

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Larry Martin
Vice-Chairperson
Robert Showers

Members
John Arehart
David Pohl
Mary L. Rademacher
Claude A. Vail
Virginia Zeeb

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Ryan L. Wood
Clerk of the Board
Diane Zuker

DATE 04/25/2006

The Clinton County Board of Commissioners met Tuesday, April 25, 2006 with Chairperson Martin presiding.

MOMENT OF SILENCE,
PLEDGE OF ALLEGIANCE
AND ROLL CALL

Chairperson Martin called for a Moment of Silence. The pledge of allegiance was given to the flag. Roll was called and a quorum reported. Present were David Pohl, Larry E. Martin, John W. Arehart, Mary L. Rademacher, Robert E. Showers, Virginia L. Zeeb and Claude A. Vail.

COUNTY PERSONNEL

Craig Longnecker, Pete Preston, Dan Leonard, Barbara Moss, Carol Wooley, Sandy Hamlin and Tina Ward.

VISITORS

Dan Morris, Jim Miller, Linda McCausey, Kelly Chamberlain, Paul McNamara, Greg Ostrander and James McClelland.

MINUTES OF 03/28/2006

The minutes of March 28, 2006 were presented.

BOARD ACTION: Commissioner Arehart moved, supported by Commissioner Zeeb to approve the minutes as printed. Motion carried.

AGENDA

The agenda was reviewed.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Pohl to approve the agenda as printed. Motion carried.

COMMUNICATIONS

The following Communications were reviewed:

- 1) Van Buren County Resolution recommending that the Legislature timely and in a collaborative manner to actively pursue 9-1-1 funding mechanisms that are reliable and equitable across technology lines.
- 2) Antrim County Resolution recommending that the Legislature timely and in a collaborative manner to actively pursue 9-1-1 funding mechanisms that are reliable and equitable across technology lines.
- 3) Oceana County Resolution supporting passage of legislation that would allow county boards of commissioners the option to assume the powers, functions and duties of its Road Commission and to dissolve its Board of County Road Commissioners.
- 4) Lenawee County Resolution urging the United States Congress to fund the Justice Assistance Grant Law Enforcement Programs at the authorized level of \$1.1 Billion.
- 5) Hillsdale County Resolution urging the United States Congress to fund the Justice Assistance Grant Law Enforcement Programs at the authorized level of \$1.1 Billion.
- 6) Lenawee County Proclamation designating May, as Motorcycle Awareness Month.

BOARD ACTION: Commissioner Arehart moved, supported by Commissioner Zeeb to accept communications 1,2,4,5 & 6 and place on file. Motion carried.

Discussion followed regarding communication #3 the Oceana County Resolution supporting legislation that would allow County Board of Commissioners the option to assume control of Road Commissions. Commissioner Arehart noted that the Board previously discussed this proposal.

BOARD ACTION: Commissioner Arehart moved, supported by Commissioner Pohl to direct Administration to draft a resolution opposing legislation that would allow county boards of commissioners the option to assume the powers, functions and duties of its Road Commission and present it to the Finance Committee for further discussion. Discussion followed. Commissioner Zeeb noted that the proposed legislation is optional and that there may be some logic involved as to why Oceana County is supporting this legislation. Motion carried.

ADMINISTRATOR'S REPORT Craig Longnecker, Deputy County Administrator noted there was nothing new to report.

PUBLIC COMMENTS Chairperson Martin called for public comments. There were no public comments.

PA 116 FARMLAND APPLICATION PA 116 Farmland Application 2006-1 submitted by James E. and Kathleen R. Voisinet of Victor Township was presented for approval.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Showers to approve the Application for the PA 116 Farmland program. Motion carried.

RESOLUTION 2006-10 ADOPTING 2006 FINAL COUNTY EQUALIZATION Barbara Moss, Equalization Director reported that the County Equalization Values for 2006 with Real Property Value at \$2,895,354,583 and Personal Property Value at \$115,003,622 for a total of Real and Personal Equalized Property Value of \$3,010,358,205 and a total Tentative Taxable Value of \$2,256,243,593.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Showers to adopt the 2006 Final County Equalization Resolution as presented. Voting on the motion by roll call vote, those voting aye were Vail, Pohl, Showers, Arehart, Rademacher, Zeeb and Martin. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION)

RESOLUTION 2006-11 FOR REPRESENTATION AT STATE EQUALIZATION 2006 Equalization Director, Barbara Moss introduced a Resolution to appoint the Equalization Director and Commissioner Showers, Finance Chairperson to represent Clinton County at State Equalization in May 2006.

