

# CLINTON COUNTY BOARD OF COMMISSIONERS

## Chairperson

Robert Showers

## Vice-Chairperson

Kam J. Washburn

## Members

David W. Pohl

Bruce DeLong

Kenneth B. Mitchell

Dwight Washington

Adam C. Stacey

**COURTHOUSE**  
**100 E. STATE STREET**  
**ST. JOHNS, MICHIGAN 48879-1571**  
**989-224-5120**



**Administrator**  
Ryan L. Wood  
**Clerk of the Board**  
Diane Zuker

## AGENDA

CLINTON COUNTY BOARD OF COMMISSIONERS MEETING  
Board of Commissioners Room, Courthouse  
100 E. State St., Suite 2200, St. Johns

**TUESDAY, JANUARY 29, 2019**

- 9:00 a.m. Call to Order  
Moment of Silence  
Pledge of Allegiance  
Roll Call  
Approval of Agenda  
Presentation of Minutes:
  - December 14, 2018 Board Meeting
  - January 3, 2019 Board Organizational Meeting
  - January 22, 2019 Human Resources Meeting Closed SessionCommunications:
  1. Bay County Resolution calling for Governor Snyder to veto any and all new legislation that changes existing law pertaining to the Governor, Secretary of State and Attorney General
  2. Bay County resolution calling for revision to the Medicare Prescription Drug Bill of 2003
  3. Jackson County Resolution regarding the unfunded mandates created by the Michigan Indigent Defense Commission
  4. Kalkaska County Resolution opposing SB 396 related to Frost Law exceptions
  5. Wexford County Resolution opposing SB 1031 regarding amendments to the General Property Tax Act to exempt qualified utility personal property from collection of taxes
- 9:05 a.m. Administrator's Report
- 9:08 a.m. Retiree Health Care Trust Fund Annual Report
- 9:15 a.m. Residential Attraction Project Presentation–Kate Snyder, Piper and Gold Public Relations
- 9:30 a.m. Public Comments
- 9:31 a.m. Approval of Commissioners' Expense Accounts
- 9:32 a.m. COMMITTEE REPORTS:
  - Ways and Means Committee – January 24, 2019
  - Human Resources Committee – January 24, 2019
- Adjournment

**WAYS AND MEANS COMMITTEE  
THURSDAY, JANUARY 24, 2019 AT 2:00 P.M.**

1	2:00	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	2:02	LIMITED PUBLIC COMMENTS
3	2:05	CLINTON AREA TRANSIT BUDGET APPROVAL FY 2020 (SUSAN GORBY)
4	2:15	TREASURER – BLANKET BOND REPORT (TINA WARD)
5	2:20	WASTE MANAGEMENT (KATE NEESE): A. REGIONAL RECYCLING INITIATIVE UPDATE B. REQUEST TO DIGITIZE THE GARBAGE GUIDE
6	2:30	EMERGENCY MANAGEMENT (LARRY ST. GEORGE AND TOM HELMS): A. CAPITAL IMPROVEMENT REQUEST - EOC AUDIO/VISUAL SYSTEM B. LETTER OF INTENT FOR PARTICIPATION IN TRI-COUNTY HAZARD MITIGATION PLAN AND HAZARD MITIGATION ASSISTANCE (HMA) GRANT PROCESS
7	2:40	MAINTENANCE – CAPITAL IMPROVEMENT REQUESTS (ROB WOOTEN): A. SECURITY CAMERAS B. LED LIGHTING UPGRADES
8	2:50	MIS – CAPITAL IMPROVEMENT REQUESTS (CRAIG THELEN): A. COURTHOUSE LOCK SYSTEM B. PUBLIC FINGERPRINT MACHINE C. USE OF COMPUTER REPLACEMENT FUNDS D. MICROFILMING/IMAGING FUNDS
9	3:05	TRI-COUNTY METRO PAYMENT (ADMINISTRATION)
10	3:10	2019 COMMITTEE OF THE WHOLE MEETING – DISCUSSION (ADMINISTRATION)
11	3:15	REAPPROPRIATE 2018 PROJECTS (ADMINISTRATION)
12	3:20	PLANNING UPDATE - NO ATTACHMENT
13	3:25	FEBRUARY 2019 COMMITTEE MEETING CALENDAR (ADMINISTRATION)
14	3:30	ACCOUNTS PAYABLE INVOICES PAID TOTALS
15	3:35	COMMISSIONERS' COMMENTS
16	3:40	ADMINISTRATOR'S REPORT
17	3:45	ANY OTHER BUSINESS

**HUMAN RESOURCES COMMITTEE  
THURSDAY, JANUARY 24, 2019 AT 4:00 P.M.**

1	4:00	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	4:02	LIMITED PUBLIC COMMENTS
3	4:05	COMMITTEE/COMMISSION APPOINTMENTS (ADMINISTRATION)
4	4:10	SPARROW OCCUPATIONAL HEALTH SERVICES (ADMINISTRATION)
5	4:20	COUNTY PERSONNEL MANUAL – SUBSTANCE ABUSE POLICY AND RECREATIONAL MARIJUANA (ADMINISTRATION)
6	4:25	PMFA – PLAN PROVIDER ANALYSIS (ADMINISTRATION)
7	4:35	COMMUNITY DEVELOPMENT – PERSONNEL REQUEST (DOUG RILEY)
8	4:40	<b>CLOSED SESSION</b> : COLLECTIVE BARGAINING – COMMAND OFFICERS ASSOCIATION OF MICHIGAN (NO ATTACHMENT)
9	4:55	COMMISSIONERS' COMMENTS
10	5:00	ANY OTHER BUSINESS

