers, Ex-Officio Member

Staff Present

Ryan Wood
Craig Longnecker
Penny Goerge
Doug Riley
Phil Hanses

CALL TO ORDER/APPROVAL
OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 2:01 p.m.

COMMITTEE ACTION Commissioner DeLong moved, supported by Commissioner Mitchell, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

DRAIN COMMISSIONER
REMONUMENTATION

3. Drain Commissioner - Remonumentation:

REMONUMENTATION
CONTRACTS

- A) Ways and Means Chairperson Stacey introduced Phil Hanses, Remonumentation Grant Administrator, to discuss contracts for the upcoming remonumentation year.

COMMITTEE RECOMMENATION: Commissioner Pohl moved, supported by Commissioner Washburn, to **recommend** authorizing the Chairperson of the Board to sign the following contracts for survey work relative to the 2019 Remonumentation year:

- Dave Clifford, PS, 25837
- Mark Powell, PS, 44298
- Mark VanRaemdonck, PS, 24644

Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Washburn to concur with the committee recommendation. No further nominations were offered. Motion carried.

APPOINTMENTS TO
REMONUMENTATION PEER
GROUP

- B) Ways and Means Chairperson Stacey introduced Phil Hanses, Remonumentation Grant Administrator, to discuss the appointments to the Clinton County Remonumentation Peer Group.
 - It was noted that Mr. Arden Pierson has opted out of surveying for Clinton County this year, however he is still willing to be appointed to the 2019 Clinton County Remonumentation Peer Group.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Washburn, to **recommend** appointing the following Surveyors to the 2019 Clinton County Remonumentation Peer Group for the purpose of reviewing the Remonumentation Survey work for the 2019 Grant:

- Dave Clifford, PS, 25837
- Arden Pierson, PS, 13039
- Mark Powell, PS, 44298
- Mark VanRaemdonck, PS, 24644

Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Washburn to concur with the committee recommendation. Motion carried.

APPOINTMENT OF
REMONUMENTATION
GRANT REPRESENTATIVE
AND GRANT
ADMINISTRATOR

C) Ways and Means Chairperson Stacey introduced discussion regarding the 2019 appointments for Grant Representative and Grant Administrator.

COMMITTEE RECOMMENDATION: Commissioner Washburn moved, supported by Commissioner Pohl, to **recommend** appointing Mr. John Quine, PS 10704, as 2019 Remonumentation Grant Representative for Clinton County, Michigan and Mr. Phil Hanses as 2019 Remonumentation Grant Administrator. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Washburn to concur with the committee recommendation. Motion carried.

CLINTON CAREER
NETWORK UPDATE

4. Ways and Means Committee Chairperson Stacey introduced Pat Jackson and Kelly Williams to discuss the recent activities and programs of the Clinton Career Network.

- Ms. Jackson and Ms. Williams provided a brief overview of the countywide events that assist in career planning and development for Clinton County students including the career expo, "Pave Your Own Path" career prep workshop, career connections classes, work based learning (WBL) and high school interview days;
- The Career Expo is attended by all 8th and 10th graders countywide; this year's expo featured 96 interactive booths representing the six Michigan career pathways; participants included local business and industry as well as post-secondary partners;
- It was noted that these events have made the "student's journey" in college and career planning in this county a robust and exciting experience for the many students that we serve; this could not happen without the generous gifts of time and financial resources that community partners provide;
- The County has contributed \$15,000 annually since 2015 and is being asked to continue their support.

No action taken.

JAIL MENTAL HEALTH
CONTRACT FOR SERVICES

5. Ways and Means Committee Chairperson Stacey introduced discussion regarding jail mental health services contract.

- Currently, mental health services at the Clinton County Jail are provided by the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH);
- The Sheriff's Office has been very pleased with their work at the Jail and authorization of the proposed contract will allow these services to continue at the annual rate of \$76,067.

COMMITTEE RECOMMENDATION: Commissioner Washburn moved, supported by Commissioner Pohl, to **recommend** approving the contract with CMH for mental health services at the jail for the period of October 1, 2018 through September 30, 2019. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye Stacey, Pohl, Washburn, DeLong, Mitchell, Washington and Showers. Seven ayes, zero nays. Motion carried.

AUDIT ENGAGEMENT LETTER

- 6. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Rehmann Robson Audit Engagement Letter and Terms.
 - Government Auditing Standards require that the auditor communicate certain information to the Clinton County Board of Commissioners during the planning stage of an audit;
 - This communication includes their responsibilities in a financial statement audit; it also includes their responsibilities for testing and reporting on compliance with laws and regulations and internal control over financial reporting;
 - The Board of Commissioners is being asked to acknowledge and accept the letter of understanding from Rehmann Robson for the year ending December 31, 2018.

COMMITTEE RECOMMENATION: Commissioner Mitchell moved, supported by Commissioner DeLong, to **recommend** the approval and signature of the Rehmann Robson Audit Engagement Letter and Terms for year ending December 31, 2018. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

PLANNING UPDATE

- 7. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to provide a planning update.
 - OR 149-19 (PC-03-19 MA) – Petition for Change of Zone/Map Amendment; Planning Commission recommends approval;
 - Commissioner Stacey briefly discussed the current review process for special use permits (SUP) and suggested that an amendment be made to the Clinton County Comprehensive Plan in the future that would incorporate a phased review process;
 - Director Riley distributed a statistics report for the Building Department of Clinton County from 2014 to 2018; it was noted that the new commercial and residential starts are down a bit from 2017 however still remain solid; there is a spike in construction values for 2018 due to the Spartan project;
 - Director Riley provided a report summarizing potential (significant) new developments/projects for 2019 in the charter townships/southern portion of the county;
 - Director Riley provided a quarterly report for code enforcement cases dated December 31, 2018;
 - Discussion took place regarding Proposal 18-1 to legalize the possession, use and cultivation of marijuana products and commercial sales of marijuana through state-licensed retailers; Director Riley provided an update to the members regarding the “opt out” ordinances that we have received from several jurisdictions within the Clinton County.