BOARD ACTION: Commissioner Arehart moved, supported by Commissioner Rademacher to adopt the Resolution for Representation at State Equalization in May 2006. Voting on the motion by roll call vote, those voting aye were Showers, Zeeb, Vail, Pohl, Rademacher, Arehart and Martin. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION)

ZONING

Peter Preston, Development Director presented the following zoning matters:

PC-03-06 MA
CHANGE OF ZONE/MAP
AMENDMENT
MICHAEL & KELLY
CHAMBERLAIN
RILEY TOWNSHIP

PC-03-06 MA – Petition for Change of Zone/Map Amendment submitted by Michael and Kelly Chamberlain to rezone properties located at 4701 W. Lehman Road, Dewitt, Sections 24 & 25 of Riley Township from A-2 – General Agriculture District to A-3 – Agricultural/Residential Transition District.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Pohl to concur with the recommendation of the Planning Commission to approve the request for Change of Zone/Map Amendment as submitted by Michael and Kelly Chamberlain. Voting on the motion by roll call vote, those voting aye were Zeeb, Rademacher, Arehart, Showers, Pohl, Vail and Martin. Seven ayes, zero nays. Motion carried.

PC-24-06 SUP
SPECIAL LAND USE
MEDICAL HARDSHIP
JAMES & LINDA McCAUSEY
ESSEX TOWNSHIP

PC-24-06 SUP – Application for a Special Land Use for a medical hardship housing opportunity has been submitted by James and Linda McCausey for property located at 6018 Essex Center Road, St. Johns, Section 15, Essex Township.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Showers to concur with the recommendation of the Planning Commission to approve the application for Special Land Use as submitted by James and Linda McCausey. Brief discussion followed. Commissioner Pohl noted that this medical hardship is intended for Mrs. McCausey’s mother.

Chairperson Martin called for public comments:

- Applicant Linda McCausey was present and briefly outlined their situation.

Voting on the motion by roll call vote, those voting aye were Pohl, Showers, Arehart, Rademacher, Zeeb, Vail and Martin. Seven ayes, zero nays. Motion carried.

PC-25-06 MA
CHANGE OF ZONE/MAP
AMENDMENT
LES MILLER & SONS SAND &
GRAVEL, INC.
ESSEX TOWNSHIP

PC-25-06 MA – Petition for Change of Zone/Map Amendment OR-24-06 submitted by Les Miller & Sons Sand & Gravel, Inc. to rezone property located at 7250 N. Forest Hill Road, St. Johns, Section 09, Essex Township from A-2 – General Agriculture District to MR – Mineral Resource Extraction District.

Chairperson Martin called for comments. There were none.

BOARD ACTION: Commissioner Arehart moved, supported by Commissioner Pohl to concur with the recommendation of the Planning Commission to approve the request for Change of Zone/Map Amendment as submitted by Les Miller & Sons Sand & Gravel, Inc. Voting on the motion by roll call vote, those voting aye were Vail, Zeeb, Showers, Rademacher, Pohl, Arehart and Martin. Seven ayes, zero nays. Motion carried.

SHERIFF’S OFFICE 2005
ANNUAL REPORT

Sheriff Wayne Kangas presented the 2005 Annual Report of the Sheriff’s Office.

BOARD ACTION: Commissioner Zeeb moved, supported by Commissioner Rademacher to accept the report and place on file. Motion carried.

REGISTER OF DEEDS,
MICROFILM AND PLAT
BOARD 2005 ANNUAL
REPORT

Carol Wooley, Register of Deeds presented the 2005 Annual Report for the Register of Deeds, Microfilm and Plat Board.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Zeeb to accept the report and place on file. Motion carried.

APPROVAL OF
COMMISSIONER'S EXPENSE
ACCOUNTS

Commissioner's expense accounts were presented for approval.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Rademacher to approve the expense accounts, subject to review by the Chairperson and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

**LAW & COURTS
COMMITTEE MEETING**

Commissioner Vail, Chairperson of the Law and Courts Committee reported on a meeting held April 20, 2006.