*ALL TIMES ARE TENTATIVE. TO REQUEST ACCOMMODATIONS OR MATERIALS IN AN ALTERNATIVE FORMAT, PLEASE CONTACT ADMINISTRATION AT (989)224-5120 OR TDD USERS WITHIN CLINTON COUNTY MAY DIAL 9-1-1 FOR GENERAL COUNTY SERVICES OR USE MICHIGAN RELAY 1-800-649-3777 OR THE NATIONAL RELAY NUMBER OF 7-1-1 NO LATER THAN 48 HOURS PRIOR TO THE MEETING.*

# CLINTON COUNTY BOARD OF COMMISSIONERS

**Chairperson**  
Robert Showers  
**Vice-Chairperson**  
Kam J. Washburn

**Members**  
David W. Pohl  
Bruce DeLong  
Kenneth B. Mitchell  
Dwight Washington  
Adam C. Stacey

**COURTHOUSE**  
**100 E. STATE STREET**  
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**Administrator**  
Ryan L. Wood  
**Clerk of the Board**  
Diane Zuker

**DATE 12/14/2018** The Clinton County Board of Commissioners met on Friday, December 14, 2018 at 10:00 a.m. in the Clinton County Board of Commissioners Room, Courthouse, St. Johns, Michigan with Chairperson Robert Showers presiding.

**MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE** Chairperson Showers called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

**ROLL CALL** Roll was called and a quorum reported. Present were Commissioners Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

**COUNTY PERSONNEL** Doug Riley, Ryan Wood and Craig Longnecker.

**VISITORS** None

**AGENDA** The agenda was amended to include the following item:

- Discussion regarding LARA Grant Opportunity

**BOARD ACTION:** Commissioner Mitchell moved, supported by Commissioner Pohl to approve the agenda as amended. Motion carried.

**APPROVAL OF MINUTES** The November 27, 2018 minutes were presented for review and approval.

**BOARD ACTION:** Commissioner Washburn moved, supported by Commissioner Pohl to approve the minutes as printed. Motion carried.

**COMMUNICATIONS** The following communication was received:

1. Livingston County Resolution in Support of House Bill 4986 – Equalization Department

**BOARD ACTION:** Commissioner Stacey moved, supported by Commissioner Pohl to acknowledge receipt of the communication. Motion carried.

**ADMINISTRATOR'S REPORT** Ryan Wood, County Administrator reported that mediation took place yesterday with the Command Officers Association of Michigan (COAM). We do not have an agreement yet, however the session was positive and we are scheduled to meet again in January.

LICENSING AND REGULATORY AFFAIRS GRANT APPLICATION ON MEDICAL MARIHUANA FOR EDUCATION AND OUTREACH PROGRAMS

Administrator Wood introduced discussion regarding a Medical Marihuana grant. The Michigan Department of Licensing and Regulatory Affairs (LARA) has been assigned to administer the grants. The grant application is due to the State no later than January 1, 2019. This has been discussed with Marcus Cheatham, Health Officer with the Mid-Michigan District Health Department. The grant funds available for Clinton County is in the amount of \$16,226. Given such short notice of the grant and lack of information, Commissioners do not feel they can make an informative decision whether to apply for the grant. It appears that this grant will be made available on an annual basis for the Board to consider in the future. No action taken.

PUBLIC COMMENTS

Chairperson Showers called for public comments. There were none.

ZONING

Doug Riley, Community Development Director, presented the following zoning matter:

OR 147-18 (PC-37-18 MA) CHANGE OF ZONE/MAP AMENDMENT CLASSIFIED FLYER, INC. A-2, GENERAL AGRICULTURE DISTRICT TO C2, GENERAL COMMERCIAL DISTRICT EAGLE TOWNSHIP

OR 147-18 (PC-37-18 MA) Petition for a Change of Zone/Map Amendment submitted by Classified Flyer, Inc. to rezone a 1.8-acre property located at 16820 S. Wright Road, Section 36, Eagle Township from A-2, General Agriculture District to C2, General Commercial District.

**BOARD ACTION:** Commissioner Stacey moved, supported by Commissioner Pohl to concur with the recommendation of the Planning Commission to approve the Change of Zone/Map Amendment submitted by Classified Flyer, Inc.

Chairperson Showers called for comments and/or questions. There were none.

Voting on the motion by roll call vote, those voting aye were Stacey, Washington, Washburn, Mitchell, Pohl, DeLong and Showers. Seven ayes, zero nays. Motion carried

APPROVAL OF COMMISSIONERS' EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

**BOARD ACTION:** Commissioner Stacey moved, supported by Commissioner Washburn to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

JANUARY 2019 ORGANIZATIONAL MEETING

Chairperson Showers introduced discussion regarding the 2019 Board of Commissioners' Organizational meeting.

**BOARD ACTION:** Commissioner Mitchell moved, supported by Commissioner DeLong to set the 2019 Board Organizational meeting for Thursday, January 3<sup>rd</sup> @ 9:00 a.m. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

WAYS AND MEANS COMMITTEE

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on a meeting held December 11, 2018.

ATTENDANCE AT  
COMMITTEE MEETING

**Members Present**

Adam Stacey, W&M Committee Chairperson  
Kam Washburn  
Ken Mitchell  
David Pohl  
Bruce DeLong  
Dwight Washington  
Robert Showers, Ex-Officio Member

**Staff Present**

Ryan Wood  
Craig Longnecker  
Doug Riley  
Penny Goerge  
Kate Neese

**Others Present**

Dru Mitchell, Clinton County Economic Alliance  
Edythe Hatter-Williams, Capital Area Michigan Works  
Dillan Rush, Tri-County Development Placemaking Manager at Lansing  
Economic Area Partnership (LEAP)

APPROVAL OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 2:00 p.m.