No action taken.

MARCH OPEN MEETINGS AND EVENTS CALENDAR

- 8. Ways and Means Committee Chairperson Stacey introduced discussion regarding the March 2019 Open Meetings and Events Calendar.
 - The Planning and Zoning Commission Meeting for March has been canceled.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner DeLong, to **recommend** the approval of the March 2019 Open Meetings and Events Calendar as amended. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Washington to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE
INVOICE PAID

9. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner DeLong moved, supported by Commissioner Washburn, to approve the invoices paid from January 5 through February 8, 2019 in the amount of \$796,679.73. Motion carried.

COMMISSIONERS'
COMMENTS

10. Ways and Means Committee Chairperson Stacey requested Commissioners' comments. There were none.

ADMINISTRATOR'S
COMMENTS

11. Ways and Means Committee Chairperson Stacey requested comments from Ryan Wood, County Administrator.
• Administrator Wood provided an Administrator's Report to the Members.
No action taken.

ADJOURNMENT OF
COMMITTEE MEETING

12. Ways and Means Committee Chairperson Stacey adjourned the meeting at 3:39 p.m.

**HUMAN RESOURCES
COMMITTEE MEETING**

Commissioner DeLong, Chairperson of the Human Resources Committee reported on a meeting held February 21, 2019.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

Bruce DeLong, HR Committee Chairperson
Adam Stacey
Kam Washburn
Ken Mitchell
David Pohl
Dwight Washington
Robert Showers, Ex-Officio Member

Staff Present

Ryan Wood
Craig Longnecker
Penny Goerge

CALL TO ORDER/APPROVAL
OF AGENDA

1. Human Resources Committee Chairperson DeLong called the meeting to order at 3:44 p.m.

COMMITTEE ACTION: Commissioner Mitchell moved, supported by Commissioner Pohl, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Human Resources Committee Chairperson DeLong requested limited public comments. There were none.

APPOINTMENT TO SOLID
WASTE COUNCIL

3. Human Resources Committee Chairperson DeLong introduced discussion regarding appointments to various Committees and Commissions.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Mitchell, to **recommend** reappointing Dave Seeger as DeWitt Charter Township's Representative to the Solid Waste Council for a three (3) year term expiring April 1, 2022. Motion carried.

BOARD ACTION: Commissioner DeLong moved, supported by Commissioner Washburn to concur with the committee recommendation. Chairperson Showers called for further nominations. None were offered. Motion carried.

RESOLUTION 2019-1
APPOINTING TRUSTEES
AND RATIFICATION OF
FIDUCIARY DUTIES UNDER
DEFERRED
COMPENSATION PLANS

4. Human Resources Committee Chairperson DeLong introduced discussion regarding the County's 457 Plan.
 - On January 29th the Board of Commissioners authorized an Advisory Agreement with Plante Moran Financial Advisors (PMFA) to provide investment advisory services regarding the 457 plan;
 - The next step in the process is to adopt a resolution establishing co-trustees of the assets of the Clinton County Deferred Compensation Plan for the Public Employees 457 Governmental Plan and Trust;
 - Once the co-trustees have been appointed, they will adopt an Investment Policy Statement and meet quarterly with Plante Moran Financial Advisors to oversee the investment of the Plan's assets.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Washington, to **recommend** authorizing a resolution appointing trustees and ratification of fiduciary duties under deferred compensation plans. Motion carried.

BOARD ACTION: Commissioner DeLong moved, supported by Commissioner Pohl to concur with the committee recommendation. Motion carried. (INSERT RESOLUTION)

COMMISSIONERS'
COMMENTS

5. Human Resources Committee Chairperson DeLong requested Commissioners' comments.
 - Commissioner Showers provided an update on behalf of Capitol Council of Governments;
 - Commissioner Washburn provided an update on behalf of the Road Commission;
 - Commissioner Pohl notified members that the sale of the Eagle mobile home park has officially taken place;
 - Commissioner Washington is continuing to have conversations about connecting major bike paths in Michigan;
 - Commissioner DeLong provided an update on behalf of Bingham Township.

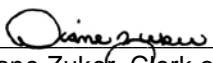
ADJOURNMENT OF
COMMITTEE MEETING

6. Human Resources Committee Chairperson DeLong adjourned the meeting at 4:00 p.m.

END OF COMMITTEE
REPORTS

ADJOURNMENT

With no further business to come before the Board, Chairperson Showers declared the meeting adjourned at 9:55 a.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on March 28, 2019.



BOARD OF COMMISSIONERS

County Building
P.O. Box 70, Room 131
Cheboygan, Michigan 49721

Tel ~ (231) 627-8855
Fax ~ (231) 627-8881
E-mail ~ ccao@cheboygancounty.net

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS RESOLUTION #19-05

WHEREAS, Health care costs continue to rise for all Americans and, for some Americans, this increase can be devastating; and

WHEREAS, Medicare is the focus of many lawmakers who portray it as an "entitlement" program that costs the Treasury too much money. Technically, the term "entitlement" is correct but it has an unfortunate connotation; and

WHEREAS, Medicare is an essential medical plan that millions of seniors and disabled individuals depend upon to stay alive. Medicare is not a gift, as the term "entitlement" suggests. Many of the beneficiaries have worked their entire adult life and paid into the system in order to receive this crucial medical plan; and

WHEREAS, Due to spiraling costs largely associated with the price of prescription medications, our elected officials find themselves passing on increased costs to those who can least afford that increase, namely senior citizens and disabled individuals who are on Medicare's Part D drug program; and