AGENDA APPROVED

1. Chairperson Vail called the meeting to order at 11:15 a.m.

COMMITTEE ACTION: Commissioner Showers moved, supported by Commissioner Pohl, to approve the agenda as presented. Motion carried.

PUBLIC COMMENTS

2. Chairperson Vail requested limited public comments. There were no public comments.

CHILD CARE FUND AND
BUDGET UPDATE

3. Chairperson Vail introduced Craig Longnecker, Deputy County Administrator, to provide information on the Child Care Fund and budget update. No action taken.

PROBATE COURT BUDGET
AND HUMAN RESOURCES
ISSUES AND NEEDS

4. Chairperson Vail introduced Probate Judge Sullivan to discuss budget and human resources issues and needs. Judge Sullivan discussed the following:
 - Since 2003, in the Probate Court, there has been an increase of 318 hearings, or 37.5%, which means an increase in demands for transcripts;
 - Probate Court does not have a full-time court reporter;
 - Some increases are attributed to the changes in the dynamics of the Probate Court and Family Court;
 - Probate Court has one staff person to handle the 584 cases for guardianships/conservatorships;
 - Adoptions have seen an increase of 31 cases since last year;
 - Judge Sullivan stated they don't have enough caseworkers and current staff is spread so thin;
 - Judge Sullivan has implemented cost savings measures;
 - She stated that at the very least, her Court does need an additional caseworker and this would be her priority;
 - Administration mentioned a solution for the task of microfilming and the use of video recording in place of a court reporter in some instances;
 - Administration stated they will continue to be in dialog with Judge Sullivan to discuss her budgetary needs.

No action taken.

DEPARTMENT OF HUMAN
SERVICES CHILD CARE
FUND UPDATE

5. Chairperson Vail introduced Jan Baszler, Department of Human Services (DHS) Director, regarding the DHS portion of the child care fund. Ms. Baszler provided the following information to the members:
 - DHS will work on devising a cost projection system similar to the reference under the Juvenile Court heading, so the county is aware of their financial liability;
 - Monthly rate for family foster care is \$23,000;
 - DHS has a fifth case worker on staff, which will lessen the need for the office to "purchase out" cases.

No action taken.

JUVENILE COURT CHILD
CARE FUND BUDGET
UPDATE

6. Chairperson Vail introduced Fred Olmsted, Juvenile Court, regarding the Juvenile Court portion of the child care fund.
 - Limited discussion took place on the County's need for what the financial liability is for out-of-home placement costs;
 - Suggested Juvenile Court use the existing accounting system to make projections prior to the invoice being received.No action taken.

PUBLIC COMMENTS

7. Chairperson Vail requested public comments. There were no public comments.

COMMISSIONER'S
COMMENTS

8. Chairperson Vail requested Commissioner's comments. There were no Commissioner's comments.

**BUILDING COMMITTEE
MEETING**

Commissioner Martin, Chairperson of the Building Committee reported on a meeting held April 20, 2006.

AGENDA APPROVED

1. Chairperson Martin called the meeting to order at 8:00 a.m.

COMMITTEE ACTION: Commissioner Arehart moved, supported by Commissioner Zeeb, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Chairperson Martin requested limited public comments. There were no public comments.

BUILDING COMMITTEE
MINUTES APPROVED

3. Chairperson Martin introduced discussion regarding the March 23, 2006 Building Committee Minutes.

COMMITTEE ACTION: Commissioner Arehart moved, supported by Commissioner Zeeb, to approve the March 23, 2006 Building Committee minutes. Motion carried.

FAIRGROUNDS
DISCUSSION

4. Chairperson Martin introduced discussion regarding the Fairgrounds Project. Mr. Gary Arnold, Capital Consultants, provided the following information to the members:
 - They are 95% complete with the design phase;
 - Next week should be receiving comments from the City of St. Johns on the extension of water and sanitary sewer;
 - Capital Consultants would like to advertise for the project a week from Saturday, which is April 29, 2006;
 - Administrator Wood addressed the group regarding the easement which is needed to proceed with the project;
 - Property in question is owned by Mrs. Arlene Fell; easement is needed to install a drainage pipe to prevent flooding; construction will disturb less than an acre;
 - Administration has had numerous discussions with the owner and her daughter, and has sent a number of documents containing relevant information;
 - Mr. Tom Hicks, who farms the property, has been advised he will be compensated for any crop damage;
 - Ryan recently met with realtor Mr. Tom Benson to make him aware of the situation; he believes this is a reasonable request and will be discussing it with Mrs. Fell;
 - Members agreed they would attempt to secure the easement voluntarily for another week or two;
 - If at that time the easement is not secured, the county would need to pursue condemnation proceedings; the county's attorney is aware of this issue and has advised action may take approximately 90 days;
 - Members were comfortable with this action if needed.