**COMMITTEE ACTION:** Commissioner DeLong moved, supported by Commissioner Mitchell, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

CAPITAL AREA MICHIGAN  
WORKS UPDATE

3. Ways and Means Committee Chairperson Stacey introduced Edythe Hatter-Williams from Capital Area Michigan Works to provide an update on the services they provide.
  - Ms. Hatter-Williams discussed the many different programs and services that are provided by the Capital Area Michigan Works in partnership with businesses to develop recruiting and retention strategies; discussion also took place regarding the partnerships that Capital Area Michigan Works has made with job seekers to enhance education and employment opportunities.

No action required

RESOLUTION 2018-24  
SUPPORTING CONTINUED  
PARTICIPATION OF  
CLINTON COUNTY IN THE  
LANSING REGIONAL  
BROWNFIELDS COALITION

4. Ways and Means Committee Chairperson Stacey introduced Dru Mitchell, President/CEO of the Clinton County Economic Alliance and Dillan Rush, Tri-County Development Placemaking Manager at Lansing Economic Area Partnership (LEAP) to discuss Clinton County's continued participation in the Lansing Regional Brownfields Coalition.
  - The Lansing Brownfields Coalition is in the process of applying for a FY19 US EPA Brownfield Assessment Grant and has once again engaged the Lansing Economic Area Partnership (LEAP) to manage both the application process and the grant;
  - This year the lead applicant will be the City of Lansing, rather than the Lansing Brownfield Redevelopment Authority; LEAP staff feels this change may improve our scoring since the City of Lansing has not been a recipient of this grant;
  - The Board of Commissioners is being asked to support this regional endeavor by way of resolution and a formal letter of support.

**COMMITTEE RECOMMENDATION:** Commissioner DeLong moved, supported by Commissioner Washburn, to **recommend** approving the resolution supporting the continued participation of Clinton County in the Lansing Regional Brownfields Coalition. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, supported by Commissioner Washburn to concur with the Committee recommendation. Motion carried.  
(INSERT RESOLUTION)

COUNTY CLERK

BOARD OF COMMISSIONERS BYLAWS AND RULES OF PROCEDURE

SET ORGANIZATIONAL MEETING FOR JANUARY 2019

PROPOSED CALENDAR FOR 2019 BOARD MEETINGS

WASTE MANAGEMENT ANNUAL REPORT FOR CLINTON COUNTY RESIDENTIAL RECYCLING OPTIONS AND COSTS

RENEWAL OF INTERGOVERNMENTAL CONTRACT FOR THE ESTABLISHMENT OF A SUBSTANCE USE DISORDER (SUD) OVERSIGHT POLICY BOARD

5. County Clerk:

- A. Ways and Means Committee Chairperson Washburn introduced discussion regarding the proposed Bylaws for 2019.
  - Commissioners were provided a copy of their Bylaws and Rules of Procedure for 2019;
  - This document will be considered at the Board's organizational meeting in January.

No action taken.

- B. Ways and Means Committee Chairperson Washburn introduced discussion regarding the 2019 Board of Commissioners Organizational Meeting.

**COMMITTEE RECOMMENDATION:** Commissioner Mitchell moved, supported by Commissioner DeLong, to **recommend** scheduling the 2019 Board of Commissioners Organizational Meeting for Thursday, January 3, 2019 at 9:00 a.m. Motion carried. (See page 2 of minutes for Board Action)

- C. Ways and Means Committee Chairperson Washburn introduced discussion regarding the proposed calendar for 2019 Board Meetings.
  - This document will be considered at the Board's organizational meeting in January.

No action taken.

- 6. Ways and Means Committee Chairperson Stacey introduced Kate Neese, Waste Management Coordinator, to discuss the Clinton County Residential Options and Costs.
  - Waste Management Coordinator Neese briefly discussed the many recycling opportunities and options that Clinton County residents have available to them;
  - Discussion took place regarding community outreach and education efforts.

**COMMITTEE RECOMMENDATION:** Commissioner Mitchell moved, supported by Commissioner Washington, to **recommend** accepting and placing on file the annual report for Clinton County Residential Recycling Options and Costs. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, supported by Commissioner DeLong to concur with the Committee recommendation. Motion carried

- 7. Ways and Means Committee Chairperson Stacey introduced discussion regarding the renewal of the intergovernmental agreement with Mid-State Health Network for the establishment of a substance abuse disorder oversight policy board.

**COMMITTEE RECOMMENDATION:** Commissioner DeLong moved, supported by Commissioner Washburn, to **recommend** approving the intergovernmental contract with Mid-State Health Network for the establishment of a substance use disorder oversight policy board. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, supported by Commissioner Pohl to concur with the Committee recommendation. Motion carried

BUSINESS ACCOUNT  
APPLICATION POLICY

8. Ways and Means Committee Chairperson Stacey introduced discussion regarding a recommended business account application policy.
- It is recommended that an internal policy be formalized to assure transparent accountability as the county seeks to take advantage of cost savings available by establishing an on-line account with Amazon;
  - In order to mitigate concerns regarding unauthorized purchases, authorized departments will be required to follow established internal procedures and controls just as with any county purchase;
  - Establishing an on-line account with Amazon is most relevant to our Maintenance Department; in several instances maintenance personnel have spent hours trying to obtain a repair part through existing vendors when it could have been located and purchased in minutes through Amazon at a significant savings;
  - Administration believes that the proposed Business Account Application Policy provides more than adequate controls when establishing a business account and that the benefits of efficiency and competitive pricing, when dealing with vendors such as Amazon, will provide significant savings to the County.

**COMMITTEE RECOMMENDATION:** Commissioner Pohl moved, supported by Commissioner Washburn, to **recommend** approving the Business Account Application Policy. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, supported by Commissioner Mitchell to concur with the Committee recommendation. Discussion followed. Motion carried

FOURTH QUARTER  
BUDGET ADJUSTMENTS

9. Ways and Means Committee Chairperson Stacey introduced Craig Longnecker, Deputy County Administrator, to discuss the 4th quarter budget adjustments/governmental fund commitments.