WHEREAS, When congress enacted Medicare Prescription Drug Bill they enacted a law that does not allow Medicare to negotiate with pharmaceutical companies for drug price the way Medicaid and the Veterans Administration does; and

WHEREAS, One economist, Dean Baker, estimates that Medicare could have saved approximately \$332 billion dollars between 2006 and 2013 (approximately \$50 billion a year) had the Department of Health and Human Services been permitted to negotiate prices of drugs with the drug companies, as federal agencies do in other programs; and

WHEREAS, Rising prescription drug costs have been the primary reason for the increase in health benefit costs; and

WHEREAS, The increasing cost of prescription drugs and outrageous profits made by pharmaceutical companies is a systemic problem that significantly affects our state and our nation. It deserves non-partisan effort; and

WHEREAS, We must prevent our elected officials from balancing the budget on the backs of those who can least afford it, the elderly and disabled. Increases in premiums and drug costs are unacceptable

WHEREAS, Ways to deal with a flawed Medicare Prescription Drug Bill; and

WHEREAS, We must preserve the Medicare program as it currently exists and to do so requires immediate action to cut unnecessary costs, particularly in the area of prescription drug coverage; and

WHEREAS, We must revise the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, cheaper, drugs from Canada and elsewhere; and

WHEREAS, We cannot allow the previously approved bill to stand as adopted at the risk of having the Medicare program be the cause of a staggeringly increasing deficit which will require tax increases or cuts to the rest of the government, nor can we allow the continuance of price increases to our citizens cause many to contemplate discontinuing medically necessary drugs in order to pay their bills, heat their houses and have food on the table; Therefore, Be It Further

District 1
Mary Ellen Tryban

District 2
Richard B. Sangster
Vice-Chairman

District 3
Michael Newman

District 4
Cal Gouine

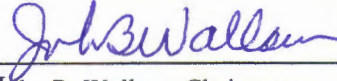
District 5
Roberta Matelski

District 6
John B. Wallace
Chair

District 7
Steve Warfield

RESOLVED That the Cheboygan County Board of Commissioners goes on record urging our Legislators to immediately commence the process of revising the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, cheaper drugs from Canada and elsewhere; Be It Further

RESOLVED That a copy of this resolution be forwarded to our area Federal and State Legislators, the National Association of Counties, the Michigan Association of Counties and the other Michigan Counties.



John B. Wallace, Chairperson
Cheboygan County Board

I, Karen L. Brewster, Clerk of the County of Cheboygan, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the Board of Commissioners at a regular meeting on March 12, 2019.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the County of Cheboygan on the 12th day of March 2019 at Cheboygan, Michigan.