FAIRGROUNDS PROJECT
UPDATE

5. Chairperson Martin introduced Mr. Joe Miller, Hobbs & Black, to provide an update on the Fairgrounds project. Mr. Miller's comments are relative to the swine barn:
- The issue of using materials purchased from the Department of Agriculture grant was discussed and decided the best approach was to obtain a credit for the lumber through the lumber company;
 - As far as a timeline for construction, the 4-H fair is scheduled at the end of July; it will take approximately three (3) weeks to get it out to bid; this will put us at the beginning of or middle of June; not sure if a new barn can be built in 30 days;
 - Projected cost of the 60 x 120 building with some existing materials is somewhere in the range of \$200,000 to \$250,000;
 - If the building cannot be constructed, members discussed "plan b", which would entail removal of the roof and sides and the use of a large tent; current swine barn is unsafe and should not be used;
 - Members decided the county needs to look at alternatives and review budget figures; may not be practical or feasible to construct new barn this year;
 - Commissioner Arehart stated the cost of the construction is much higher than he had anticipated;
 - Hobbs & Black should continue with the design process, but the county will need to revisit this issue.

HEALTH DEPARTMENT
PROJECT UPDATE

6. Chairperson Martin introduced Mr. Dave Wright, Clark Construction and Mr. Joe Miller, Hobbs & Black, to provide an update on the Health Department project.
- Earthwork bid is about ½ of what was estimated; this is due to some of the estimations being included in the electrical figures (approximately \$60,000);
 - Electrical bid also includes additional dollars for the moving of the generator;
 - Other costs include the score control system of \$25,000; cabling (\$20,000); and payment and performance bonds for some of these contract awards which typically runs from 1% to 1.5%;
 - Committee members agreed further review of these costs need to be completed and brought back to the committee in two weeks;

CONTRACT AWARD TO
NORTHWEST EXCAVATORS
FOR EARTHWORK AND
UTILITIES

COMMITTEE ACTION: Commissioner Arehart moved, supported by Commissioner Zeeb, to authorize the award of the earthwork and utilities contract with Northwest Excavators. Motion carried.

NEXT BUILDING
COMMITTEE MEETING DATE

COMMITTEE ACTION: Commissioner Zeeb moved, supported by Commissioner Arehart, to authorize the scheduling of a Building Committee meeting on Thursday, May 4, 2006 at 11:00 a.m. Motion carried.

BOARD ACTION: Commissioner Arehart moved, supported by Commissioner Showers to change the next Building Committee meeting to Thursday, May 11, 2006 at 11:00 a.m. Motion carried.

COMMISSIONER'S
COMMENTS

7. Chairperson Martin requested Commissioner's comments. There were none.

**FINANCE & PERSONNEL
COMMITTEE MEETING**

Commissioner Showers, Finance Chairperson and Commission Pohl, Personnel Chairperson reported on a Finance and Personnel Committee meeting held April 13, 2006.

AGENDA APPROVED

1. Finance Chairperson Showers called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner Arehart moved, supported by Commissioner Pohl, to approve the agenda as amended. Motion carried.

- Building permit issues in Bingham Township – this is an informational item only; further discussion will take place at the next Finance meeting;
- April 25 Commissioners’ retreat.

PUBLIC COMMENTS

2. Finance Chairperson Showers requested limited public comments. There were no public comments.

TIMBERLAND RESOURCE
CONSERVATION &
DEVELOPMENT AREA
COUNCIL PROGRAM
PRESENTATION

3. Finance Chairperson Showers introduced Mr. Steve Law and Kathy Evans from the Timberland Resource Conservation & Development Area Council to provide information on their program.