**COMMITTEE RECOMMENDATION:** Commissioner Washburn moved, supported by Commissioner Mitchell, to **recommend** the approval of the 4<sup>th</sup> quarter budget adjustments as presented. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, supported by Commissioner Washburn to concur with the Committee recommendation. Motion carried

**COMMITTEE RECOMMENDATION:** Commissioner Washburn moved, supported by Commissioner Pohl, to **recommend** approving governmental fund commitments as presented and as adjusted to actual for variable calculated amounts as presented. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, supported by Commissioner Washburn to concur with the Committee recommendation. Motion carried

PLANNING UPDATE

10. Ways and Means Committee Chairperson Washburn introduced Doug Riley, Community Development Director, to provide a planning update. No action required.

JANUARY 2019 COMMITTEE MEETING CALENDAR

- 11. Ways and Means Committee Chairperson Stacey introduced discussion regarding the January 2019 Open Meetings and Events Calendar.
  - The members were advised that the Parks and Green Space Commission Meeting has been moved from January 4 to January 11, 2019.

**COMMITTEE RECOMMENDATION:** Commissioner Mitchell moved, supported by Commissioner Pohl, to **recommend** the approval of the January 2019 Open Meetings and Events Calendar as amended. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, supported by Commissioner Pohl to concur with the Committee recommendation. Motion carried

COMMISSIONERS' COMMENTS

- 12. Ways and Means Committee Chairperson Stacey requested Commissioners' comments. There were none.

ADJOURNMENT OF COMMITTEE MEETING

- 13. Ways and Means Committee Chairperson Stacey adjourned the meeting at 3:22 p.m.

**HUMAN RESOURCES COMMITTEE REPORT**

Commissioner DeLong, Chairperson of the Human Resources Committee reported on a meeting held December 11, 2018.

ATTENDANCE AT COMMITTEE MEETING

**Members Present**

Bruce DeLong, HR Committee Chairperson  
Dwight Washington  
Kam Washburn  
Ken Mitchell  
David Pohl  
Adam Stacey  
Robert Showers, Ex-Officio Member

**Staff Present**

Ryan Wood  
Craig Longnecker  
Penny Goerge

APPROVAL OF AGENDA

- 1. Human Resources Committee Chairperson DeLong called the meeting to order at 3:28 p.m.

**COMMITTEE ACTION:** Commissioner Pohl moved, supported by Commissioner Washington, to approve the agenda. Motion carried.

PUBLIC COMMENTS

- 2. Human Resources Committee Chairperson DeLong requested limited public comments. There were none.

COMMITTEE AND COMMISSION APPOINTMENTS

- 3. Human Resources Committee Chairperson DeLong introduced discussion regarding appointments to various Committees and Commissions.

HOMELAND SECURITY PLANNING BOARD APPOINTMENT

**COMMITTEE RECOMMENDATION:** Commissioner Pohl moved, supported by Commissioner Washburn, to **recommend** appointing Thomas Helms to represent Clinton County as the alternate to the Homeland Security Planning Board. Motion carried.

**BOARD ACTION:** Commissioner DeLong moved, supported by Commissioner Mitchell to concur with the Committee recommendation to appoint Thomas Helms to represent Clinton County as the alternate to the Homeland Security Planning Board. Chairperson Showers called for further nominations. None were offered. Motion carried.



MEDICAL EXAMINER  
EMPLOYMENT AGREEMENT

4. Human Resources Committee Chairperson DeLong introduced Administrator Wood to discuss the medical examiner employment agreement.
  - The County has been advised that our current Medical Examiner, Dr. Donald Porter, is planning to retire effective January 1, 2019;
  - Sheriff Jerue met with our Deputy Medical Examiner, Dr. David Minnick, to outline the duties of this position and Dr. Minnick has agreed to accept the appointment as Clinton County Medical Examiner;
  - The statute provides that each county shall appoint a Medical Examiner for a period of four (4) years;
  - The agreements however are set to run for an indefinite period; the proposed contract is identical to the previous contract with Dr. Porter with the exception of Article 3 under compensation where the County has agreed to pay the sum of \$110 (previously \$100) for each occasion when the employee responds to a request for service.

**COMMITTEE RECOMMENDATION:** Commissioner Washburn moved, supported by Commissioner Pohl, to appoint Dr. David Minnick as the Clinton County Medical Examiner for a four (4) year term beginning January 1, 2019 and expiring December 31, 2022 and further authorize the Medical Examiner Employment Agreement as presented. Motion carried.

**BOARD ACTION:** Commissioner DeLong moved, supported by Commissioner Washburn to concur with the Committee recommendation to appoint Dr. David Minnick as the Clinton County Medical Examiner and authorize the Employment Agreement with Dr. Minnick. Motion carried.

ADMINISTRATOR'S REPORT

5. Human Resources Committee Chairperson DeLong introduced Ryan Wood, Clinton County Administrator, to provide an update. No action taken.

COMMISSIONERS'  
COMMENTS

6. Human Resources Committee Chairperson DeLong requested Commissioners' comments.
  - Chairperson Showers provided updates on behalf of the Capitol Council of Governments (CAPCOG), Lansing Economic Area Partnership (LEAP) and the residential attraction project;
  - Commissioner Washburn provided a Michigan Association of Counties (MAC) update and briefly discussed the lame duck session;
  - Commissioner Pohl provided updates on behalf of the Tri-County Regional Planning Commission and Parks and Green Space Commission;
  - Commissioner Washington provided an update on behalf of the Mid-Michigan District Health Department (MMDHD) and briefly discussed the future possibility of a bike trail from Lansing to the CIS Rail Trail;
  - Commissioner Mitchell provided an update on behalf of Capital Area Community Services;
  - Commissioner Stacey briefly discussed failing septic systems.