Karen L. Brewster
Cheboygan County Clerk/Register

CLINTON COUNTY SHERIFF'S OFFICE

Serving Clinton County since 1839

ANNUAL REPORT 2018



Lawrence Jerue, Sheriff

1347 E. Townsend Road
St. Johns, MI 48879
989-224-5200

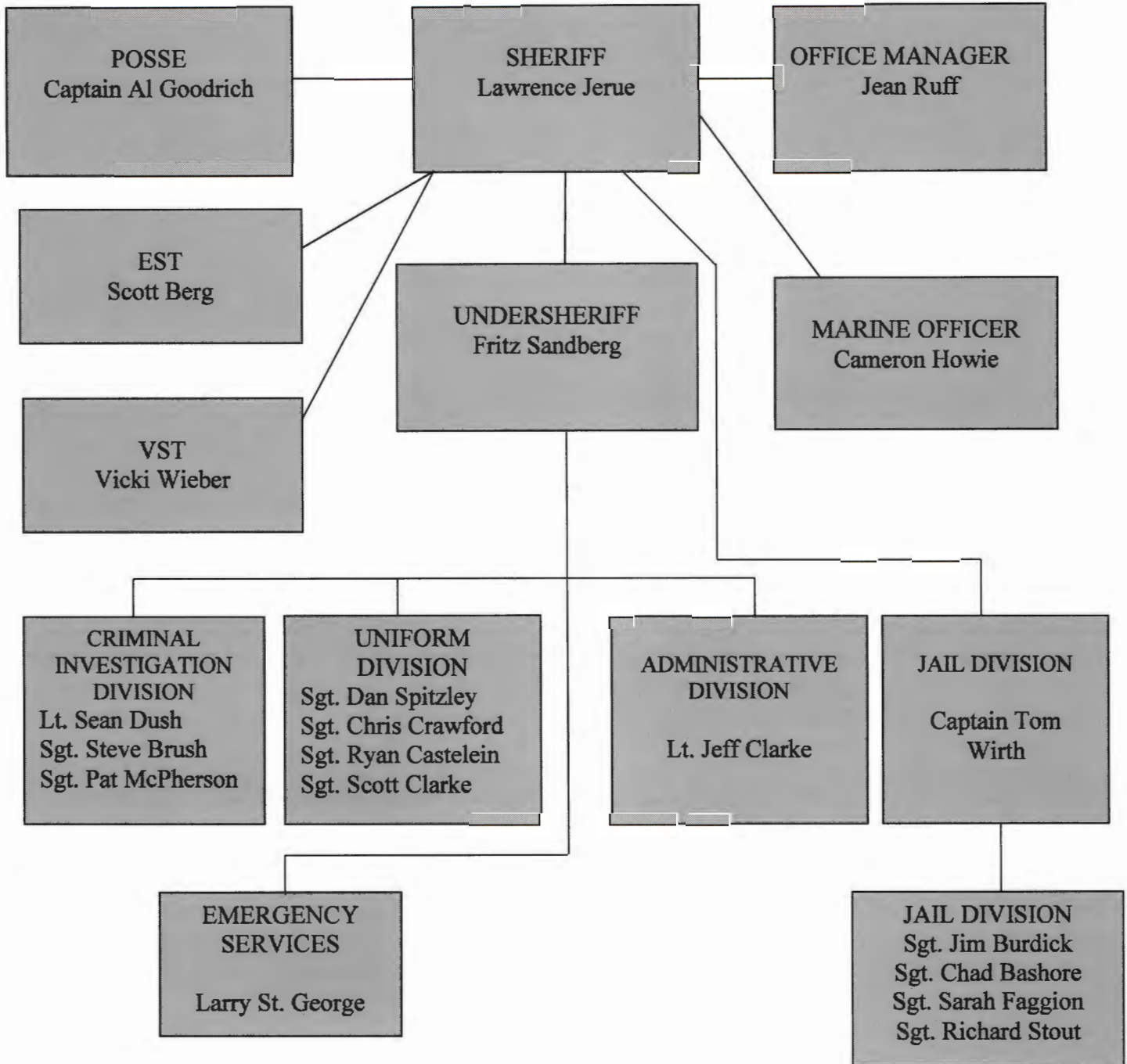
FOREWORD

The Statistical data in this report came primarily from information Maintained by the Department's Administration Division, Central Dispatch and the Michigan State Police.

Additional information on the Content of this publication can be Obtained by contacting the Office Of Clinton County Sheriff, 1347 East Townsend Road, St. Johns, MI, 48879.

“The mission of the Clinton County Sheriff’s Office is to provide for the protection and preservation of public safety and property; and the effective and efficient operation of a secure and humane correctional facility.”

OFFICE OF CLINTON COUNTY SHERIFF 2018



**TRAFFIC ENFORCEMENT STATISTICS
2014-2018**

| | 2014 | 2015 | 2016 | 2017 | 2018 |
|------------------|-------------|-------------|-------------|-------------|-------------|
| Traffic Citation | 10,306 | 10,655 | 10,708 | 9,488 | 9,812 |
| Verbal's | 5,529 | 4,978 | 5,110 | 5,302 | 5,942 |
| Traffic Stops | 15,744 | 15,501 | 13,569 | 14,251 | 15,674 |
| Drug Arrests | 148 | 161 | 168 | 162 | 207 |
| Driver Suspended | 569 | 537 | 411 | 573 | 543 |
| Drunk Driving | 198 | 167 | 162 | 184 | 201 |
| Seat Belts | 123 | 86 | 123 | 118 | 119 |

**TRAFFIC CRASH STATISTICS
2014-2018**

| | 2014 | 2015 | 2016 | 2017 | 2018 |
|-----------------------------|-------------|-------------|-------------|-------------|-------------|
| Property Damage | 548 | 561 | 438 | 547 | 616 |
| Personal Injury Accident | 147 | 113 | 737 | 132 | 121 |
| Fatal Accidents | 5 | 1 | 12 | 1 | 8 |
| Car Deer | 739 | 725 | 650 | 715 | 857 |

**COMPLAINT ACTIVITY
2014-2018**

| | 2014 | 2015 | 2016 | 2017 | 2018 |
|-------------------|---------------|---------------|---------------|---------------|---------------|
| Self-Initiated | 19,538 | 20,358 | 21,795 | 23,071 | 23,709 |
| Calls for Service | 8,391 | 7,925 | 7,961 | 7,929 | 7,669 |
| TOTAL | 27,929 | 28,332 | 29,756 | 31,159 | 31,505 |
| Written Reports | 3,415 | 2,933 | 3,480 | 3,426 | 3,480 |

**Violation of Controlled Substance Act
Drug Arrests by Township
2018**

| | |
|-------------------|------------|
| Bath | 11 |
| Bengal | 0 |
| Bingham | 25 |
| Dallas | 3 |
| DeWitt | 45 |
| Duplain | 4 |
| Eagle | 26 |
| Essex | 3 |
| Greenbush | 18 |
| Lebanon | 2 |
| Olive | 11 |
| Ovid | 8 |
| Riley | 1 |
| Victor | 3 |
| Watertown | 44 |
| Westphalia | 1 |
| Total | 205 |

**Drunk Driving Arrests
By Township
2018**

| | |
|-------------------|------------|
| Bath | 6 |
| Bengal | 1 |
| Bingham | 31 |
| Dallas | 12 |
| DeWitt | 33 |
| Duplain | 5 |
| Eagle | 26 |
| Essex | 0 |
| Greenbush | 13 |
| Lebanon | 7 |
| Olive | 16 |
| Ovid | 11 |
| Riley | 5 |
| Victor | 6 |
| Watertown | 24 |
| Westphalia | 4 |
| Total | 201 |

2018 JAIL DIVISION

- During 2018, the Clinton County Jail booked in a total of 4,220 individuals. Of that number, 3,263 were male and 951 were female.
- The average daily count for the year was: 155 locals and 72 boarders, for a Daily Average total of 227.
- Approximately 246,375 meals were served from the kitchen.

| JAIL REVENUE 2014-2018 | | | | | |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|
| | Actual 2014 | Actual 2015 | Actual 2016 | Actual 2017 | Actual 2018 |
| Transport Inmates | 1,599 | 747 | 1,282 | 1,601 | 1,509 |
| Work Release Room & Board | 4,700 | 12,825 | 7,600 | 4,925 | 15,600 |
| CL CO Inmate Room & Board– Direct | 0 | 0 | 835 | 0 | 1,890 |
| CL CO Inmate Room & Board Mid-Michigan Credit Bureau | 41,274 | 45,350 | 40,266 | 46,548 | 33,267 |
| Lodge Prisoners | 1,465,671 | 1,516,607 | 968,480 | 973,073 | 715,569 |
| Jail Medical Reimburse – Direct | 16,933 | 12,830 | 39,336 | 18,911 | 27,911 |
| Jail Medical Reimburse – Mid Michigan Credit Bureau | 1,332 | 2,566 | 418 | 73 | 269 |
| Jail Inmate Telephone | 56,829 | 38,356 | 43,626 | 135,679 | 117,895 |
| TOTALS | 1,588,338 | 1,629,281 | 1,101,843 | 1,180,810 | 913,910 |

| Other Revenue 2018 | |
|--|--------|
| Social Security Reimbursement for 2018 | 16,400 |
| Bond Fee | 0 |
| Booking Fee | 6,609 |

VICTIM SUPPORT TEAM

The Victim Support Team is a group of dedicated volunteers trained to assist Police Officers in dealing with victims to provide immediate crisis intervention in the event of sudden, unexpected death that occurs due to car crash, suicide, fire, homicide, illness, drowning, or other traumatic incidents. The Advocates strive to offer comfort, compassionate support and sympathy to the surviving family members.