- Timberland’s region is part of the Lake Michigan Watershed and is a non-profit council;
- Membership includes: 9 Conservation Districts, 9 County Boards of Commissioners, and various natural resources organizations;
- The five (5) year plan includes: land conservation, water management, community development and land management;
- Some of the projects the Council is working on in Clinton County include the Elsie Dam and Muskrat Lake.

CENTRAL DISPATCH
REPLACEMENT OF MOBILE
DATA COMPUTERS FOR ALL
COUNTY POLICE UNITS

4. Finance Chairperson Showers introduced Mr. Jim Fyvie, Central Dispatch Director, regarding replacement of the mobile data computers for all county police units.

COMMITTEE RECOMMENDATION: Commissioner Arehart moved, supported by Commissioner Pohl, to **recommend** approval of the county police unit MDC hardware replacement with a lease from Lease Consultants Corporation through Tough Solutions at the cost of \$50,000 per year over five years, with funding to come from Central Dispatch fund balance; and to authorize Computer Replacement Agreements with local municipalities. Motion carried.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Zeeb to concur with the Committee recommendation. Motion carried.

EQUALIZATION
DEPARTMENT ISSUES

5. Finance Chairperson Showers introduced Barb Moss, Equalization Department Director regarding several issues.

DIRECTOR LEVEL IV
STATUS

- Director Level IV Status – Ms. Moss has turned in her narrative appraisal to the state and has learned that the grader has six (6) months to review and grade; if her appraisal does not pass the first review, she will have an opportunity to make corrections and resubmit; No action taken.

2006 EQUALIZED VALUES

- 2006 Equalized Values Resolution

COMMITTEE RECOMMENDATION: Commissioner Arehart moved, supported by Commissioner Pohl, to **recommend** the adoption of the 2006 Equalized Values and the Resolution for Adoption of County Equalization 2006. Motion carried.
(See page 2 for Board Action)

REPRESENTATION AT
STATE EQUALIZATION 2006

- Resolution for Representation at State Equalization 2006

COMMITTEE RECOMMENDATION: Commissioner Arehart moved, supported by Commissioner Pohl, to **recommend** the appointment of Barbara Moss, Equalization Director and Finance Chairperson Showers to represent Clinton County at Preliminary and Final State Equalization in May 2006 and recommend the adoption of the Resolution for Representation at the State Equalization 2006. Motion carried.
(See page 2 for Board Action)

SURVEY AND
REMONUMENTATION
GRANT AGREEMENT FOR
SERVICES

- Survey and Remonumentation Grant Agreement for Services

COMMITTEE ACTION: Commissioner Arehart moved, supported by Commissioner Rademacher, to authorize the Chairperson to sign the remonumentation grant contract for Samuel Clark of Trinity Engineering. Motion carried.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Pohl to concur with the Committee. Motion carried.

FRIEND OF THE COURT
REQUEST TO POST AND
FILL PART-TIME
CASEWORKER POSITION

6. Personnel Chairperson Pohl introduced Terry Clarke, Friend of the Court, regarding a request to fill the Friend of the Court vacant part-time caseworker position.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, supported by Commissioner Rademacher, to **recommend** the posting and filling of the Friend of the Court vacant caseworker position at .6 FTE and \$19.97 per hour. Motion carried.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Arehart to concur with the Committee recommendation. Motion carried.

HOLIDAY SCHEDULE FOR
2006-07 CALENDAR YEAR

7. Personnel Chairperson Pohl introduced discussion regarding the revised holiday schedule for the State of Michigan.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, supported by Commissioner Zeeb, to **recommend** the adoption of a revised holiday schedule for Clinton County as Tuesday, December 26, 2006 and Tuesday, January 2, 2007, for the 2006-07 calendar years only. Motion carried.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Vail to concur with the Committee recommendation. Motion carried.

