

Craig Longnecker  
County Administrator

Todd Campbell  
Deputy Administrator



Cindy Moser  
Finance Director

100 E. State Street, Suite 2100  
St. Johns, Michigan 48879  
(989) 224-5120 • Fax: (989) 224-5102  
www.clinton-county.org

**HUMAN RESOURCES COMMITTEE  
THURSDAY, JANUARY 20, 2022 AT 11:30 A.M.  
(OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING)  
CLINTON COUNTY COURTHOUSE  
BOARD OF COMMISSIONERS ROOM  
100 EAST STATE STREET, ST. JOHNS, MI 48879**

1	11:30	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	11:35	LIMITED PUBLIC COMMENTS
3	11:40	<b><i>CLOSED SESSION:</i></b> COLLECTIVE BARGAINING DISCUSSION – NO ATTACHMENT
4	11:50	COUNTY CLERK/ROD – PERSONNEL REQUEST
5	12:00	COMMITTEE/COMMISSION APPOINTMENTS
6	12:05	COMMISSIONERS' COMMENTS
7	12:15	ANY OTHER BUSINESS
<b>**MEETING STARTS PROMPTLY AT CALL TO ORDER TIME LISTED OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING. AGENDA ITEM TIMES MAY VARY**</b>		
<b>**IF YOU WISH TO PROVIDE INPUT OR ASK QUESTIONS ON ANY BUSINESS THAT WILL COME BEFORE THE PUBLIC BODY AT THE MEETING, PLEASE CALL (989) 224-5120**</b>		

PACKET INFORMATION IS CURRENT AS OF POSTING DATE. **NOTE:** ADDITIONAL INFORMATION MAY BE PRESENTED ON SCHEDULED AGENDA ITEMS. AGENDA ITEMS MAY ALSO BE ADDED DUE TO BUSINESS NEEDS.

TO REQUEST ACCOMMODATIONS OR MATERIALS IN AN ALTERNATIVE FORMAT, PLEASE CONTACT ADMINISTRATION AT (989)224-5120 OR TDD USERS WITHIN CLINTON COUNTY MAY DIAL 9-1-1 FOR GENERAL COUNTY SERVICES OR USE MICHIGAN RELAY 1-800-649-3777 OR THE NATIONAL RELAY NUMBER OF 7-1-1 NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

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CLINTON COUNTY  
OFFICE OF  
ADMINISTRATIVE SERVICES



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**TO:** HR Committee

**FROM:**

  
Craig Longnecker  
County Administrator

**SUBJECT:** County Clerk/ROD – Personnel Request

**DATE:** January 13, 2022

The Clerk would like to bring back an experienced previous employee for a limited time (16 hours per week for 8 weeks) to train two new Court Clerks. Funds are available in contingency for this purpose. The estimated cost is \$3,000.

Administration has reviewed and concurs with this request.

**Suggested Action:**

Recommend authorizing a \$3,000 transfer from the contingency fund to the Clerk's budget for training purposes.

## COMMITTEE AGENDA ITEM

DATE OF MEETING: January 13, 2022	ESTIMATE OF TIME NEEDED: 5 min	NUMBER OF ATTACHMENTS:	REQUESTOR: Administration
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BRIEFLY DESCRIBE THE ISSUE THE COMMITTEE IS BEING ASKED TO CONSIDER:

**APPOINTMENTS:**

1. **Zoning Board of Appeals** – Mark Klein wishes to fill a vacancy on the Construction Appeal Board for the remainder of a two (2) year term expiring December 31, 2023.

**VACANCIES:**

1. **Tri-County Office on Aging Advisory Council** – A vacancy exists on the Tri-County Office on Aging Advisory Council for the remainder of a three (3) year term expiring December 31, 2024.

ADDITIONAL INFORMATION: