

8:45 A.M.

29th Judicial Circuit Court Judge Jeffrey L. Martlew administered the Oath of Office to County Commissioners elect, to-wit:

OATH OF OFFICE TO
COUNTY COMMISSIONERS
ELECT AND COUNTY
OFFICERS ELECT BY CHIEF
CIRCUIT JUDGE, JEFFREY L.
MARTLEW

District #1 - Larry E. Martin
District #2 - Mary L. Rademacher
District #3 - John Arehart
District #4 - Lois A. Bracey
District #5 - Richard Hawks
District #6 - Clifford Flood
District #7 - Sara Clark Pierson

and to County Officers elect, to-wit:

Prosecuting Attorney - Charles D. Sherman
Sheriff - Don Hengesh
County Clerk - Diane Zuker
County Treasurer - Annette Devereaux
Register of Deeds - Carol Wooley
Drain Commissioner - Tom O' Bryant

DATE 12/20/1996

The Clinton County Board of Commissioners met Friday, December 20, 1996 at 9 a.m. with Chairperson Hawks presiding.

INVOCATION, PLEDGE OF
ALLEGIANCE AND ROLL
CALL

The invocation was given by Deacon Marvin E. Robertson, St. Joseph Catholic Church, St. Johns. The pledge of allegiance was given to the flag. Roll was called and a quorum reported. Present were John Arehart, Lois Bracey, Sara Clark Pierson, Richard Hawks, Larry Martin, Wendell Myers & Donald Witt.

COUNTY PERSONNEL

Carol Wooley, Frederick G. Gibbs, Don Hengesh, Jeanette Smith, Dave Benda, Marvin E. Robertson, Patricia Purtill, Annette Devereaux

VISITORS

Mary L. Rademacher and Brian Kench.

MINUTES OF 11/26/1996

The minutes of November 26, 1996 were presented.

BOARD ACTION: Arehart moved, supported by Witt to approve the minutes as presented. Motion carried.

AGENDA

The agenda was amended to include a Resolution regarding the Clinton County Human Services Coordinating Council and Resolutions of Appreciation.

BOARD ACTION: Arehart moved, supported by Martin to approve the agenda as amended. Motion carried.

COMMUNICATIONS

The communications were reviewed.

BOARD ACTION: Arehart moved, supported by Myers that communications #1 & #3 regarding the reinstatement of a County Toll Free line be referred to the Finance & Personnel Committee. Discussion followed. Commissioners Myers, Witt and Martin stated that if this implemented it should be made County-wide. Motion carried.

Arehart moved, supported by Bracey that communication #2 from the St. Johns area Chamber opposing the relocation of the Courthouse be referred to the Building Committee. Discussion followed. Motion carried.

ZONING

Brian Kench of Associated Government Services presented the following zoning matter for the month of December:

PC-19-09-96 WALTER HOTEN REQUEST TO REZONE FROM A-2 TO B IN SECTION 28 OF BINGHAM TOWNSHIP

PC-19-09-96 Walter Hoten request to rezone from A-2 (General Agricultural) to B (Commercial) for the purpose of establishing a storage facility for motor homes, RV's and boats in Section 28 of Bingham Township.

BOARD ACTION: Martin moved, supported by Bracey to concur with the recommendation of the Planning Commission and approve the request to rezone from A-2 (General Agricultural) to B (Commercial). Discussion followed with Commissioner Martin noting that a previous request was made to the Planning Commission to rezone the property to Industrial. Voting on the motion by roll call vote, those voting aye were Martin, Witt, Arehart, Bracey, Myers, Pierson and Hawks. Seven ayes, zero nays. Motion carried.

RESOLUTION 1996-21 CLINTON COUNTY HUMAN SERVICES COORDINATING COUNCIL RESOLUTION REGARDING "SYSTEMS REFORM FOR CHILDREN AND THEIR FAMILIES"

Commissioner Pierson introduced a Resolution to amend Resolution 1995-16 adopted by the Board of Commissioners at their September 26, 1995 meeting regarding the Human Services Coordinating Council. Commissioner Pierson noted that the changes to this Resolution were made to establish a voting structure, quorum requirements and strike the portion of the Resolution relating to County acting as the fiduciary for funds.