RESOLUTION 2006-12
ENCOURAGING THE
MICHIGAN LEGISLATURE TO
SUPPORT 9-1-1 IN
MICHIGAN

8. Finance Chairperson Showers introduced Ryan Wood, County Administrator, regarding a resolution to encourage members of the Michigan Legislature to support 9-1-1 in Michigan.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Rademacher, to **recommend** the adoption of the 9-1-1 Funding Mechanism Resolution. Motion carried.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Pohl to concur with the Committee recommendation. Voting on the motion by roll call vote, those voting aye were Zeeb, Rademacher, Arehart, Showers, Pohl, Vail and Martin. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION)

RESOLUTION 2006-13
MID-MICHIGAN SLOW
DOWN TO GET AROUND
PROMOTING SAFETY FOR
INDIVIDUALS WORKING FOR
PUBLIC AND PRIVATE
TRANSPORTATION
SERVICES

9. Finance Chairperson Showers introduced Skip Losey, Granger, regarding a resolution from the Michigan Department of State Police to promote safety for individuals working for public and private transportation services.
- A task force has been formed to increase public awareness for the safety of workers in the service industry;
 - Some communities have passed similar resolutions: Cities of Ionia, Perry, DeWitt, the Clinton County Road Commission, Shiawassee and Ionia Counties;
 - The task force hopes to place billboards in the months of May and June to promote safety; and eventually would like to seek legislation similar to the penalties enforced for injury to highway workers.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Zeeb, to **recommend** adoption of the Slow Down to Get Around Resolution. Motion carried.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Arehart to concur with the Committee recommendation. Voting on the motion by roll call votes, those voting aye were Vail, Pohl, Showers, Arehart, Rademacher, Zeeb and Martin. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION)

APPOINTMENT TO
TRI-COUNTY AGING
CONSORTIUM

10. Personnel Chairperson Pohl introduced discussion regarding vacancies on various Committees and Commissions.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, supported by Commissioner Arehart, to **recommend** the appointment of J. Gordon Schleicher to fill the unexpired term of Warren Detwiler to the Tri-County Aging Consortium, term expiring on December 31, 2006. Motion carried.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Vail to concur with the Committee recommendation. Chairperson Martin called for further nominations. None were offered. Motion carried.

COMMISSIONER'S RETREAT

11. Finance Chairperson Showers introduced discussion regarding the Commissioners' Retreat scheduled for April 25, 2006. No action taken.

COMMISSIONER'S
COMMENTS

12. Finance Chairperson Showers requested Commissioner's comments.

- 1) Commissioner Martin made the members aware of the following:
 - Any adjustment in the Commissioners' salaries has to be done prior to the May Board meeting; Personnel Chairperson Pohl will be reviewing this issue;
 - He would like information on the County's computer loan program and wondered if there might be interest to initiate this again;
 - April 25, 2006 is the reopening ceremony of the Capital Area Michigan Works, Lansing office, from 10:30 – 11:00;
 - At the next Finance meeting, Commissioner Martin has asked Steve Lehman, Emergency Management Director, to provide information on the grants received for emergency services and to provide the members an informal report;
- 2) Administrator Wood mentioned Mr. Lee Klein, Attorney who is seeking a building permit refund for a client. Mr. Klein has contacted the County again and is considering appealing the decision to deny the refund; Commissioners indicated the decision is final; no refund will be granted.

**FINANCE & PERSONNEL
COMMITTEE MEETING**

Commissioner Showers, Finance Chairperson and Commissioner Pohl, Personnel Chairperson reported on a Finance and Personnel Committee meeting held April 20, 2006.

AGENDA APPROVED

1. Finance Chairperson Showers called the meeting to order at 9:10 a.m.

COMMITTEE ACTION: Commissioner Arehart moved, supported by Commissioner Rademacher, to approve the agenda as amended. Motion carried.

- Fairgrounds Project update
- Ground Breaking Ceremony

PUBLIC COMMENTS

2. Finance Chairperson Showers requested limited public comments. There were no public comments.

BINGHAM TOWNSHIP
BUILDING PERMIT ISSUES

3. Finance Chairperson Showers introduced discussion regarding the Bingham Township building permit issues.

COMMITTEE ACTION: Commissioner Arehart moved, supported by Commissioner Pohl, to waive attorney client privileges in order to discuss this issue. Motion carried.

Michael Homier, Attorney from Foster, Swift, Collins & Smith, provided the following information to the members:

- County has asked for an opinion concerning County's options to address zoning/land use permits request by commercial developers in Bingham Township, and specifically where connection or access to public utilities is in question;
- It is the Attorney's opinion that the County has three options; third option is what the Attorney recommends in this situation, which is to:
 - "Issue the zoning/land use permit if the County receives a 'written notice of acceptance of hook-up' from Bingham Township for each application and on the condition that each applicant acknowledge and agree in writing that they are proceeding at their own risk and each will hold the County harmless and indemnify it from any and all claims arising out of or related to issues with sanitary sewer or lack thereof."