Each member of the VST spent 20-hours over a weekend to learn how to lend support to the victims of violent crimes and also assist families during the initial crisis. They are available 24 hours a day to assist police agencies within Clinton County. The team is responsible for their program costs including cellular phones, pagers and vehicle expense. They receive minimal financial support from the County. The team meets on a monthly basis and is supported by Lt. Sean Dush who is the Liaison Officer from the Sheriff's Office assigned to address training needs, operational evaluation and other organizational concerns.

Clinton County Victim Support Team Members: Vicki Wieber—Coordinator, Advocates—Aaron Baker, Sonia Alagna, Peggy Haviland, James Sheldon, Peg Vining, Bob Pung, Evelyn Ritter, Nikki Maneval, Terri Body, Chad Hallock, Cindy Pung, Ther Richardson and Kelly Tews.

VICTIM SUPPORT TEAM ACTIVITY SUMMARY

| TYPE OF INCIDENTS | 2018 |
|---------------------------|-----------------|
| Homicide | 0 |
| Kidnapping Assault | 0 |
| CSC | 0 |
| Breaking and Entering | 0 |
| Suicide | 3 |
| Domestic | 0 |
| Fatal Accidents | 1 |
| Personal Injury Accidents | 0 |
| Death Notifications | 14 |
| House Fires | 1 |
| Hospital Calls | 0 |
| Court Appearance | 0 |
| Other Police Departments | 0 |
| Total callouts | 19 |
| Time spent on callouts | 92 hours |

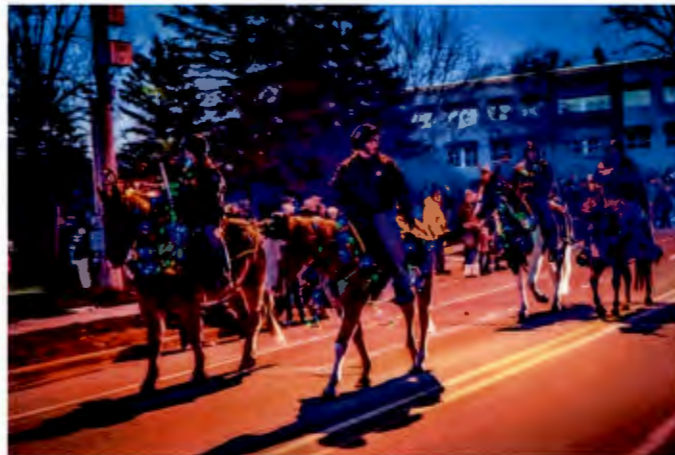
Clinton County Sheriff's Office
Mounted Division
2018

The Sheriff's Office Mounted Division is a group of volunteers whose members are deputized by the Sheriff under special duty status with limited police powers and are available for call to duty at any time to assist with scheduled events, training exercises, and emergencies. The unit operates under a 501c3 non-profit status with the primary responsibilities of promoting the Office of the Sheriff, supporting law enforcement efforts in Clinton County, and upon the request of the Sheriff assisting our law enforcement mutual aid partner agencies. The Mounted Division meets monthly at the Sheriff's Office to discuss events and training needs. The Mounted Division is led by a member of the unit picked by the Sheriff with the rank of Captain and a Liaison from the Sheriff's Office sworn full time staff.

In 2018 the Mounted Division consisted of 31 members who were involved in 36 events and volunteered 2,926 hours of service in support of the Sheriff's Office. The Mounted Division provides a uniform presence at local high school football and basketball games, numerous parades and other events including Special Olympics, Relay for Life, Shop with a Cop, Fill a Cop Car in support of the local food bank, the Capital area School Safety Picnic and the Clinton County 4-H Fair.

The operating budget for the Mounted Division comes primarily from a country western show they host every year in October. They receive additional funds by way of donations given for some of the events they are involved with.

In September 2018, the Mounted Division participated in cross discipline team training with the Clinton County EST. This training was a search and rescue effort focused on utilizing both teams in an effective manner to locate missing persons in a large corn field setting. The training was a success and has better prepared both teams for such an emergency situation.





Clinton County Emergency Services Team 2018 Annual Report

The Clinton County Emergency Services Team (EST) is composed of 18 volunteer members. EST members are trained in several disciplines including:

- Ground Search and Rescue
- Incident/Scene Support
- Surface Water and Ice Rescue
- Search Management

EST responded to several requests for assistance and participated in multiple exercises throughout the county in 2018. Some of the exercises included: cornfield search and rescue, night search and rescue, search management, ice rescue and Special Operations Team drills and activations. EST also provided assistance to local emergency response agencies for various community outreach programs, which included deployment of the Incident Command Post and associated equipment.

In early 2018, EST was confronted with a very difficult and challenging mission when one of our own team members had barricaded himself in his vehicle at an abandoned school in the St. Johns area. Our team member, Ryan Martin, was a combat veteran who struggled with PTSD. On that cold and snowy day, EST, negotiators and SOT responded in an attempt to keep Ryan from taking his life. Several hours into the negotiation, the phone grew silent and our team member was found by SOT with a single self-inflicted gunshot wound to the chest. EST responds to several crises throughout Clinton County, but to respond to one of your own teammates was extremely difficult. Ryan's search and rescue vest hangs in honor underneath and American Flag in our equipment barn at the Sheriff's Office in remembrance of his selfless service to his country, his state and his community.

EST will continue to build on its foundation of creating a professional team and will focus on recruitment and SARTECH II certification during 2019.

2018 EST Program Hours by Discipline

| Discipline | Hours |
|--------------------|----------------|
| Administration | 184.85 |
| Incident Support | 86.21 |
| Public Relations | 217 |
| Search and Rescue | 239.48 |
| Training | 910.19 |
| Total Hours | 1637.73 |

2018 TRAINING

The Clinton County Sheriff's Office has in place a training program for all staff members to keep abreast of the changes taking place in the criminal justice field to enable them to perform their duties in meeting criminal justice standards and requirements.

Our three phase training program involves the following process:

1. **Sheriff's Office Core Training:** Training that is identified and developed using a Training Committee comprised of personnel from each division within the Sheriff's Office. An analysis of each job responsibility and duty is reviewed to identify the essential skills, knowledge and abilities required to perform their duties in an effective and efficient manner.
2. **Clinton County Law Enforcement Core Training:** Heads of each law enforcement agency in Clinton County working together to implement common training for the law enforcement officers in Clinton County. The concept to minimize training costs is met by utilizing trainers from each of the agencies to provide quality training, which is evaluated by the attendees and agency heads.
3. **Enhancement Training:** Additionally designated members of the Sheriff's Office are sent to courses that certify them as instructors on specific topics. Upon completion of their training they have the responsibility to provide instruction to other members of the Sheriff's Office in their area of expertise.

2018 CORE and Enhancement Training

| | |
|-------------------------------|--------------------------------|
| PBT – Life Loc | Taser |
| FOIA Management | Meth Investigation Lab Cleanup |
| Precision Driving | SFST Update |
| Mental Health | Liquor Law Enforcement |
| Armorer's Course | Commercial Vehicle Enforce |
| Firearms Instructor Courses | Legal Update |
| Accident Investigation | LEIN |
| Hostage Negotiations | Domestic Lethality Assess Trng |
| Interview Techniques | Medical Examiner Training |
| Laser & Radar Operator | School Violence Training |
| Marine School | Abandoned Vehicle Update |
| Evidence Training | |
| Criminal Investigation | |
| Records Management - OSSI | |
| Control & Defensive Tactics | |
| Forensic Interview Techniques | |
| Ethnics and Professionalism | |



Clinton County Emergency Services 2018 ANNUAL REPORT

PROGRAM OVERVIEW

In 2018 Clinton County Emergency Services continued to make outstanding strides in its mission to build partnerships and develop and sustain the capabilities our responders and residents need to prepare for, prevent, respond to, and recover from emergencies.

2018 Major Events

In addition to several smaller events, Clinton County Emergency Services responded to the following large incidents in 2018

February Flooding – 2/20/18 Looking Glass River reached a record high level. Several areas flooded. Several roads closed. A local state of emergency was declared. EOC was active for 3 days.

Elsie EB Ridge Dairy Fire – 2/26-27/18 A massive hay storage facility caught fire and burned for several days. Emergency Services coordinated scene support, assisted with incident management, care and feeding of responders from 5 counties representing over 20 departments.

April Ice Storm – 4/14-16/18 An Ice storm caused widespread power outages and extremely dangerous driving conditions. Prepared for sheltering, EOC coordinated Crisis Communications.

Pewamo Steenblik Dairy Fire – 8/14-15/18 A massive hay storage facility caught fire and burned for several days. Emergency Services coordinated scene support, assisted with incident management, care and feeding of responders from 4 counties representing over 17 departments.

2018 Accomplishments

- Crisis Communications Plan – Completed version 1.0 of the Clinton County Crisis Communications Plan. The plan describes how Clinton County agencies will work together to provide coordinated, clear, concise, consistent and correct information to the proper people at the proper time to help them make the best decisions they can to respond to and recover from crisis situations.
- Active Assailant Task Force -- Formed the Active Assailant Task Force. This group consisting of representatives from the Police Chief's Assn., the Fire Chief's Assn., EMS, Dispatch, and Emergency Services meets to coordinate preparedness for active violence incidents in the County. Plans, training, and an exercise timeline have been coordinated for 2019.

- Social Media Reach – Emergency Services has more than doubled its social media reach in 2019 on Facebook and Twitter. This has enabled us to quickly reach tens of thousands of residents to provide information during a crisis. We have used this tool very effectively in 2018 providing Crisis Communications information during both small and large events. This capability is a critical tool in crisis communications.
- Grant Project Highlights –
 - **Ballistic Vests** - Emergency Services was able to provide new ballistic vests to the Clinton County Special Operations Team to protect them during high-risk incidents.
 - **Computer Forensics Workstation** - Emergency Services was able to provide the Sheriff's Department with a new Computer Forensics Workstation. This will help sustain their capability to provide both computer and cell phone forensics to area law enforcement.

Goals and Challenges for 2019

Active Shooter Incident Management (ASIM) – Emergency Services, in partnership with the Active Assailant Task Force, will continue to help standardize training, leverage partnerships, and work towards implementing the nationally-recognized ASIM program. ASIM is a program that helps Law Enforcement, Fire, and EMS Agencies work from a common platform to more effectively respond to Active Violence Incidents.

School Safety Preparedness – Emergency Services will continue to promote partnerships with area school districts to ensure that 100% of school buildings have an active school safety team and a proper Emergency Operations Plan. We will continue to share best practice information and help our schools comply with new statutory requirements. We will also continue to encourage whole-community school safety partnerships between school districts and their stakeholders.