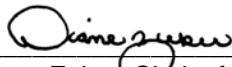
ADJOURNMENT OF  
COMMITTEE MEETING

7. Human Resources Committee Chairperson DeLong adjourned the meeting at 4:14 p.m.

END OF COMMITTEE  
REPORTS

ADJOURNMENT

With no further business to come before the Board, Chairperson Showers declared the meeting adjourned at 10:24 a.m.

  
\_\_\_\_\_  
Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval at the regular scheduled meeting in January, 2019.

# CLINTON COUNTY BOARD OF COMMISSIONERS

## Chairperson

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**989-224-5120**



**Administrator**  
Ryan L. Wood  
**Clerk of the Board**  
Diane Zuker

8:45 A.M.

## ADMINISTRATION OF OATHS OF OFFICE

Diane Zuker, County Clerk administered the Oath of Office to the following County Commissioners elect for 2019-2020:

District #1 – Kam J. Washburn

District #2 – David Pohl

District #3 – Bruce DeLong

District #4 – Kenneth B. Mitchell

District #5 – Robert E. Showers

District #6 – Dwight Washington

District #7 – Adam C. Stacey

DATE 01/03/2019

The Clinton County Board of Commissioners met on Tuesday, January 3, 2019 at 9:00 a.m. in the Clinton County Board of Commissioners Room, Courthouse, St. Johns, Michigan with Chairperson Robert Showers presiding.

## MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Chairperson Showers called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

## ROLL CALL

Roll was called and a quorum reported. Present were Commissioners Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

## COUNTY PERSONNEL

Ryan Wood and Craig Longnecker.

## VISITORS

There were no visitors in attendance.

## AGENDA

The agenda was amended to include:

- Capital Improvement for Courthouse carpet replacement project

**BOARD ACTION:** Commissioner Mitchell moved, supported by Commissioner Washington to approve the agenda as amended. Motion carried.

## ELECTION OF CHAIRPERSON

Clerk Zuker opened the nominations for Chairperson of the Board. Commissioner Stacey nominated Robert Showers for Chairperson, Commissioner Pohl supported the nomination. Clerk Zuker called for further nominations. None were offered.

**BOARD ACTION:** Commissioner Pohl moved, supported by Commissioner Stacey to close the nominations and cast a unanimous ballot for the appointment of Commissioner Robert Showers as Chairperson for 2019. Motion carried.

ELECTION OF  
VICE-CHAIRPERSON

Clerk Zuker opened the nominations for Vice-Chairperson of the Board. Commissioner Pohl nominated Kam Washburn for Vice-Chairperson, Commissioner Stacey supported the nomination. Clerk Zuker called for further nominations. None were offered.

**BOARD ACTION:** Commissioner Pohl moved, supported by Commissioner Stacey to close the nominations and cast a unanimous ballot for the appointment of Commissioner Kam Washburn as Vice-Chairperson for 2019. Motion carried.

VICE-CHAIRPERSON  
COMMENTS

Commissioner Washburn stated that the County had a good year in 2018 and he is looking forward to another good year in 2019. The state of Clinton County today is excellent and we want to continue moving forward. He thanked the Board for their support.

CHAIRPERSON ASSUMES  
THE CHAIR

Commissioner Showers assumed the Chair. Chairperson Showers briefly provided the members with an update on Capitol Council of Governments (CAPCOG), along with plans for the region in an effort to stimulate growth in the area. On a regional basis and in a bi-partisan fashion, Clinton County's participation in CAPCOG has proven to be beneficial. He also thanked the Board for their confidence in nominating him to serve as Chair of the Board once again in 2019.

CONFIRMATION OF 2019  
MEETING SCHEDULE

Commissioners reviewed the 2019 meeting schedule, which continues with the regular meeting day on the last Tuesday of each month at 9:00 a.m. with the exception of the following:

- March meeting will be held on Thursday, March 28<sup>th</sup>, to avoid the Michigan Association of Counties Legislative Conference scheduled from March 25-27, 2019;
- Annual meeting will be held on October 8<sup>th</sup>, which is the 2<sup>nd</sup> Tuesday of the month at 7:00 p.m.
- December meeting will be held on Friday, December 20<sup>th</sup> to avoid the Christmas and New Year holidays.

JANUARY 29 @ 9:00 a.m.	JULY 30 @ 9:00 a.m.
FEBRUARY 26 @ 9:00 a.m.	AUGUST 27 @ 9:00 a.m.
MARCH 28 @ 9:00 a.m. (Thursday)	SEPTEMBER 24 @ 9:00 a.m.
APRIL 30 @ 9:00 a.m.	OCTOBER 8 @ 7:00 p.m.
MAY 28 @ 9:00 a.m.	OCTOBER 29 @ 9:00 a.m.
JUNE 25 @ 9:00 a.m.	NOVEMBER 26 @ 9:00 a.m.
	DECEMBER 20 @ 10:00 a.m. (Friday)

**BOARD ACTION:** Commissioner DeLong moved, supported by Commissioner Mitchell to adopt the meeting scheduled as presented. Motion carried.

ADOPTION OF 2019 BY-  
LAWS AND RULES OF  
PROCEDURE

Chairperson Showers introduced discussion regarding the 2019 By-Laws and Rules of Procedure. A draft was presented to the Board at their committee meeting in December for review. Amendments are being proposed to Article III related to Appointments to Boards and Commissions.

**BOARD ACTION:** Commissioner Washburn moved, supported by Commissioner DeLong to adopt the By-Laws and Rules of Procedure with the amendments as presented. Motion carried unanimously. (INSERT BY-LAWS)

COMMITTEE  
APPOINTMENTS FOR 2019

The 2019 Committee Chairpersons, Committee Assignments and other Boards/Agencies was presented in detail with the following Committee Chairpersons being recommended by Chairperson Showers:

Ways and Means Committee – Adam Stacey  
Human Resources Committee – Bruce DeLong  
Public Safety Committee – Ken Mitchell

**BOARD ACTION:** Commissioner DeLong moved, supported by Commissioner Mitchell to concur with the recommendation of Chairperson Showers to appoint the above named Commissioners as Committee Chairpersons to the respective Committees, in addition concur with the Committee Assignments and Appointments to other Boards/Agencies as discussed. Motion carried. (INSERT BOARD COMMITTEES AND APPOINTMENTS)

ACCOUNTS PAYABLE  
INVOICES PAID

Commissioner Stacey introduced discussion regarding the Accounts Payable Invoices paid.