BOARD ACTION: Pierson moved, supported by Myers to adopt the Resolution as amended. Voting on the motion by roll call vote, those voting aye were Arehart, Pierson, Myers, Martin, Witt, Bracey and Hawks. Seven ayes, zero nays. Motion carried.

(INSERT RESOLUTION 1996-21)

RESOLUTIONS OF APPRECIATION PRESENTED TO PATRICIA PURTILL, WENDELL MYERS AND DON WITT

Chairperson Hawks presented Resolutions of Appreciation to Retiring County Treasurer, Patricia Purtill; Commissioner Wendell Myers and Commissioner Donald Witt.

BOARD ACTION: Arehart moved, supported by Martin to accept the Resolutions as presented. Motion carried.

PUBLIC COMMENTS

Fred Gibbs, Juvenile Court Director and Don Hengesh, Sheriff thanked the outgoing Commissioners for their years of service.

Commissioners Wendell Myers and Don Witt thanked the Commissioners, Department Heads and Staff for their cooperation during their tenure as County Commissioners.

APPROVAL OF COMMISSIONERS EXPENSE ACCOUNTS FOR DECEMBER

Commissioners expense accounts for the month of December were presented.

BOARD ACTION: Arehart moved, supported by Martin to approve the expense accounts as presented. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee Meetings held during the month of December:

**BUILDING & GROUNDS
COMMITTEE MEETING**

Commissioner Martin, Chairperson of the Building and Grounds Committee reported on a Building and Grounds Committee meeting held December 10, 1996.

AGENDA APPROVED

1. Chairperson Martin called the meeting to order with additions to the agenda noted.

COMMITTEE ACTION: Commissioner Witt moved, supported by Commissioner Myers to approve the agenda as amended. Motion carried.

PUBLIC COMMENTS

2. Chairperson Martin requested limited public comments. There were no public comments.

MAINTENANCE REQUEST
TO PURCHASE GROUNDS
SPRAYER

3. Chairperson Martin introduced Maintenance Supervisor, Blaine Stevens, regarding a request to purchase a grounds sprayer.

COMMITTEE ACTION: Commissioner Myers moved, supported by Commissioner Witt to **authorize** the purchase of a grounds sprayer at a cost of \$399 to be paid from the existing 1996 budget. Motion carried.

SMITH HALL JANITORIAL
SERVICE AND INCREASE IN
GROUNDS CARE AND
MAINTENANCE LINE ITEM

4. Chairperson Martin introduced discussion regarding janitorial services at Smith Hall. Usage was discussed, along with the present payment schedule.

COMMITTEE ACTION: Commissioner Myers moved, supported by Commissioner Witt to **recommend to Finance and Personnel** to increase the Grounds Care and Maintenance line item by \$1,500 for 1997, with the wages for janitorial services at Smith Hall increased as follows, with cleanup billed back to participating party, when necessary. Motion carried.

Base rate	\$140 per month
Inspection	\$10
Per event cleanup	\$25
Exterior Restroom	\$15

FEASIBILITY STUDY
SPECIFICATIONS FOR THE
COUNTY

5. Chairperson Martin introduced discussion regarding feasibility study specifications for the County. There will be a pre-bid conference at 1:30 p.m. on Friday, December 20, 1996 to review the County's requirements for the study. No action requested.

SURPLUS COMPUTER
EQUIPMENT

6. Chairperson Martin introduced discussion regarding surplus computer equipment.

COMMITTEE ACTION: Commissioner Myers moved, supported by Commissioner Witt to **authorize** the disposal of the obsolete computer equipment, with the usable equipment becoming part of the auction. Motion carried.

SMITH HALL INTERIOR

7. Chairperson Martin introduced discussion regarding the interior of Smith Hall. No formal action taken.

PUBLIC COMMENTS

8. Chairperson Martin requested limited public comments. There were no public comments.

COMMISSIONERS
COMMENTS

9. Chairperson Martin requested Commissioners comments. Commissioner Witt discussed buildings that did not get a building permit and are illegal.

**FINANCE & PERSONNEL
COMMITTEE MEETING**

Commissioner Pierson, Finance Chairperson and Commissioner Bracey, Personnel Chairperson reported on a Finance & Personnel Committee meeting held December 12, 1996.