- Numerous discussions took place regarding the Department of Environmental Quality's (DEQ) limitations set forth on new development to utilize the Bingham Township sanitary sewer system; the DEQ has required a three (3) month demonstration that the system be upgraded;
- The Township is currently operating under an administrative consent order with the state;
- Members recognized there are three projects involved and all developers would need to submit a written notice of acceptance with the above stipulations.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Vail, to **recommend** the issuance of zoning/land use permits if the County receives a written notice of acceptance of hook-up from Bingham Township for each application and on the condition that **Bingham Township and** each applicant acknowledge and agree in writing that they are proceeding at their own risk and each will hold the County harmless and indemnify it from any and all claims arising out of or related to issues with sanitary sewer or lack thereof. Said notice would apply to three (3) business entities in Bingham Township, being Pauli Ford, Applebees, and Spectra Group. Motion carried.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Rademacher to concur with the Committee recommendation with the added verbiage in bold as indicated above. Motion carried.

EMERGENCY SERVICES
HOMELAND SECURITY
GRANT PROGRAM

4. Finance Chairperson Showers introduced Mr. Steve Lehman, Emergency Management Department, and Sheriff Kangas, regarding the homeland security grant program. They provided the following information to the members.
 - The members were given an itemized list of grant monies received and what these monies were used for;
 - The Emergency Management Office (EOC) met the requirements of what the money is intended for;
 - Monthly EOC meetings are held with emergency planning committee where these monies and needs are discussed.
 - A new process is in effect where there will be regional grant money competition; grants will be divided in regions; Clinton County will be in Region 1, which includes nine (9) counties;
 - They also made the members aware of a mock emergency exercise taking place in the county on July 28th, there will be 4 sites involved and will need 500 volunteers.

GIS PRICING SCHEDULE
FOR SELLING 2005 AERIAL
PHOTOS

5. Finance Chairperson Showers introduced Mr. Craig Thelen, Management Information Services Director, to discuss the selling of the 2005 Aerial Photos.

COMMITTEE RECOMMENDATION: Commissioner Arehart moved, supported by Commissioner Rademacher, to **recommend** adoption of the new GIS Pricing schedule for the 2005 Aerial Photos. Motion carried.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Rademacher to concur with the Committee recommendation. Motion carried.

WASTE MANAGEMENT 2006
COMMUNITY POLLUTION
PREVENTION GRANT

6. Finance Chairperson Showers introduced Cara Clore, Waste Management Coordinator, regarding the 2006 Community Pollution Prevention Grant.

COMMITTEE ACTION: Commissioner Rademacher moved, supported by Commissioner Arehart, to authorize the acceptance of grant funds provided through the 2006 Community Pollution Prevention Grant Program. Motion carried.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Zeeb to concur with the Committee. Motion carried.

RESOLUTION 2006-14
TO ENCOURAGE SHARED
FUNDING OF RECYCLING
SERVICES PROVIDED BY
ST. JOHNS LIONS CLUB
RECYCLING CENTER

7. Finance Chairperson Showers introduced Cara Clore, Waste Management Coordinator, regarding the resolution for shared funding of Recycling Services.

COMMITTEE RECOMMENDATION: Commissioner Arehart moved, supported by Commissioner Vail, to **recommend** the adoption of the Resolution to encourage shared funding for the recycling services provided by St. Johns Lions Club Recycling Center. Motion carried.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Rademacher to concur with the Committee recommendation. Voting on the motion by roll call vote, those voting aye were Showers, Zeeb, Vail, Pohl, Rademacher, Arehart and Martin. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION)

QUARTERLY BUDGET
ADJUSTMENTS

8. Finance Chairperson Showers introduced Mr. Craig Longnecker, Deputy County Administrator, regarding a quarterly budget update.