**BOARD ACTION:** Commissioner Stacey moved, supported by Commissioner DeLong to approve the invoices paid from November 3 through December 7, 2018 in the amount of \$1,249,364.59. Motion carried.

COURTHOUSE CARPET  
REPLACEMENT PROJECT

Deputy Administrator, Craig Longnecker introduced discussion regarding Courthouse carpet replacement project scheduled in our 2019 Capital Improvement plan. This is a multi-year project with \$300,000 set aside over the next 3 years. When the City of St. Johns vacated the space on the 1<sup>st</sup> Floor of the Courthouse recently and preparations were being made to move other county offices into the space, it became apparent that the carpet needed to be replaced. Rather than move furniture in and have to move it out again to replace carpet in 2019, it makes sense to replace the carpet in this area now.

**BOARD ACTION:** Commissioner DeLong moved, supported by Commissioner Pohl to approve the release of \$100,000 for the courthouse carpet replacement project outlined in the Capital Improvement Plan for 2019, with the initial focus being on the newly acquired first floor space, which was recently vacated by the City of St. Johns. Motion carried.

PUBLIC COMMENTS

Chairperson Showers called for public comments. There were none.

COMMISSIONERS'  
COMMENTS

Chairperson Showers invited each Commissioner to share their thoughts on the coming year.

Commissioner Stacey:

- We have a good base to move forward in 2019 with our infrastructure not only here in the County, but also in the region;
- Looking forward to seeing good things to come from Capitol Council of Governments (CAPCOG).

Commissioner Pohl:

- Expressed how fortunate Clinton County is and the need to recognize the fact that we have hired good personnel;
- Thankful for our constituents for electing such highly qualified elected officials who all work cooperatively for the good of the County.

Commissioner Washburn:

- Concurred with the comments of Commissioners Stacey and Pohl;
- Need to continue to work on our costs in view of county revenue being stagnant;
- Volatility in the market continues to affect our funding and the need to find our comfort level with our funding;
- Clinton County is going in great direction;
- Employees are fantastic.

Commissioner Washington:

- Stated that his first term as a County Commissioner has been a positive experience;
- Need to focus on public health related matters in the coming year, so we can enhance the quality of life in the area.

Commissioner DeLong:

- Complimented the staff and the commissioners on the job we have done, noting that we have one of the best counties in the state;
- The need to continue to monitor the market.

Commissioner Mitchell:

- We are fortunate to have a board that is willing to openly discuss matters in order to make good decisions for the benefit of the county
- With the new state leadership, we will be faced with new challenges;

Commissioner Showers:

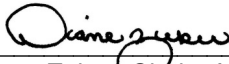
- Expressed what an honor it is to work with this Board, we are way ahead of the curve in many respects such as staff/commissioner cooperation, finances, etc.
- Planning to have a strategic planning for the Board with Lew Bender facilitating the retreat as we have done so in the past.

#### OTHER COMMENTS

Deputy Administrator Longnecker advised members that our new Indigent Defense Administrator for Clinton and Gratiot County, Karen Phillip's first day of employment began yesterday. She was invited to attend the Board meeting today to introduce herself to the members, however the District Court schedule conflicted with her ability to attend today's meeting.

#### ADJOURNMENT

With no further business to come before the Board, Chairperson Showers declared the meeting adjourned at 9:24 a.m.

  
\_\_\_\_\_  
Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on January 29, 2019.

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 18, 2018

Communication #1  
01/29/2019 Brd Mtg

RESOLUTION

BY: Bay County Board of Commissioners (12/18/18)

WHEREAS, Michigan's Republican dominated legislature is pushing forward measures aimed at hamstringing newly elected State Officials who will take office in January; and

WHEREAS, Republicans have already sent legislation to Governor Snyder that would make it much harder for executive branch agencies to issue regulations that are stricter than federal ones, strip campaign finance regulation authority from the newly elected Democratic Secretary of State, give the Legislature an unchallenged voice in lawsuits overseen by the newly elected Democratic Attorney General and prevent newly elected officials from forcing nonprofit political advocacy groups to disclose who bankrolls their campaigns; and

WHEREAS The Legislature's moves are unsettling to some members of both parties; and

WHEREAS, The blatant misuse of power in the lame duck session will continue to drive a wedge between the elected officials in Lansing where efforts should be underway to seek common ground in their representation of the citizens of Michigan; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners calls on Governor Snyder to veto any and all new legislation that changes existing law pertaining to the duties of the Governor, Secretary of State and Attorney General; Be It Finally

RESOLVED That copies of this resolution be forwarded to Governor Snyder, our local State representatives and the other 82 Michigan counties.

THOMAS M. HEREK, CHAIR  
AND BOARD

Coonan - Lame Duck Session

Resolution sponsored by Commissioner Kim Coonan, 4<sup>th</sup> District

MOVED BY COMM. DURANCZYK

SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK		X	X	TOM RYDER	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: X YEAS 6 NAYS 1 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 8, 2019

RESOLUTION

BY: COMMISSIONER KIM J. COONAN, 4<sup>TH</sup> DISTRICT (1/8/19)

WHEREAS, Health care costs continue to rise for all Americans and, for some Americans, this increase can be devastating; and

WHEREAS, Medicare is the focus of many lawmakers who portray it as an "entitlement" program that costs the Treasury too much money. Technically, the term "entitlement" is correct but it has an unfortunate connotation; and

WHEREAS, Medicare is an essential medical plan that millions of seniors and disabled individuals depend upon to stay alive. Medicare is not a gift, as the term "entitlement" suggests. Many of the beneficiaries have worked their entire adult life and paid into the system in order to receive this crucial medical plan; and

WHEREAS, Due to spiraling costs largely associated with the price of prescription medications, our elected officials find themselves passing on increased costs to those who can least afford that increase, namely senior citizens and disabled individuals who are on Medicare's Part D drug program; and

WHEREAS, When congress enacted Medicare Prescription Drug Bill they enacted a law that does not allow Medicare to negotiate with pharmaceutical companies for drug price the way Medicaid and the Veterans Administration does; and

WHEREAS, One economist, Dean Baker, estimates that Medicare could have saved approximately \$332 billion dollars between 2006 and 2013 (approximately \$50 billion a year) had the Department of Health and Human Services been permitted to negotiate prices of drugs with the drug companies, as federal agencies do in other programs; and

WHEREAS, Rising prescription drug costs have been the primary reason for the increase in health benefit costs; and

WHEREAS, The increasing cost of prescription drugs and outrageous profits made by pharmaceutical companies is a systemic problem that significantly affects our state and our nation. It deserves non-partisan effort; and

WHEREAS, We must prevent our elected officials from balancing the budget on the backs of those who can least afford it, the elderly and disabled. Increases in premiums and drug costs are unacceptable ways to deal with a flawed Medicare Prescription Drug Bill; and

WHEREAS, We must preserve the Medicare program as it currently exists and to do so requires immediate action to cut unnecessary costs, particularly in the area of prescription drug coverage; and

WHEREAS, We must revise the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, cheaper, drugs from Canada and elsewhere; and

WHEREAS, We cannot allow the previously approved bill to stand as adopted at the risk of having the Medicare program be the cause of a staggeringly increasing deficit which will require tax increases or cuts to the rest of the government, nor can we allow the continuance of price increases to our citizens cause many to contemplate discontinuing medically necessary drugs in order to pay their bills, heat their houses and have food on the table; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners goes on record urging our Legislators to immediately commence the process of revising the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, cheaper drugs from Canada and elsewhere; Be It Further

RESOLVED That a copy of this resolution be forwarded to our area Federal and State Legislators, the National Association of Counties, the Michigan Association of Counties and the other Michigan counties.

KIM J. COONAN, 4<sup>TH</sup> DISTRICT  
COUNTY COMMISSIONER

Coonan - Revision to Medicare Prescription Drug Bill of 2003

MOVED BY COMM. KRYGIER

SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: X YEAS 7 NAYS 0 EXCUSED 0  
DISPOSITION: ADOPTED X DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**JACKSON COUNTY BOARD OF COMMISSIONERS  
RESOLUTION # 01-19.06  
Michigan Indigent Defense Commission**

**WHEREAS**, The State of Michigan created Act 93 of 2013 Michigan Indigent Defense Commission Act, MCL 780.981, effective July 1, 2013, an act to create the Michigan Indigent Defense Commission (MIDC) and to provide for its powers and duties, to provide indigent defendants in criminal cases with effective assistance of counsel, to provide for the appointment of legal counsel, to provide for and limit certain causes of action and to provide for certain appropriations and grants; and

**WHEREAS**, MCL 780.993(6-7) and MCL 780.997(2) provide that the state of Michigan will pay for any increased funding that is necessary to meet minimum standards developed by the MIDC. The MIDC Act requires the state to provide grants to local delivery systems (trial court funding units), in order to comply with the new standards. A local system's duty of compliance is dependent on this funding; and

**WHEREAS**, the first four out of eight standards have been approved by MIDC with the final 4 standards pending approval at this time; and

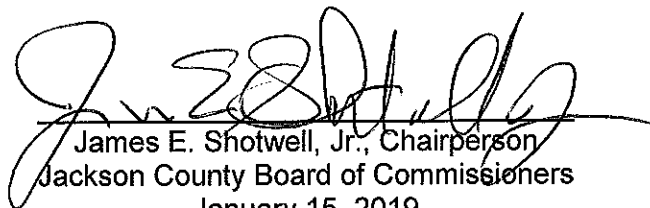
**WHEREAS**, Jackson County was advised March 27, 2018 that the MIDC had approved it's required compliance plan for the first four standards with approved funding from the State of Michigan in the amount of \$1,244,032.74 for fiscal year 2018; and

**WHEREAS**, additional concerns have developed with regard to the actual complete funding from the State of Michigan of actual increased costs due to compliance with the MIDC standards; and

**WHEREAS**, it has come to the attention of Jackson County that additional expenses such as court and prosecutor staffing and additional duties resulting from compliance will not be covered under compliance plan grant funding, thereby creating unfunded mandates on local systems of delivery; and

**WHEREAS**, additional amended legislation regarding 2018 Public Act 214, MCL 780.993(17), effective December 23, 2018 requires 20 percent of payments from partially indigent defendants with court appointed attorneys to be remitted to the Department of Licensing and Regulatory Affairs, creating additional unfunded mandates on the local systems of delivery.

**THEREFORE, BE IT RESOLVED**, Jackson County chooses not to enter into an agreement for compliance and funding with MIDC until such time as full funding is provided for compliance with all new MIDC standards.