AGENDA APPROVED

1. Chairperson Pierson called the meeting to order with additions to the agenda noted.

COMMITTEE ACTION: Commissioner Myers moved, supported by Commissioner Bracey to recommend approval of the revised agenda. Motion carried.

PUBLIC COMMENTS

2. Chairperson Pierson requested limited public comments. There were no public comments.

CLINTON TASK FORCE ON
EMPLOYMENT

3. Chairperson Pierson introduced Mr. Terry Clarke regarding the Clinton Task Force on Employment, Inc. Ms. Beverly Gordon was introduced as the new grant writer hired by CTFE, Inc. A summary was given on the proposed Education, Training and Employment Center. No action requested.

CHILD DEATH REVIEW
TEAM

4. Chairperson Pierson introduced discussion regarding the Child Death Review Team. The Committee requested a letter be sent to the County Medical Examiner that the County considers the CDRT an important pilot program. The Committee feels attendance of the Medical Examiner at the CDRT meetings should be a priority and hopes that the Medical Examiner makes every effort to attend or arrange for an alternate.

CIRCUIT COURT REQUEST
TO INCREASE 1997 COURT
REPORTER CONTRACT

5. Chairperson Pierson introduced Circuit Judge Jeffrey Martlew regarding the 1997 budget. A request to increase the Court Reporter contract by \$1500 for 1997 was reviewed.

COMMITTEE RECOMMENDATION: Commissioner Bracey moved, supported by Commissioner Witt to **recommend** transferring \$1,500 from Legal (101-13200-831010) to Wages - Temporary (101-13200-705000) to cover the increase of the Court Reporter's contract in the 1997 budget. Motion carried.

BOARD ACTION: Pierson moved, supported by Myers to concur with the committee recommendation. Motion carried.

REGISTER OF DEEDS
PENDING LEGISLATION
INCREASING FEES IN
REGISTER OF DEEDS

6. Chairperson Pierson introduced Ms. Carol Wooley, Register of Deeds, regarding pending legislation increasing fees in the Register of Deeds office. Ms. Wooley asks the support of the Commissioners regarding this bill, and will inform the Commissioners when a House Bill number is assigned. No action taken.

SHERIFF INCREASE IN 1997
SALARY APPROVED

7. Chairperson Bracey introduced Sheriff Hengesh regarding personnel issues.

COMMITTEE RECOMMENDATION: Commissioner Pierson moved, supported by Commissioner Myers to **recommend** increasing the Sheriff's salary an additional \$6,000 to \$56,260 for 1997. Motion carried.

BOARD ACTION: Bracey moved, supported by Martin to concur with the committee recommendation. Discussion followed. Commissioner Bracey noted that this increase is due to the size of the jail. Motion carried.

UNDERSHERIFF INCREASE
IN 1997 SALARY APPROVED

COMMITTEE RECOMMENDATION: Commissioner Martin moved, supported by Commissioner Witt to **recommend** increasing the Undersheriff an additional \$5,000 to \$48,424 for 1997, and to make the Undersheriff an unclassified position. Motion carried.

BOARD ACTION: Bracey moved, supported by Witt to concur with the committee recommendation. Discussion followed. Commissioner Bracey noted she did not support this in committee for the reason that this position should go through the same study process as the managerial positions. Commissioner Pierson noted that Commissioner Bracey's comments are well taken and would like to see this position still go through the study process. Motion carried. Commissioner Bracey voted no.

SHERIFF LINE ITEM
TRANSFER REQUESTS

8. Chairperson Pierson introduced line item transfers from the Sheriff.

COMMITTEE ACTION: Commissioner Bracey moved, supported by Commissioner Martin to **authorize** the following: Motion carried.

<u>Transfer From</u>		<u>Transfer To</u>	
101-30100-729000	\$ 580	101-30100-727000	\$ 580
101-30100-728000	\$ 330	101-30100-740000	\$ 330
101-30100-747000	\$3,000	101-30100-932000	
	\$3,000		

COMMUNITY AUDIT TEAM

9. Chairperson Pierson introduced discussion regarding the Community Audit Team's preliminary findings. The Committee requests talking with the CAT team regarding these findings.