COMMITTEE RECOMMENDATION: Commissioner Vail moved, supported by Commissioner Rademacher, to **recommend** the approval of the 1st Quarter Budget Adjustments. Motion Carried.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Vail to concur with the Committee recommendation. Motion carried. (INSERT BUDGET ADJUSTMENTS)

COMMUNITY
DEVELOPMENT PLANNING
UPDATE

9. Chairperson Showers introduced Pete Preston, Community Development Office, regarding a Planning Update.
- PC-03-06 MA – Petition for Change of Zone Riley Township;
 - PC-24-06 SUP – Application for Special Land Use for a medical hardship Essex Township
 - PC-25-06 MA – Petition for Change of Zone Essex Township;
 - Pete provided a brief update on new state legislation, which would combine the three enabling acts (city/village, townships, and counties); MSU Extension Office will be conducting educational seminars on this topic.
- No action taken.

2006 COUNTY PICNIC

10. Finance Chairperson Showers introduced discussion regarding the 2006 County Picnic.

COMMITTEE RECOMMENDATION: Commissioner Arehart moved, supported by Commissioner Vail, to **recommend** the approval of scheduling the 9th annual County Picnic on Thursday, June 22nd from 11:30 a.m. – 1:00 p.m.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Showers to concur with the Committee recommendation. Motion carried.

MAY CALENDAR

11. Commissioner Showers introduced discussion regarding the adoption of the May calendar.

COMMITTEE RECOMMENDATION: Commissioner Rademacher moved, supported by Commissioner Vail, to **recommend** the adoption of the May calendar, with the addition of a Building Committee meeting scheduled for Thursday, May 4, 2006 at 11:00 a.m. Motion carried.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Pohl to concur with the Committee recommendation with a change to the Building Committee meeting from May 4th to Thursday, May 11, 2006 at 11:00 a.m. Motion carried.

COMMITTEE AND COMMISSION VACANCIES

12. Personnel Chairperson Pohl introduced discussion regarding vacancies on various Committees and Commissions. No action taken.

FAIRGROUND PROJECT UPDATE

13. Finance Chairperson Showers introduced County Administrator Wood to provide an update on the fairgrounds project.

- We are approximately 95% complete in the design phase;
- Capital Consultants would like to advertise for the project a week from Saturday, which is April 29, 2006;
- Critical piece is the outlet for storm water and the easement on the Fell property; Administration has been attempting to obtain this easement for many weeks; numerous contacts have been made with the owners and information has been supplied; County is not certain we will be able to get an answer on the easement before we go to bid; with construction beginning this summer, easement needs to be obtained; if the easement cannot be secured voluntarily, County will need to begin condemnation process, which is about a 100 day time frame; Commissioners are comfortable with this situation.

HEALTH DEPARTMENT GROUND BREAKING CEREMONY

- Administrator Wood announced that the Groundbreaking Ceremony for the new Health Department building will be Monday, April 24, 2006 at 11:30 a.m.

COMMISSIONER'S COMMENTS

14. Finance Chairperson Showers requested Commissioner's comments.

COUNTY COMMISSIONER SALARY AND PER DIEM INCREASE

- Commissioner Pohl provided the members information on salary recommendations for the commissioners.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Rademacher, to **recommend** a 2% increase in Commissioners' salary, a \$5 increase for ½ day per diem and a \$10 increase for full day per diem, effective January 1, 2007. Commissioner Zeeb voted no. Motion carried.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Showers to concur with the Committee recommendation with the addition that the 2% increase be for each year, 2007 and 2008. Commissioner Zeeb voted no. Motion carried.

END OF COMMITTEE REPORTS

APPROVAL OF AUDIT,
PAYROLL AND GENERAL
FUND WEEKLY PAYMENTS

Commissioner Showers, Finance Chairperson reported that the audit bills total \$369,912.74 and general fund weekly bills total \$68,973.81, plus payroll of \$692,219.44 for a grand total of \$1,131,105.99.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Vail to approve the audit, payroll and general fund weekly payments. Motion carried.

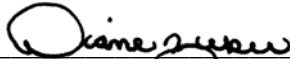
COMMISSIONER'S
COMMENTS

Chairperson Martin called for Commissioner's comments:

- Commissioner Arehart spoke regarding the sharing of county staff and expressed his appreciation to all departments who have been doing so.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner Pohl moved, supported by Commissioner Showers to adjourn. Motion carried.



Diane Zuker, County Clerk

NOTE: These minutes are subject to approval on May 30, 2006.