Crisis Communications Improvements – Emergency Services will continue to improve Clinton County's capability to effectively communicate with the public, responders, and stakeholders in the whole community in crisis situations. Improvements in this area can save lives, protect property, and give people the information they need when they need it. Effective crisis communications helps people make good decisions in preparation for or response to potentially dangerous situations. To this end we will strengthen partnerships with county departments, response agencies, and other stakeholders. We will use all the technology at our disposal including mass notification systems, social media, and other information systems to achieve this goal. We will strengthen plans, conduct training, and exercise this capability regularly.

2018
CENTRAL RECORDS

Central Records has the responsibility to respond to all requests for Administrative Services for the public. They are directly responsible for registering and processing all visitors to the confined areas of the jail. **They respond to over 50,000 incoming calls to the Sheriff's Office,** respond to requests for information, process all criminal complaints, criminal histories for other agencies, compile information in the criminal records management system, fingerprint responsibilities for all Concealed Purchase License, pre-employment and firearm inspections. They provide information on a variety of subjects to the general public and perform a critical support service to the public and the Sheriff's Office.

CENTRAL RECORDS ACTIVITY SUMMARY

| | 2017 | 2018 |
|---------------------|-------------|-------------|
| Firearms Registered | 5,381 | 4,535 |

| Other Services | 2018 | Revenue |
|--|-------------|----------------|
| CPL & Employment Fingerprinting | 788 | \$11,820 |
| Notary Service Requests | 155 | \$345 |
| Police Report Requests | 1,084 | \$5,420 |
| Abandoned Vehicles Processed | 168 | N/A |
| Individuals Screened for Entry into Jail | 1,910 | N/A |
| Subpoenas Processed | 1,150 | N/A |
| Sheriff Sales (mortgage) | 49 | \$2,450 |
| Personal Protection Orders | 92 | N/A |
| FOIA Request / Records Checks | 997 | N/A |

2018
ANIMAL CONTROL

The Clinton County Animal Control consists of two full-time employees. Their responsibilities are investigating complaints of dogs and farm animals running at large, handling lost and found pets, investigating animal bites, and investigating animal welfare and neglect complaints. They are also responsible for monitoring and caring for the Clinton County Animal Shelter. In 2018 there were 4,478 dog licenses sold in Clinton County.

- 883 Complaints
- 353 Lost & Found Animals
- 104 Animal bites investigated
- 100 Citations (dog running at large, unlicensed dogs and animal cruelty)

Listed below is the revenue for Animal Control:

- \$98,235 Dog License fees
- \$1,120 Kennel License fees
- \$5,683 Other Fees
- 460 Animals picked up

2018 UNIFORM DIVISION

The Uniform Division is responsible for providing direct law enforcement services to all county residents. They have the primary responsibility to provide traffic enforcement on all secondary county roads, in conjunction with traffic enforcement on State highways and expressways.

In addition, they respond to all emergency calls for service, provide court security, serve civil process, transport prisoners, and conduct safety education programs, along with a variety of other enforcement responsibilities.

The deputy's continue to function as one of the most effective traffic enforcement units within the State of Michigan. During the past year, deputy's issued 9,812 traffic citations. They also arrested 201 drunk drivers, 543 suspended drivers, issued 119 seat belt violations and 205 subjects were arrested for possessing and selling narcotics. The Sheriff's Office Crash Investigation Team investigated 8 crashes, 8 fatal, 3 serious injuries and assisted other agencies with 8 crashes. They also completed 19 crash data recording downloads. The Clinton County Sheriff road patrol ranks in the top five for all Sheriff's Department on a consistent basis for traffic enforcement. Over the past several years, one of our officers has been recognized as the top O.U.I.L. Enforcement Officer for Sheriff's Offices statewide and all Law Enforcement Agencies.

Every Deputy has been trained in basic traffic accident investigation and we have 3 officers certified as traffic accident Re-constructionists. Additionally, the division has certified Laser Speed Measurement, Preliminary Breath Test, Firearm and Pressure Point Control Tactics Instruction. We have officers trained as Crime Scene Tech, Hostage Negotiators, Firearms Instructors, Laser Instructors, Defensive Tactics Instructors, PBT Instructors, CPR, A.E.D. Instructors, Taser, Pepper Ball Instructors, Standard Field Sobriety Testing Instructor and Simunition Instructors.

The deputies continue to operate as single person cars, allowing us to maximize our Law Enforcement efforts. The assignment of a single officer to a vehicle on night shifts is very rare in law enforcement agencies today. We are very fortunate to have a staff of highly trained officers committed to public service and who perform their responsibilities in a highly effective manner.

| UNIFORM CRIME REPORT – ACTUAL OFFENSES | | |
|--|-------------------------------|--------------|
| | | 2018 |
| CSC | | 35 |
| Robbery | | 1 |
| Assault/Stalking | | 14 |
| Domestic Assault | | 58 |
| Arson | | 0 |
| Breaking and Entering | | 41 |
| Homicide | | 1 |
| Kidnapping | | 0 |
| Larceny | | 62 |
| Stolen Vehicles | | 12 |
| Fraud/NSF | | 77 |
| Retail Fraud | | 10 |
| Malicious Destruction of Property | | 28 |
| OWI | | 201 |
| VCSA | | 205 |
| Accident Reports | | 1,564 |
| All Others (warrants, driving offenses, liquor violations, etc.) | | 1,524 |
| | TOTAL | 3,833 |
| | UNIFORM DIVISION STATS | |
| | | 2017 |
| | | 2018 |
| • Calls for service | 7,929 | 7,669 |
| • Self-Initiated Calls | 23,071 | 23,709 |
| • Total Calls Responded to | 31,159 | 31,505 |
| • Written Reports generated by responses | 3,426 | 3,480 |
| | Traffic Crashes | |
| | | 2017 |
| | | 2018 |
| • Car/Deer | 715 | 857 |
| • Property Damage | 547 | 616 |
| • Personal Injury | 132 | 121 |
| • Fatal | 1 | 8 |
| | Total Accidents | 1,397 |
| | | 1,602 |