DEWITT RESOLUTION
REGARDING TELEPHONE
SERVICES

10. Chairperson Pierson introduced discussion regarding the DeWitt Resolution on telephone services. The Committee requested to table until January, 1997.

CLINTON MEMORIAL
WELLNESS STRESS
REDUCTION CLASS

11. Chairperson Bracey introduced correspondence received from the Clinton Memorial Wellness Coordinator. The stress reduction education class was attended by 35 participants. No action requested.

COMMISSION
APPOINTMENTS

12. Chairperson Pierson introduced discussion regarding commission appointments.

ZONING BOARD OF
APPEALS APPOINTMENTS

COMMITTEE RECOMMENDATION: Commissioner Bracey moved, supported by Commissioner Witt to **recommend** the reappointment of Mr. Edward Wieber and Mr. James McClelland to three year terms to the Zoning Appeal Board beginning January 1, 1997. Motion carried.

BOARD ACTION: Pierson moved, supported by Arehart to concur with the committee recommendation. Motion carried.

CONSTRUCTION APPEAL
BOARD APPOINTMENTS

COMMITTEE RECOMMENDATION: Commissioner Bracey moved, supported by Commissioner Witt to **recommend** the reappointment of Mr. Douglas Weir, Mr. James Remus, Mr. James Green and Mr. Jim Wisner to two year terms to the Construction Appeal Board beginning January 1, 1997. Motion carried.

Commissioner Martin moved, supported by Commissioner Myers to **recommend** the appointment of Mr. Chuck Kiebler and Mr. Fred Motz to two year terms to the Construction Appeal Board beginning January 1, 1997. Motion carried.

BOARD ACTION: Pierson moved, supported by Witt to concur with the committee recommendations. Motion carried.

COUNTY ROAD
COMMISSION
APPOINTMENT

COMMITTEE RECOMMENDATION: Commissioner Bracey moved, supported by Commissioner Witt to **recommend** the reappointment of Mr. Robert Ancel to a six year term to the County Road Commission beginning January 1, 1997. Motion carried.

BOARD ACTION: Pierson moved, supported by Myers to concur with the committee recommendation. Motion carried.

MID-SOUTH SUBSTANCE
ABUSE COMMISSION
ADVISORY COUNCIL
APPOINTMENTS

COMMITTEE RECOMMENDATION: Commissioner Bracey moved, supported by Commissioner Myers to **recommend** the appointments of Ms. Sonia Dygert and Mr. Mike Wahr to two year terms for the Mid South Substance Abuse Commission Advisory Council beginning January 1, 1997. Motion carried.

BOARD ACTION: Pierson moved, supported by Arehart to concur with the committee recommendation. Motion carried.

MENTAL HEALTH BOARD
APPOINTMENT

COMMITTEE RECOMMENDATION: Commissioner Pierson moved, supported by Commissioner Bracey to **recommend** the appointment of Mr. Max Alderson to a three year term to the Mental Health Board beginning January 1, 1997. Motion carried.

BOARD ACTION: Pierson moved, supported by Bracey to concur with the committee recommendation. Chairperson Hawks called for further nominations. None were offered. Motion carried.

COUNTY ELECTIONS
SCHEDULING COMMISSION
APPOINTMENTS

COMMITTEE RECOMMENDATION: Commissioner Bracey moved, supported by Commissioner Martin to **recommend** the reappointment of Mr. Richard Coletta and the appointments of Ms. Diane Mosier and Mr. Mike O'Bryant to two year terms on the County Elections Scheduling Commission, per the County Clerk's recommendation. Motion carried.

BOARD ACTION: Pierson moved, supported by Martin to concur with the committee recommendation. Motion carried. Commissioner Myers voted no.

COOPERATIVE EXTENSION
REQUEST TO CONTINUE
M.S.U. PAYROLL AND
BENEFITS FOR C.Y.F
PROGRAM ASSISTANT
POSITION AT FULL TIME
UNTIL ADDITIONAL
OUTSIDE FUNDING IS
SECURED FOR REMAINDER
OF THE YEAR

13. Chairperson Bracey introduced a request to transfer funds supporting the C.Y.F. Program Assistant position in Cooperative Extension. Mr. Giles Roehl indicated that outside funding was being pursued to cover the remaining 40% of the position cost. He requested that the position be retained at full time status until the \$16,123 county funding was expended. If the outside funding is not received, the position will be eliminated when county funding runs out.

COMMITTEE RECOMMENDATION: Commissioner Arehart moved, supported by Commissioner Pierson to **recommend** the transfer of \$16,123 from salaries to contractual to allow the continuation of M.S.U. payroll and benefits for the C.Y.F. Program Assistant position at full time until additional outside funding is secured for the remainder of the year. Motion carried.

BOARD ACTION: Bracey moved, supported by Arehart to concur with the committee recommendation. Motion carried.

CENTRAL DISPATCH
REQUEST TO POST AND
FILL TELECOMMUNICATOR
VACANCY

14. Chairperson Bracey introduced a request to fill a vacancy telecommunicator position from Mr. James Fyvie, Central Dispatch Director.

COMMITTEE RECOMMENDATION: Commissioner Witt moved, supported by Commissioner Martin to **recommend** filling the telecommunicator vacancy, coordinated through Administration. Motion carried.

BOARD ACTION: Bracey moved, supported by Myers to concur with the committee recommendation. Motion carried.

SMITH HALL JANITORIAL
SERVICES

15. Chairperson Pierson introduced Committee Referrals.

The Building and Grounds Committee discussed janitorial services at Smith Hall and recommend to Finance and Personnel to increase the Grounds Care and Maintenance line item by \$1,500 for 1997.

COMMITTEE RECOMMENDATION: Commissioner Martin moved, supported by Commissioner Myers to **recommend** increasing the wages for janitorial services at Smith Hall as follows, with cleanup billed back to the participating party, when justified: Motion carried.

Base rate	\$140 per month
Inspection	\$10
Per event cleanup	\$25
Exterior Restrooms	\$15

BOARD ACTION: Pierson moved, supported by Martin to concur with the committee recommendation. Motion carried.

1996 PRELIMINARY
FINANCIAL STATUS

16. Chairperson Pierson introduced Administrator Benda regarding discussion of the 1996 preliminary financial status. No action requested.

COST ALLOCATION PLAN
CONTRACT WITH DAVID
GRIFFITH AND ASSOCIATES
APPROVED

17. Chairperson Pierson introduced a request to approve the cost allocation plan contract with David Griffith and Associates.

COMMITTEE RECOMMENDATION: Commissioner Martin moved, supported by Commissioner Bracey to **recommend** renewal of the agreement between Clinton County and David M. Griffith and Associates, Ltd for the preparation of the 1996, 1997 and 1998 Central Service Cost Allocation Plans, at a rate not to exceed \$7,500 per year for services provided. Motion carried.

BOARD ACTION: Pierson moved, supported by Arehart to concur with the committee recommendation. Motion carried.

DIA TERM LIMITS

18. Chairperson Pierson introduced discussion regarding DIA Term Limits. In April of 1996 the Board of Commissioners established three year term limitations for the DeWitt and Watertown Township representatives to the DIA Board, with the appointment date scheduled for Watertown in 1997 and DeWitt in 1998, with the exact month of appointment to be decided by the Board of Commissioners.

COMMITTEE RECOMMENDATION: Commissioner Bracey moved, supported by Commissioner Witt to **recommend** April 1, 1997 as the month of appointment for Watertown Township's representative to the DIA Board. Motion carried.

BOARD ACTION: Pierson moved, supported by Myers to concur with the committee recommendation. Discussion followed. Motion carried.

PUBLIC COMMENTS

19. Chairperson Pierson requested limited public comments. There were no public comments.

COMMISSIONERS COMMENTS

20. Chairperson Pierson requested Commissioners comments.

Commissioner Witt noted that building permits are not obtained by all parties. Supervisors need to check building activity within their townships.

Commissioner Martin stated that Supervisor Malkin from Victor Township was billed \$500 for dog license software.

FINANCE & PERSONNEL COMMITTEE MEETING

Commissioner Pierson, Finance Chairperson and Commissioner Bracey, Personnel Chairperson reported on a Finance and Personnel Committee meeting held December 18, 1996.

AGENDA APPROVED

1. Chairperson Bracey called the meeting to order with additions to the agenda noted.

COMMITTEE ACTION: Commissioner Arehart moved, supported by Commissioner Myers to recommend approval of the revised agenda. Motion carried.

