

BRIAN J. ROSS, Chairperson
PHIL HANSES, Vice Chair
ERIC HARGER, Secretary
ADAM STACEY, Member
RYAN WOOD, Member



100 E. State Street, Suite 2100
St. Johns, Michigan 48879
(989) 224-5120 Fax: (989) 224-5102
E:MAIL: goergep@clinton-county.org

**CLINTON COUNTY DPW
Clinton County Courthouse, Board of Commissioner's Room
100 East State Street
St. Johns, Michigan 48879
Wednesday, February 2, 2022 at 4:00 p.m.**

AGENDA

1. Call to Order
2. Approval of Agenda
3. Annual organizational meeting of the Board of Public Works:
 - a. Elect officers: Chairperson, Vice-Chairperson
Secretary and Deputy Secretary
 - b. Discussion of 2022 Meeting Schedule and By-Law requirements
 - c. Establish time, place, and date of regular meetings
 - d. Authorize Chairperson to sign all documents for and on behalf of the DPW; Vice-Chairperson, in the absence of the Chairperson, to sign all documents for and on behalf of the DPW; and Deputy Secretary to sign all documents for and on behalf of the Secretary.
 - e. Mileage reimbursement for 2022 is 0.585 and per diem rate is \$70
4. Approval of Minutes: February 2, 2021
5. Review of DPW Obligations
6. Public Comments
7. Adjournment

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF THE CLINTON COUNTY DEPARTMENT OF PUBLIC WORKS (DPW), HELD TUESDAY, FEBRUARY 2, 2021, VIA ZOOM PURSUANT TO PA228 OF 2020, DUE TO COVID-19 PANDEMIC.

PRESENT: Member Eric Harger (City of St. Johns, Michigan)
Drain Commissioner Phil Hanses (City of St. Johns, Michigan)
Penny Goerge, Deputy Secretary (City of St. Johns, Michigan)
Chairperson Brian J. Ross (DeWitt Charter Township, Michigan)
Commissioner Adam Stacey (Bath Charter Township, Michigan)

OTHERS PRESENT: Todd Campbell, Deputy Administrator

1. **CALL TO ORDER**

The meeting was called to order by Chairperson Ross at 4:00 p.m.

2. **AGENDA**

It was moved by Member Harger, seconded by Member Hanses, to approve the agenda. Motion carried.

3. **ORGANIZATIONAL ACTION**

- a. Chairperson Ross advised the Board that this being the first meeting of the year for 2021, it was necessary to elect officers and to take other organizational action as necessary.

Member Stacey moved, seconded by Member Harger, to nominate the following officers for 2021: Brian J. Ross, Chairperson of the Board of Public Works; Phil Hanses, Vice Chairperson; Eric Harger, Secretary; and Penny Goerge, Deputy Secretary. Motion carried.

- b. Discussion took place pertaining to DPW meetings being held four times a year. While this requirement is referenced in the Bylaws, the Chairperson has the authority to schedule the meetings and/or adjourn any meetings should he deem appropriate. Since there are no active bond projects at this time, Chairperson Ross believes it will only be necessary to meet once per year for the organizational meetings and/or on an "as needed" basis if any other matters are to arise.
- c. The 2021 Meetings will be held in the Clinton County Courthouse, or at some other location within Clinton County as may be specified by the Chairperson. The 2021 meeting dates (as needed) are scheduled for May 5, August 4, and November 3 at 4:00 p.m. The 2022 Organizational Meeting is scheduled for February 2, 2022 at 4:00 p.m.

Member Harger moved, seconded by Member Hanses, to approve 2021 DPW meeting dates as presented. Motion carried.

- d. **Member Hanses moved, seconded by Member Stacey, that the Chairperson of the Department of Public Works be authorized to sign all documents for and on behalf of the Board of the Department of Public Works; the Vice-Chairperson, in the absence of the Chairperson, be authorized to sign all documents for and on behalf of the Board of the Department of Public Works; the Deputy**

Secretary be authorized to sign all documents for and on behalf of the Secretary. Motion carried.

- e. The Members were notified that the mileage reimbursement for 2021 is \$0.56 and the per diem rate is \$70.

Member Stacey moved, seconded by Member Harger, to concur with the mileage and per diem rates that have been established for 2021. Motion carried.

4. APPROVAL OF MINUTES

Member Hanses moved, seconded by Member Harger, to approve the minutes from the Regular Board Meeting of February 5, 2020. Motion carried.

5. REVIEW OF DPW OBLIGATIONS

All bonds are paid off at this time.

Commissioner Stacey briefly discussed rural internet and asked Administration to find out if this would be considered a public works project. The members agreed that this would be worth looking into.

The members discussed the vacancy on the DPW Board due to the passing of Neil Barnhart. Mr. Barnhart served Clinton County for over 37 years as a member of the DPW Board. Mr. Barnhart's dedicated service to the County will always be appreciated.

6. PUBLIC COMMENTS

Todd Campbell, Deputy Administrator, briefly introduced himself to the members.

7. ADJOURNMENT

There being no further business or public comments, it was moved by Member Stacey, seconded by Member Ross, that the meeting be adjourned. The meeting adjourned at 4:13 p.m.

Brian J. Ross, Chairperson

Eric Harger, Secretary

Penny Goerge, Deputy Secretary

BRIAN J. ROSS, Chairperson
PHIL HANSES, Vice Chair
ERIC HARGER, Secretary
ADAM STACEY, Member
RYAN WOOD, Member



100 E. State Street, Suite 2100
St. Johns, Michigan 48879
(989) 224-5120 Fax: (989) 224-5102
E:MAIL: goergep@clinton-county.org

2022 DPW MEETING DATES:

Regular Meetings – 4 per year
(Set at organizational meeting – first meeting of the year)

Typically the 1st Wednesday of the months of
February, May, August, and November at 4:00 p.m.

Wednesday, February 2, 2022

Wednesday, May 4, 2022 (if needed)

Wednesday, August 3, 2022 (if needed)

Wednesday, November 2, 2022 (if needed)

2023 Organizational Meeting – Wednesday, February 1, 2023