2018

Deputy Sheriff / Court Security

It is the responsibility of the duly sworn Deputy Sheriff's assigned to court security to ensure a safe and secure working environment for the courthouse employees as well as the citizens who conduct business in the Clinton County Courthouse. Among the various responsibilities of these Deputies include but are not limited to; screening of all persons entering into the secured courtroom areas, maintaining custody of all prisoners appearing at scheduled court hearing, maintaining order within the courtroom and upon conclusion of criminal trials taking defendants, found guilty, into custody.

| MONTH | SCREENING COUNT | INMATES HANDLED | COURT REMAND CUSTODY |
|---------------------|----------------------------|----------------------------|-------------------------------------|
| JANUARY | 5,250 | 134 | 51 |
| FEBRUARY | 4,807 | 143 | 55 |
| MARCH | 5,679 | 158 | 46 |
| APRIL | 5,407 | 143 | 40 |
| MAY | 5,973 | 141 | 62 |
| JUNE | 5,668 | 121 | 39 |
| JULY | 5,627 | 153 | 34 |
| AUGUST | 5,710 | 162 | 44 |
| SEPTEMBER | 5,079 | 146 | 46 |
| OCTOBER | 5,505 | 163 | 35 |
| NOVEMBER | 5,307 | 144 | 35 |
| DECEMBER | 4,950 | 109 | 37 |
| YEARLY TOTAL | 64,962 | 1,717 | 524 |

DETECTIVE DIVISION CASES OF NOTE FOR 2018

DETECTIVE BUREAU

The Detective Bureau investigated 205 criminal complaints in 2018 and an additional 128 cases that required cyber investigation and forensic analysis of cell phones, computers, and other electronic devices. This makes a total of 333 cases investigated in 2018. In 2018 a total of 65 cases resulted in suspect identification / arrest including many for very serious felony offenses. The Detective Bureau investigated 42 Criminal Sexual Conduct cases and the majority of these cases involved children. Overall Criminal Sexual Conduct cases were up from a total 36 in 2017. The Detective Bureau also investigated 15 Child Abuse cases and 38 Home Invasion cases. There continues to be an abundance of Fraud cases being reported and the majority of these crimes are targeting the elderly. The vast majority of these crimes trace back to another country. The Detective Bureau also investigated, reviewed, or followed up on a total of 73 Medical Examiner Death Investigations in 2018. Overall the total amount of crimes investigated in 2018 was down from 2017, yet the amount of violent crimes investigated were up from 2017.

CASES TO NOTE FOR 2018

- In February of 2018, the Detective Bureau began investigating a Criminal Sexual Conduct allegation that 13 years old child was sexually assaulted in Victor Township by a friend's father while she was at a sleep over. According to this victim the suspect provided her and his own daughter with alcohol before sexually assaulting the victim. During the course of this investigation, two more 13 year old children came forward alleging that they were also provided alcohol and sexually assaulted by the same suspect while at a sleep over with the suspect's daughter. The suspect in this case was charged with multiple counts of Criminal Sexual Conduct and providing alcohol to minors and he is currently awaiting trial.
- In February of 2018, the Detective Bureau began investigating an incident where two subjects from the Lansing area went to the door of an elderly male in Lebanon Township and told him they needed gas and while the victim was trying to help these two suspects they assaulted him and robbed him at gun point. The Detective Bureau was able to identify these two suspects and in an interview with one of the suspects, he confessed to his involvement along with the second suspect's involvement in this crime. In addition, this suspect confessed to Home Invasion & Attempt Murder in Ottawa County in which a resident was shot while these same two suspects were attempting to rob one of the occupants of the home. Both suspects were convicted and are currently serving very long prison sentences.
- In June of 2018, the Detective Bureau began investigating a Criminal Sexual Conduct allegation involving a minor who was the daughter of the suspect's ex-girlfriend. During the course of this investigation, two more minors reported that when their Mother was dating this suspect he also sexually assaulted them. The suspect in this case was arrested on a multiple county felony warrant and subsequently interviewed by the Detective

Bureau. The suspect confessed to sexually assaulting all three of these children and also confessed to sexually assaulting another child that was also a daughter of an additional ex-girlfriend. The suspect has pleaded guilty and is currently awaiting sentencing.

- Between June and September of 2018, the Detective Bureau was investigating multiple Home Invasion Cases that occurred in rural Clinton County. In September, a suspect was developed and eventually arrested on a multiple county Felony Warrant for some of these Home Invasions. The suspect in this case had a very long criminal history and was on bond from Eaton County for robbing a bank when he was arrested by the Clinton County Detective Bureau. The suspect was interviewed by the Detective Bureau and confessed to 17 Home Invasions in Clinton County as well as Home Invasions in multiple surrounding Counties. This suspect has pleaded guilty and is currently awaiting sentencing.

MARINE PATROL

The primary goals of the Marine Program is to provide boater safety for 12-16 year olds, conduct inspections of boat liveries, provide for enforcement of the Marine Safety Laws and to address the Sheriff's responsibility for the recovery of all drowned bodies as mandated by P.A. 139, 1947.

Funding for this program is through a grant from the Michigan Department of Natural Resources. Funding provides for a 75% match to provide for reimbursement for officer's wages, fringe benefits, and equipment needs, supplies and materials. Equipment for the program consists of a 14-ft. boat, trailer, and 25-hp motor and associated equipment.

Program responsibilities are assigned to a part time deputy. The Deputy is a certified Police Officer also certified as a Boating Safety Instructor by the Michigan Department of Natural Resources. Duties for this program are conducted during the period between Memorial Day and Labor Day, with enforcement patrols concentrated on weekends and holidays.