PUBLIC COMMENTS

2. Chairperson Bracey requested limited public comments. There were no public comments.

CENTRAL DISPATCH REQUEST TO REPLACE THE COMMUNICATION AND TELEPHONE RECORDER FOR CENTRAL DISPATCH

3. Chairperson Bracey introduced Mr. James Fyvie, Central Dispatch Director, regarding a request to replace the communication and telephone recorder for central dispatch.

COMMITTEE RECOMMENDATION: Commissioner Arehart moved, supported by Commissioner Martin to **recommend** the purchase of a Dictaphone communication recording system at a cost of \$27,500 for Central Dispatch for 1997, with payment coming from surcharge income. Motion carried.

BOARD ACTION: Pierson moved, supported by Arehart to concur with the committee recommendation. Discussion followed. Motion carried.

CENTRAL DISPTACH APPROVAL TO MAKE APPLICATION TO THE FEDERAL COMMUNICATION COMMITTEE

4. Chairperson Bracey introduced discussion regarding application to the Federal Communication Committee (FCC) for six 800 Mhz radio frequencies and to modify the fire radio license from DeWitt to the Taft Road tower. The Committee requested additional information from the consultant.

COMMITTEE RECOMMENDATION: Commissioner Martin moved, supported by Commissioner Myers to **recommend** allowing Central Dispatch to make an application to the FCC for six 800 MHz radio frequencies and to modify the fire radio license from DeWitt to the Taft Road tower, with the FCC license fees \$1,700 and \$300 in consultant fees to complete and file the applications. The expenditure will be paid from the 1997 budget. Commissioner Arehart voted no. Motion carried.

BOARD ACTION: Pierson moved, supported by Myers to concur with the committee recommendation. Discussion followed. Commissioner Arehart stated that he thinks it is a bit premature to make an application with the FCC at this time. Motion carried. Commissioner Arehart voted no.

MERS DEFINED CONTRIBUTION

5. Chairperson Bracey introduced a video from MERS on defined contribution. No action requested.

DEPARTMENT OF PUBLIC WORKS BOARD

6. Chairperson Bracey introduced appointments to the Department of Public Works Board.

COMMITTEE RECOMMENDATION: Commissioner Martin moved supported by Commissioner Witt to **recommend** the reappointment of Mr. Richard Hawks to a three year term and Mr. James Wesley to a one year term on the Department of Public Works Board effective January 1, 1997. Motion carried.

BOARD ACTION: Pierson moved, supported by Witt to concur with the committee recommendation. Discussion followed. Chairperson Hawks noted that the term for Mr. Wesley is for one year due to the possibility of this board becoming a five member board instead of seven members in the next year. Motion carried.

1996 YEAR END BUDGET ADJUSTMENTS

7. Chairperson Bracey introduced 1996 year end budget adjustments. Amendments were proposed for the Health Department and Public Improvements following a preliminary report from Administrator Benda on the projected financial status of the county at year end.

A 1995 audit adjustment of \$110,000 to a long term liability in the General fund which had not been included in the budget adjustments as presented was also discussed. Discussion followed regarding the meeting with the Road Commission and their expressed budget needs.

COMMITTEE RECOMMENDATION: Commissioner Martin moved, supported by Commissioner Arehart to **recommend** a one time appropriation to the Road Commission in the amount of \$97,000 for the purchase of a road grader in 1996. Motion carried.

Commissioner Martin moved, supported by Commissioner Arehart to **recommend** adoption of the 1996 year end budget adjustments as presented and amended. Motion carried.

BOARD ACTION: Pierson moved, supported by Martin to concur with the committee recommendation. Discussion followed. Motion carried.
(INSERT BUDGET ADJUSTMENTS)

1997 TITLE IV-D COOPERATIVE REIMBURSEMENT CONTRACT FOR THE PROSECUTING ATTORNEY AND LOBBYING CERTIFICATE

8. Chairperson Bracey presented the 1997 Title IV-D Cooperative Reimbursement Contract for the Clinton County Prosecuting Attorney and Lobbying Certificate.