  
James E. Shotwell, Jr., Chairperson  
Jackson County Board of Commissioners  
January 15, 2019



STATE OF MICHIGAN            )  
  ) SS.  
COUNTY OF JACKSON         )

I, Amanda L. Kirkpatrick, the duly qualified and acting Clerk of the County of Jackson, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of Commissioners at a Board meeting thereof held on the 15<sup>th</sup> day of January, 2019 the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this 15<sup>th</sup> day of January, 2019

  
\_\_\_\_\_  
Amanda L. Kirkpatrick, County Clerk

**KALKASKA COUNTY BOARD OF COMMISSIONERS  
RESOLUTION 2018-45  
OPPOSING SENATE BILL 396  
FOREST INDUSTRY WEIGHT LIMIT EXEMPTIONS**

At the Regular/Reconvene of the Annual Meeting November 12, 2018, present Commissioners Truman Bicum, David Comai, Patty Cox, Craig Crambell, Kohn Fisher, Stuart McKinnon and James Sweet:

**WHEREAS**, Roads are the backbone to the social, cultural and economic stability of Kalkaska County and the State of Michigan; and

**WHEREAS**, Senate Bill (SB) 396 (S-5) passed and reported out of the Senate Transportation Committee on September 6, 2018 allows exemptions from seasonal weight restrictions (aka "frost laws") to the forest product industry during the spring thaw when roads are the most vulnerable to damage from heavy loads; and

**WHEREAS**, It is a fact in Kalkaska County and throughout the northern states that roads become soft in the spring and applying unrestricted 164,000-pound truck loading on soft roads, is in our opinion, poor public policy; and

**WHEREAS**, SB-396 also grants exemptions to the forest industry that will allow the hauling of forest products and transport of equipment on the public road system without obtaining permits from road authorities at all times of the year; and

**WHEREAS**, the provisions from SB 396 will result in damage to the public road system; and

**WHEREAS**, the provisions of SB 396 will negatively impact the traveling public accessing the road system, resulting in burdening road authorities with expensive reactive maintenance repairs and significantly increased taxpayer costs to maintain the public road system; and

**WHEREAS**, the provisions in SB 396 and subsequent impacts to the local road system will negatively impact the health, safety and welfare of Kalkaska County residents and the traveling public; and

**WHEREAS**, the Kalkaska County Road Commission and other road commissions throughout the State of Michigan work closely with the logging industry to keep the economic vitality of the Townships, Counties and the State of Michigan moving by continuously monitoring road conditions and permitting the logging industry to move equipment and material on roads when the roads can structurally support such loading without negatively impacting the road system and traveling public;

**THEREFORE, BE IT RESOLVED**, that the Kalkaska County Board of Commissioners hereby strongly opposes SB 396; and

**BE IT FURTHER RESOLVED** that a vote hereon be taken by aye and nay and spread at large on the minutes of the Board.

**Motion** by Fisher. Supported by Comai. Roll call vote: Fisher, yes; Comai, yes; Bicum, yes; Cox, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas 0 nays. **Carried**.

**RESOLUTION DECLARED ADOPTED**

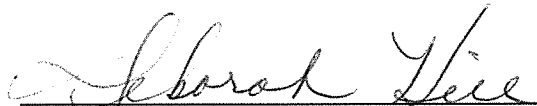


Stuart McKinnon, Chairperson  
Kalkaska County Board of Commissioners

I, the undersigned, County Clerk of Kalkaska County, Kalkaska, Michigan, do hereby certify that the foregoing is a true and correct copy of certain proceedings taken by the Kalkaska County Board of Commissioners of said municipality at a regular meeting held on November 12, 2018 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required b said Act.

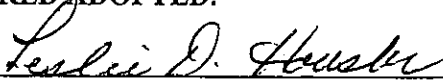
STATE OF MICHIGAN )  
County of Kalkaska )

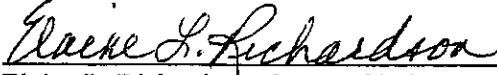
November 12, 2018



Deborah Hill, Kalkaska County Clerk

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Leslie D. Housler, Chairman, Wexford County Board of Commissioners

  
\_\_\_\_\_  
Elaine L. Richardson, County Clerk

STATE OF MICHIGAN        )  
  ) ss.  
COUNTY OF WEXFORD     )

I hereby certify that the foregoing is a true and complete copy of Resolution 18-37 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on December 5, 2018, and I further certify that public notice of such meeting was given as provided by law.

  
\_\_\_\_\_  
Elaine L. Richardson, County Clerk

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the fifth day of December 2018 at 5:30 p.m.

PRESENT: Commissioners Robert Hilty, Mike Bengelink, Michael Bush, Gary Taylor, Judy Nichols, William Goodwill, and Leslie Housler;

ABSENT: Commissioners Michael MacCready and Julie Theobald

The following preamble and resolution were offered by Commissioner Nichols and supported by Commissioner Bengelink.

**RESOLUTION NO. 18-37  
OPPOSING SB 1031**

**WHEREAS**, Senate Bill (SB) 1031 seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act; and

**WHEREAS**, "Qualified utility personal property" under the Act would include both of the following utility personal property: electric transmission and distribution systems, substation equipment, spare parts, gas distribution systems, water transmission and distribution systems, gas storage equipment, and transmission lines of gas or oil transporting companies; that was initially installed in the State after December 31, 2017; and

**WHEREAS**, SB 1031 in its present form as introduced on May 29, 2018 will impose a financial burden on Wexford County and its local units, as it will not only reduce personal property tax revenues in 2019, but every year thereafter those annual losses will continue to increase; and

**WHEREAS**, SB 1031 was reported favorably by the Senate Committee on Finance without amendment for immediate effect to the Committee of the Whole on November 13, 2018.

**NOW, THEREFORE, BE IT RESOLVED**, that the Wexford County Board of Commissioners hereby opposes SB 1031.

**BE IT FURTHER RESOLVED** that this resolution will be forwarded to all counties in Michigan, Michigan House Representative Sara Cambensy, Senator Tom Casperson, Governor Rick Snyder, the Michigan Townships Association, the Michigan Municipal League, and the Michigan Association of Counties.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: Goodwill, Hilty, Bengelink, Bush, Taylor, Nichols, and Housler;

NAYS: None