COMMITTEE RECOMMENDATION: Commissioner Witt moved, supported by Commissioner Martin to **recommend** approval of the 1997 Title IV-D Cooperative Reimbursement Contract for the Clinton County Prosecuting Attorney, and Lobbying Certificate, with the Chairperson signing on behalf of the entire Board of Commissioners. Motion carried.

BOARD ACTION: Pierson moved, supported by Arehart to concur with the committee recommendation. Motion carried.

TITLE IV-D MEDICAL
SUPPORT ENFORCEMENT
CONTRACT FOR FRIEND OF
THE COURT

9. Chairperson Bracey presented the Title IV-D Medical Support Enforcement Contract for the Clinton County Friend of the Court.

COMMITTEE RECOMMENDATION: Commissioner Witt moved, supported by Commissioner Martin to **recommend** approval of the Title IV-D Medical Support Enforcement Contract for the Clinton County Friend of the Court beginning October 1, 1996 and ending September 30, 1997, with the Chairperson signing on behalf of the entire Board of Commissioners. Motion carried.

BOARD ACTION: Pierson moved, supported by Myers to concur with the committee recommendation. Motion carried.

PROPOSED SCHEDULE OF
1997 COUNTY BOARD OF
COMMISSIONER MEETINGS

10. Chairperson Bracey introduced a proposed schedule of 1997 Clinton County Board of Commissioner meetings. No action requested.

PROSECUTOR REQUEST
FOR MODULAR FURNITURE
TO HOUSE INTERN

11. Chairperson Bracey introduced a request from the Prosecutor for modular furniture to house an intern available to them through the Prosecuting Association of Michigan. No action taken.

RFP EVALUATION CRITERIA
FOR ARCHITECTS

12. Chairperson Bracey introduced RFP Evaluation Criteria for the architects. No action requested.

TREASURER REQUEST TO
POST AND FILL
BOOKKEEPER VACANCY

13. Chairperson Bracey introduced a request to fill the vacancy of bookkeeper in the Treasurer's office effective January 1, 1997.

COMMITTEE RECOMMENDATION: Commissioner Arehart moved, supported by Commissioner Witt to **recommend** the posting and filling of the vacancy of bookkeeper in the Treasurer's office. Motion carried.

BOARD ACTION: Bracey moved, supported by Martin to concur with the committee recommendation. Motion carried.

COMMUNITY
CORRECTIONS UPDATE

14. Chairperson Bracey introduced discussion regarding a Community Corrections update. No formal action requested.

SHERIFF STATUS OF
TEMPORARY DEPUTY
POSITION

15. Chairperson Bracey introduced discussion regarding the status of temporary deputy position in the Sheriff's department. No action requested.

PAYROLL AUTHORIZATIONS

16. Chairperson Bracey introduced payroll authorizations.

COMMITTEE ACTION: Commissioner Arehart moved, supported by Commissioner Martin to **authorize** signing the payroll authorizations. Motion carried.

PUBLIC COMMENTS

17. Chairperson Bracey requested limited public comments. There were no public comments.

COMMISSIONERS
COMMENTS

18. Chairperson Bracey introduced Commissioner comments.

Commissioner Martin discussed building without a permit. There are no provisions in the county that fines a person without a permit. The County would have to adopt a county provision assessing a fee to inspect the site in violation.

BOARD MEETING

APPROVAL OF AUDIT,
PAYROLL AND GENERAL
FUND WEEKLY PAYMENTS

The audit was conducted with bills totaling \$256,100.86 plus payroll of \$553,380.29 and General Fund Weekly bills totaling \$38,916.50 for a grand total of \$848,397.65.

BOARD ACTION: Pierson moved, supported by Martin to approve the audit, payroll and general fund weekly bills. Motion carried.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER'S
COMMENTS

Commissioners Bracey and Arehart stated that is has been a pleasure working with Commissioners Myers and Witt and they will be missed.

Commissioner Myers personally thanked Dave Benda and Jeanette Smith and stated that he would be making personal visits to each department today.

County Treasurer, Patricia Purtil thanked the Commissioners, Staff and Department Heads and wished the Commissioners well with their new building project.

ADJOURNMENT

Commissioner Arehart moved, supported by Martin to adjourn. Motion carried.

Diane Zuker, County Clerk

NOTE: These minutes are subject to approval on January 28, 1997.